

# **City of Lancaster, Pennsylvania**

Financial Statements and Required  
Supplementary Information

Year Ended December 31, 2016 with  
Independent Auditor's Report

**MaherDuessel**

Pursuing the profession while promoting the public good©  
[www.md-cpas.com](http://www.md-cpas.com)

# CITY OF LANCASTER, PENNSYLVANIA

YEAR ENDED DECEMBER 31, 2016

## TABLE OF CONTENTS

### **Independent Auditor's Report**

**Management's Discussion and Analysis** i

### **Basic Financial Statements:**

Statement of Net Position	1
Statement of Activities	3
Balance Sheet – Governmental Funds	5
Reconciliation of Governmental Funds Balance Sheet to the Statement of Net Position	6
Statement of Revenues, Expenditures, and Changes in Fund Balance – Governmental Funds	7
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities	8
Balance Sheet – Proprietary Funds	9
Statement of Revenues, Expenses, and Changes in Fund Net Position – Proprietary Funds	11
Statement of Cash Flows – Proprietary Funds	12
Statement of Net Position – Fiduciary Funds	14
Statement of Changes in Net Position – Fiduciary Funds	15
Balance Sheet – Component Units	16
Statement of Activities – Component Units	18
Notes to Financial Statements	20

# CITY OF LANCASTER, PENNSYLVANIA

YEAR ENDED DECEMBER 31, 2016

## TABLE OF CONTENTS

(Continued)

### **Required Supplementary Information:**

Schedule of Changes in Fire Pension Plan's Net Pension Liability and Related Ratios	123
Schedule of Changes in Police Pension Plan's Net Pension Liability and Related Ratios	124
Schedule of Changes in Cash Balance Pension Plan's Net Pension Liability and Related Ratios	125
Schedule of Changes in Parking Authority Pension Plan's Net Pension Asset and Related Ratios	126
Schedule of City Contributions and Investment Returns – Fire Pension Plan	127
Schedule of City Contributions and Investment Returns – Police Pension Plan	128
Schedule of City Contributions and Investment Returns – Cash Balance Pension Plan	129
Schedule of Parking Authority Contributions and Investment Returns	130
Note to Required Supplementary Information – Pension Plans	131
Schedule of Funding Progress – OPEB and Schedule of Employer Contributions – OPEB	134
Budgetary Comparison Schedule – General Fund – Schedule of Revenues and Other Financing Sources	135
Budgetary Comparison Schedule – General Fund – Schedule of Expenditures and Other Financing Uses	136
Notes to Required Supplementary Information – Budgetary Comparison Schedule	137

### Independent Auditor's Report

To the Honorable J. Richard Gray, Mayor  
and Members of City Council  
City of Lancaster, Pennsylvania

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Lancaster, Pennsylvania (City) as of and for the year ended December 31, 2016, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

#### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We did not audit the financial statements of the Lancaster Industrial Development Authority, the Lancaster Recreation Commission, the Redevelopment Authority of the City of Lancaster, the Lancaster Downtown Investment District Authority, and the City of Lancaster City Revitalization and Improvement Zone Authority, which represent 67 percent, 90 percent, and 64 percent, respectively, of the assets and deferred outflows of resources, net position, and revenues of the aggregate discretely presented component units. Those statements were audited by other auditors whose reports have been furnished to us, and our opinion, insofar as it relates to the amounts included for the aggregate discretely presented component units, is based solely on the reports of other auditors. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. The financial statements of The Parking Authority of the City of Lancaster, the Redevelopment Authority of the City of Lancaster, and the Lancaster Downtown Investment District Authority were not audited in accordance with *Government Auditing Standards*. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Opinions***

In our opinion, based on our audit and the reports of other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City, as of December 31, 2016, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Other Matters***

#### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, the historical pension and other post-employment benefit (OPEB) information, and budgetary comparison information on pages i through xi and 123 through 137 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated July 12, 2017 on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

***Maher Duessel***

Harrisburg, Pennsylvania  
July 12, 2017



MANAGEMENT'S  
DISCUSSION AND  
ANALYSIS

## MANAGEMENT'S DISCUSSION AND ANALYSIS

The management of the City of Lancaster, Pennsylvania ("the City") provides this narrative overview and analysis of the financial activities of the City as of and for the fiscal year ended December 31, 2016 for the benefit of the readers of these financial statements. This management's discussion and analysis is intended to assist the reader in focusing on significant financial issues and provide an overview of the City's financial activity. While the Lancaster Industrial Development Authority, Lancaster Recreation Commission, the Parking Authority of the City of Lancaster, the Redevelopment Authority of the City of Lancaster, the Lancaster Downtown Investment District Authority, and the City of Lancaster City Revitalization and Improvement Zone Authority are all separate legal entities, they are shown in the financial statements as discretely presented component units. This overview, however, focuses on the primary government and, unless otherwise noted, these component units are not included in this discussion. The City encourages the readers to consider the following information here in conjunction with the financial statements taken as a whole, which follow this section.

### FINANCIAL HIGHLIGHTS

- At the end of fiscal year 2016, the assets and deferred outflows of resources of the City exceeded its liabilities and deferred inflows of resources by \$31.396 million. The City's net position decreased \$3.232 million (9.333 percent) during the fiscal year. The governmental activities net position decreased by \$5.126 million (11.348 percent) and the business-type activities net position increased by \$1.894 million (2.373 percent).
- At the close of 2016, the City's governmental funds reported a combined ending fund balance of \$28.603 million, an increase of \$12.069 million (72.993 percent). Of this amount, approximately \$16.093 million is legally restricted and/or unavailable to spend, and \$8.009 million is committed and/or assigned for designated projects, leaving \$4.501 million available for spending at the government's discretion (unassigned fund balance).
- The City's total outstanding bonded debt increased by \$11.157 million (4.507 percent) during the current fiscal year to \$258.680 million.

### OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the City's basic financial statements. The City's basic financial statements consist of three components: 1) government-wide financial statements, (2) fund financial statements, and (3) notes to the financial statements. This report also contains other required supplementary information in addition to the basic financial statements.

**Government-Wide Financial Statements** The government-wide financial statements are designed to provide readers with a broad overview of the City's finances, in a manner similar to a private-sector business.

The **Statement of Net Position** presents information on all of the City's assets, deferred outflows of resources, liabilities, and deferred inflows of resources, with the difference between them reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of the City's financial health.

The **Statement of Activities** presents information showing how the City's net position changed during the current reporting period. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes).

The government-wide financial statements distinguish functions of the City that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the City include general government, public safety, economic development and neighborhood revitalization, and public works. The business-type activities of the City include a water utility, a sewer utility, City of Lancaster Office of Promotion (LOOP), solid waste and recycling, and stormwater management.

**Fund Financial Statements** Traditional users of governmental financial statements will find the Fund Financial Statements presentation more familiar. The focus is on major funds, rather than fund types. A fund is a group of related accounts that the City uses to keep track of specific resources that are segregated for a specific purpose. Some funds are required by law to exist, while others are established internally to maintain control over a particular activity. All of the City's funds can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

**Governmental funds** account for essentially the same functions reported as governmental activities in the government-wide financial statements. Most of the City's basic services are reported in the governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for future spending. The governmental fund financial statements provide a detailed short-term view of the City's general government operations and the basic services it provides. Governmental fund information helps determine whether there are greater or fewer financial resources that can be spent in the near future to finance the City's programs. These funds are reported using modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

**Proprietary funds** account for services for which the City charges user fees to outside customers and internal City departments. Proprietary funds utilize full accrual accounting; the same method used by private sector businesses. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The City uses enterprise funds to account for its water and sewer utility operations, LOOP, stormwater management, and solid waste and recycling program. Enterprise funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the water utility and sewer utility, and combine LOOP, stormwater management, and the solid waste and recycling program. The water and sewer utilities are considered to be major funds of the City. The Internal Service Fund accounts for financing of insurance services provided to other funds of the City.

**Fiduciary funds** are used to account for resources held for the benefit of parties outside the government. The City acts as a trustee or fiduciary for its employee pension plans. It is also responsible for other assets that, because of a trust arrangement, can be used only for the trust beneficiaries. These funds are reported using



full accrual accounting. The City's fiduciary funds include the Non-Uniformed Employees' Retirement Fund, the Fire Pension Fund, the Police Pension Fund, OPEB trusts, and various private-purpose trust and agency funds. The government-wide financial statements exclude fiduciary fund activities and balances because these assets are restricted in purpose and do not represent spendable assets of the City to finance its operations.

**Notes to the Financial Statements** The notes to the financial statements are an integral part of the financial statements. They provide additional disclosures that are essential to a full understanding of the information provided in the government-wide and fund financial statements. The notes to the financial statements immediately follow the basic financial statements in this report.

**Required Supplementary Information** Following the basic financial statements is additional Required Supplementary Information that further explains and supports the information in the financial statements. This data includes pension plan and OPEB funding and budgetary comparisons for the general fund.

### GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the City, assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources at the close of December 31, 2016 by approximately \$31.396 million.

#### Statement of Net Position

**Table A-1 Condensed Statement of Net Position (In Thousands)**

	Governmental Activities		Business-Type Activities		Total	
	2016	2015	2016	2015	2016	2015
Current and Other Assets	\$43,775	\$32,504	\$47,708	\$50,872	\$91,483	\$83,376
Capital Assets and Construction in Progress, Net of Accumulated Depreciation	71,190	69,377	255,910	245,992	327,100	315,369
Total Assets	114,965	101,881	303,618	296,864	418,583	398,745
Deferred Outflows	7,106	7,044	7,829	2,490	14,935	9,534
Current and Other Liabilities	7,502	6,488	21,319	18,368	28,821	24,856
Long-Term Liabilities	164,045	146,513	208,362	201,107	372,407	347,620
Total Liabilities	171,547	153,001	229,681	219,475	401,228	372,476
Deferred Inflows	821	1,095	73	80	894	1,175
Net Position						
Invested in Capital Assets, Net of Related Debt	37,742	36,769	91,066	97,653	128,808	134,422
Restricted	3,322	2,375	8,586	3,009	11,908	5,384
Unrestricted	(91,361)	(84,315)	(17,959)	(20,863)	(109,320)	(105,178)
Total Net Position	(\$50,297)	(\$45,171)	\$81,693	\$79,799	\$31,396	\$34,628

Table A-1 is a condensed version of the statement of net position for the City.

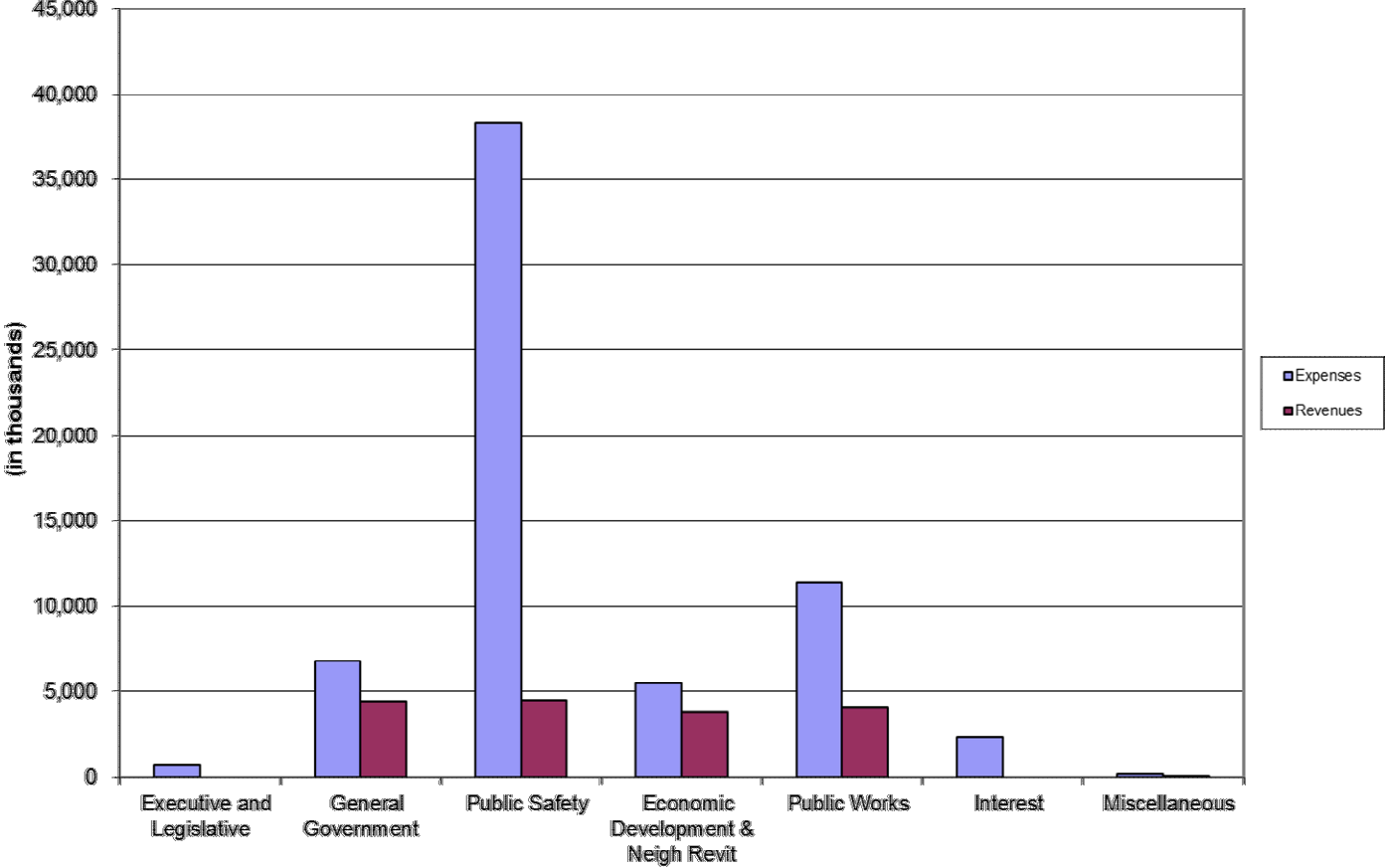
**Table A-2 Changes in Net Position Resulting from Changes in Revenues and Expenses  
(In Thousands)**

	Governmental Activities		Business-Type Activities		Total	
	2016	2015	2016	2015	2016	2015
<b>Revenues</b>						
Program Revenues:						
Charges for Services	\$8,468	\$8,770	\$46,990	\$44,314	\$55,458	\$53,084
Operating & Capital Grants and Contributions	8,266	7,065	4,549	3,430	12,815	10,495
General Revenues:						
Property Taxes	27,025	26,918	-	-	27,025	26,918
Earned Income Tax	5,800	5,524	-	-	5,800	5,524
LST Tax	1,708	1,684	-	-	1,708	1,684
Other Taxes	989	727	-	-	989	727
Miscellaneous	3,170	3,463	80	62	3,250	3,525
<b>Total Revenues</b>	<b>55,426</b>	<b>54,151</b>	<b>51,619</b>	<b>47,806</b>	<b>107,045</b>	<b>101,957</b>
<b>Expenses</b>						
Governmental Activities:						
Executive and Legislative	735	671	-	-	735	671
General Government	6,804	6,867	-	-	6,804	6,867
Public Safety	38,348	36,278	-	-	38,348	36,278
Economic Development & Neigh Revit	5,504	6,414	-	-	5,504	6,414
Public Works	11,390	8,870	-	-	11,390	8,870
Interest	2,356	2,699	-	-	2,356	2,699
Miscellaneous	165	81	-	-	165	81
Business-Type Activities						
Sewer	-	-	15,990	15,575	15,990	15,575
Water	-	-	22,112	23,428	22,112	23,428
Solid Waste and Recycling, LOOP, and Stormwater Mgmt	-	-	7,323	7,159	7,323	7,159
<b>Total Expenses</b>	<b>65,302</b>	<b>61,880</b>	<b>45,425</b>	<b>46,162</b>	<b>110,727</b>	<b>108,042</b>
Excess (Deficiency) Before Transfers and						
Extraordinary Item	(9,876)	(7,729)	6,194	1,644	(3,682)	(6,085)
<b>Extraordinary item - legal settlement</b>	<b>-</b>	<b>-</b>	<b>450</b>	<b>-</b>	<b>450</b>	<b>-</b>
<b>Transfers</b>	<b>4,750</b>	<b>2,697</b>	<b>(4,750)</b>	<b>(2,697)</b>	<b>-</b>	<b>-</b>
Increase (Decrease) in Net Position	(5,126)	(5,032)	1,894	(1,053)	(3,232)	(6,085)
Net Position - Beginning of Year	(45,171)	(40,139)	79,799	80,852	34,628	40,713
Net Position - End of Year	<b>(\$50,297)</b>	<b>(\$45,171)</b>	<b>\$81,693</b>	<b>\$79,799</b>	<b>\$31,396</b>	<b>\$34,628</b>

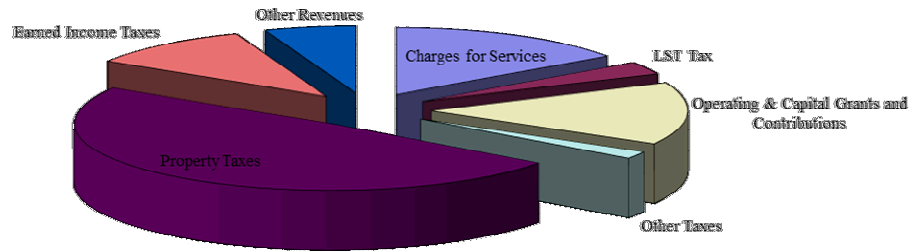
The City's total net position decreased by \$3.232 million in 2016.

# Governmental Activities

## Expenses and Program Revenues - Governmental Activities - 2016



## Revenues by Source - Governmental Activities - 2016

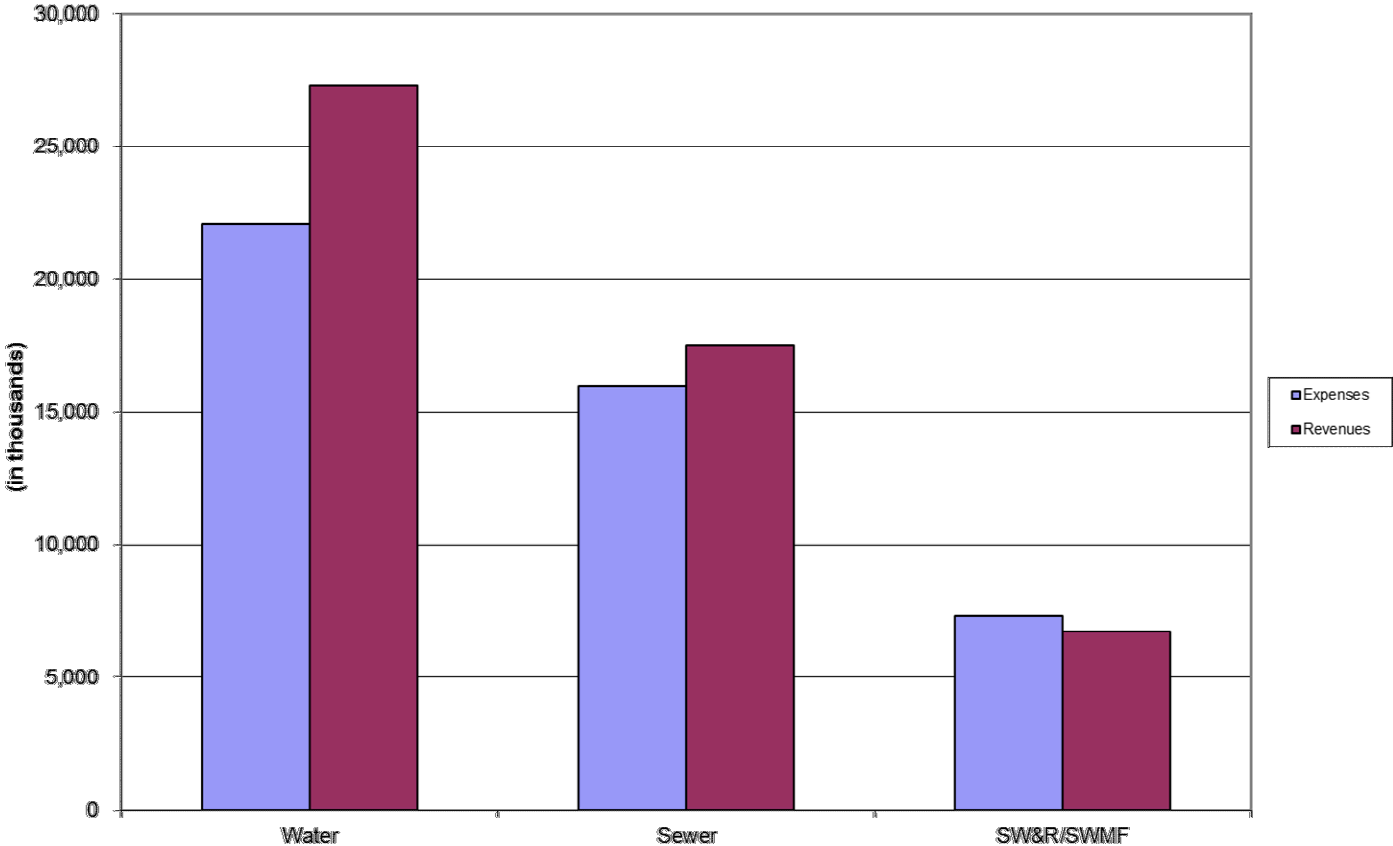


**Governmental activities.** Governmental activities current and other assets increased by \$11.271 million in 2016 mainly due to the increase in cash as a result of the General Obligation Bonds, Series A of 2016, issuance. The governmental activities long-term liabilities increased by \$17.532 million, which is further explained under the “Capital Assets and Debt Administration” section. Governmental activities decreased the City's net position by \$5.126 million. In 2016, total revenues for governmental activities were \$55.426 million, \$1.275 million or 2.355 percent higher than 2015. Total expenses for governmental activities, which were \$65.302 million, were \$3.422 million or 5.530 percent higher than 2015. The decrease in net position is mainly due to wage, fringe, and pension increases during 2016, as well as an increase in winter storm cleanup expenses.

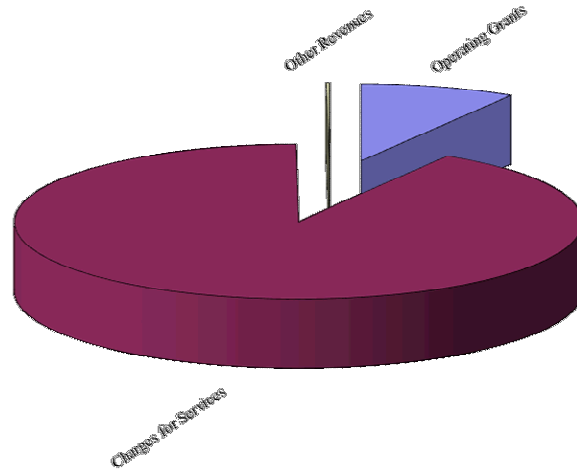
The charts on the previous page present the City's governmental expenses by function and its revenue by source. Public safety is the largest governmental expense of the City, followed by public works, general government, and economic development and neighborhood revitalization. General revenues such as property, earned income, and local services taxes are not shown by function because they are used to support City-wide program activities.

# Business-Type Activities

## Expenses and Program Revenues - Business-Type Activities - 2016



### Revenues by Source - Business-Type Activities - 2016



**Business-Type activities.** Business-type activities increased the City's net position by \$1.894 million to \$81.693 million, an increase of 2.373 percent. Charges for services in the business-type activities increased \$2.676 million from the prior year due to a full year of a PUC approved water rate increase that went into effect on March 5, 2015. Operating and Capital Grants and Contribution revenue increased by \$1.119 million, an increase of 32.624 percent, primarily due to increased capital grants and construction project activity from 2016. Expenses for water, sewer, LOOP, solid waste and recycling, and stormwater management operations decreased \$.737 million from 2015 due primarily to reduced debt service payments.

### FINANCIAL ANALYSIS OF THE CITY'S FUNDS

As noted earlier, the City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental Funds.** The focus of the City's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. This information is useful in assessing the City's financing requirements. In particular, unassigned fund balance measures the City's net resources available for spending at the end of the fiscal year. Governmental funds reported by the City include the General Fund, special revenue funds, debt service funds, and capital project funds.

At the end of the current fiscal year the City's governmental funds reported combined ending fund balances of \$28.603 million. Approximately \$4.501 million of that amount constitutes unassigned fund balance, which is available for discretionary spending. The remainder of the fund balance is either non-spendable, restricted, committed, or assigned to indicate that it is 1) not in spendable form (\$.671), 2) restricted for particular purposes (\$15.421), 3) committed for particular purposes (\$.663), or 4) assigned for particular purposes (\$7.346).

**Proprietary Funds.** The City's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail.

Net position of the Water, Sewer, LOOP, Stormwater, and Solid Waste and Recycling Funds at the end of the year amounted to \$82.659 million. Net position of the LOOP, Stormwater, and Solid Waste and Recycling Funds decreased \$.196 million. Net position of the Water and Sewer Funds increased \$.080 million and \$2.046 million respectively.

**Fiduciary Funds.** The City maintains fiduciary funds for the assets of City of Lancaster Cash Balance Pension Plan, Defined Contribution Plan, the Police Pension Plan, the Fire Pension Plan, OPEB trust, and various agency and private-purpose trust funds. The total net position of the combined fiduciary funds is \$129.536 million. The City's employee pension plans and OPEB trusts represent 99.794 percent of that amount. During 2016, the net position of the Pension Trust Funds increased by \$5.746 million to \$124.873 million. The change is related to the appreciation of the retirement plans' investments compared to 2015. Additionally, the OPEB Trust Funds increased by \$1.010 million to \$4.396 million.

### **GENERAL FUND BUDGETARY HIGHLIGHTS**

The general fund budget contained \$53.668 million in appropriations, and \$51.667 million in estimated revenues, with \$2.001 million of required resources coming from the unassigned fund balance. Overall, revenues were higher than anticipated by \$1.656 million. Key factors for the increase are as follows:

- Real estate and real estate transfer taxes were \$0.119 million and \$0.359 million higher than the budgeted amounts due to the improving economic health of the City and an unanticipated receipt of real estate transfer taxes from the sale of RR Donnelley properties.
- Earned income taxes collected by the Lancaster County Tax Collection Bureau (Bureau) were higher than the budgeted amount by \$0.475 million as a result of an improving economy and better collection efforts by the Bureau.
- Sale of general capital assets was \$0.549 million over budget as a result of the sale of a KOZ lot and the former Heritage Center properties on West King Street.

Expenditures in comparison to budget were reduced in virtually all operating departments by administrative actions, including the shifting of several capital projects to the Capital Improvement Plan budget and delaying hiring for vacancies.

## **CAPITAL ASSETS AND DEBT ADMINISTRATION**

**Capital assets.** The City's investment in capital assets for its governmental and business-type activities as of December 31, 2016 amounts to \$327.100 million (net of accumulated depreciation). This investment includes land, buildings, improvements, infrastructure, vehicles, machinery and equipment. More detail about the City's capital assets is presented in Note 6 to the financial statements.

During 2016, the City sold the SPCA Animal Shelter. This building had a net book value of \$1.090 million. During 2016, the business-type activities had the following additions:

- \$ 8.608 million sewer system additions
- \$ 7.538 million water system additions
- \$ 1.542 million stormwater system additions

**Debt administration.** At the end of 2016, the City had \$258.680 million outstanding bonded debt, compared to \$247.523 million in 2015. More detailed information about the City's long-term debt is presented in Note 10 to the financial statements.

In 2016, the City issued general obligation bonds, Series of 2016, in the aggregate amount of \$118,820,000. The bond proceeds were used to advance refund the General Obligation Bonds, Series of 2007. The debt service on these bonds is paid by the General Fund, Sewer Fund, and Water Fund.

In 2016, the City issued general obligation bonds, Series A of 2016, in the amount of \$11,560,000. The proceeds of the bond issuance will be used for the acquisition, construction, equipping and furnishing of various City facilities and infrastructure. The debt service on these bonds is paid by the General Fund.

During 2004, the City entered into derivative agreements in connection with the 1998 General Obligation Bonds, Series A. On March 9, 2016, the City made a payment totaling \$261,700 to effectively terminate the Basis Swap. More detailed information about the City's derivative agreements is presented in Note 11 to the financial statements.

## **ECONOMIC CONDITION AND OUTLOOK**

The City of Lancaster continues to thrive as the economic, cultural and social hub of Lancaster County and is beginning to be recognized regionally and nationally as a model small city. This has happened despite the fiscal challenges common to many urban communities across Pennsylvania and the nation; a low-growth tax base due to the lack of open and developable land, inflationary pressures on labor costs and benefits and a high number of tax-exempt properties (28% of all assessed property value) which reduces the revenue available to support City services. The City's financial management has resulted in an A1 bond rating from Moody's, the highest among all Pennsylvania cities. Indicators of local economic health such as Real Estate Transfer taxes and Earned Income taxes are growing, with the 2016 revenues from each of those two sources hitting their highest totals ever. A renewed focus on city living and strong private investment has created a vibrant and growing downtown business, retail, and arts environment as well as strong neighborhoods.

A new economic development plan, titled Building on Strength, recently released by the Lancaster City Alliance (available at <http://www.lancastercityalliance.org/building-on-strength>) noted the City's strong development and business activity since 2007. During the eight year period from 2007 through 2014, the City saw \$1.5 billion in economic investment, a net increase of 100 new businesses and expansion of an additional



60 businesses. The City also continued to experience high levels of construction and renovation activity in 2016 with 1,966 building permits issued for projects worth a total of nearly \$125,000,000. Lancaster also saw a population increase in the past decade with the 2010 U.S. Census showing a population increase of 5.3% since 2000. While challenges for cities will always be present, the City of Lancaster remains a strong and vibrant city with a bright future ahead.

### **REQUESTS FOR INFORMATION**

This financial report is designed to provide our citizens, taxpayers, customers, investors, and creditors with a general overview of the City's finances and to demonstrate the City's accountability for the money it receives. If you have any questions about this report or need additional financial information, or complete financial statements for the discretely presented component units, contact the Business Administrator, 120 North Duke Street, PO Box 1599, Lancaster, PA 17608-1599 (Telephone 717-291-3556).



BASIC  
FINANCIAL  
STATEMENTS

# CITY OF LANCASTER, PENNSYLVANIA

## STATEMENT OF NET POSITION

DECEMBER 31, 2016

	Primary Government			Component	
	Governmental Activities	Business-type Activities	Total	Units	Total
<b>Assets and Deferred Outflows of Resources</b>					
<b>Assets:</b>					
Cash and cash equivalents	\$ 1,278,208	\$ 32,876	\$ 1,311,084	\$ 5,435,795	\$ 6,746,879
Cash and cash equivalents - restricted	12,453,382	48,387,086	60,840,468	3,771,401	64,611,869
Investments	371,035	-	371,035	1,366,556	1,737,591
Investments - restricted	1,698	-	1,698	3,848	5,546
Receivables (net of allowance for uncollectibles):					
Taxes	2,686,945	-	2,686,945	-	2,686,945
Accounts	833,852	12,424,610	13,258,462	847,696	14,106,158
Notes	6,698,961	-	6,698,961	2,139,667	8,838,628
Investment income	121,690	-	121,690	-	121,690
Other	-	144,004	144,004	49,637	193,641
Internal balances	15,610,350	(15,610,350)	-	-	-
Accrued interest	-	-	-	556,502	556,502
Prepaid expenses	671,481	802,185	1,473,666	95,960	1,569,626
Lease rental receivable	-	-	-	19,102,403	19,102,403
Due from other governments	2,812,106	138,906	2,951,012	7,256,253	10,207,265
Prepaid debt insurance	235,043	1,388,124	1,623,167	-	1,623,167
Properties held for resale	-	-	-	407,588	407,588
Capital assets, not being depreciated	9,709,465	26,888,130	36,597,595	4,815,152	41,412,747
Capital assets, being depreciated, net	61,480,670	229,022,243	290,502,913	23,594,231	314,097,144
Net pension asset	-	-	-	33,084	33,084
<b>Total Assets</b>	<b>114,964,886</b>	<b>303,617,814</b>	<b>418,582,700</b>	<b>69,475,773</b>	<b>488,058,473</b>
<b>Deferred Outflows of Resources:</b>					
Deferred outflows of resources for pensions	5,265,568	225,725	5,491,293	109,372	5,600,665
Deferred charge on refunding	1,840,558	7,603,347	9,443,905	1,380,222	10,824,127
<b>Total Deferred Outflows of Resources</b>	<b>7,106,126</b>	<b>7,829,072</b>	<b>14,935,198</b>	<b>1,489,594</b>	<b>16,424,792</b>
<b>Total Assets and Deferred Outflows of Resources</b>	<b>\$ 122,071,012</b>	<b>\$ 311,446,886</b>	<b>\$ 433,517,898</b>	<b>\$ 70,965,367</b>	<b>\$ 504,483,265</b>

(Continued)

<b>Liabilities, Deferred Inflows of Resources, and Net Position</b>	Primary Government			Component Units	Total
	Governmental Activities	Business-type Activities	Total		
<b>Liabilities:</b>					
Accounts payable	\$ 2,959,014	\$ 5,669,037	\$ 8,628,051	\$ 130,693	\$ 8,758,744
Due to other governments	8,606	-	8,606	-	8,606
Accrued salaries and benefits	944,209	237,539	1,181,748	37,898	1,219,646
Accrued expenses	338,872	1,178,416	1,517,288	264,347	1,781,635
Line of credit	-	-	-	649,277	649,277
Due to primary government	-	-	-	264,303	264,303
Unearned revenue	675,237	273,738	948,975	7,619,180	8,568,155
Contingent liability from property resettlements	-	-	-	194,400	194,400
Other liabilities	31,190	-	31,190	-	31,190
<b>Long-term liabilities:</b>					
Portion due or payable within one year:					
Long-term obligation	2,544,852	4,585,402	7,130,254	-	7,130,254
Due to other governments	-	9,374,906	9,374,906	-	9,374,906
Due to lessee	-	-	-	407,496	407,496
Loans payable	-	-	-	150,000	150,000
Convention Center Authority obligation	-	-	-	100,000	100,000
Notes payable	-	-	-	198,000	198,000
Bonds payable	-	-	-	2,827,965	2,827,965
Portion due or payable after one year:					
Long-term obligation	65,661,275	198,151,200	263,812,475	-	263,812,475
Net pension liability	38,725,115	2,110,326	40,835,441	-	40,835,441
Net other post-employment liability	59,658,938	8,100,280	67,759,218	-	67,759,218
Due to lessee	-	-	-	1,000,246	1,000,246
Loans payable	-	-	-	150,000	150,000
Convention Center Authority obligation	-	-	-	2,950,000	2,950,000
Notes payable	-	-	-	3,721,333	3,721,333
Bonds payable	-	-	-	46,287,317	46,287,317
<b>Total Liabilities</b>	<b>171,547,308</b>	<b>229,680,844</b>	<b>401,228,152</b>	<b>66,952,455</b>	<b>468,180,607</b>
<b>Deferred Inflows of Resources:</b>					
Deferred inflows of resources for pensions	821,019	73,010	894,029	-	894,029
<b>Total Deferred Inflows of Resources</b>	<b>821,019</b>	<b>73,010</b>	<b>894,029</b>	<b>-</b>	<b>894,029</b>
<b>Net Position:</b>					
Net investment in capital assets	37,741,667	91,065,711	128,807,378	2,845,286	131,652,664
Restricted for:					
Capital acquisition	-	8,586,696	8,586,696	(21,913)	8,564,783
Housing and neighborhood development	288,832	-	288,832	-	288,832
Economic and community development	2,058,769	-	2,058,769	-	2,058,769
Public works	830,957	-	830,957	-	830,957
Parks and recreation	142,573	-	142,573	-	142,573
Debt service	748	-	748	937,155	937,903
Unrestricted	(91,360,861)	(17,959,375)	(109,320,236)	252,384	(109,067,852)
<b>Total Net Position</b>	<b>(50,297,315)</b>	<b>81,693,032</b>	<b>31,395,717</b>	<b>4,012,912</b>	<b>35,408,629</b>
<b>Total Liabilities, Deferred Inflows of Resources, and Net Position</b>	<b>\$ 122,071,012</b>	<b>\$ 311,446,886</b>	<b>\$ 433,517,898</b>	<b>\$ 70,965,367</b>	<b>\$ 504,483,265</b>

(Concluded)

The accompanying notes are an integral part of these financial statements.

# CITY OF LANCASTER, PENNSYLVANIA

## STATEMENT OF ACTIVITIES

YEAR ENDED DECEMBER 31, 2016

<b>Functions/Programs:</b>	Program Revenues			
	Expenses	Fees, Fines, and Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions
<b>Primary Government:</b>				
Governmental activities:				
Executive department	\$ 588,523	\$ -	\$ -	\$ -
Legislative department	129,356	-	-	-
Office of the City Treasurer/Controller	17,000	-	-	-
General government	6,804,239	2,560,307	1,857,509	-
Public safety	38,347,973	3,703,335	780,585	-
Economic development and neighborhood revitalization	5,503,672	2,141,824	1,635,207	-
Public works	11,390,474	62,099	1,801,698	2,167,931
Miscellaneous	165,203	-	23,445	-
Interest	2,356,461	-	-	-
Total governmental activities	65,302,901	8,467,565	6,098,444	2,167,931
Business-type activities:				
Sewer	15,990,520	13,884,205	137,844	3,491,811
Water	22,111,979	26,907,652	229,619	138,606
Other enterprise funds	7,323,133	6,198,301	551,165	-
Total business-type activities	45,425,632	46,990,158	918,628	3,630,417
<b>Total Primary Government</b>	<b>\$ 110,728,533</b>	<b>\$ 55,457,723</b>	<b>\$ 7,017,072</b>	<b>\$ 5,798,348</b>
<b>Component Units:</b>				
Lancaster Industrial Development Authority	\$ 22,859	\$ 28,543	\$ -	\$ -
Lancaster Recreation Commission	4,015,729	3,529,641	475,356	-
The Parking Authority of the City of Lancaster	5,150,241	6,110,863	-	-
Redevelopment Authority of the City of Lancaster	3,008,151	991,671	812,600	20,300
Lancaster Downtown Investment District Authority	413,401	392,830	67,086	-
City of Lancaster City Revitalization and Improvement Zone Authority	3,396,094	2,504	3,533,007	-
<b>Total Component Units</b>	<b>\$ 16,006,475</b>	<b>\$ 11,056,052</b>	<b>\$ 4,888,049</b>	<b>\$ 20,300</b>
General revenues:				
Taxes:				
Property taxes for general purposes				
Real estate transfer tax				
Earned income tax				
Local services tax				
Grants not restricted to specific programs				
Investment earnings				
Gain on disposal of capital assets				
Transfers				
Extraordinary item - legal settlement				
Total general revenues, transfers, and extraordinary item				
<b>Change in Net Position</b>				
<b>Net Position:</b>				
Beginning of year - restated				
End of year				

Net (Expenses) Revenue and  
Changes in Net Position

Primary Government				
Governmental Activities	Business-type Activities	Total	Component Units	Total
\$ (588,523)	\$ -	\$ (588,523)	\$ -	\$ (588,523)
(129,356)	-	(129,356)	-	(129,356)
(17,000)	-	(17,000)	-	(17,000)
(2,386,423)	-	(2,386,423)	-	(2,386,423)
(33,864,053)	-	(33,864,053)	-	(33,864,053)
(1,726,641)	-	(1,726,641)	-	(1,726,641)
(7,358,746)	-	(7,358,746)	-	(7,358,746)
(141,758)	-	(141,758)	-	(141,758)
(2,356,461)	-	(2,356,461)	-	(2,356,461)
<u>(48,568,961)</u>	<u>-</u>	<u>(48,568,961)</u>	<u>-</u>	<u>(48,568,961)</u>
-	1,523,340	1,523,340	-	1,523,340
-	5,163,898	5,163,898	-	5,163,898
-	(573,667)	(573,667)	-	(573,667)
-	6,113,571	6,113,571	-	6,113,571
<u>(48,568,961)</u>	<u>6,113,571</u>	<u>(42,455,390)</u>	<u>-</u>	<u>(42,455,390)</u>
-	-	-	5,684	5,684
-	-	-	(10,732)	(10,732)
-	-	-	960,622	960,622
-	-	-	(1,183,580)	(1,183,580)
-	-	-	46,515	46,515
-	-	-	139,417	139,417
-	-	-	(42,074)	(42,074)
27,025,359	-	27,025,359	-	27,025,359
989,415	-	989,415	-	989,415
5,799,890	-	5,799,890	-	5,799,890
1,708,185	-	1,708,185	-	1,708,185
2,695,950	-	2,695,950	-	2,695,950
217,453	80,560	298,013	1,787,430	2,085,443
256,380	-	256,380	-	256,380
4,749,792	(4,749,792)	-	-	-
-	450,000	450,000	-	450,000
<u>43,442,424</u>	<u>(4,219,232)</u>	<u>39,223,192</u>	<u>1,787,430</u>	<u>41,010,622</u>
(5,126,537)	1,894,339	(3,232,198)	1,745,356	(1,486,842)
<u>(45,170,778)</u>	<u>79,798,693</u>	<u>34,627,915</u>	<u>2,267,556</u>	<u>36,895,471</u>
<u>\$ (50,297,315)</u>	<u>\$ 81,693,032</u>	<u>\$ 31,395,717</u>	<u>\$ 4,012,912</u>	<u>\$ 35,408,629</u>

The accompanying notes are an integral part of these financial statements.

# CITY OF LANCASTER, PENNSYLVANIA

## BALANCE SHEET GOVERNMENTAL FUNDS

DECEMBER 31, 2016

	General Fund	Other Governmental Funds	Total Governmental Funds
<b>Assets</b>			
Cash and cash equivalents	\$ 4,500	\$ 1,273,708	\$ 1,278,208
Cash and cash equivalents - restricted	100,000	12,353,382	12,453,382
Investments	-	371,035	371,035
Investments - restricted	1,698	-	1,698
Receivables (net of allowance for uncollectibles):			
Taxes	2,686,945	-	2,686,945
Accounts	594,114	6,488	600,602
Investment income	-	121,690	121,690
Due from other funds	10,561,367	1,724,712	12,286,079
Due from other governments	638,687	2,173,419	2,812,106
Prepaid expenditures	671,481	-	671,481
<b>Total Assets</b>	<b>\$ 15,258,792</b>	<b>\$ 18,024,434</b>	<b>\$ 33,283,226</b>
<b>Liabilities, Deferred Inflows of Resources, and Fund Balance</b>			
<b>Liabilities:</b>			
Accounts payable	\$ 605,306	\$ 1,247,686	\$ 1,852,992
Due to other governments	-	8,606	8,606
Accrued salaries and benefits	932,811	11,398	944,209
Unearned revenue	3,122	672,115	675,237
Other liabilities	31,190	-	31,190
Workers' compensation liability	266,479	-	266,479
<b>Total Liabilities</b>	<b>1,838,908</b>	<b>1,939,805</b>	<b>3,778,713</b>
<b>Deferred Inflows of Resources:</b>			
Unavailable revenue - taxes	901,208	-	901,208
<b>Fund Balance:</b>			
Nonspendable:			
Prepaid expenditures	671,481	-	671,481
Restricted for:			
Capital acquisition	-	12,099,553	12,099,553
Housing and neighborhood development	-	288,832	288,832
Economic and community development	-	2,058,769	2,058,769
Public works	-	830,957	830,957
Parks and recreation	-	142,573	142,573
Debt service	-	748	748
Committed for:			
Economic and community development	-	663,197	663,197
Assigned for:			
2017 budget	1,996,143	-	1,996,143
Debt service	4,600,000	-	4,600,000
Excess workers' compensation expenditures	750,000	-	750,000
Unassigned	4,501,052	-	4,501,052
<b>Total Fund Balance</b>	<b>12,518,676</b>	<b>16,084,629</b>	<b>28,603,305</b>
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Balance</b>	<b>\$ 15,258,792</b>	<b>\$ 18,024,434</b>	<b>\$ 33,283,226</b>

The accompanying notes are an integral part of these financial statements.

**CITY OF LANCASTER, PENNSYLVANIA**  
**RECONCILIATION OF GOVERNMENTAL FUNDS BALANCE SHEET**  
**TO THE STATEMENT OF NET POSITION**  
**DECEMBER 31, 2016**

**Total Fund Balance - Governmental Funds** \$ 28,603,305

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds. 71,190,135

Some of the City's taxes will be collected after year-end, but are not available soon enough to pay for the current period's expenditures and, therefore, are reported as unavailable revenue in the funds. 901,208

Notes receivable are long-term in nature and are not available to pay current period expenditures and, therefore, are not reported in the funds. 6,698,961

Prepaid debt insurance resulting from insurance paid with the issuance of debt is not a financial resource and, therefore, is not reported in the funds. 235,043

Deferred charges on refunding resulting from the issuance of debt are not financial resources and, therefore, are not reported in the funds. 1,840,558

Long-term liabilities applicable to the City's governmental activities are not due and payable in the current period and, accordingly, are not reported as fund liabilities. Interest on long-term debt is not accrued in governmental funds, but rather is recognized as an expenditure when due. All liabilities, both current and long-term, are reported in the statement of net position.

General obligation bonds	\$ (50,674,981)	
General obligation notes	(14,906,200)	
Accrued interest on general obligation bonds and notes	(338,872)	
Capital leases	(725,398)	
Compensated absences payable	(1,199,761)	
Workers' compensation liability	(433,308)	
Net pension liability, net of related deferred outflows and inflows of resources	(34,280,566)	
Net other post-employment liability	<u>(59,658,938)</u>	(162,218,024)

Internal service funds are used by management to charge the costs of insurance services to individual funds. The assets and liabilities of the internal service fund are included in governmental activities in the statement of net position.

Internal service fund net position	1,485,076	
Adjustment related to proprietary funds	<u>966,423</u>	<u>2,451,499</u>

**Total Net Position - Governmental Activities** \$ (50,297,315)

The accompanying notes are an integral part of these financial statements.



**CITY OF LANCASTER, PENNSYLVANIA**  
**STATEMENT OF REVENUES, EXPENDITURES, AND**  
**CHANGES IN FUND BALANCE - GOVERNMENTAL FUNDS**  
**YEAR ENDED DECEMBER 31, 2016**

	General Fund	Other Governmental Funds	Total Governmental Funds
<b>Revenues:</b>			
Taxes	\$ 35,542,518	\$ -	\$ 35,542,518
Intergovernmental revenues	3,081,317	5,881,866	8,963,183
Licenses and permits	2,141,824	-	2,141,824
Fines and forfeitures	2,101,397	-	2,101,397
Rents and charges for services	1,473,482	52,877	1,526,359
Program income	-	1,300,961	1,300,961
Investment income	333	42,929	43,262
Miscellaneous	2,343,866	30,217	2,374,083
Total revenues	<u>46,684,737</u>	<u>7,308,850</u>	<u>53,993,587</u>
<b>Expenditures:</b>			
Executive department	587,324	1,199	588,523
Legislative department	129,356	-	129,356
Office of the City Treasurer/Controller	17,000	-	17,000
General government	5,443,820	88,720	5,532,540
Public safety	32,936,747	389,261	33,326,008
Economic development and neighborhood revitalization	2,545,900	2,762,513	5,308,413
Public works	5,812,872	4,605,476	10,418,348
Miscellaneous	-	117,654	117,654
Capital outlay	-	1,484,044	1,484,044
Debt service:			
Principal	142,301	2,031,198	2,173,499
Interest	5,584	2,433,689	2,439,273
Total expenditures	<u>47,620,904</u>	<u>13,913,754</u>	<u>61,534,658</u>
<b>Excess (Deficiency) of Revenues Over (Under) Expenditures</b>	<u>(936,167)</u>	<u>(6,604,904)</u>	<u>(7,541,071)</u>
<b>Other Financing Sources (Uses):</b>			
Interfund reimbursements	2,564,708	-	2,564,708
Refunding bonds issued	-	12,900,000	12,900,000
Proceeds from the issuance of debt	-	11,560,000	11,560,000
Capital leases	403,468	349,053	752,521
Sale of general capital assets	573,912	-	573,912
Premium on refunding of bonds issued	-	2,155,258	2,155,258
Payment to refunded escrow agent	-	(14,798,388)	(14,798,388)
Original issue premium	-	576,110	576,110
Transfers in	3,500,000	16,678,509	20,178,509
Transfers out	(4,935,412)	(11,917,222)	(16,852,634)
Total other financing sources (uses)	<u>2,106,676</u>	<u>17,503,320</u>	<u>19,609,996</u>
<b>Net Change in Fund Balance</b>	1,170,509	10,898,416	12,068,925
<b>Fund Balance:</b>			
Beginning of year	<u>11,348,167</u>	<u>5,186,213</u>	<u>16,534,380</u>
End of year	<u>\$ 12,518,676</u>	<u>\$ 16,084,629</u>	<u>\$ 28,603,305</u>

The accompanying notes are an integral part of these financial statements.

# CITY OF LANCASTER, PENNSYLVANIA

## RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

YEAR ENDED DECEMBER 31, 2016

<b>Net Change in Fund Balance - Governmental Funds</b>	\$	12,068,925
Amounts reported for governmental activities in the statement of activities are different because:		
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.		
Depreciation expense	\$ (3,296,429)	
Capital outlay	<u>5,239,869</u>	1,943,440
When recognizing the sale of capital assets, the governmental funds report the total proceeds of the sale. Only the gain or loss on the sale is reported with the governmental activities.		
		(1,553,982)
Capital assets were transferred between business-type activities/enterprise funds and governmental activities. Governmental funds do not report capital assets.		
		1,423,917
Bond, note, and capital lease proceeds are reported as a financing source in governmental funds and thus contribute to the change in fund balance. In the statement of net position, however, issuing debt increases long-term liabilities and does not affect the statement of activities. Similarly, repayment of principal is an expenditure in the governmental funds, but reduces the liability in the statement of net position.		
Payment of long-term liabilities	16,103,499	
Issuance of bonds	(24,460,000)	
Premium on bonds	(2,731,368)	
Issuance of capital leases	<u>(752,521)</u>	(11,840,390)
Under the modified accrual basis of accounting used in the governmental funds, expenditures are not recognized for transactions that are not normally paid with expendable available financial resources. In the statement of activities, however, which is presented on the accrual basis, expenses are reported regardless of when financial resources are available. In addition, interest on long-term debt is not recognized under the modified accrual basis of accounting until due, rather than as it accrues.		
Change in compensated absences payable	40,811	
Change in workers' compensation liability	46,257	
Change in net pension liability, net of related deferred outflows and inflows of resources	(801,576)	
Change in other post-employment liability	(6,551,807)	
Change in accrued interest on debt	4,246	
Amortization of prepaid debt insurance	(27,718)	
Amortization of debt premium	207,906	
Deferred charge on refunding incurred	868,388	
Amortization of deferred charge on refunding	(185,811)	
Change in value of embedded derivative instrument	174,191	
Loss on termination of interest rate swap	<u>84,189</u>	(6,140,924)
The issuance of notes receivable are reported as expenditures in governmental funds and thus contribute to the change in fund balance. In the statement of net position, however, issuing notes receivable increases assets and does not affect the statement of activities. Similarly, repayment of principal is program income in the governmental funds, but reduces the assets in the statement of net position.		
Notes receivable issued	1,071,653	
Principal payments received	(1,542,625)	
Change in allowance	<u>(270,330)</u>	(741,302)
Under the modified accrual basis of accounting used in the governmental funds, certain revenues are not recognized unless they are both available to pay current year expenditures and measurable. In the statement of activities, however, which is presented on the accrual basis, revenues and assets are reported regardless of when financial resources are available.		
Change in unavailable tax revenue		(19,669)
Internal service funds are used by management to charge the costs of insurance services to individual funds. The net revenue of certain activities of the internal service fund is reported within governmental activities.		
Internal service fund change in net position	(303,003)	
Adjustment related to proprietary funds	<u>36,451</u>	(266,552)
<b>Change in Net Position - Governmental Activities</b>		<u><u>\$ (5,126,537)</u></u>

The accompanying notes are an integral part of these financial statements.

# CITY OF LANCASTER, PENNSYLVANIA

## BALANCE SHEET PROPRIETARY FUNDS

DECEMBER 31, 2016

Assets and Deferred Outflows of Resources	Enterprise Funds				Internal Service Fund
	Sewer Fund	Water Fund	Other Enterprise Funds	Total	
<b>Assets:</b>					
Current assets:					
Cash and cash equivalents	\$ 300	\$ 550	\$ 32,026	\$ 32,876	\$ -
Cash and cash equivalents - restricted	27,076,614	20,809,521	500,951	48,387,086	-
Receivables (net of allowance for uncollectibles):					
Accounts	6,012,550	4,500,166	1,911,894	12,424,610	233,250
Other	68,610	29,086	46,308	144,004	-
Due from other funds	-	-	-	-	2,357,848
Prepaid expenses	17,891	775,256	9,038	802,185	-
Total current assets	33,175,965	26,114,579	2,500,217	61,790,761	2,591,098
Long-term assets:					
Due from other governments	138,906	-	-	138,906	-
Prepaid debt insurance	435,651	952,473	-	1,388,124	-
Capital assets, not being depreciated	18,797,193	7,913,737	177,200	26,888,130	-
Capital assets, being depreciated, net	86,645,807	138,959,448	3,416,988	229,022,243	-
Total long-term assets	106,017,557	147,825,658	3,594,188	257,437,403	-
Total Assets	139,193,522	173,940,237	6,094,405	319,228,164	2,591,098
<b>Deferred Outflows of Resources:</b>					
Deferred outflows of resources for pension	74,079	117,081	34,565	225,725	-
Deferred charge on refunding	853,840	6,749,507	-	7,603,347	-
Total Deferred Outflows of Resources	927,919	6,866,588	34,565	7,829,072	-
<b>Total Assets and Deferred Outflows of Resources</b>	<b>\$ 140,121,441</b>	<b>\$ 180,806,825</b>	<b>\$ 6,128,970</b>	<b>\$ 327,057,236</b>	<b>\$ 2,591,098</b>

(Continued)

	Enterprise Funds				Internal Service Fund
	Sewer Fund	Water Fund	Other Enterprise Funds	Total	
<b>Liabilities, Deferred Inflows of Resources, and Net Position</b>					
<b>Liabilities:</b>					
Current liabilities:					
Accounts payable	\$ 3,222,180	\$ 1,305,403	\$ 1,141,454	\$ 5,669,037	\$ -
Claims payable	-	-	-	-	1,106,022
Accrued salaries and benefits	70,594	123,682	43,263	237,539	-
Accrued expenses	306,415	867,604	4,397	1,178,416	-
Due to other funds	5,502,566	6,872,319	2,269,042	14,643,927	-
Due to other governments	9,374,906	-	-	9,374,906	-
Unearned revenue	185,000	-	88,738	273,738	-
Compensated absences, current portion	21,327	23,129	6,147	50,603	-
Capital lease, current portion	232,458	113,133	94,608	440,199	-
Notes payable, current portion	618,192	498,400	383,008	1,499,600	-
Bonds payable, current portion	1,415,000	1,140,000	40,000	2,595,000	-
Total current liabilities	20,948,638	10,943,670	4,070,657	35,962,965	1,106,022
Long-term liabilities:					
Compensated absences	71,358	77,388	30,869	179,615	-
Workers' compensation liability	1,276	3,861	-	5,137	-
Net pension liability	690,742	1,138,951	280,633	2,110,326	-
Net other post-employment liability	4,160,472	3,317,180	622,628	8,100,280	-
Capital lease	123,796	178,996	168,537	471,329	-
Notes payable	12,646,066	9,730,400	1,272,827	23,649,293	-
Bonds payable	35,625,311	137,841,071	379,444	173,845,826	-
Total long-term liabilities	53,319,021	152,287,847	2,754,938	208,361,806	-
Total Liabilities	74,267,659	163,231,517	6,825,595	244,324,771	1,106,022
Deferred Inflows of Resources:					
Deferred inflows of resources for pension	23,948	37,875	11,187	73,010	-
Total Deferred Inflows of Resources	23,948	37,875	11,187	73,010	-
Net Position:					
Net investment in capital assets	64,647,725	25,162,222	1,255,764	91,065,711	-
Restricted	8,586,696	-	-	8,586,696	-
Unrestricted	(7,404,587)	(7,624,789)	(1,963,576)	(16,992,952)	1,485,076
Total Net Position	65,829,834	17,537,433	(707,812)	82,659,455	1,485,076
<b>Total Liabilities, Deferred Inflows of Resources, and Net Position</b>	<b>\$ 140,121,441</b>	<b>\$ 180,806,825</b>	<b>\$ 6,128,970</b>	<b>\$ 327,057,236</b>	<b>\$ 2,591,098</b>
Total net position of enterprise funds				\$ 82,659,455	
Adjustment to reflect the cumulative internal balance for the net effect of the activity between the internal service fund and the enterprise funds over time.				(966,423)	
Net position of business-type activities				\$ 81,693,032	

(Concluded)

The accompanying notes are an integral part of these financial statements.

# CITY OF LANCASTER, PENNSYLVANIA

## STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION - PROPRIETARY FUNDS

YEAR ENDED DECEMBER 31, 2016

	Enterprise Funds				Internal Service Fund
	Sewer Fund	Water Fund	Other Enterprise Funds	Total	
<b>Operating Revenues:</b>					
Charges for services	\$ 13,542,875	\$ 26,468,173	\$ 6,127,257	\$ 46,138,305	\$ 11,218,380
Miscellaneous	249,582	439,479	71,044	760,105	-
Total operating revenues	<u>13,792,457</u>	<u>26,907,652</u>	<u>6,198,301</u>	<u>46,898,410</u>	<u>11,218,380</u>
<b>Operating Expenses:</b>					
Sewage pumping stations	1,208,807	-	-	1,208,807	-
Susquehanna treatment plant	-	2,582,866	-	2,582,866	-
Conestoga treatment plant	-	2,333,551	-	2,333,551	-
Collection system	1,346,437	-	574,201	1,920,638	-
Hauling and tipping	-	-	3,060,707	3,060,707	-
Transmission and distribution	-	1,337,681	-	1,337,681	-
Meters and meter labor	-	630,999	-	630,999	-
Laboratory	-	280,314	-	280,314	-
Sewage treatment plant	4,413,497	-	-	4,413,497	-
Administration	3,725,911	5,659,710	1,545,587	10,931,208	-
Grounds maintenance	45,041	414,050	241,043	700,134	-
Street cleaning	-	-	606,889	606,889	-
Wastewater and green initiatives	-	-	314,857	314,857	-
Health insurance claims	-	-	-	-	10,734,746
Insurance premiums	-	-	-	-	786,700
Special events	-	-	648,178	648,178	-
Depreciation expense	3,153,135	3,014,670	108,602	6,276,407	-
Total operating expenses	<u>13,892,828</u>	<u>16,253,841</u>	<u>7,100,064</u>	<u>37,246,733</u>	<u>11,521,446</u>
<b>Operating Income (Loss)</b>	<u>(100,371)</u>	<u>10,653,811</u>	<u>(901,763)</u>	<u>9,651,677</u>	<u>(303,066)</u>
<b>Nonoperating Revenues (Expenses):</b>					
State pension contribution	137,844	229,619	62,125	429,588	-
Investment income	20,280	58,961	1,319	80,560	63
Intergovernmental revenue	-	-	489,040	489,040	-
Economic development contribution	-	(539,381)	-	(539,381)	-
Insurance proceeds	91,748	-	-	91,748	-
Amortization expense	(47,689)	(63,576)	-	(111,265)	-
Interest expense	(1,995,237)	(5,404,058)	(42,608)	(7,441,903)	-
Loss on disposal of capital assets	(1,896)	-	(48,003)	(49,899)	-
Total nonoperating revenues (expenses)	<u>(1,794,950)</u>	<u>(5,718,435)</u>	<u>461,873</u>	<u>(7,051,512)</u>	<u>63</u>
Income (loss) before transfers and capital contributions	<u>(1,895,321)</u>	<u>4,935,376</u>	<u>(439,890)</u>	<u>2,600,165</u>	<u>(303,003)</u>
Transfers in (out)	-	(4,994,000)	244,208	(4,749,792)	-
Capital contributions	3,491,811	138,606	-	3,630,417	-
<b>Change in Net Position Before Extraordinary Item</b>	<u>1,596,490</u>	<u>79,982</u>	<u>(195,682)</u>	<u>1,480,790</u>	<u>(303,003)</u>
<b>Extraordinary Item:</b>					
Legal settlement	450,000	-	-	450,000	-
<b>Change in Net Position</b>	<u>2,046,490</u>	<u>79,982</u>	<u>(195,682)</u>	<u>1,930,790</u>	<u>(303,003)</u>
<b>Net Position:</b>					
Beginning of year	63,783,344	17,457,451	(512,130)		1,788,079
End of year	<u>\$ 65,829,834</u>	<u>\$ 17,537,433</u>	<u>\$ (707,812)</u>		<u>\$ 1,485,076</u>
Adjustment for the net effect of the current year activity between the internal service fund and the enterprise funds				<u>(36,451)</u>	
Changes in net position of business-type activities				<u>\$ 1,894,339</u>	

The accompanying notes are an integral part of these financial statements.

# CITY OF LANCASTER, PENNSYLVANIA

## STATEMENT OF CASH FLOWS PROPRIETARY FUNDS

YEAR ENDED DECEMBER 31, 2016

	Enterprise Funds				Internal Service Fund
	Sewer Fund	Water Fund	Other Enterprise Funds	Total	
<b>Cash Flows From Operating Activities:</b>					
Cash received from users	\$ 12,576,429	\$ 26,633,470	\$ 6,066,148	\$ 45,276,047	\$ 11,218,380
Cash paid to suppliers	(8,110,399)	(8,833,509)	(3,698,187)	(20,642,095)	(11,918,775)
Cash paid to employees	(2,624,989)	(5,219,314)	(2,697,284)	(10,541,587)	-
Net cash provided by (used in) operating activities	1,841,041	12,580,647	(329,323)	14,092,365	(700,395)
<b>Cash Flows From Investing Activities:</b>					
Investment income received	20,280	58,961	1,319	80,560	63
Net cash provided by investing activities	20,280	58,961	1,319	80,560	63
<b>Cash Flows From Capital and Related Financing Activities:</b>					
Principal payments on capital leases	(197,244)	(141,808)	(168,984)	(508,036)	-
Principal payments on notes payable	(410,000)	(467,200)	(347,845)	(1,225,045)	-
Principal payments on bonds payable	(1,595,000)	(1,095,000)	(40,000)	(2,730,000)	-
Proceeds from note payable	2,499,647	-	155,537	2,655,184	-
Proceeds from bond payable	7,911,067	102,607,409	-	110,518,476	-
Cash paid for debt issuance costs	(133,317)	(2,103,084)	-	(2,236,401)	-
Payments to bond escrow agent	(7,777,750)	(100,504,325)	-	(108,282,075)	-
Interest paid	(2,014,351)	(4,100,518)	(49,480)	(6,164,349)	-
Acquisition of capital assets	(8,664,947)	(6,726,185)	(1,279,126)	(16,670,258)	-
Proceeds from sale of capital assets	-	-	19,663	19,663	-
Insurance proceeds	91,748	-	-	91,748	-
Legal settlement proceeds	450,000	-	-	450,000	-
Net change in escrow deposits	7,508,771	-	-	7,508,771	-
Net cash used in capital and related financing activities	(2,331,376)	(12,530,711)	(1,710,235)	(16,572,322)	-
<b>Cash Flows From Noncapital Financing Activities:</b>					
Transfer in (out)	-	(3,500,000)	174,125	(3,325,875)	-
Due to (from) other funds	1,340,172	(3,580,920)	1,345,014	(895,734)	700,332
Economic development contribution	-	(539,381)	-	(539,381)	-
State pension contribution	137,844	229,619	62,125	429,588	-
Intergovernmental revenue	-	-	489,040	489,040	-
Net cash provided by (used in) noncapital financing activities	1,478,016	(7,390,682)	2,070,304	(3,842,362)	700,332
<b>Net Increase (Decrease) in Cash and Cash Equivalents</b>					
	1,007,961	(7,281,785)	32,065	(6,241,759)	-
<b>Cash and Cash Equivalents:</b>					
Beginning of year	26,068,953	28,091,856	500,912	54,661,721	-
End of year	\$ 27,076,914	\$ 20,810,071	\$ 532,977	\$ 48,419,962	\$ -

(Continued)

# CITY OF LANCASTER, PENNSYLVANIA

## STATEMENT OF CASH FLOWS PROPRIETARY FUNDS

YEAR ENDED DECEMBER 31, 2016  
(Continued)

	Enterprise Funds				Internal Service Fund
	Sewer Fund	Water Fund	Other Enterprise Funds	Total	
<b>Reconciliation of Operating Income (Loss) to Net Cash Provided by (Used in) Operating Activities:</b>					
Operating income (loss)	\$ (100,371)	\$10,653,811	\$ (901,763)	\$ 9,651,677	\$ (303,066)
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities:					
Depreciation expense	3,153,135	3,014,670	108,602	6,276,407	-
Amortization	18,231	29,005	24,859	72,095	-
(Increase) decrease in assets and deferred outflows of resources:					
Receivables	(1,214,000)	(274,182)	(132,153)	(1,620,335)	(233,250)
Due from other governments	(2,028)	-	-	(2,028)	-
Deferred outflows of resources for pension	(12,853)	(19,669)	(23,886)	(56,408)	-
Prepaid expenses	(13,411)	(520,939)	(7,949)	(542,299)	-
Increase (decrease) in liabilities and deferred inflows of resources:					
Accounts payable	(401,903)	(301,186)	432,496	(270,593)	-
Claims payable	-	-	-	-	(164,079)
Accrued expenses	25,248	28,851	14,732	68,831	-
Compensated absences	21,531	6,583	5,557	33,671	-
Workers' compensation liability	1,276	(536)	-	740	-
Net pension liability	17,121	29,007	8,931	55,059	-
Net other post-employment liability	349,080	(64,518)	139,425	423,987	-
Deferred inflows of resources for pension	(15)	(250)	1,826	1,561	-
Total adjustments	1,941,412	1,926,836	572,440	4,440,688	(397,329)
Net cash provided by (used in) operating activities	<u>\$ 1,841,041</u>	<u>\$12,580,647</u>	<u>\$ (329,323)</u>	<u>\$14,092,365</u>	<u>\$ (700,395)</u>
<b>Noncash Capital Financing Activities:</b>					
Issuance of capital lease	<u>\$ 108,406</u>	<u>\$ 58,072</u>	<u>\$ 262,897</u>	<u>\$ 429,375</u>	<u>\$ -</u>
Developers' contribution	<u>\$ -</u>	<u>\$ 138,606</u>	<u>\$ -</u>	<u>\$ 138,606</u>	<u>\$ -</u>
Capital assets transferred from (to) governmental activities	<u>\$ -</u>	<u>\$ (1,494,000)</u>	<u>\$ 70,083</u>	<u>\$ (1,423,917)</u>	<u>\$ -</u>

(Concluded)

The accompanying notes are an integral part of these financial statements.

# CITY OF LANCASTER, PENNSYLVANIA

## STATEMENT OF NET POSITION FIDUCIARY FUNDS

DECEMBER 31, 2016

	Pension and OPEB Trust Funds	Private- Purpose Trust Funds	Agency Funds
<b>Assets</b>			
Cash and cash equivalents	\$ -	\$ -	\$ 146,627
Investments	129,398,246	267,260	-
Receivables:			
Accounts	-	-	20,787
Investment income	343,944	-	-
Other	-	-	1,490
<b>Total Assets</b>	<b>129,742,190</b>	<b>267,260</b>	<b>168,904</b>
<b>Liabilities</b>			
Benefits payable	473,280	-	17,450
Other liabilities	-	-	151,454
<b>Total Liabilities</b>	<b>473,280</b>	<b>-</b>	<b>\$ 168,904</b>
<b>Net Position</b>			
Restricted for pension and OPEB benefits and other purposes	<b>\$129,268,910</b>	<b>\$ 267,260</b>	

The accompanying notes are an integral part of these financial statements.



# CITY OF LANCASTER, PENNSYLVANIA

## STATEMENT OF CHANGES IN NET POSITION FIDUCIARY FUNDS

YEAR ENDED DECEMBER 31, 2016

	Pension and OPEB Trust Funds	Private- Purpose Trust Funds
<b>Additions:</b>		
<hr/>		
Contributions:		
Employees	\$ 1,573,541	\$ -
Employer	6,966,302	-
	<u>8,539,843</u>	<u>-</u>
Total contributions		
Investment income:		
Net appreciation in fair value of investments	5,417,904	-
Interest and dividends	3,104,865	10,688
	<u>8,522,769</u>	<u>10,688</u>
Total investment income		
Less: investment expenses	(513,466)	-
	<u>8,009,303</u>	<u>10,688</u>
Net investment income		
Total additions	<u>16,549,146</u>	<u>10,688</u>
<b>Deductions:</b>		
<hr/>		
Benefits	9,670,989	4,947
Administrative expenses	123,047	-
	<u>9,794,036</u>	<u>4,947</u>
Total deductions		
Change in Net Position	6,755,110	5,741
<b>Net Position:</b>		
<hr/>		
Beginning of year	122,513,800	261,519
End of year	<u>\$ 129,268,910</u>	<u>\$ 267,260</u>

The accompanying notes are an integral part of these financial statements.

# CITY OF LANCASTER, PENNSYLVANIA

## BALANCE SHEET COMPONENT UNITS

DECEMBER 31, 2016

	Lancaster Industrial Development Authority	Lancaster Recreation Commission	The Parking Authority of the City of Lancaster	Redevelopment Authority of the City of Lancaster	Lancaster Downtown Investment District Authority *	City of Lancaster City Revitalization and Improvement Zone Authority	Total Component Units
<b>Assets and Deferred Outflows of Resources</b>							
<b>Assets:</b>							
Current assets:							
Cash and cash equivalents	\$ 349,113	\$ 647,777	\$ 1,521,326	\$ 570,397	\$ 196,471	\$ 2,150,711	\$ 5,435,795
Cash and cash equivalents - restricted	-	-	-	2,353,812	-	1,417,589	3,771,401
Investments	-	-	1,366,556	-	-	-	1,366,556
Investments - restricted	-	-	3,848	-	-	-	3,848
Receivables (net of allowance for uncollectibles)							
Accounts	-	237,933	54,446	555,137	180	-	847,696
Other	-	-	-	21,861	27,776	-	49,637
Accrued interest	-	-	-	556,502	-	-	556,502
Current portion:							
Lease rental receivable	-	-	-	2,126,658	-	-	2,126,658
Due from other governments	-	-	-	597,714	-	-	597,714
Notes receivable	-	-	-	1,939,667	-	-	1,939,667
Properties held for resale	-	-	-	407,588	-	-	407,588
Prepaid expenses	-	-	86,605	-	9,355	-	95,960
Total current assets	<u>349,113</u>	<u>885,710</u>	<u>3,032,781</u>	<u>9,129,336</u>	<u>233,782</u>	<u>3,568,300</u>	<u>17,199,022</u>
Long-term assets:							
Lease rental receivable	-	-	-	16,975,745	-	-	16,975,745
Due from other governments	-	-	-	6,658,539	-	-	6,658,539
Notes receivable	200,000	-	-	-	-	-	200,000
Capital assets, not being depreciated	-	-	3,695,871	1,119,281	-	-	4,815,152
Capital assets, being depreciated, net	-	171,195	15,406,148	8,013,738	3,150	-	23,594,231
Net pension asset	-	-	33,084	-	-	-	33,084
Total long-term assets	<u>200,000</u>	<u>171,195</u>	<u>19,135,103</u>	<u>32,767,303</u>	<u>3,150</u>	<u>-</u>	<u>52,276,751</u>
Total Assets	<u>549,113</u>	<u>1,056,905</u>	<u>22,167,884</u>	<u>41,896,639</u>	<u>236,932</u>	<u>3,568,300</u>	<u>69,475,773</u>
<b>Deferred Outflows of Resources:</b>							
Deferred charge on refunding	-	-	1,380,222	-	-	-	1,380,222
Deferred outflows of resources for pension	-	-	109,372	-	-	-	109,372
Total Deferred Outflows of Resources	<u>-</u>	<u>-</u>	<u>1,489,594</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,489,594</u>
<b>Total Assets and Deferred Outflows of Resources</b>	<u>\$ 549,113</u>	<u>\$ 1,056,905</u>	<u>\$ 23,657,478</u>	<u>\$ 41,896,639</u>	<u>\$ 236,932</u>	<u>\$ 3,568,300</u>	<u>\$ 70,965,367</u>

(Continued)

\* - As of April 30, 2016

	Lancaster Industrial Development Authority	Lancaster Recreation Commission	The Parking Authority of the City of Lancaster	Redevelopment Authority of the City of Lancaster	Lancaster Downtown Investment District Authority *	City of Lancaster City Revitalization and Improvement Zone Authority	Total Component Units
<b>Liabilities and Net Position</b>							
<b>Liabilities:</b>							
Current liabilities:							
Accounts payable	\$ -	\$ 25,275	\$ 81,662	\$ 22,621	\$ 195	\$ 940	\$ 130,693
Accrued salaries and benefits	-	-	37,898	-	-	-	37,898
Accrued expenses	-	121,685	32,962	102,161	-	7,539	264,347
Line of credit	-	-	-	649,277	-	-	649,277
Due to primary government	-	-	-	264,303	-	-	264,303
Unearned revenue	-	4,018	56,015	937,693	7,200	-	1,004,926
Contingent liability from property resettlements	-	-	-	194,400	-	-	194,400
Due to lessee, current portion	-	-	-	407,496	-	-	407,496
Loans payable, current portion Convention Center Authority obligation, current	-	-	150,000	-	-	-	150,000
Notes payable, current portion	-	-	-	100,000	-	-	100,000
Bonds payable, current portion	-	-	-	198,000	-	-	198,000
Bonds payable, current portion	-	-	950,000	1,877,965	-	-	2,827,965
Total current liabilities	-	150,978	1,308,537	4,753,916	7,395	8,479	6,229,305
Long-term liabilities:							
Unearned revenue	-	-	-	6,614,254	-	-	6,614,254
Due to lessee	-	-	-	1,000,246	-	-	1,000,246
Loans payable Convention Center Authority obligation	-	-	150,000	-	-	-	150,000
Notes payable	-	-	-	350,000	-	2,600,000	2,950,000
Bonds payable	-	-	-	3,721,333	-	-	3,721,333
Bonds payable	-	-	21,778,834	18,428,483	-	6,080,000	46,287,317
Total long-term liabilities	-	-	21,928,834	30,114,316	-	8,680,000	60,723,150
Total Liabilities	-	150,978	23,237,371	34,868,232	7,395	8,688,479	66,952,455
Net Position:							
Net investment in capital assets Restricted	-	171,195	(2,542,745)	5,213,686	3,150	-	2,845,286
Unrestricted	549,113	734,732	2,962,852	899,479	226,387	(5,120,179)	252,384
Total Net Position	549,113	905,927	420,107	7,028,407	229,537	(5,120,179)	4,012,912
<b>Total Liabilities and Net Position</b>	<b>\$ 549,113</b>	<b>\$ 1,056,905</b>	<b>\$ 23,657,478</b>	<b>\$ 41,896,639</b>	<b>\$ 236,932</b>	<b>\$ 3,568,300</b>	<b>\$ 70,965,367</b>

(Concluded)

The accompanying notes are an integral part of these financial statements.

# CITY OF LANCASTER, PENNSYLVANIA

## STATEMENT OF ACTIVITIES COMPONENT UNITS

YEAR ENDED DECEMBER 31, 2016

	Program Revenues			
Expenses	Fees, Fines, and Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
Lancaster Industrial Development Authority	\$ 22,859	\$ 28,543	\$ -	\$ -
Lancaster Recreation Commission	4,015,729	3,529,641	475,356	-
The Parking Authority of the City of Lancaster	5,150,241	6,110,863	-	-
Redevelopment Authority of the City of Lancaster	3,008,151	991,671	812,600	20,300
Lancaster Downtown Investment District Authority *	413,401	392,830	67,086	-
City of Lancaster City Revitalization and Improvement Zone Authority	3,396,094	2,504	3,533,007	-
Total component units	\$ 16,006,475	\$ 11,056,052	\$ 4,888,049	\$ 20,300
General revenues:				
Investment earnings				
Total general revenues				
<b>Change in Net Position</b>				
<b>Net Position:</b>				
Beginning of year - restated				
End of year				

\* - Year ended April 30, 2016

Net (Expenses) Revenue and  
Changes in Net Position

Lancaster Industrial Development Authority	Lancaster Recreation Commission	The Parking Authority of the City of Lancaster	Redevelopment Authority of the City of Lancaster	Lancaster Downtown Investment District Authority *	City of Lancaster Revitalization and Improvement Zone Authority	Total
\$ 5,684	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,684
-	(10,732)	-	-	-	-	(10,732)
-	-	960,622	-	-	-	960,622
-	-	-	(1,183,580)	-	-	(1,183,580)
-	-	-	-	46,515	-	46,515
-	-	-	-	-	139,417	139,417
<u>5,684</u>	<u>(10,732)</u>	<u>960,622</u>	<u>(1,183,580)</u>	<u>46,515</u>	<u>139,417</u>	<u>(42,074)</u>
<u>182</u>	<u>690</u>	<u>305,638</u>	<u>1,480,920</u>	<u>-</u>	<u>-</u>	<u>1,787,430</u>
<u>182</u>	<u>690</u>	<u>305,638</u>	<u>1,480,920</u>	<u>-</u>	<u>-</u>	<u>1,787,430</u>
<u>5,866</u>	<u>(10,042)</u>	<u>1,266,260</u>	<u>297,340</u>	<u>46,515</u>	<u>139,417</u>	<u>1,745,356</u>
<u>543,247</u>	<u>915,969</u>	<u>(846,153)</u>	<u>6,731,067</u>	<u>183,022</u>	<u>(5,259,596)</u>	<u>2,267,556</u>
<u>\$ 549,113</u>	<u>\$ 905,927</u>	<u>\$ 420,107</u>	<u>\$ 7,028,407</u>	<u>\$ 229,537</u>	<u>\$ (5,120,179)</u>	<u>\$ 4,012,912</u>

The accompanying notes are an integral part of these financial statements.

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The City of Lancaster, Pennsylvania (the “City”) was incorporated as a Borough on May 1, 1782. The City operates under the Optional Third Class City Charter Law. The governing body consists of an elected City Council (seven members), an elected Mayor, Controller, and Treasurer. The daily operations and management of the City are carried out by department directors, bureau chiefs, and elected officials of the City headed by the Mayor. Department directors and elected officials oversee the following departments: executive, legislative, administrative services, public safety, economic development and neighborhood revitalization, and public works.

The following is a summary of the City’s significant accounting policies.

#### *A. Reporting Entity*

The criteria used by the City to evaluate the possible inclusion of related entities (Authorities, Boards, Councils, and so forth) within its reporting entity are financial accountability and the nature and significance of the relationship. In determining financial accountability in a given case, the City reviews the applicability of the following criteria:

The City is financially accountable for:

- Organizations that make up its legal entity.
- Legally separate organizations, if City officials appoint a voting majority of the organization’s governing body and the City is able to impose its will on the organization or if there is a potential for the organization to provide specific financial benefits to, or impose specific burdens on, the City as defined below:

*Impose its will* – If the City can significantly influence the programs, projects, or activities, or the level of services performed or provided by, the organization.

*Financial benefit or burden* – If the City (1) is entitled to the organization’s resources, (2) is legally obligated or has otherwise assumed the obligation to finance the deficits of, or provide support to, the organization, or (3) is obligated in some manner for the debt of the organization.

- Organizations that are fiscally dependent on the City. Fiscal dependency is established if the organization is unable to adopt its own budget, levy taxes or set rates or charges, or issue bonded debt without the approval of the City.

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

### *Component Units*

A component unit is a legally separate entity that satisfies at least one of the following criteria: 1) elected officials of a primary government are financially accountable for the entity; or 2) the nature and significance of the relationship between the entity and a primary government are such that to exclude the entity from the financial reporting entity would render the financial statements misleading or incomplete.

The following are the discretely presented component units of the City:

#### *Lancaster Industrial Development Authority (LIDA)*

LIDA consists of five members who are appointed to five-year terms by the Mayor with approval of City Council. These terms are arranged so that only one term expires each year. LIDA acts as liaison for securing tax-free loans for industrial and commercial development in Lancaster County. LIDA operates on a fiscal year ending December 31.

#### *Lancaster Recreation Commission (Commission)*

The Commission has an eleven-member Board consisting of two Lancaster School District Board members, two City Council members, one City employee, one Lancaster School District employee, one Lancaster Township employee, one Lancaster Township resident, and three at-large City residents appointed by City Council. The Commission is generally responsible for policies, rules, and regulations relating to public recreation programs. The Commission operates on a fiscal year ending December 31.

As a member of the Commission, the City is required to make a quarterly contribution to the Commission. For the year ended December 31, 2016, the City contributed \$305,656 to the Commission, which was reported as an expenditure of the General Fund.

#### *The Parking Authority of the City of Lancaster (Parking Authority)*

The Parking Authority Board is comprised of five members, the majority of whom must be city residents, appointed by the Mayor to serve a term of five years. The terms are staggered so that only one term expires each year. The Board is charged with the duty to acquire, construct, improve, and maintain parking projects; to conduct research of parking problems; to establish a permanent coordinated system of parking facilities; and to borrow money and issue bonds as required. The Parking Authority operates on a fiscal year ending December 31.

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

During the year ended December 31, 2016, the City paid the Parking Authority \$158,613 for employee parking.

### *Redevelopment Authority of the City of Lancaster (Redevelopment Authority)*

The Redevelopment Authority consists of five city residents who are appointed by the Mayor to serve a term of five years. The Redevelopment Authority was created to eliminate blighted conditions that adversely affect the public health, safety, convenience, and welfare of the City. The Redevelopment Authority operates on a fiscal year ending December 31.

The City provided a total of \$111,615 Community Development Block Grant funds to the Redevelopment Authority during the year ended December 31, 2016. These funds were used for vacant and blighted properties in the City.

### *Lancaster Downtown Investment District Authority (LDIDA)*

LDIDA consists of nine to eleven members who are appointed to five-year terms by the Mayor with the approval of City Council. LDIDA is a non-profit municipal authority, which is dedicated to the continued economic vitality of downtown Lancaster. LDIDA operates on a fiscal year ending April 30.

### *City of Lancaster City Revitalization and Improvement Zone Authority (CRIZ)*

The CRIZ board consists of nine voting members. Six members of the board are nominated by the State Senator representing the City and three members are nominated by the Mayor. All nine appointments must be approved by City Council. The purpose of the CRIZ is to acquire, hold, construct, improve, maintain, own, finance and lease, industrial, specialized or commercial development projects for purposes of administering, providing financing for, and undertaking all other activities related to the City Revitalization and Improvement Zone of the City (Zone). The Zone consists of approximately 130 acres in downtown Lancaster and in selected areas in the remaining parts of the City. Certain qualified state and local tax revenues are provided to the CRIZ for the repayment of debt service on bonds and loans issued for the acquisition, improvement, and development of qualified capital improvements within the Zone. The CRIZ operates on a fiscal year ending December 31.

The discretely presented component units are reported in a separate column in the government-wide financial statements to emphasize that they are legally separate from the government. Separately published financial statements of the above component units are available for public inspection in the Mayor's office.

---



# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

The following component unit has been included in the financial reporting entity as a blended component unit:

### *City of Lancaster Office of Promotion (LOOP)*

The LOOP Board consists of 14 members who are appointed by the Mayor with City Council approval. The Board is entrusted with creating excitement and enthusiasm for the City by hosting, creating, and producing special events and to promote and market those events. LOOP operates on a fiscal year ending December 31. LOOP's financial statements are blended with the City's other enterprise funds activity. Separately published financial statements of the above component unit are available for public inspection in the Mayor's office.

The Redevelopment Authority provided a contribution totaling \$100,000 to LOOP during the year ended December 31, 2016. These funds were used for promotional activities.

### ***Related Organizations***

Related organizations are not component units, yet there is some form of accountability, other than financial accountability, that exists between the primary government and the related organization because of the appointment authority. The following are related organizations to the City:

### *Lancaster Municipal Authority*

The seven members of this Lancaster Municipal Authority are appointed by the Mayor with City Council approval to serve a term of five years. The Board is responsible for conducting all business necessary to finance and complete capital improvements required for operating a sewer system. The Lancaster Municipal Authority is currently inactive.

### *Metropolitan Lancaster Authority*

The Metropolitan Lancaster Authority consists of seven members who are appointed to five-year terms by the Mayor with City Council approval. The Board has the authority to acquire, hold, construct, improve, maintain, operate, own, and lease (either in the capacity of lessor or lessee) waterworks, water supply works, and water distribution systems for the City and other authorized areas in Lancaster County. The Metropolitan Lancaster Authority is currently inactive.

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

### *Lancaster Airport Authority (Airport Authority)*

The Airport Authority was created by joint resolution of the Council of the City and the Board of Commissioners of the County of Lancaster in June 1950. The Airport Authority was created for the purpose of acquiring, holding, improving, maintaining, operating, owning, and leasing the Lancaster Municipal Airport and all facilities necessary for its operation.

The Board is comprised of five members who are appointed to five-year terms with only one member's term expiring each year. Two of the Board members are appointed by the Mayor and approved by City Council; an additional two are appointed by the Board of Commissioners of the County of Lancaster; and the fifth member is appointed by the City and the County of Lancaster jointly.

### *Lancaster Higher Education Authority*

The Lancaster Higher Education Authority (LHEA) has five Board members who serve for five-year terms of office. Members are appointed by the Mayor with City Council approval. LHEA is organized for the purpose of acquiring, holding, constructing, improving, maintaining, operating, owning, or leasing buildings and facilities for private, non-profit, non-sectarian colleges and universities, state-related universities, and community colleges.

### *Housing Authority of the City of Lancaster (Housing Authority)*

The Housing Authority Board consists of five members who are appointed for five-year terms by the Mayor with City Council approval. These terms are arranged so that only one term expires each year. The Board is entrusted with ensuring that standard, low-cost housing is available for low-income persons.

### *Lancaster County Convention Center Authority (Convention Center Authority)*

The Convention Center Authority was created jointly by City Council, and the Board of Commissioners of the County of Lancaster, in September 1999. The Convention Center Authority was created for the purpose of constructing a convention center in the City.

The Board is comprised of seven members who serve two, three, or four-year terms of office. Three of the Board members are appointed by the Mayor with City Council approval; an additional three are appointed by the Board of Commissioners of the County of Lancaster; and the seventh member appointment shall alternate between the City and the County of Lancaster.

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

### *City of Lancaster Land Bank Authority (Land Bank Authority)*

The Land Bank Authority was created by City Council in August 2016. The Land Bank Authority was created to acquire, hold, and transfer interest in real property throughout the City to deter the spread of blight and to promote redevelopment and reuse of vacant properties throughout the City.

The Board is comprised of seven members. Each member of the Redevelopment Authority on the date of creation of the Land Bank Authority shall serve on the Board and the City shall appoint two additional members.

### ***B. Basis of Presentation, Basis of Accounting***

#### ***Basis of Presentation***

##### ***Government-Wide and Fund Financial Statements***

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all the nonfiduciary activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. The primary government is reported separately from its legally separate discretely presented component units.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

### *Measurement Focus, Basis of Accounting, and Financial Statement Presentation*

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences, pension, other post-employment benefits, and claims and judgments, are recorded only when payment is due.

Property taxes associated with the current fiscal period are considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are recognized as revenue if they are both measurable and available.

The City reports the following major governmental fund:

#### *General Fund*

This fund is the government's primary operating fund. It accounts for all financial resources of the general government, except those accounted for in another fund.

The City reports the following major proprietary funds:

The City operates two major enterprise funds: The Sewer Fund and the Water Fund account for the provision of water and sewer services to residents within the City's service area.

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

Additionally, the City reports the following fund types:

### *Internal Service Fund*

This fund accounts for the financing of insurance services provided to the other funds of the City.

### *Pension and Other Post-Employment Benefit (OPEB) Trust Funds*

These funds account for the resources that are required to be held in trust for the members and beneficiaries of the City's defined benefit pension, defined contribution pension, and OPEB plans.

### *Private-Purpose Trust Fund*

This fund is used to report all other trust arrangements under which principal and income benefit individuals, private organizations, or other governments.

### *Agency Funds*

These funds account for monies held by the City as an agent for other governmental units.

Component units are accounted for as follows:

The discretely presented component units are accounted for as enterprise funds. As such, they account for the activities similar to those found in the private sector, where the determination of net income is necessary or useful for sound financial administration. Services from such activities are provided to outside parties. LIDA is presented on the cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. However, the effect of this departure is immaterial to the discretely presented component units as a whole.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the proprietary funds are charges to customers for sales and

---

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

services. The Water and Sewer Funds also recognize, as operating revenue, the portion of tap fees intended to recover the cost of certain prior capital outlays. Operating expenses for proprietary funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first, then unrestricted resources as they are needed.

### ***C. Assets, Deferred Outflows of Resources, Liabilities, Deferred Inflows of Resources, and Net Position or Equity***

#### ***Cash and Cash Equivalents***

Cash and cash equivalents include cash on hand, demand deposits, and interest-bearing bank deposits.

For the purposes of the statement of cash flows, the City considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents.

#### ***Investments***

Investments are stated at fair value. The City categorizes its fair value measurements within the fair value hierarchy established by accounting principles generally accepted in the United States of America. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets. Level 2 inputs are significant other observable inputs. Level 3 inputs are significant unobservable inputs.

#### ***Loans Receivable***

Loans receivable related to governmental funds are recorded as expenditures when issued and loan principal payments related to governmental funds are reflected as program income when received.

#### ***Property Taxes***

Property taxes are recognized as receivables in the year levied. In governmental funds, revenue is reported as unavailable unless the taxes are received within sixty days subsequent to year-end.

---

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

### ***Interfund Receivables and Payables***

Interfund receivables and payables arise from interfund transactions and are recorded by all funds affected in the period in which the transactions are executed.

Since one of the City's component units reports on an April 30 fiscal year-end and is included in the City's December 31 financial statement, amounts due to/from component units/primary government may not net to zero. Other differences may be the result of application of accounting principles generally accepted in the United States of America regarding contingent liabilities and receivables.

### ***Unavailable/Unearned Revenue***

Unavailable revenue is recorded for governmental fund receivables that are not both measurable and available. Unavailable revenue consists of real estate taxes, earned income taxes, and local services taxes. Collections of real estate taxes, earned income taxes, and local services taxes are recognized as revenue in the year in which they are measurable and available (within 60 days of year-end).

Inflows that do not yet meet the criteria for revenue recognition, such as grant revenues collected in advance, are recorded as unearned revenue for both the government-wide and the governmental fund financial statements. For the Parking Authority, parking fees, contract parking income, and lease rental revenue are recognized in the period when such revenues pertain. Any amounts collected in advance of such periods are reflected in the statement of net position or balance sheet as unearned revenue.

### ***Deferred Inflows and Outflows of Resources for Pensions***

In conjunction with pension accounting requirements, the effect of the differences in the expected and actual experience, the difference between projected and actual earnings on pension plan investments, changes in assumptions, and Parking Authority contributions subsequent to the measurement date are recorded as deferred inflows or outflows of resources related to pensions on the government-wide financial statements, proprietary fund balance sheet, and component units balance sheet. These amounts are determined based on actuarial valuations performed for the pension plans. Note 12 presents additional information about the pension plans.

### ***Long-Term Obligations***

Long-term obligations, such as bonds and notes, are recorded at the fund level in the proprietary funds and at the government-wide level for the governmental and business-type

---

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

activities. Amounts payable within one year are classified as current liabilities on the proprietary fund's balance sheet and the government-wide statement of net position.

### ***Fund Balance***

In the fund financial statements, fund balance of governmental funds is classified in five separate categories. The five categories, and their general meaning, are as follows:

- Nonspendable – This category represents funds that are not in spendable form and includes such items as prepaid expenditures and inventory.
- Restricted – This category represents funds that are limited in use due to constraints on purpose and circumstances of spending that are legally enforceable by outside parties.
- Committed – This category represents funds that are limited in use due to constraints on purpose and circumstances of spending imposed by City Council. Such commitment is made via a resolution by City Council and must be made prior to the end of the year. Removal of this commitment requires a resolution by City Council.
- Assigned – This category represents intentions of the Mayor to use the funds for specific purposes. Through a resolution of City Council, the Mayor or his/her designee has been delegated the responsibility to assign funds.
- Unassigned – This category represents all other funds not otherwise defined.

Sometimes the City will fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the governmental fund financial statements a flow assumption must be made about the order in which the resources are considered to be applied. It is the City's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

### ***Net Position***

Net position of the government-wide and proprietary funds is categorized as net investment in capital assets, restricted, or unrestricted. Net investment in capital assets consists of all

---



# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

capital assets, net of accumulated depreciation, and reduced by outstanding debt that is attributable to the acquisition, construction, and improvement of those assets. Deferred outflows of resources and deferred inflows of resources that are attributable to the acquisition, construction, or improvement of those assets or related debt are also included in this component of net position. If there are significant unspent related debt proceeds at the end of the reporting period, the portion of the debt attributable to the unspent amount is not included in the calculation of net investment in capital assets. Instead, that portion of the debt is included in the same net position component (restricted or unrestricted) as the unspent amount. The restricted category represents the balance of assets restricted by requirements of bonds and other externally imposed constraints or by legislation in excess of the related liabilities of resources payable from restricted assets. The unrestricted component of net position is the net amount of the assets, deferred outflows of resources, liabilities, and deferred inflows of resources that are not included in the determination of net investment in capital assets or the restricted components of net position.

### *Capital Assets*

Capital assets of the primary government, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, dams, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements and the proprietary fund financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$10,000 and an estimated useful life in excess of three years for general capital assets and other enterprise funds and one year for Sewer Fund and Water Fund capital assets. Such assets are recorded at estimated historical cost or estimated historical cost if historical cost is not available. Donated capital assets are recorded at acquisition value at the date of donation. Acquisition value is the price that the City would have paid to acquire an asset with equivalent service potential in an orderly market transaction at the acquisition date.

The costs of normal maintenance and repairs that do not add to the value of the assets or materially extend lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed.

Depreciation is computed on a straight-line basis, with the exception of the Sewer Fund and Water Fund, which use the composite remaining life method using the average life term of group assets.

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

Useful lives are as follows:

General Fund and other enterprise funds capital assets:

Land improvements	20 years
Buildings	50 years
Machinery, equipment, and vehicles	3 - 20 years
Infrastructure	10 - 20 years

Sewer Fund capital assets:

Sewer systems	55 - 65 years
Equipment and vehicles	4 - 40 years

Water Fund capital assets:

Water systems	20 - 110 years
Equipment and vehicles	3 - 40 years

The Commission's policy is to capitalize all capital assets at a cost in excess of \$500.

Capital assets are defined by the Parking Authority as assets with a useful life in excess of one year and an initial individual cost of more than \$5,000. Estimated useful lives assigned to the various assets are as follows:

Parking garages, lots, rental complex, and administrative building	10 - 40 years
Office furnishings and equipment	5 - 10 years
Equipment	7 - 10 years
Vehicles	5 years

The Redevelopment Authority's property, plant, and equipment with useful lives of more than one year are stated at historical cost. The Redevelopment Authority generally capitalizes assets with a cost of \$5,000 or more as purchases and construction outlays occur. The costs of normal maintenance and repairs that do not add to the asset value or materially extend useful lives are not capitalized. Capital assets are depreciated using the straight-line method over their useful lives. When capital assets are disposed of, the cost and applicable accumulated depreciation are removed from the respective accounts and the resulting gain or loss is recorded in operations. Estimated useful lives, in years, for depreciable assets are generally as follows:

Buildings	40 years
-----------	----------

---

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

Capital assets are defined by LDIDA as assets with an initial individual cost of more than \$500 and an estimated useful life in excess of one year. Such assets are recorded at cost. Capital assets are depreciated using the straight-line method over the following estimated useful lives:

Equipment	5 - 7 years
-----------	-------------

### ***Capitalization of Interest***

Interest expense that relates to the cost of acquiring or constructing capital assets by the City is capitalized. Interest is capitalized in the business-type activities and enterprise fund financial statements.

### ***D. Other Policies***

#### ***Budgetary Data***

In August of each year, all bureau chiefs of the City submit requests for appropriation to the Mayor so that a budget may be prepared. The budget is prepared by fund, function, and activity, and includes information on the past years, current year estimates, and requested appropriations for the next fiscal year.

Before November 30, the proposed budget is presented to City Council for review. City Council holds public hearings and may add to, subtract from, or change appropriations, but may not change the form of the budget. The budget must be approved by City Council by the end of December. Any changes in the budget must be within the revenues and reserves estimated as available by the Mayor, or the revenue estimated may be changed by an affirmative vote of a majority of the City Council. All unencumbered budget appropriations lapse at the end of each fiscal year.

The City adopts annual budgets for the General Fund, certain Special Revenue Funds, and the Enterprise Funds. Budgets are adopted on a project basis for the majority of special revenue funds. Budgets for capital project funds are adopted on a multi-year basis.

#### ***Property Taxes***

Property taxes are levied as of January 1, on property values assessed as of the same date. The billings provide for a 2% discount period through February 28 and for late payment penalties after April 30. On December 31 of the current year, the bill becomes delinquent and is turned over to the County of Lancaster Tax Claim Bureau for collection.

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

The City real estate tax rate maximums are provided for in the Third Class City Code. The City may assess up to 25 mills for general governmental purposes. In addition, the millage may be increased to pay for the interest and principal on City indebtedness by an unspecified amount.

In 2016, the City assessed 14.02 mills for general government purposes.

### ***Tax Abatements***

The City's tax abatements are authorized by City Council ordinance. Under the Local Economic Revitalization Tax Assistance (LERTA) program, recipients are eligible for property tax abatement on certain improvements to deteriorated residential or commercial property and new construction of residential structures in deteriorated areas. Deteriorated property must be certified by a health, housing, or building inspection agency as unfit for human habitation. Improvements must increase the assessed property value by more than \$25,000 and make the property habitable.

The City's tax abatement agreements do not contain recapture provisions for non-compliance. There were no amounts received or receivable from other governments in association with the forgone taxes. The City did not make other commitments other than to reduce taxes as part of the tax abatement agreements.

During 2016, the City's LERTA property tax abatements totaled \$315,764.

### ***CRIZ Tax Revenue***

The provisions of the Act of July 9, 2013, P.L. 270, No. 52 of the Pennsylvania General Assembly, as amended and supplemented (the CRIZ Act), authorized the establishment of the CRIZ in an area not to exceed 130 acres. The taxes enumerated in the CRIZ Act from all taxpayers associated with qualified business within the CRIZ are to be distributed by the Treasurer of the Commonwealth of Pennsylvania for the payment of debt service on the bonds issued to finance improvement and development within the CRIZ. Currently, seven eligible state taxes and two out of four eligible local taxes are used to calculate revenue.

### ***Compensated Absences***

The City allows nonuniformed employees and uniformed police officers to accumulate up to a maximum of 200 hours and uniformed firefighters to accumulate up to a maximum of 480 hours of compensatory time. The compensatory time is paid to the employee at termination. The accumulated hours are multiplied by the employee's current salary rate to determine the aggregate cost. For the year ended December 31, 2016, the aggregate cost to the City for the

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

accumulated compensatory time has been estimated at \$852,722 and \$141,961 for governmental activities and business-type activities, respectively.

The City allows nonuniformed union and nonunion employees to accumulate up to a maximum of 200 and 360 days of sick leave, respectively. Upon retirement, at age sixty-two, after twenty years of service, the employee would be paid \$10 per day for unused sick leave up to a maximum of 120 days. The City allows firefighters to accumulate up to 297 days of sick leave. Upon retirement, the employee would be paid \$20 per day for unused sick leave up to 150 days. The City allows police officers to accumulate up to 500 days of sick leave and effective August 8, 2008, new police hires only accumulate up to 297 days. Upon retirement, the employee would be paid \$10 per day for unused sick leave, to a maximum of 40% of the accrued sick leave. For the year ended December 31, 2016, the aggregate cost to the City for accumulated vested sick days has been estimated at \$134,586 and \$8,198 for governmental activities and business-type activities, respectively.

The City allows employees to accumulate up to a maximum of five vacation days each year. Vacation days are paid to the employee at termination. The accumulated days are multiplied by the employee's current salary rate to determine the aggregate cost. For the year ended December 31, 2016, the aggregate cost to the City for accumulated vacation days has been estimated at \$212,453 and \$80,059 for governmental activities and business-type activities, respectively.

The liability for compensated absences of the governmental activities is not reported in the balance sheet of the governmental funds and, accordingly, represents a reconciling item between the fund and government-wide presentations.

### ***Retirement and OPEB Plans***

The City sponsors and administers four pension plans, which cover nonuniformed and uniformed employees. The Plans consist of three defined benefit plans and one defined contribution plan covering substantially all employees. The City sponsors and administers an OPEB plan, which covers substantially all employees.

### ***Use of Estimates***

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect reported amounts and disclosures. Actual results could differ from those estimates.

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

### ***Adoption of Governmental Accounting Standards Board (GASB) Statements***

The City has adopted GASB Statement No. 72 “*Fair Value Measurement and Application.*” This Statement addresses accounting and financial reporting issues related to fair value measurements. As a result of implementation of this Statement, the investment disclosures at Note 2 have been enhanced.

The City has adopted GASB Statement No. 77, “*Tax Abatement Disclosures.*” This Statement requires state and local governments for the first time to disclose information about tax abatement agreements, and is designed to provide financial statement users with essential information about these agreements and the impact that they have on a government’s finances. The disclosure requirements of this Statement have been incorporated into these financial statements.

### ***Pending Pronouncements***

In June of 2015, the GASB issued Statement No. 74, “*Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans.*” This Statement addresses reporting by other post-employment benefit (OPEB) plans that administer benefits on behalf of governments. The provisions of GASB Statement No. 74 are effective for the City’s December 31, 2017 financial statements.

In June of 2015, the GASB issued Statement No. 75, “*Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions.*” This Statement addresses reporting by governments that provide OPEB to their employees and for governments that finance OPEB for employees of other governments. The provisions of GASB Statement No. 75 are effective for the City’s December 31, 2018 financial statements.

In January of 2016, the GASB issued Statement No. 80, “*Blending Requirements for Certain Component Units – An Amendment of GASB Statement No. 14.*” This Statement amends the blending criteria to include a not-for-profit corporation in which the primary government is the sole corporate member. The provisions of GASB Statement No. 80 are effective for the City’s December 31, 2017 financial statements.

In March of 2016, the GASB issued Statement No. 82, “*Pension Issues – An Amendment of GASB Statements No. 67, No. 68, and No. 73.*” This Statement addresses certain issues that have been raised with respect to previous pension standards. The provisions of GASB Statement No. 82 are effective for the City’s December 31, 2017 and 2018 financial statements.

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

In January of 2017, the GASB issued Statement No. 84, “*Fiduciary Activities.*” This Statement improves guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported. The provisions of GASB Statement No. 84 are effective for the City’s December 31, 2019 financial statements.

In March of 2017, the GASB issued Statement No. 85, “*Omnibus 2017.*” This Statement addresses practice issues identified during implementation and application of certain GASB Statements related to a variety of topics, including blending component units, goodwill, fair value measurement and application, and post-employment benefits. The provisions of GASB Statement No. 85 are effective for the City’s December 31, 2018 financial statements.

In May of 2017, the GASB issued Statement No. 86, “*Certain Debt Extinguishment Issues.*” This Statement improves consistency in accounting and financial reporting for certain debt extinguishments. The provisions of GASB Statement No. 86 are effective for the City’s December 31, 2018 financial statements.

The effect of implementation of these Statements has not yet been determined.

## 2. DEPOSITS AND INVESTMENTS

### Primary Government

Pennsylvania statutes provide for investment of governmental funds into certain authorized investment types including U.S. Treasury obligations, other short-term U.S. and Pennsylvania government obligations, short-term commercial paper issued by a public corporation, banker’s acceptances, insured or collateralized time deposits, and certificates of deposit. The statutes do not prescribe regulations related to demand deposits; however, they do allow the pooling of governmental funds for investment purposes. In addition to the investments authorized for governmental funds, fiduciary fund investments may also be made in corporate stocks and bonds, real estate, and other investments consistent with sound business practice.

The deposit and investment policy of the City adheres to state statutes, the Third Class City Code, and prudent business practice.

The City maintains a cash and investment pool that is available for use by all funds with the exception of the Pension and OPEB Trust Funds. At December 31, 2016, the book balance of the pooled funds was \$44,187,502 and the bank balance was \$45,255,571.

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

### *A. Deposits*

***Custodial credit risk.*** Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The City does not have a deposit policy for custodial credit risk. As of December 31, 2016, the City's book balance was \$62,298,179 and the bank balance was \$63,307,353. Of the bank balance, \$797,344 was covered by federal depository insurance and the remaining \$62,510,009 was collateralized under Act No. 72 (Act) of the 1971 Session of the Pennsylvania General Assembly, in which financial institutions were granted the authority to secure deposits of public bodies by pledging a pool of assets, as defined in the Act, to cover all public funds deposited in excess of federal depository insurance limits.

Cash and cash equivalents:	
Governmental activities:	
Unrestricted	\$ 1,278,208
Restricted	12,453,382
Business-type activities:	
Unrestricted	32,876
Restricted	48,387,086
Fiduciary funds	<u>146,627</u>
Total cash and cash equivalents	<u>\$ 62,298,179</u>



# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

### *B. Investments*

Investments consist of the following as of December 31, 2016:

	Level 1	Level 2	Total
Money market funds	\$ 9,319,987	\$ -	\$ 9,319,987
Mutual funds:			
Equity	1,579,354	-	1,579,354
Fixed income	194,730	-	194,730
Balanced	6,750,820	-	6,750,820
Common stock:			
Materials	2,658	-	2,658
Energy	5,998,324	-	5,998,324
Information technology	10,980,526	-	10,980,526
Consumer discretionary	7,850,961	-	7,850,961
Consumer staples	15,616,539	-	15,616,539
Industrials	2,975,970	-	2,975,970
Financials	5,906,073	-	5,906,073
Healthcare	12,506,488	-	12,506,488
Utilities	7,118,749	-	7,118,749
Telecom service	7,680,170	-	7,680,170
Exchange-traded funds:			
Equity	1,257,616	-	1,257,616
Fixed income	94,150	-	94,150
U.S. government obligations	14,046,419	-	14,046,419
U.S. government agency obligations	90,300	-	90,300
Corporate bonds:			
Domestic	-	14,634,281	14,634,281
Foreign	-	5,434,124	5,434,124
Total investments	<u>\$ 109,969,834</u>	<u>\$ 20,068,405</u>	<u>\$ 130,038,239</u>

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

<u>Investments</u>	
Governmental activities:	
Unrestricted	\$ 371,035
Restricted	1,698
Fiduciary funds	<u>129,665,506</u>
Total investments	<u><u>\$ 130,038,239</u></u>

Corporate bonds are valued utilizing several points for price calculation, including quantity, bid/ask spread, historical comparisons, pricing models, and matrices. The valuation techniques used reflect market participants' assumptions and maximize the use of relevant observable inputs including quoted prices for similar assets, the issuer, credit rating, coupon rate, time left until maturity, and special redemption features. Due to the valuation process used, corporate bonds are within Level 2 of the fair value hierarchy.

***Custodial credit risk.*** Custodial credit risk is the risk that the counterparty to an investment transaction will fail and the government will not recover the value of the investment or collateral securities that are in possession of an outside party. The City does not have an investment policy for custodial credit risk. Investments of the City are held by the counterparty, with \$121,731,609 held in the City's name or in the name of the City's multiple Pension Plans and \$8,306,630 registered in the name of the Trustee.

***Concentration of credit risk.*** The City places no limit on the amount the City may invest in any one issuer. At December 31, 2016, none of the City's investments with a single issuer were in excess of five percent of the City's portfolio.

***Credit risk.*** The City does not have a formal policy that would limit its investment choices with regard to credit risk. The City's investments had the following level of exposure to credit risk as of December 31, 2016:

	<u>Fair Value</u>	<u>Rating</u>
Money market funds	\$ 9,319,987	Unrated
U.S. government agency obligations	90,300	Unrated
Corporate bonds	1,265,011	AAA
Corporate bonds	2,323,488	AA+
Corporate bonds	578,886	AA
Corporate bonds	5,268,845	AA-
Corporate bonds	3,608,770	A+
Corporate bonds	4,239,125	A
Corporate bonds	2,784,280	A-

---

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

**Interest rate risk.** The City does not have a formal policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

The following is a list of the City's investments and their related average maturities:

	Fair Value	Investment Maturity			Subsequent to 2027
		2017	2018-2022	2023-2027	
Money market funds	\$ 9,319,987	\$ 9,319,987	\$ -	\$ -	\$ -
U.S. government obligations	14,046,419	8,824,151	5,066,827	155,441	-
U.S. government agency obligations	90,300	-	791	23,771	65,738
Corporate bonds and notes	20,068,405	-	15,439,338	4,629,067	-
	<u>\$ 43,525,111</u>	<u>\$ 18,144,138</u>	<u>\$ 20,506,956</u>	<u>\$ 4,808,279</u>	<u>\$ 65,738</u>

### ***C. Restricted Cash, Cash Equivalents, and Investments***

#### ***Governmental Activities***

As of December 31, 2016, the City had restricted cash, cash equivalents, and investments of \$12,453,382, which represents \$100,000 restricted for the payment of workers' compensation claims, and \$12,353,382 restricted for various City projects.

#### ***Business-Type Activities***

As of December 31, 2016, the City had cash and cash equivalents of \$48,387,086 restricted for various sewer, water, trash, and stormwater projects.

#### **Component Units**

##### *LIDA*

Custodial credit risk is the risk that, in the event of a bank failure, LIDA's deposits may not be returned. LIDA does not have a formal deposit policy for custodial credit risk. At December 31, 2016, LIDA's total bank deposits were \$350,889 (including cash and cash equivalents and certificates of deposit) and the carrying value was \$349,113. The deposits that were not covered by depository insurance were collateralized with securities held by the pledging financial institution, but not in LIDA's name.

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

### *Commission*

The carrying amount of the Commission's deposits was \$647,777 as of December 31, 2016. The bank balance totaled \$653,859 as of December 31, 2016.

***Custodial credit risk.*** Custodial credit risk for deposits is the risk that, in the event of a bank failure, the Commission's deposits may not be returned to it. The Commission does not have a deposit policy for custodial credit risk. Commonwealth of Pennsylvania Act No. 72 of 1971, as amended, allows banking institutions to satisfy the collateralization requirement by pooling eligible investments to cover total public funds on deposit in excess of federal insurance. Such pooled collateral is pledged with the financial institutions' trust departments.

The bank balance of the Commission's cash deposits is categorized as follows to give an indication of the level of risk assumed by the Commission at December 31, 2016:

Insured	\$ 367,399
Collateralized	
Collateral held by pledging bank's trust department not in the Commission's name	<u>286,460</u>
Total	<u><u>\$ 653,859</u></u>

### *Parking Authority*

#### ***A. Deposits***

The Parking Authority's available cash is invested in demand deposit accounts and petty cash. The carrying amounts of the cash deposits at December 31, 2016 consist of the following:

Cash Deposits:	
Cash and cash equivalents	\$ 1,492,038
Petty cash	<u>29,288</u>
	<u><u>\$ 1,521,326</u></u>

***Custodial credit risk.*** Custodial credit risk is the risk that in the event of a bank failure, the Parking Authority's deposits may not be returned to it. The Parking Authority has custodial credit risk on cash deposits. The Parking Authority has a deposit policy for custodial risk that requires depository institutions to pledge securities as collateral for deposits that exceed depository insurance.

---

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

As of December 31, 2016, the Parking Authority's cash deposits were \$1,521,326. The bank balance as of December 31, 2016 was \$1,617,940. At December 31, 2016, \$250,000 was covered by federal depository insurance and \$1,367,940 was collateralized under Act No. 72 (Act) of the 1971 Session of the Pennsylvania General Assembly, in which financial institutions were granted the authority to secure deposits of public bodies by pledging a pool of assets, as defined in the Act, to cover all public funds deposited in excess of federal depository insurance limits.

### ***B. Investments***

The Parking Authority's investments are considered Level 1 based on quoted market prices. As of December 31, 2016, the Parking Authority had the following investments:

Investments	Fair Value
Restricted:	
Money market funds	\$ 3,848
Unrestricted:	
Money market funds	\$ 1,366,556

***Custodial credit risk.*** Custodial credit risk is the risk that the counterparty to an investment transaction will fail and the government will not recover the value of the investment or collateral securities that are in possession of an outside party. The Parking Authority does not have a formal policy that would limit its investment choices with regard to custodial credit risk. At December 31, 2016, all investments of the Parking Authority are held by the financial institution's department or agency, in the Parking Authority's name.

***Concentration of credit risk.*** The Parking Authority places no limits on the amount it may invest in any one issuer.

***Credit risk.*** The Parking Authority does not have a formal policy that would limit its investment choices with regard to credit risk. As of December 31, 2016, the Parking Authority's investments in the money market funds were rated AAA.

The Parking Authority is permitted to invest its funds as defined in the Pennsylvania Parking Authorities Law. Authorized types of investments include U.S. Treasury bills, other short-term U.S. government obligations, short-term commercial paper issued by a public corporation, banker's acceptances, insured or collateralized time deposits, and certificates of deposit. Investment income is recognized when earned.

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

***Interest rate risk.*** As a means of managing its exposure to fair value losses arising from changes in interest rates, the Parking Authority's investment policy permits investments with a maturity date in excess of 18 months, provided market conditions and projected use of funds warrant a longer term. At December 31, 2016, the Parking Authority's money market funds had average maturities of less than one year.

### ***C. Restricted Cash, Cash Equivalents, and Investments***

The terms of the bond indentures require that certain assets be restricted in favor of the bondholders and for capital projects. Restricted assets represent monies held or receivable by the independent trustee.

#### *Redevelopment Authority*

Under Section 7.1 of the Municipality Authorities Act, the Redevelopment Authority is permitted to invest its monies as follows:

Obligations of (a) the United States of America or any of its agencies or instrumentalities backed by the full faith and credit of the United States of America, (b) the Commonwealth of Pennsylvania or any of its agencies or instrumentalities backed by the full faith and credit of the Commonwealth, (c) any political subdivision of the Commonwealth of Pennsylvania or any of its agencies or instrumentalities backed by the full faith and credit of the political subdivision, or (d) certain other high-quality bank and corporate instruments.

Deposits in savings accounts or time deposits or share accounts of institutions insured by the Federal Deposit Insurance Corporation to the extent that such accounts are so insured and, for any amounts above the insured maximum, provided that approved collateral as provided by law is pledged by the depository.

### ***A. Deposits***

***Custodial credit risk.*** Custodial credit risk is the risk that in the event of a bank failure, the Redevelopment Authority's deposits may not be returned to it. The Redevelopment Authority does not have a policy for custodial credit risk. As of December 31, 2016, \$879,150 of the Redevelopment Authority's bank balance of \$2,019,929 was exposed to custodial credit risk.

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

Uninsured and collateral held by the pledging bank's trust department not in the Redevelopment Authority's name	<u>\$ 879,150</u>
Reconciliation to financial statements:	
Uninsured amount above	\$ 879,150
Insured amount	1,140,779
Outstanding checks	(11,222)
Money market fund shown as cash and cash equivalents	<u>915,502</u>
	<u>\$ 2,924,209</u>
Cash and cash equivalent - unrestricted per financial statements	\$ 570,397
Cash and cash equivalent - restricted per financial statements	<u>2,353,812</u>
Total cash per financial statements	<u>\$ 2,924,209</u>

### ***B. Restrictions***

Of the total cash and cash equivalents of \$2,924,209 at December 31, 2016, \$2,353,812 is restricted for future redevelopment purposes as stipulated in grant agreements, future debt service requirements as per certain loan and bond documents, and other miscellaneous purposes.

### ***C. Investments***

As of December 31, 2016, the Redevelopment Authority held investments in the GS Financial Square Treasury Obligations money market fund with a fair value of \$915,502, which is included as cash and cash equivalents - restricted in the financial statements. The money market fund, which is categorized as Level 1, is valued based on prices quoted in active markets for those securities.

***Interest Rate Risk and Credit Risk.*** The Redevelopment Authority invests certain bond and note proceeds required to be kept on deposit as a result of the Guaranteed Special Revenue Bonds, Series of 2005 Special Revenue Indenture and the Tax Increment Notes Trust Indenture (Note 10). The guidelines set forth in these indentures limit the Redevelopment Authority's interest rate and credit risk by limiting investment choices to certain U.S. government and other select high-grade investments and certain maturities. There are no requirements pertaining to investment diversification to limit exposure to custodial credit risk. At December 31, 2016, 100% of the Redevelopment Authority's investments are in the GS Financial Square Treasury Obligations money market fund and are rated AAAM by Standard & Poor's.

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

### *LDIDA*

The financial instruments that potentially subject LDIDA to credit risk consist primarily of cash deposits. LDIDA maintains its cash deposits with financial institutions where the account balances may at times exceed Federal Deposit Insurance Corporation insured limits. However, the balances in excess of federal deposit insurance are collateralized by a pool of marketable securities as required by Act 72. All deposits were insured at April 30, 2016.

Pennsylvania statutes provide for investment of governmental funds into certain authorized investment types including U.S. Treasury bills, other short-term United States and Pennsylvania government obligations, and insured or collateralized time deposits and certificates of deposit. The statutes do not prescribe regulations related to demand deposits; however, they do allow the pooling of governmental funds for investment purposes. In addition to the investments authorized for governmental funds, fiduciary fund investments may also be made in corporate stocks and bonds, real estate, and other investments consistent with sound business practice.

The deposit and investment policy of LDIDA adheres to state statutes and prudent business practice. There were no deposit or investment transactions during the year that were in violation of either the state statutes or the policy of LDIDA.

***Custodial Credit Risk.*** Custodial credit risk is the risk that in the event of a bank failure, LDIDA's deposits may not be returned to it. LDIDA does not have a policy for custodial credit risk. As of April 30, 2016, none of LDIDA's bank balance was exposed to custodial credit risk.

### *CRIZ*

The Authority Code, Section 902.1, authorizes investments in U.S. Treasury bills, savings accounts, obligations of the United States or its agencies, and shares of investment companies registered under the Investment Company Act of 1940. Act 72 requires all governmental deposits not insured by the Federal Deposit Insurance Corporation be collateralized by the financial institution.

Custodial credit risk is the risk that, in the event of a bank failure, the CRIZ's deposits may not be returned. The CRIZ does not have a deposit policy for custodial credit risk. At December 31, 2016, the CRIZ's total bank deposits were \$3,684,398. The deposits not covered by depository insurance were collateralized with securities held by the pledging financial institution, but not in the CRIZ's name.



# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

### 3. RECEIVABLES

#### Primary Government

#### *Governmental Activities*

Receivables as of December 31, 2016, for the City's governmental activities, individual major governmental funds, non-major funds in the aggregate, and applicable allowances for uncollectible accounts, are as follows:

	General	Non-major funds	Internal Services Fund	Governmental Activities
Receivables:				
Taxes, gross	\$ 2,686,945	\$ -	\$ -	\$ 2,686,945
Allowances for uncollectibles	-	-	-	-
Taxes, net	2,686,945	-	-	2,686,945
Accounts, gross	594,114	1,480,535	233,250	2,307,899
Allowances for uncollectibles	-	(1,474,047)	-	(1,474,047)
Accounts, net	594,114	6,488	233,250	833,852
Notes, gross	-	8,582,529	-	8,582,529
Allowances for uncollectibles	-	(8,582,529)	-	(1,883,568)
Notes, net	-	-	-	6,698,961
Investment income	-	121,690	-	121,690
Total receivables	<u>\$ 3,281,059</u>	<u>\$ 128,178</u>	<u>\$ 233,250</u>	<u>\$ 10,341,448</u>

#### *Notes Receivable*

As of December 31, 2016, the City has outstanding program loans (notes receivable) aggregating \$8,582,529. These various program loans bear interest at rates ranging from 0% to 7%, maturing over terms of 1 to 30 years, through 2040.

A summary of notes receivable activity for the year ended December 31, 2016 is as follows:

Balance January 1, 2016	New Loans Issued	Forgiveness/ Write-offs/ Principal Receipts	Balance December 31, 2016
<u>\$ 7,440,263</u>	<u>\$ 1,071,653</u>	<u>\$ (1,812,955)</u>	<u>\$ 6,698,961</u>

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

In addition, as of December 31, 2016, there were \$1,883,568 in loans that are forgivable over a period of time, subject to the terms of the loan agreement. The City does not expect to receive any payments on these loans. Therefore, an allowance for doubtful accounts has been established in the fund and the government-wide financial statements at 100% of the note receivable balance.

### ***Business-Type Activities***

Receivables and allowances for uncollectible accounts for the City's business-type activities, including individual major funds and non-major fund are as follows:

	<u>Sewer Fund</u>	<u>Water Fund</u>	<u>Other Enterprise Funds</u>	<u>Total</u>
Receivables:				
Accounts, gross	\$ 10,128,712	\$ 4,500,166	\$ 1,911,894	\$ 16,540,772
Allowances for uncollectibles	<u>(4,116,162)</u>	<u>-</u>	<u>-</u>	<u>(4,116,162)</u>
Accounts, net	<u>6,012,550</u>	<u>4,500,166</u>	<u>1,911,894</u>	<u>12,424,610</u>
Other, gross	68,610	29,086	46,308	144,004
Allowances for uncollectibles	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Other, net	<u>68,610</u>	<u>29,086</u>	<u>46,308</u>	<u>144,004</u>
Total receivables	<u>\$ 6,081,160</u>	<u>\$ 4,529,252</u>	<u>\$ 1,958,202</u>	<u>\$ 12,568,614</u>

The Sewer Fund's allowance for uncollectible accounts totaling \$4,116,162 represents bulk treatment accounts receivable that are the subject of ongoing billing disputes with municipalities that are connected to the City's sewer system.

### **Component Units**

#### *LIDA*

LIDA loaned \$100,000 to The Lancaster County Redevelopment Authority for the baseball stadium project, at 3%, with all accrued interest and principal due June 30, 2025. The loan was made on September 2, 2005, and the note is secured by a guaranty from the County of Lancaster.

LIDA loaned \$100,000 to the Lancaster Housing Opportunity Partnership to further its activities in support of its goals as a nonprofit organization engaged in community economic development, at 1%, with all accrued interest and principal due November 1, 2018. The loan was made on November 1, 2013.

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

### *Redevelopment Authority*

The Redevelopment Authority's receivables relate to grants receivables, notes receivables, lease rental receivables, and delinquent real estate tax claims purchased from the City. The delinquent real estate tax receivables are recorded at carrying value, including base, penalty, and interest, offset by commission payable. Notes receivables are recorded at carrying value. The Redevelopment Authority reduces the receivable for delinquent real estate tax claims by an allowance for doubtful accounts as determined based on the Redevelopment Authority's best estimate.

### *Accounts Receivable*

A summary of receivables at December 31, 2016 follows:

Delinquent taxes receivable	\$ 571,599
Less: Allowance for doubtful accounts	<u>(16,462)</u>
Total receivables	<u><u>\$ 555,137</u></u>

Annually, the Redevelopment Authority purchases the delinquent real estate tax claims of the City. During the year ended December 31, 2016, the Redevelopment Authority purchased the full amount of delinquent real estate tax claims from the City for the year 2015 with a total carrying value of \$900,324 for total consideration of \$945,631. The City's continuing involvement with the delinquent real estate tax receivables is effectively terminated.

In the event that this annual cycle of purchasing delinquent tax claims would be discontinued, the Redevelopment Authority would essentially return any accumulated cash balances to the City. Therefore, the Redevelopment Authority has recorded a payable to the City in the amount of \$264,303 as of December 31, 2016, which reflects the cumulative positive results of the tax claim collections for the year ended December 31, 2016. Under certain circumstances, the City has the right or the obligation to repurchase all or a portion of the delinquent tax claims from the Redevelopment Authority.

### *Lease Rental Receivable*

The Redevelopment Authority has entered into a lease agreement with Penn Square Partners as further outlined in Note 17 for the Hotel unit of the Penn Square Hotel and Convention Center. The Redevelopment Authority classifies this lease as a capital lease and utilizes direct financing lease accounting.

---

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

The lease rental receivable represents the discounted future minimum lease payments, which are comprised of base rent and minimum participation rent. The base rental payments are required to be used to meet debt service requirements on the Series of 2005 Taxable Bonds, the minimum participation rent of approximately \$200,000 per annum is not restricted for such purpose. The discount rate is the interest rate applicable to the Series of 2005 Taxable Bonds, the proceeds of which were used to finance the underlying hotel construction costs. The imputed interest income of \$4,860,195 as of December 31, 2016 is presented as part of unearned revenue.

Future Minimum Rental Payments:

The following schedule represents the future minimum rental payments due to the Redevelopment Authority as of December 31, 2016:

2017	\$ 2,126,658
2018	2,163,319
2019	2,202,630
2020	2,244,783
2021	2,289,984
2022-2026	7,575,029
2027-2029	<u>500,000</u>
Total	<u>\$ 19,102,403</u>

### *Due from Other Governments*

A summary of grants receivable due from other governmental units at December 31, 2016 follows:

Commonwealth of Pennsylvania:	
Redevelopment Assistance Capital Program Grant	\$ 75,000
Infrastructure and Facilities Improvement Program Grant	<u>7,181,253</u>
	7,256,253
Current portion	<u>597,714</u>
Long-term portion	<u>\$ 6,658,539</u>

Grants receivables related to the Infrastructure and Facilities Improvement Program are restricted for debt service payments related to the Guaranteed Special Revenue Bonds, Series

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

of 2005 Special Revenue Indenture and First Supplemental Indenture (Note 10). The grant funds are payable over a twenty-year period to mirror the debt service on aforementioned bonds. The grants receivable has been discounted utilizing the interest rate underlying the associated bond series and is presented at its present value.

Grant receivables related to the Redevelopment Assistance Capital Program Grant are restricted for debt service payments on the Redevelopment Authority's line of credit related to the construction of the parking garage.

A summary of interest due from other governmental units which has been accrued on grants at December 31, 2016 follows:

Commonwealth of Pennsylvania:	
Interest accrued on Infrastructure and Facilities Improvement Program Grant, carried at present value	\$ 514,864
Other accrued interest	41,638
Total	<u>\$ 556,502</u>

### ***Notes Receivable***

Notes receivable at December 31, 2016 were as follows:

Note receivable from Lancaster Press Partners, due December 2017. The loan has one scheduled payment at maturity for principal and interest of 1.50% through December 31, 2015 and 2.00% starting January 1, 2016. The loan is secured by a mortgage on property at 401-403 North Prince Street and at 37 and 39 West Lemon Street.

\$ 900,000

Note receivable from Penn Square Partners. This loan of originally \$2,250,000 accrued interest at 2.00% through November 2007. Beginning December 2007, the loan is payable in monthly installments of \$15,539 including interest at 2.00%. This loan is secured by a mortgage on the leasehold interest held by Penn Square Partners in the site of the Penn Square Hotel. A final balloon payment of \$900,566 is due in November 2017.

1,039,667

1,939,667

Current portion

1,939,667

Long-term portion

\$ -

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

### *LDIDA*

LDIDA issues assessments to property owners within the district. The bills are mailed at the beginning of the fiscal year with the following terms:

2% discount period	May 1 to June 30
Face amount period	July 1 to August 31
10% penalty period	September 1 and thereafter

If payment for the current year is not received by LDIDA prior to December 31, a final delinquency notice is sent to the property owner. As of May 15th of the subsequent year, all unpaid delinquent assessments have liens filed against their property.

#### **4. DELINQUENT TAX LIEN RECEIVABLES**

In February 2016, the City sold the full amount of delinquent real estate tax lien receivables for the 2015 tax year. The delinquent real estate tax lien receivables are the total assessed value of real estate taxes, plus any applicable penalties, less collections received from the County. Since the City's continuing involvement with the delinquent real estate tax liens is effectively terminated, these transactions were treated as a sale, as opposed to a collateralized borrowing. The full amount received by the City for this sale was \$945,631 and the revenue was recognized in the year of sale.

In January 2017, the City sold the full amount of delinquent real estate tax lien receivables for the 2016 tax year. The full amount received by the City for this sale was \$800,078 and the revenue was recognized in the year of sale.

#### **5. PROPERTIES HELD FOR RESALE**

##### **Component Unit**

##### *Redevelopment Authority*

Within the scope of its organizational purpose, the Redevelopment Authority acquires through purchase, gift, or eminent domain, blighted properties and in turn, sells these properties to private, corporate, or governmental entities for rehabilitation. After rehabilitation, the goal is for the properties to be occupied by low or moderate income families, preferably as the owner. The properties are classified as assets of the Redevelopment Authority upon acquisition and until they are resold for rehabilitation. The properties are carried at the lower of the just compensation paid or payable for them or fair

---

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

market value. When other costs, such as property improvements, environmental remediation, or delinquent taxes are deemed to be material, they are also included in the value of the properties held for resale.

As of December 31, 2016, the following properties were held for resale:

8 North Marshall Street	\$ 39,000
219 Juniata Street	32,500
318 Beaver Street	17,500
434 East Strawberry Street	22,000
459 Manor Street	18,788
12 Coral Street	2,200
816 Garnet Avenue	52,000
575 Pershing Avenue	2,200
593 North Plum Street	40,000
114 North Marshall	37,000
543 South Christian Street	2,700
639 Beaver Street	1,200
546 Lake Street	17,000
546 North Plum Street	20,000
605 North Queen Street	25,000
423 East Strawberry Street	13,000
714 Fourth Street	53,000
339 Beaver Street	12,500
	<u>\$ 407,588</u>

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

### 6. CAPITAL ASSETS

#### Primary Government

Capital asset activity for the year ended December 31, 2016 is as follows:

	<u>December 31,</u> <u>2015</u>	<u>Increase/ Transfers In</u>	<u>Decrease/ Transfers Out</u>	<u>Transfers Between Activities</u>	<u>December 31,</u> <u>2016</u>
Governmental activities					
Capital assets not being depreciated:					
Land, easements, right of ways	\$ 7,692,619	\$ 41,954	\$ (150,668)	\$1,494,000	\$ 9,077,905
Construction in progress	<u>437,396</u>	<u>298,646</u>	<u>(104,482)</u>	<u>-</u>	<u>631,560</u>
Total capital assets not being depreciated	<u>8,130,015</u>	<u>340,600</u>	<u>(255,150)</u>	<u>1,494,000</u>	<u>9,709,465</u>
Capital assets being depreciated:					
Land improvements	13,741,356	421,450	-	-	14,162,806
Buildings	43,257,867	49,796	(1,466,554)	84,866	41,925,975
Machinery and equipment	4,456,756	273,176	-	-	4,729,932
Vehicles	6,976,546	848,404	(45,092)	(145,000)	7,634,858
Infrastructure	<u>40,845,782</u>	<u>3,410,925</u>	<u>-</u>	<u>-</u>	<u>44,256,707</u>
Total capital assets being depreciated	<u>109,278,307</u>	<u>5,003,751</u>	<u>(1,511,646)</u>	<u>(60,134)</u>	<u>112,710,278</u>
Less accumulated depreciation for:					
Land improvements	(4,471,602)	(658,194)	-	-	(5,129,796)
Buildings	(8,194,350)	(834,302)	63,241	(84,866)	(9,050,277)
Machinery and equipment	(2,738,497)	(307,126)	-	-	(3,045,623)
Vehicles	(4,677,504)	(509,848)	45,091	74,917	(5,067,344)
Infrastructure	<u>(27,949,609)</u>	<u>(986,959)</u>	<u>-</u>	<u>-</u>	<u>(28,936,568)</u>
Total accumulated depreciation	<u>(48,031,562)</u>	<u>(3,296,429)</u>	<u>108,332</u>	<u>(9,949)</u>	<u>(51,229,608)</u>
Total capital assets being depreciated, net	<u>61,246,745</u>	<u>1,707,322</u>	<u>(1,403,314)</u>	<u>(70,083)</u>	<u>61,480,670</u>
Governmental activities, capital assets, net	<u>\$ 69,376,760</u>	<u>\$ 2,047,922</u>	<u>\$ (1,658,464)</u>	<u>\$1,423,917</u>	<u>\$ 71,190,135</u>



# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

Depreciation and amortization expense was charged to functions/programs as follows:

Governmental Activities:

General government	\$ 113,852
Public safety	850,137
Economic development and neighborhood revitalization	12,556
Public works	<u>2,319,884</u>

Total depreciation expense - governmental activities \$ 3,296,429

	December 31, 2015	Increase/ Transfers In	Decrease/ Transfers Out	Transfers Between Activities	December 31, 2016
Business-type activities:					
Sewer Fund:					
Capital assets not being depreciated:					
Land	\$ 1,484,824	\$ -	\$ -	\$ -	\$ 1,484,824
Construction in progress	<u>11,038,018</u>	<u>6,352,566</u>	<u>(78,215)</u>	-	<u>17,312,369</u>
Total capital assets not being depreciated	<u>12,522,842</u>	<u>6,352,566</u>	<u>(78,215)</u>	-	<u>18,797,193</u>
Capital assets being depreciated:					
Sewer system	156,253,305	2,182,979	(43,454)	-	158,392,830
Equipment and vehicles	<u>2,972,428</u>	<u>150,390</u>	<u>-</u>	-	<u>3,122,818</u>
Total capital assets being depreciated	<u>159,225,733</u>	<u>2,333,369</u>	<u>(43,454)</u>	-	<u>161,515,648</u>
Less accumulated depreciation for:					
Sewer system	(70,859,736)	(2,936,801)	41,557	-	(73,754,980)
Equipment and vehicles	<u>(898,527)</u>	<u>(216,334)</u>	<u>-</u>	-	<u>(1,114,861)</u>
Total accumulated depreciation	<u>(71,758,263)</u>	<u>(3,153,135)</u>	<u>41,557</u>	-	<u>(74,869,841)</u>
Total capital assets being depreciated, net	<u>87,467,470</u>	<u>(819,766)</u>	<u>(1,897)</u>	-	<u>86,645,807</u>
Sewer Fund capital assets, net	<u>99,990,312</u>	<u>5,532,800</u>	<u>(80,112)</u>	-	<u>105,443,000</u>

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

	<u>December 31,</u> <u>2015</u>	<u>Increase/ Transfers In</u>	<u>Decrease/ Transfers Out</u>	<u>Transfers Between Activities</u>	<u>December 31,</u> <u>2016</u>
Water Fund:					
Capital assets not being depreciated:					
Land	2,564,600	-	-	(1,494,000)	1,070,600
Construction in progress	1,916,996	5,679,160	(753,019)	-	6,843,137
Total capital assets not being depreciated	<u>4,481,596</u>	<u>5,679,160</u>	<u>(753,019)</u>	<u>(1,494,000)</u>	<u>7,913,737</u>
Capital assets being depreciated:					
Water system	190,121,383	2,510,720	(84,867)	-	192,547,236
Equipment and vehicles	3,045,340	101,346	-	-	3,146,686
Total capital assets being depreciated	<u>193,166,723</u>	<u>2,612,066</u>	<u>(84,867)</u>	<u>-</u>	<u>195,693,922</u>
Less accumulated depreciation for:					
Water system	(51,914,433)	(2,807,452)	84,867	-	(54,637,018)
Equipment and vehicles	(1,890,238)	(207,218)	-	-	(2,097,456)
Total accumulated depreciation	<u>(53,804,671)</u>	<u>(3,014,670)</u>	<u>84,867</u>	<u>-</u>	<u>(56,734,474)</u>
Total capital assets being depreciated, net	<u>139,362,052</u>	<u>(402,604)</u>	<u>-</u>	<u>-</u>	<u>138,959,448</u>
Water Fund capital assets, net	<u>143,843,648</u>	<u>5,276,556</u>	<u>(753,019)</u>	<u>(1,494,000)</u>	<u>146,873,185</u>

---

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

	December 31, 2015	Increase/ Transfers In	Decrease/ Transfers Out	Transfers Between Activities	December 31, 2016
Other enterprise funds:					
Capital assets not being depreciated:					
Land	177,200	-	-	-	177,200
Construction in progress	134,513	-	(134,513)	-	-
Total capital assets not being depreciated	311,713	-	(134,513)	-	177,200
Capital assets being depreciated:					
Buildings	300,086	-	-	-	300,086
Infrastructure	1,013,534	1,355,263	-	-	2,368,797
Equipment and vehicles	791,251	321,273	(145,000)	145,000	1,112,524
Total capital assets being depreciated	2,104,871	1,676,536	(145,000)	145,000	3,781,407
Less accumulated depreciation for:					
Buildings	(64,174)	(4,995)	-	-	(69,169)
Infrastructure	(14,408)	(25,339)	-	-	(39,747)
Equipment and vehicles	(179,652)	(78,268)	77,334	(74,917)	(255,503)
Total accumulated depreciation	(258,234)	(108,602)	77,334	(74,917)	(364,419)
Total other enterprise funds capital assets, net	1,846,637	1,567,934	(67,666)	70,083	3,416,988
Other enterprise funds capital assets, net	2,158,350	1,567,934	(202,179)	70,083	3,594,188
Business-type activities capital assets, net	<u>\$245,992,310</u>	<u>\$12,377,290</u>	<u>\$ (1,035,310)</u>	<u>\$ (1,423,917)</u>	<u>\$255,910,373</u>

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

### Component Units

#### *Commission*

Major classifications of capital assets and their respective depreciable lives consist of the following as of December 31, 2016:

	December 31, 2015	Additions	Deletions	December 31, 2016	Depreciable Lives
Capital assets being depreciated:					
Equipment	\$ 249,873	\$ 27,198	\$ (74,616)	\$ 202,455	3 - 10 years
Furniture and improvements	189,973	25,356	(2,665)	212,664	5 - 15 years
Vehicles	66,462	28,895	(948)	94,407	5 - 10 years
Total capital assets being depreciated	506,308	81,449	(78,229)	509,526	
Accumulated depreciation	(358,437)	(48,824)	68,930	(338,331)	
Capital assets being depreciated, net	<u>\$ 147,871</u>	<u>\$ 32,625</u>	<u>\$ (9,299)</u>	<u>\$ 171,195</u>	

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

### *Parking Authority*

Capital asset activity for the year ended December 31, 2016 is as follows:

	December 31, 2015	Increase	Decrease	December 31, 2016
Capital assets not being depreciated:				
Land	\$ 3,695,871	\$ -	\$ -	\$ 3,695,871
Capital assets being depreciated:				
Parking garages, lots, rental complex, and administrative building	33,422,418	1,522,755	-	34,945,173
Office furnishings and equipment	70,196	24,028	-	94,224
Equipment	3,705,525	20,620	(81,762)	3,644,383
Vehicles	113,664	92,100	(12,500)	193,264
Total capital assets being depreciated	37,311,803	1,659,503	(94,262)	38,877,044
Less accumulated depreciation for:				
Parking garages, lots, rental complex, and administrative building	(20,233,041)	(761,941)	-	(20,994,982)
Office furnishings and equipment	(54,785)	(3,661)	-	(58,446)
Equipment	(2,101,248)	(326,676)	81,646	(2,346,278)
Vehicles	(69,798)	(13,892)	12,500	(71,190)
Total accumulated depreciation	(22,458,872)	(1,106,170)	94,146	(23,470,896)
Total capital assets being depreciated, net	14,852,931	553,333	(116)	15,406,148
Total capital assets, net	\$ 18,548,802	\$ 553,333	\$ (116)	\$ 19,102,019

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

### *Redevelopment Authority*

A summary of changes in capital assets for the year ended December 31, 2016 is as follows:

	December 31, 2015	Increases	Decrease	December 31, 2016
Capital assets not being depreciated:				
Land and improvements	\$ 897,583	\$ 20,300	\$ -	\$ 917,883
Construction in progress	201,398	-	-	201,398
Total capital assets not being depreciated	<u>1,098,981</u>	<u>20,300</u>	<u>-</u>	<u>1,119,281</u>
Capital assets being depreciated:				
Buildings	8,624,651	-	-	8,624,651
Less accumulated depreciation for:				
Buildings	<u>(395,296)</u>	<u>(215,617)</u>	<u>-</u>	<u>(610,913)</u>
Total capital assets being depreciated, net	<u>8,229,355</u>	<u>(215,617)</u>	<u>-</u>	<u>8,013,738</u>
Total capital assets, net	<u><u>\$ 9,328,336</u></u>	<u><u>\$ (195,317)</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 9,133,019</u></u>

### *LDIDA*

A summary of changes in capital assets for the year ended April 30, 2016 is as follows:

	May 1, 2015	Increase	Decrease	April 30, 2016
Capital assets being depreciated:				
Equipment	\$ 22,958	\$ -	\$ -	\$ 22,958
Total capital assets being depreciated	22,958	-	-	22,958
Less accumulated depreciation	<u>(17,708)</u>	<u>(2,100)</u>	<u>-</u>	<u>(19,808)</u>
Total capital assets, net	<u><u>\$ 5,250</u></u>	<u><u>\$ (2,100)</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 3,150</u></u>

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

### 7. LINE OF CREDIT

#### Component Units

##### *Commission*

The Commission had a renewable \$250,000 line of credit agreement with PNC Bank, National Association during the year ended December 31, 2016. The line expires on October 6, 2017 and bears interest at a variable rate, which was 4.5% at December 31, 2016. There were no borrowings on the line of credit as of December 31, 2016.

##### *Redevelopment Authority*

The Redevelopment Authority entered into a revolving line of credit agreement with a bank which is secured by the Redevelopment Authority's interest in the City's delinquent tax receivables. During the year ended December 31, 2016, the Redevelopment Authority opened a line of credit, under the same terms, at a new bank. The line of credit at the original bank was closed at the time the new line of credit began. Interest accrues at a variable rate measured by interest rates on corporate loans at large U.S. Money Center Commercial Banks as published in the Money Rates column of the Wall Street Journal, Eastern Editions. The rate shall not exceed 8.40% per annum for the year ended December 31, 2016. The rate shall not fall below 5.00% per annum for the year ended December 31, 2016. The interest rate was 5.00% as of December 31, 2016. Interest payments are due monthly. Principal payments are due quarterly based on availability of funds from the collection of delinquent tax receivables. The line will expire on February 26, 2020. During the year ended December 31, 2016, the Redevelopment Authority borrowed on this note to facilitate the purchase of delinquent real estate tax claims from the City (Note 3). The outstanding balance on the line of credit was \$649,277 as of December 31, 2016.

Short-term debt activity for the year ended December 31, 2016 was as follows:

	January 1, 2016	Increases	Decreases	December 31, 2016
Line of credit - delinquent real estate taxes	<u>\$ 425,525</u>	<u>\$ 1,221,023</u>	<u>\$ 997,271</u>	<u>\$ 649,277</u>

---

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

### 8. DUE TO THE PRIMARY GOVERNMENT

#### Component Unit

##### *Redevelopment Authority*

As of December 31, 2016, \$264,303 was due to the primary government for the accumulated gain on tax collection (Note 3).

### 9. UNEARNED REVENUE

#### Component Unit

##### *Redevelopment Authority*

A summary of unearned revenue at December 31, 2016 follows:

Unearned rent	\$ 16,667
Unearned grant revenue	2,675,085
Unearned interest income - capital lease (Note 3)	4,860,195
	<hr/>
	7,551,947
Current portion	937,693
	<hr/>
Long-term portion	<u>\$ 6,614,254</u>

Unearned grant revenues consists of grant funds received from a governmental agency. In accordance with the grant agreement, portions of these funds have been loaned to third parties and will be repaid to the Redevelopment Authority over an agreed-upon period. Upon the return of these funds to the Redevelopment Authority, the principal and interest earned on the returned funds must be continuously used for making loans to third parties with the objective of the elimination of blighted areas in the City.



# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

### 10. LONG-TERM OBLIGATIONS

#### Primary Government

A summary of bonds and notes payable outstanding as of December 31, 2016 is as follows:

Date of Issue/Maturity	Amount of Original Issue	Description and Interest Rates	Balance Outstanding December 31, 2016
2009/2030	\$ 43,990,000	General Obligation Notes, 2.50%-4.875%	\$ 27,020,000
2011/2041	38,860,000	General Obligation Bonds, 1.75%-5.00%	35,070,000
2013/2035	7,000,000	Note Payable to Financing Agency, 1.495%-2.965%	1,655,835
2014/2037	5,500,000	Note Payable to Financing Agency, 1.00%-1.74%	4,769,258
2014/2044	42,490,000	General Obligation Bonds, 3.00%-5.00%	41,340,000
2015/2034	11,840,000	General Obligation Bonds, 0.85%-4.30%	11,835,000
2015/2028	6,950,000	General Obligation Note, 2.41%	6,610,000
2016/2046	118,820,000	General Obligation Bonds, 3.00-5.00%	118,820,000
2016/2036	11,560,000	General Obligation Bonds, 2.25-5.00%	11,560,000
			<u>\$ 258,680,093</u>

#### *Bonds Payable*

In 1998, the City issued \$61,915,000 of general obligation bonds, bearing interest at rates ranging from 3.60% to 5.05%. The proceeds of the bond issuance were used to (i) finance the acquisition of the Water System through the refunding of the Metropolitan Lancaster Authority's outstanding: (a) Water Revenue Bonds, Series of 1990; (b) Water Revenue Bonds, Series of 1992; (c) Water Project Notes, Series of 1997; and (d) Water Revenue Notes, Series of 1998, (ii) to finance the acquisition of the Sewer System through the refunding of the Lancaster Municipal Authority's outstanding (a) Sewer Revenue Bonds, Series of 1987; (b) Sewer Revenue Bonds, Series of 1991; and (c) Sewer Project Notes, Series of 1996; and (iii) to finance the refunding of a portion of the City's outstanding General Obligation Bonds, Series of 1996. These bonds were currently refunded through the issuance of General Obligation Notes, Series of 2009.

In 2003, the City issued \$9,995,000 of general obligation bonds, bearing interest at rates ranging from 2.00% to 4.45%. The proceeds of the bond issuance were used to fund the construction and equipping of a new police station and water fund transmission and distribution projects. These bonds were currently refunded through the issuance of General Obligation Bonds, Series of 2010.

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

In 2006, the City issued \$13,455,000 of general obligation bonds, bearing interest at rates ranging from 5.00% to 5.59%. The proceeds of the bond issuance were used to fund the unfunded actuarial accrued liability associated with fire and police pension. These bonds were advance refunded through the issuance of General Obligation Bonds, Series of 2015, resulting in a defeasance of the 2006 general obligation bonds. The balance outstanding on the defeased 2006 general obligation bonds on December 31, 2016 is \$10,495,000.

In 2007, the City issued \$125,315,000 of general obligation bonds, bearing interest at rates from 4.00% to 5.00%. The proceeds of the bond issuance were used to fund general municipal projects, upgrades and improvements to the City's sewer system, the current refunding of the 2004 notes payable, and the water system membrane project. The debt service on these bonds was paid by the General Fund, Sewer Fund, and Water Fund. These bonds were advance refunded through the issuance of General Obligation Bonds, Series of 2016, resulting in a defeasance of the 2007 general obligation bonds. The balance outstanding on the defeased 2007 general obligation bonds on December 31, 2016 is \$114,975,000.

In 2010, the City issued \$8,635,000 of general obligation bonds, bearing interest at rates ranging from 2.00% to 4.00%. The proceeds of the bond issuance were used to currently refund the General Obligation Bonds, Series of 2003. These bonds were currently refunded through the issuance of General Obligation Note, Series of 2015.

In 2011, the City issued \$38,860,000 of general obligation bonds, bearing interest at rates from 1.75% to 5.00%. The proceeds of the bond issuance were used for improvements and upgrades to the water treatment and distribution facilities, upgrades and improvements to the wastewater treatment and collection facilities, and other capital projects. The debt service on these bonds is paid by the General Fund, Sewer Fund, and Water Fund.

In 2014, the City issued \$42,490,000 of general obligation bonds, bearing interest at rates ranging from 3.0% to 5.0%. The proceeds of the bond issuance were used for the purposes of financing improvements and upgrades to water treatment facilities, improving and upgrading wastewater treatment and collection facilities, and other miscellaneous capital projects. The debt service on these bonds is paid by the General Fund, Sewer Fund, Water Fund, and Stormwater Fund, an other enterprise fund.

In 2015, the City issued \$11,840,000 of general obligation bonds, bearing interest at rates ranging from .85% to 4.30%. The proceeds of the bond issuance were used to advance refund the General Obligation Bonds, Series of 2006. The debt service on these bonds is paid by the General Fund.

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

In 2016, the City issued \$118,820,000 of general obligation bonds, bearing interest at rates ranging from 3.00% to 5.00%. The proceeds of the bond issuance were used to advance refund the General Obligation Bonds, Series of 2007. The debt service on these bonds is paid by the General Fund, Sewer Fund, and Water Fund. The City completed the advance refunding to reduce its total debt service payments by \$9,514,789 through the year 2046, which resulted in an economic gain (difference between the present values of the old and new debt service payments) of \$9,152,042.

In 2016, the City issued \$11,560,000 of general obligation bonds, Series A of 2016, bearing interest at rates ranging from 2.25% to 5.00%. The proceeds of the bond issuance will be used for the acquisition, construction, equipping and furnishing of various City facilities and infrastructure. The debt service on these bonds is paid by the General Fund.

### *Notes Payable*

In 2009, the City issued \$43,990,000 of general obligation notes, bearing interest at rates ranging from 2.50% to 4.875%. The proceeds of the note issuance were used to currently refund the City's outstanding General Obligation Bonds, Series A of 1998, and to pay the termination costs of the Swaption agreement with Wachovia Bank. The debt service on these notes is paid by the General Fund, Sewer Fund, and Water Fund.

In 2013, the City issued \$7,000,000 Guaranteed Revenue Note of 2012. This is a Pennvest drawdown loan that is for the construction of a series of green infrastructure source control practices, including porous pavement in parking lots, paths, alleys, and streets; infiltration and bio-retention systems; green roofs; rain gardens and rain barrels in order to capture storm water runoff, various other green infrastructure improvements throughout the City, and other ongoing capital improvement projects of the City. This note bears interest at a rate of 1.495% for the first five years and 2.965% thereafter. As of December 31, 2016, \$2,003,680 was drawn down on this note. The debt service on this note is paid by the Stormwater Fund, an other enterprise fund.

In 2014, the City issued \$5,500,000 Guaranteed Revenue Note of 2014. This is a Pennvest loan for the construction of a preliminary treatment facility and diversion chamber. The note bears interest at a rate of 1.00% for the first five years and 1.74% thereafter. As of December 31, 2016, \$4,769,258 was drawn down on this note. The debt service on this note will be paid by the Sewer Fund.

In 2015, the City issued a general obligation note in the amount of \$6,950,000, bearing a fixed interest rate of 2.41%. The debt service on this note is paid by the General Fund and Water Fund. The proceeds of the note issuance were used to currently refund the City's outstanding General Obligation Bonds, Series of 2010.

---

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

### *Bonds and Notes Payable*

A summary of principal and interest maturities on governmental activities bonds and notes payable is as follows:

<u>Year Ending December 31,</u>	<u>Principal Maturity</u>	<u>Interest Maturity</u>	<u>Total</u>
2017	\$ 1,771,600	\$ 2,385,388	\$ 4,156,988
2018	3,110,400	2,356,098	5,466,498
2019	3,219,600	2,242,600	5,462,200
2020	3,343,800	2,118,529	5,462,329
2021	3,472,600	1,987,894	5,460,494
2022-2026	19,527,000	7,788,515	27,315,515
2027-2031	17,816,200	3,606,461	21,422,661
2032-2036	10,325,000	1,077,854	11,402,854
	<u>\$ 62,586,200</u>	<u>\$ 23,563,339</u>	<u>\$ 86,149,539</u>

A summary of principal and interest maturities on business-type activities bonds and notes payable is as follows:

<u>Year Ending December 31,</u>	<u>Principal Maturity</u>	<u>Interest Maturity</u>	<u>Total</u>
2017	\$ 4,094,600	\$ 7,603,521	\$ 11,698,121
2018	4,586,500	7,445,068	12,031,568
2019	4,905,695	7,258,467	12,164,162
2020	6,570,003	7,052,482	13,622,485
2021	6,522,096	6,780,141	13,302,237
2022-2026	33,628,302	29,691,649	63,319,951
2027-2031	34,021,397	23,184,471	57,205,868
2032-2036	33,005,300	17,134,435	50,139,735
2037-2041	36,395,000	10,950,359	47,345,359
2042-2046	32,365,000	3,800,600	36,165,600
	<u>\$ 196,093,893</u>	<u>\$ 120,901,193</u>	<u>\$ 316,995,086</u>

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

### *Capital Leases*

#### *Governmental Activities*

In 2013 through 2016, the City purchased multiple vehicles and equipment under long-term lease agreements that are classified as capital leases. The assets were purchased from the General Fund and non-major governmental funds. As of December 31, 2016, the assets are included as governmental activities in the government-wide financial statements at a cost of \$1,142,950 and accumulated depreciation of \$153,245.

The future minimum payments under the capital leases and the present value of the minimum lease payments at December 31, 2016 are as follows:

<u>Year Ending December 31,</u>	<u>Total</u>
2017	\$ 252,811
2018	221,763
2019	159,308
2020	<u>140,520</u>
Total minimum lease payments	774,402
Less amount representing interest	<u>(49,004)</u>
Present value of future minimum lease payments	<u><u>\$ 725,398</u></u>

#### *Business-type Activities*

In 2013 through 2016, the City purchased multiple vehicles and equipment under long-term lease agreements that are classified as capital leases. A majority of these assets were purchased from the Sewer Fund and the Water Fund. The City also purchased equipment, a portion of which is allocated to the Sewer Fund, Water Fund, and Stormwater and Trash Funds, two other enterprise funds. As of December 31, 2016, the assets are included as business-type activities in the government-wide financial statements at a cost of \$1,955,833 and accumulated depreciation of \$352,563.

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

The future minimum payments under the capital leases and the present value of the minimum lease payments at December 31, 2016 are as follows:

Year Ending December 31,	Total
2017	\$ 470,947
2018	255,651
2019	157,676
2020	81,464
Total minimum lease payments	965,738
Less amount representing interest	(54,210)
Present value of future minimum lease payments	\$ 911,528

### ***Borrowing Payable – Basis Swap***

In conjunction with the Basis Swap transaction described in Note 11, the City received an upfront cash payment. This upfront cash payment received by the City was considered to be a borrowing at a rate of 4.4%. Payments on the borrowing commenced on May 1, 2009, the date the Basis Swap became effective, and were scheduled to mature on May 1, 2028. On March 9, 2016, the City made a payment totaling \$261,700 to effectively terminate the Basis Swap.

Changes in long-term obligations for the year ended December 31, 2016 are as follows:

	December 31, 2015	Increase	Decrease	December 31, 2106	Amount Due Within One Year
Governmental activities:					
Bonds payable	\$ 38,380,000	\$ 24,460,000	\$ (15,160,000)	\$ 47,680,000	\$ 935,000
Unamortized premium	748,092	2,731,368	(484,479)	2,994,981	-
Notes payable	15,599,000	-	(692,800)	14,906,200	836,600
Borrowing payable - basis swap	1,112,801	-	(1,112,801)	-	-
Compensated absences	1,240,572	3,009,593	(3,050,404)	1,199,761	276,065
Capital leases	223,576	752,521	(250,699)	725,398	230,708
Workers' compensation payable	729,709	110,012	(139,934)	699,787	266,479
Total governmental activities	\$ 58,033,750	\$ 31,063,494	\$ (20,891,117)	\$ 68,206,127	\$ 2,544,852

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

	December 31, 2015	Increase	Decrease	December 31, 2016	Amount Due Within One Year
Business-type activities:					
Bonds payable	\$ 169,825,000	\$ 105,920,000	\$ (104,800,000)	\$ 170,945,000	\$ 2,595,000
Unamortized premium	2,113,502	4,598,476	(1,216,152)	5,495,826	-
Notes payable	23,718,754	2,655,184	(1,225,045)	25,148,893	1,499,600
Compensated absences	196,547	1,326,349	(1,292,678)	230,218	50,603
Capital leases	990,189	429,375	(508,036)	911,528	440,199
Workers' compensation payable	4,397	1,767	(1,027)	5,137	-
Total business-type activities	\$ 196,848,389	\$ 114,931,151	\$ (109,042,938)	\$ 202,736,602	\$ 4,585,402

Compensated absences and workers' compensation claims typically have been liquidated in the General Fund and the Enterprise Funds.

During the year ended December 31, 2016, the City borrowed \$4,000,000 in the form of a Tax and Revenue Anticipation Note, Series of 2016, bearing interest at an annual rate of 1.95% per annum. Total interest paid during the year was \$14,137. The full amount was repaid in March 2016.

Tax anticipation note transactions for the year ended December 31, 2016 were as follows:

Outstanding at December 31, 2015	\$ -
New borrowings	4,000,000
Repayments	(4,000,000)
Outstanding at December 31, 2016	\$ -

### **Component Units**

#### *Parking Authority*

#### ***Long-term Debt***

The Parking Revenue Bonds of 1992, Parking Revenue Bonds of 1993, and 2003 Note were secured by a trust indenture dated December 31, 1985, and supplemental trust indentures dated January 15, 1992, December 14, 1993, and January 1, 1996, respectively, all issued by the Parking Authority to the Trustee. The bonds were payable out of revenue derived principally from the operation of the parking facilities. The City has guaranteed (under the terms of a lease agreement dated December 31, 1985, as amended by supplemental issues

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

dated January 15, 1992, December 14, 1993, and January 1, 1996) debt service payments to the Trustee.

On September 15, 2007, the 1992 and 1993 Series Bonds were defeased and the 2003 Note was paid in full with issuance of 2007 Series A and B Parking Revenue Bonds. The 2007 bonds are secured by a trust indenture dated September 15, 2007. Debt service payments were guaranteed by the City with a guaranty agreement dated September 15, 2007. The bonds were payable out of revenue derived principally from the operation of the parking facilities. Interest rates on the 2007 Series A bond ranged from 3.65 to 5.00%. Interest rates on the 2007 Series B bond ranged from 5.60 to 5.95%.

On December 15, 2016, the 2007 Series A Bonds were advance refunded and defeased with the issuance of Series of 2016 Parking Revenue Bonds (Series of 2016 Bonds). The Series of 2016 Bonds are secured by a trust indenture dated February 11, 2016. Debt service payments are guaranteed by the City with a guaranty agreement dated February 11, 2016. The Series of 2016 Bonds are payable out of revenue derived principally from the operation of the parking facilities. Interest rates on the Series of 2016 Bonds are at a fixed rate of 2.85% through December 1, 2026. Thereafter, the Series of 2016 Bonds will bear interest at a variable rate equal to 85% of the prime rate until maturity on December 1, 2035, provided that such variable rate shall not exceed 3.95%. The Parking Authority completed the advance refunding to reduce its total debt service payments by \$4,058,272 through the year 2035, which resulted in an economic gain (difference between the present values of the old and new debt service payments) of \$2,470,851. These savings assume the maximum variable rate of 3.95% subsequent to 2026.

On December 15, 2016, the 2007 Series B Bonds were advance refunded and defeased with the issuance of Series A of 2016 Parking Revenue Bonds (Series A of 2016 Bonds). The Series A of 2016 Bonds are secured by a trust indenture dated December 15, 2016. Debt service payments are guaranteed by the City with a guaranty agreement dated December 15, 2016. The Series A of 2016 Bonds are payable out of revenue derived principally from the operation of the parking facilities. Interest rates on the Series A of 2016 Bonds range from 1.10% to 5.00% through the maturity date of December 1, 2025. The Parking Authority completed the advance refunding to reduce its total debt service payments by \$884,558 through the year 2025, which resulted in an economic gain (difference between the present values of the old and new debt service payments) of \$792,811.



# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

	December 31, 2015	Increase	Decrease	December 31, 2016	Amount Due Within One Year
2007 Series A Parking Revenue Bonds	\$ 16,085,000	\$ -	\$(16,085,000)	\$ -	\$ -
2007 Series B Parking Revenue Bonds	8,500,000	-	(8,500,000)	-	-
Series of 2016 Parking Revenue Bonds	-	13,620,000	-	13,620,000	15,000
Series of A of 2016 Parking Revenue Bonds	-	8,630,000	-	8,630,000	935,000
	\$ 24,585,000	\$ 22,250,000	\$(24,585,000)	\$ 22,250,000	\$ 950,000

Future maturities are as follows:

Year Ending December 31,	Principal	Interest	Total
2017	\$ 950,000	\$ 615,759	\$ 1,565,759
2018	930,000	645,667	1,575,667
2019	945,000	627,067	1,572,067
2020	970,000	605,567	1,575,567
2021	1,000,000	580,167	1,580,167
2022-2026	5,710,000	2,338,573	8,048,573
2027-2031	6,645,000	1,811,421	8,456,421
2032-2035	5,100,000	437,659	5,537,659
Total	\$ 22,250,000	\$ 7,661,880	\$ 29,911,880

### Elevator Loan

During the year ended December 31, 2010, the Parking Authority obtained bank financing of \$1,500,000 to upgrade its elevators in the garages. Principal is paid in equal annual installments of \$150,000. During the year ended December 31, 2014, the Authority paid \$300,000 in excess of the amount due. As a result, the life of the loan decreased by two years and the balance will be fully repaid by 2018. Interest is fixed at 4.31%.

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

	December 31, 2015	Increase	Decrease	December 31, 2016	Amount Due Within One Year
Elevator loan payable	<u>\$ 450,000</u>	<u>\$ -</u>	<u>\$ (150,000)</u>	<u>\$ 300,000</u>	<u>\$ 150,000</u>

Future maturities are as follows:

Year Ending December 31,	Principal	Interest	Total
2017	\$ 150,000	\$ 10,220	\$ 160,220
2018	150,000	3,755	153,755
Total	<u>\$ 300,000</u>	<u>\$ 13,975</u>	<u>\$ 313,975</u>

### Interest Expense

Interest expense on all bonds totaled \$1,223,434 for the year ended December 31, 2016. Interest expense on the elevator loan totaled \$16,210 for the year ended December 31, 2016.

### Defeased Debt

On September 15, 2007, the Parking Authority funded the outstanding balance of \$17,980,000 of the Parking Revenue Bonds of the 1992 issue and the 1993 issue, by irrevocably placing in trust, direct obligations of the United States of America sufficient to satisfy the semi-annual interest payments and bond redemption requirements. The bonds are considered to be extinguished for financial reporting purposes and are excluded from the statement of net position. The Trustee retired \$1,745,000 of this debt in 2016.

On December 15, 2016, the Authority funded the outstanding balance of \$15,355,000 of the 2007 Series A Bonds and \$8,485,000 of the 2007 Series B Bonds, by irrevocably placing in trust, direct obligations of the United States of America sufficient to satisfy the semi-annual interest payments and bond redemption requirements. The 2007 Series A Bonds and 2007 Series B Bonds are considered to be extinguished for financial reporting purposes and are excluded from the statement of net position.

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

A summary of outstanding funded bonds at December 31, 2016 is as follows:

2007 Series A Bonds:

Bonded debt outstanding	\$	15,355,000
Funds on deposit with Trustee at fair value	\$	16,103,943

2007 Series B Bonds:

Bonded debt outstanding	\$	8,485,000
Funds on deposit with Trustee at fair value	\$	8,913,113

### *Redevelopment Authority*

#### ***Due to Lessee***

The lessee of the Penn Square Hotel advanced \$1,000,000 to the Redevelopment Authority to facilitate debt service payments. Upon full payment of the related debt, these funds and any interest earned will be returned to the lessee. At December 31, 2016, the amount due is \$1,000,246.

At December 31, 2016, the lessee is also due a reimbursement of \$407,496 related to a construction project at the Penn Square Hotel. These funds are expected to be paid during 2017.

#### ***Convention Center Authority Obligation***

During the year ended December 31, 2014, the Redevelopment Authority Board of Directors, together with other parties, executed the Marketing Consortium Agreement. The Redevelopment Authority agreed to pay \$100,000 annually to the consortium for a period of seven years to provide funding for marketing activities related to the convention center. This future obligation is presented on the statement of net position as the Convention Center Authority obligation. As of December 31, 2016, the remaining payments, which will be funded from a portion of the minimum participation rent payments to the Convention Center Authority, are as follows:

2017	\$	100,000
2018		100,000
2019		100,000
2020		100,000
2021		50,000
		<hr/>
	\$	450,000
		<hr/> <hr/>

---

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

### *Notes Payable*

During the year ended December 31, 2013, the Redevelopment Authority entered into a non-revolving, multi-advance time loan. The maximum amount the Authority can borrow on this loan is \$5,075,000 to be used for the parking garage construction through December 15, 2014, at which point semi-annual payments are required to be made. The loan bears interest at 3.30% until December 22, 2022, then moves to 65% of 30-day LIBOR, plus 200 basis points, with a floor of 5.75%. The note is secured with the intergovernmental tax increment financing (TIF) revenues (Note 18). The lender can put a lien on the property being constructed, if desired. The loan matures December 15, 2028. The outstanding balance as of December 31, 2016 was \$3,919,333, of which \$198,000 is due within one year.

### *Bonds Payable*

The Redevelopment Authority issued Guaranteed Special Revenue Bonds, Series of 2005 Special Revenue Indenture in the amount of \$8,000,000 in a private placement at a premium of \$1,540,000. The bonds bear interest of 6.99% per annum. Bond proceeds were used to fund the construction of the Penn Square Hotel (Note 17). Proceeds from the Infrastructure and Facilities Improvement Grant (Notes 3 and 16) are required to be used to pay debt service on the bonds. The bonds are guaranteed by the City. Principal and interest payments on the bonds shall be payable only from certain receipts, revenues, and money of the Redevelopment Authority and, if appropriate, by the City pursuant to the guaranty agreement. The bonds mature in December 2025. The outstanding balance at December 31, 2016 is \$4,241,541, of which \$352,415 is due within one year.

The Redevelopment Authority issued additional bonds as the First Supplemental Indenture to the Guaranteed Special Revenue Bonds, Series of 2005 Special Revenue Indenture in the amount of \$4,000,000 in a private placement at a premium of \$983,716. The bonds bear interest of 6.39% per annum. Bond proceeds were used to fund construction of the Penn Square Hotel (Note 17). Proceeds from the Infrastructure and Facilities Improvement Grant (Notes 3 and 16) are required to be used to pay debt service on the bonds. The bonds are guaranteed by the City. Principal and interest payments on the bonds shall be payable only from certain receipts, revenues, and money of the Redevelopment Authority and, if appropriate, by the City pursuant to the guaranty agreement. The bonds mature in December 2025. The outstanding balance at December 31, 2016 is \$2,416,997, of which \$206,249 is due within one year.

The Redevelopment Authority does not amortize the bond premium of the Guaranteed Special Revenue Bonds, Series of 2005. The Redevelopment Authority is expecting reimbursement of the debt service through the Infrastructure and Facilities Improvement Program grant. The premium received does not represent a reduction of debt service but an offset of construction costs and is a part of lease rental.

---

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

On April 1, 2009, the Redevelopment Authority issued the Federally Taxable Hotel Lease Revenue Bonds, Series of 2005 in the amount of \$21,456,414 in a private placement. The bonds bear interest at 7.00% per annum. During the year ended June 30, 2011, the Federally Taxable Hotel Lease Revenue Bonds, Series A of 2005 was paid in full, which triggered a change in this bond issue's interest rate from the initial rate to an adjusted rate. The adjusted rate is a variable rate, which is related to the bondholder's funding interest rate with a third-party. This rate is 4.45% as of December 31, 2016. The bonds are secured with the Redevelopment Authority's interest in the lease rental payments from the Penn Square Hotel lessee and a limited guarantee from the City in the event of the imposition of certain taxes on the project. The bonds mature in December 2024. The outstanding balance as of December 31, 2016 was \$13,647,910, of which \$1,319,301 is due within one year.

Aggregate maturities required on bonds and notes payable at December 31, 2016 are as follows:

	Principal	Interest	Total
2017	\$ 2,075,965	\$ 1,178,030	\$ 3,253,995
2018	2,215,765	1,074,358	3,290,123
2019	2,366,107	963,595	3,329,702
2020	2,526,674	845,418	3,372,092
2021	2,801,195	718,704	3,519,899
2022-2026	11,076,743	1,384,029	12,460,772
2027-2028	1,163,332	48,840	1,212,172
Total	\$ 24,225,781	\$ 6,212,974	\$ 30,438,755

Long-term obligation activity for the year ended December 31, 2016 can be summarized as follows:

	Balance January 1, 2016	Additions	Reductions	Balance December 31, 2016
Due to lessee	\$ 1,000,226	\$ 20	\$ -	\$ 1,000,246
LCCCA Obligation	550,000	-	(100,000)	450,000
Notes payable	4,157,981	-	(238,648)	3,919,333
Bonds payable	22,059,522	-	(1,753,074)	20,306,448
	\$ 27,767,729	\$ 20	\$ (2,091,722)	\$ 25,676,027

As described in the Guaranty Agreement between the City, the Redevelopment Authority, and the trustee, the City guarantees the full amount of the outstanding two indentures totaling

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

\$6,658,538 as of December 31, 2016, all interest payments, as well as any fees and expenses resulting from events of default of the Redevelopment Authority. Future scheduled interest payments on these bonds amount to \$2,341,658 as of December 31, 2016. The guaranty remains in effect until the bonds are repaid. The bonds mature in 2025. The Redevelopment Authority is required to use special revenues (Infrastructure and Facilities Improvement Grant funds Notes 3 and 16) and reserve fund balances before requesting debt service assistance of the City under this guaranty. Since inception of the bonds, the City has not made any debt service payments under the terms of the guaranty on behalf of the Redevelopment Authority. If any payment were made under the guaranty, the City could seek reimbursement from the Redevelopment Authority's subsequent receipt of special revenues.

As described in the Limited Guaranty Agreement between the City, the Redevelopment Authority, and the trustee, the City guarantees any shortfall in debt service payments by the Redevelopment Authority, because the Redevelopment Authority must apply lease revenue to the payment of real estate taxes on the property subject to the lease. If the property is determined to be taxable, then the lease rental payments will not be sufficient to meet the debt service obligations if the taxes have to be paid by the Redevelopment Authority. In that case, the City would be liable for payment of the shortfall in the debt service payments per the terms of the limited guaranty. The total bond principal outstanding at December 31, 2016 is \$13,647,910 and future interest payments, based on current interest rates, are \$2,954,492. The current tax-exempt assessment for the property is \$45,642,300 and the applicable combined millage rate is 45.5122. The bonds are scheduled to be paid in full in 2024. The amount of the guaranty cannot be further quantified because it is not known if the property will become taxable in the future before the debt is repaid and how future real estate tax rates and assessment will develop. Since the inception of the bonds, the City has not made any debt service payments under the terms of the guaranty on behalf of the Redevelopment Authority.

### *CRIZ*

During the year ended December 31, 2014, the CRIZ entered into a collaboration agreement with the Convention Center Authority, for purposes of funding a portion of the Convention Center Authority's obligations for the replacement of furniture, fixtures, and equipment within the Convention Center under the Joint Development Agreement and Condominium Declaration. The obligation had an outstanding balance of \$2,600,000 at December 31, 2016 with maturity in 2020. The interest rate for the loan has been set at 0%.

During the year ended December 31, 2015, the CRIZ issued \$6,080,000 of Tax Revenue Bonds, Series 2015. The Tax Revenue Bonds, Series 2015 are due in varying annual installments beginning December 2017 through December 2041, plus interest. The initial rate

---

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

of interest applicable to the bond is 2.79% for a period beginning at the date of issuance through and including December 15, 2020. Beginning on December 16, 2020, the interest rate will be adjusted to 70% of the sum of the one-month LIBOR and 2.50%. Under no circumstances shall the variable rate exceed 6.00% at any time. The CRIZ then assigned the bonds to the Trustee, Fulton Bank, and pledged tax revenue, as defined in the Trust Indenture that the CRIZ would have been paid from the Commonwealth of Pennsylvania for payment on the debt obligation. The interest rate at December 31, 2016 is 2.79%.

Long-term debt obligations consist of the following at December 31, 2016:

Convention Center Authority (LCCCA) Obligation	\$ 2,600,000
Tax Revenue Bonds, Series 2015	<u>6,080,000</u>
	<u>\$ 8,680,000</u>

The following is a summary of debt transactions for the year ended December 31, 2016:

Long-term debt at January 1, 2016	\$ 10,241,250
Borrowing	158,750
Payments	<u>(1,720,000)</u>
Long-term debt at December 31, 2016	8,680,000
Current portion	<u>-</u>
Long-term debt, net	<u>\$ 8,680,000</u>

---

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

Annual debt service requirements with respect to these obligations are as follows:

	LCCCA Obligation	Tax Revenue Bonds 2015	Total
2018	\$ 800,000	\$ 275,000	\$ 1,075,000
2019	900,000	283,000	1,183,000
2020	900,000	291,000	1,191,000
2021	-	131,000	131,000
2022 - 2026	-	782,000	782,000
2027 - 2031	-	1,046,000	1,046,000
2032 - 2036	-	1,399,000	1,399,000
2037 - 2041	-	1,873,000	1,873,000
	<u>\$ 2,600,000</u>	<u>\$ 6,080,000</u>	<u>\$ 8,680,000</u>

### 11. DERIVATIVE AGREEMENTS

During the year ended December 31, 1998, the City issued its \$61,915,000, aggregate principal amount, General Obligation Bonds, Series A of 1998 (the "Series A Bonds"). During the year ended December 31, 2004, because of the market conditions, the City entered into a forward interest rate swap agreement (Basis Swap) with PNC Bank, N.A., as the counterparty in connection with the Series A Bonds through the final maturity date of the Series A Bonds (May 1, 2028). Beginning on May 1, 2009 and ending on the final maturity date of May 1, 2028, the City was to pay a variable interest rate equal to the SIFMA index based on the notional amount remaining on the Series A Bonds and receive a variable interest rate equal to 67% of the 1-Month LIBOR rate. The Basis Swap agreement contained an embedded interest rate cap, providing that the floating rate to be paid by the City shall not exceed 25%. PNC Bank, N.A. paid a premium to the City in the amount of \$1,715,700 for the Basis Swap. The Basis Swap became effective on May 1, 2009 and was assigned to a proportionate share of the City's General Obligation Notes, Series of 2009 which refunded the Series A Bonds. On March 9, 2016, the City made a payment totaling \$261,700 to effectively terminate the Basis Swap.



# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

### 12. RETIREMENT PLANS

#### Primary Government

##### *Defined Benefit Plans*

The City administers three single-employer defined benefit pension plans – the Fire Pension Plan (FPP), the Police Pension Plan (PPP), and the Cash Balance Pension Plan (CBPP). The assets of these plans are not commingled.

##### FPP and PPP

The FPP and PPP issue publicly available financial reports that include financial statements and required supplementary information. These financial reports may be obtained from the City's Accounting Department at 120 North Duke Street, Lancaster, PA 17602.

The financial statements of the FPP and PPP are prepared using the accrual basis of accounting. Plan member contributions are recognized in the period in which the contributions are due. Employer contributions to each plan are recognized when due and the employer has made a formal commitment to provide the contributions. Benefits and refunds are recognized when due and payable in accordance with the terms of each plan.

Investments of the FPP and PPP are reported at fair value.

Purchases and sales of securities are recorded on a trade-date basis. Interest income is recorded on the accrual basis. Dividends are recorded on the ex-dividend date.

Net appreciation (depreciation) in fair value of investments includes both realized and unrealized gains and losses.

At December 31, 2016, none of the FPP's and PPP's investments were more than five percent of the total asset value for each plan.

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

### Plan Participants

At December 31, 2016, employee membership data related to the FPP and PPP was as follows:

	<u>FPP</u>	<u>PPP</u>
Inactive plan members or beneficiaries currently receiving benefits	129	170
Inactive plan members entitled to but not yet receiving benefits	2	1
Active plan members	<u>64</u>	<u>139</u>
Total	<u>195</u>	<u>310</u>

### Plan Descriptions and Administration

The FPP and PPP are single-employer public employee retirement systems established and administered by the City to provide pension benefits for full-time members of its Bureau of Fire and Bureau of Police, respectively. FPP and PPP provisions are established and may be amended through the collective bargaining process. The FPP is governed by the City of Lancaster Fire Pension Board, which consists of the Mayor, Director of Administrative Services, Director of Public Safety, City Controller, Chief of Fire, and two members of the fire department. The PPP is governed by City of Lancaster Police Pension Board which consists of the Mayor, the City Treasurer, the City Controller, three active police officers to be duly elected by a majority of all active police officers for three-year overlapping terms, and one retired police officer on the pension list to be duly elected by a majority of the retired police officers on the pension list for a two-year term.

### Normal Retirement

For both the FPP and PPP, a participant is eligible for normal retirement after completion of 25 years of service. Retirement is mandatory upon the attainment of age 60 for PPP. The normal retirement pension is payable monthly during the participant's lifetime, with payments continuing after the participants' death to the surviving spouse, or to dependent children under the age of 18, or to the FPP member's dependent parents, equal to 100% (75% if hired before January 1, 2003 for PPP) of the initial amount payable to the participant.

For FPP, the amount of monthly pension is equal to 50% of the final month's salary plus longevity, plus a service increment of 2.5% of the benefit multiplied by years of service in excess of 20, but not more than \$500 additional.

For PPP, the amount of monthly pension is equal to 50% (pro-rated for service less than 25 years if age 60 mandatory retirement) of the final month's salary plus longevity, plus a

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

service increment of 2.5% of the benefit multiplied by years of service in excess of 20, but not more than \$500 additional if hired before January 1, 2011, \$100 if hired on or after January 1, 2011.

### Disability Retirement

In the event of occupational disability, the pension is paid regardless of years of service for both FPP and PPP.

In the event of non-occupational disability, the PPP pension is prorated for service less than 25 years. Both occupational and non-occupational pensions are based on 50% of actual salary, plus longevity for PPP. For FPP, the pension is paid after five years of service and is prorated for service less than 20 years.

### Survivor Benefit

For FPP, a spouse's pension is payable in the event a retired member dies, in the event an active member dies after completing 20 years of service, or in the event an active member dies in the line of duty, regardless of service. The spouse's pension is equal to 100% of the pension the member was receiving or would have received had he/she been retired.

If an active FPP member dies other than in the line of duty and has completed more than ten years of service but less than 20 years, the surviving spouse shall receive a pension based on the normal retirement benefit, multiplied by a fraction equal to the years of service divided by 20. If there is no surviving spouse, then the pension is paid to children under the age of 18. If there are no such children, the pension is paid to the dependent parents of the member, if any.

For PPP, a spouse's pension is payable in the event an active member dies after completing five years of service, or in the event an active member dies in the line of duty, regardless of service. The pension of the spouse of an active member killed in the line of duty is equal to 100% of the pension the member would have received had he/she been retired.

The pension of the spouse of a deceased (not in the line of duty) active PPP member is equal to 2 ½% of the pension the member would have received had he/she been retired, multiplied by the number of years of service up to 20 years. If a member with at least 20 years of service is deceased not in the line of duty, the spouse shall receive a pension equal to 100% of the monthly pension the member would have received had he/she been retired.

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

### Deferred Retirement Option Program (DROP)

An active member in the FPP who has attained age 51 and completed 25 years of service may elect to participate in the DROP. As of December 31, 2016, there were seven participants in the DROP. As of December 31, 2016, the balance held by the FPP pursuant to the DROP totaled \$744,964.

### Contributions

FPP members are required to contribute 5% of their pay and longevity plus \$5.00 per month for the service increment. PPP plan members hired on or before January 1, 2011 are required to contribute 5% of lieutenant's pay (or actual pay, if higher) and longevity, plus \$5.00 per month for the service increment. PPP members hired on or after January 1, 2011 contribute 5% of base pay and longevity, plus \$1.00 per month for the service increment.

The City is required to make actuarially determined periodic contributions at rates that, for individual employees, increase over time so that sufficient assets will be available to pay benefits when due.

The City contributed \$2,153,346 and \$2,814,350 for the year ended December 31, 2016 to the FPP and PPP, respectively.

### Administrative Expenses

FPP and PPP administration costs are financed through investment income.

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

### Changes in Net Pension Liability

The changes in the net pension liability for the FPP and PPP at December 31, 2016 were as follows:

	Increase (Decrease)		
	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability
FPP:			
Balances at December 31, 2015	\$ 52,532,579	\$ 38,374,221	\$ 14,158,358
Changes for the year:			
Service cost	701,974	-	701,974
Interest	4,093,510	-	4,093,510
Contributions - employer	-	2,153,346	(2,153,346)
Contributions - employees	-	288,150	(288,150)
Net investment income	-	2,547,826	(2,547,826)
Benefit payments, including refunds	(4,162,059)	(4,162,059)	-
Administrative expenses	-	(6,380)	6,380
Net changes	633,425	820,883	(187,458)
Balances at December 31, 2016	\$ 53,166,004	\$ 39,195,104	\$ 13,970,900
Plan fiduciary net position as a percentage of the total pension liability			73.72%

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

	Increase (Decrease)		
	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability
PPP:			
Balances at December 31, 2015	\$ 83,984,867	\$ 62,490,749	\$ 21,494,118
Changes for the year:			
Service cost	1,811,305	-	1,811,305
Interest	6,673,575	-	6,673,575
Contributions - employer	-	2,814,350	(2,814,350)
Contributions - employees	-	699,760	(699,760)
Net investment income	-	4,172,859	(4,172,859)
Benefit payments, including refunds	(4,752,979)	(4,752,979)	-
Administrative expenses	-	(26,100)	26,100
Net changes	3,731,901	2,907,890	824,011
Balances at December 31, 2016	\$ 87,716,768	\$ 65,398,639	\$ 22,318,129
Plan fiduciary net position as a percentage of the total pension liability			74.56%

The net pension liability was measured as of December 31, 2016 and was determined by rolling forward liabilities from the January 1, 2015 actuarial valuation. No significant events or changes occurred between the valuation date and the fiscal year-end.

*Actuarial Assumptions* - The January 1, 2015 actuarial valuation used the entry age normal actuarial cost method and RP2000 mortality table. The actuarial assumptions for both the FPP and PPP include the following: a) 8.00% investment rate of return, b) a projected salary increase of 5.00%, c) 3.00% inflation rate, d) level dollar closed amortization method, and e) 8-year remaining amortization period for FPP and 12-year remaining amortization period for PPP. These assumptions were applied to all periods included in the measurement of total pension liability.

*Investment Policy* - The Plans' policies in regard to the allocation of invested assets are established and may be amended by the respective Boards. The Boards seek to optimize the total return of the Plans' portfolios through a policy of balanced investments, structured to achieve the maximum returns possible, as measured on the total portfolios, consistent with policies that emphasize the prudent management of risk.

*Long-Term Expected Rate of Return* - The long-term expected rates of return on both Plans' investments were determined using a building-block method in which best-estimate ranges of

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

expected future real rates of return are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class for the both Plans as of December 31, 2016 are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Domestic equity	66.0%	5.5-7.5%
Fixed income	30.0%	1.0-3.0%
Cash	4.0%	0.0-1.0%
	100.0%	

*Rate of Return* - The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested. For the year ended December 31, 2016, the annual money-weighted rate of return on Plan investments, net of investment expense, was 7.03% and 7.10% for the FPP and PPP, respectively.

*Discount Rate* – The discount rate used to measure the total pension liability as of December 31, 2016 was 8.00% for both the FPP and PPP. The Plans’ fiduciary net position is projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investment was applied to all periods of projected benefit payments to determine the total pension liability.

*Sensitivity of the Net Pension Liability Changes in the Discount Rate* – The following presents the net pension liability of each Plan calculated using the discount rate described above, as well as what the Plan’s net pension liabilities would be if they were calculated using a discount rate that is one-percentage-point lower or higher than the current rates:

	1% Decrease (7.00%)	Current Discount Rate (8.00%)	1% Increase (9.00%)
FPP	\$ 19,173,177	\$ 13,970,900	\$ 9,494,027
PPP	\$ 33,090,256	\$ 22,318,129	\$ 13,280,068

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

### **CBPP**

The CBPP does not issue stand-alone financial reports.

#### ***A. Summary of Significant Accounting Policies***

##### Basis of Accounting

The CBPP's financial statements are prepared using the accrual basis of accounting. The CBPP member contributions are recognized in the period in which the contributions are due. Employer contributions to the plan are recognized when due and the employer has made a formal commitment to provide the contributions. Benefits and refunds are recognized when due and payable in accordance with the terms of the plan.

##### Method Used to Value Investments

Investments are reported at fair value.

#### ***B. Plan Description and Contribution Information***

##### Plan Participants

At December 31, 2016, employee membership data related to the CBPP was as follows:

Inactive plan members or beneficiaries currently receiving benefits	55
Inactive plan members entitled to but not yet receiving benefits	32
Active members	317
Total	<u>404</u>

##### Plan Description and Administration

The CBPP is a single-employer defined benefit pension plan that covers all full-time, nonuniformed employees of the City. The CBPP provides retirement, disability, and death benefits to plan members and their beneficiaries. The CBPP provisions are established and may be amended by the Nonuniformed Pension Board (Board). The Board consists of the Mayor, City Controller, the superintendent of finance, two nonuniformed employees, and a member of City Council.

---



# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

### Benefits Provided

A participant is eligible for normal retirement at age 65 and completion of ten years of service. The normal retirement pension is payable monthly during the participant's lifetime. Payments cease upon the participant's death.

The amount of monthly pension is equal to the greater of (a) or (b) where (a) equals 0.8% of average monthly compensation times credited service after December 1, 1986, plus accrued benefit on December 1, 1986, and (b) equals the actuarial equivalent of the participant benefit account balance. The participant benefit account balance is equal to the sum of (1) the accrued benefit on November 30, 1986, plus (2) for each plan year beginning on or after January 1, 1987, an annual benefit credit equal to 4% of earnings for a participant who accrues credited service plus (3) after January 1, 1987, interest credited to the account balance equal to 5.5% compounded annually.

Average monthly compensation is based upon the five consecutive plan years of highest compensation out of the last ten years preceding retirement.

If a participant continues working after his/her normal retirement date, his/her pension would not start until retirement, subject to minimum distribution rules at age 70 ½ or later. The late retirement benefit is the pension accrued to the late retirement date.

A participant is eligible for early retirement after attainment of age 55 and completion of ten years of service. The early retirement benefit is the actuarial equivalent of the pension accrued to the date of early retirement. The reduction is 7.2% for each of the first five years prior to normal retirement, and 3.6% for each of the next five years.

If a participant who has completed ten years of service becomes totally and permanently disabled, he/she is eligible for disability retirement after six months of disability. The disability retirement benefit is the greater of the accrued pension or 30% of the participant's average monthly compensation as of his/her date of disability.

Disability payments will be made until the earlier of recovery, death or normal retirement age. At normal retirement age, the participant shall receive the normal retirement pension.

The death benefit for an active vested participant who has completed five years of service is a 50% survivor pension for his beneficiary. Payment of the survivor benefit

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

would begin on the date on which the participant would first have been eligible for retirement. The amount of survivor benefit would be the 50% survivor benefit payable under a joint and 50% survivor pension option, based upon the pension accrued to the date of death and reduced for early commencement of benefits, if applicable. The death benefit cannot be less than the participant's benefit account balance or the lump sum value of the vested accrued benefit.

### Contributions

The CBPP is funded by the City on an annual basis pursuant to the provisions of the Act 205 of 1984 of the Commonwealth of Pennsylvania. The CBPP members are not required to contribute to the CBPP. The City is required to make actuarial determined periodic contributions at rates that for individual employees increase over time so that sufficient assets will be available to pay benefits when due.

The annual required contribution is determined annually during the budgeting process. The results of actuarial valuations are used in budgeting for future years.

The City contributed \$931,774 to the CBPP for the year ended December 31, 2016.

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

### Changes in the Net Pension Liability

The changes in the net pension liability for the CBPP at December 31, 2016 were as follows:

	Increase (Decrease)		
	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability
Balances at December 31, 2015	\$ 15,253,792	\$ 10,818,054	\$ 4,435,738
Service cost	569,268	-	569,268
Interest	1,168,991	-	1,168,991
Contributions - employer	-	931,774	(931,774)
Net investment income	-	722,581	(722,581)
Benefit payments, including refunds	(473,019)	(473,019)	-
Administrative expenses	-	(26,770)	26,770
Net changes	1,265,240	1,154,566	110,674
Balances at December 31, 2016	\$ 16,519,032	\$ 11,972,620	\$ 4,546,412
Plan fiduciary net position as a percentage of the total pension liability			72.48%

The net pension liability of the pension plan is allocated between governmental activities and business-type activities in the amounts of \$2,436,086 and \$2,110,326 respectively, at December 31, 2016.

The net pension liability was measured as of December 31, 2016 and was determined by rolling forward liabilities from the January 1, 2015 actuarial valuation. No significant events or changes occurred between the valuation date and the fiscal year-end.

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

*Actuarial Assumptions* - The January 1, 2015 actuarial valuation included the following assumptions:

Actuarial cost method	Entry age normal
Amortization method	Level dollar closed
Remaining amortization period	14 years
Actuarial assumptions:	
Investment rate of return	7.50%
Projected salary increases	5.00%
Underlying inflation rate	3.00%

RP2000 mortality table

*Investment Policy* - The CBPP's policies in regard to the allocation of invested assets are established and may be amended by the Board. The Board seeks to optimize the total return of the CBPP's portfolio through a policy of balanced investments, structured to achieve the maximum returns possible, as measured on the total portfolio, consistent with a policy that emphasizes the prudent management of risk.

*Long-Term Expected Rate of Return* - The long-term expected rate of return on CBPP investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by the target asset allocation percentage and by adding expected inflation.

The target allocation and best estimates of arithmetic real rates of return for each major asset class for the CBPP as of December 31, 2016 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Domestic equity	66.0%	5.5% - 7.5%
Fixed income	30.0%	1.0% - 3.0%
Cash	4.0%	0.0% - 1.0%
	<u>100.0%</u>	

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

*Rate of Return* – The money-weighted rate of return expresses investment performance net of investment expense, adjusted for the changing amounts actually invested. For the year ended December 31, 2016, the annual money-weighted rate of return on CBPP investments, net of investment expense, was 6.86%.

*Concentrations* – At December 31, 2016, none of CBPP's investments were more than five percent of the CBPP's total asset value.

*Discount Rate* – The discount rate used to measure the total pension liability as of December 31, 2016 was 7.50%. The CBPP's fiduciary net position is projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investment was applied to all periods of projected benefit payments to determine the total pension liability.

*Sensitivity of the Net Pension Liability Changes in the Discount Rate* – The following presents the net pension liability of the CBPP calculated using the discount rate described above, as well as what the CBPP's net pension liabilities would be if they were calculated using a discount rate that is one-percentage-point lower or higher than the current rates:

1% Decrease (6.50%)	Current Discount Rate (7.50%)	1% Increase (8.50%)
<u>\$ 6,647,839</u>	<u>\$ 4,546,412</u>	<u>\$ 2,792,326</u>

### Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pension

For the year ended December 31, 2016, the governmental activities and business-type activities recognized pension expense of \$6,472,730 and \$768,764, respectively.

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

At December 31, 2016, the governmental activities and business-type activities reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Governmental Activities	Business-type Activities
<u>Deferred Outflows of Resources</u>		
Differences between expected and actual experience	\$ 5,265,568	\$ 225,725
Total Deferred Outflows of Resources	\$ 5,265,568	\$ 225,725
<u>Deferred Inflows of Resources</u>		
Net difference between projected and actual earnings on pension plan investments	\$ 821,019	\$ 73,010
Total Deferred Inflows of Resources	\$ 821,019	\$ 73,010

The differences in the governmental activities and business-type activities expected and actual experience is recognized over the average expected remaining service lives of active and inactive members. The difference between projected and actual earnings on the pension plan investments is recognized over five years. Amounts reported as deferred outflows of resources and deferred inflows of resources related to pension will be recognized in pension expense as follows:

Year ending December 31,	Governmental Activities	Business-type Activities
2017	\$ 1,395,134	\$ 65,330
2018	1,395,133	65,330
2019	1,559,833	65,330
2020	147,229	3,187
2021	(7,540)	(6,637)
Thereafter	(45,240)	(39,825)
	\$ 4,444,549	\$ 152,715

### **Defined Contribution Plan**

The City administers a single-employer defined contribution plan, the Supplemental Savings Plan (SSP), in which all eligible, full-time, nonuniformed employees of the City may elect to participate. As of December 31, 2016, there were 181 plan participants. The SSP participants may elect to contribute up to 10% of their after-tax pay. The City will match 25% of the

# **CITY OF LANCASTER, PENNSYLVANIA**

## **NOTES TO FINANCIAL STATEMENTS**

**YEAR ENDED DECEMBER 31, 2016**

---

participant's contribution, on the first 5% contributed by each participant. Participant contributions in excess of 5% of compensation will not be matched. The SSP provisions are established and may be amended by the Board. During the year ended December 31, 2016, SSP participants and the City made contributions of \$538,221 and \$89,696, respectively.

The SSP uses the same basis of accounting and methods to value investments as the City's defined benefit plans.

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

### *Pension Financial Statements*

Financial statements for the individual pension plans are presented below:

#### Statement of Net Position

December 31, 2016

	FPP	PPP	CBPP	SPP
Assets:				
Investments	\$39,552,337	\$65,205,275	\$11,938,087	\$ 8,306,631
Receivables:				
Investment income	116,047	193,364	34,533	-
Total Assets	39,668,384	65,398,639	11,972,620	8,306,631
Liabilities:				
Benefits payable	473,280	-	-	-
Net position restricted for pension benefits	\$39,195,104	\$65,398,639	\$11,972,620	\$ 8,306,631

#### Statement of Changes in Net Position

Year Ended December 31, 2016

	FPP	PPP	CBPP	SPP
Additions:				
Contributions:				
Employees	\$ 288,150	\$ 699,760	\$ -	\$ 538,221
Employer	2,153,346	2,814,350	931,774	89,696
Total contributions	2,441,496	3,514,110	931,774	627,917
Investment income:				
Net appreciation in fair value of investments	1,726,434	2,823,713	488,273	379,484
Interest and dividends	997,925	1,637,806	282,581	184,569
Total investment income	2,724,359	4,461,519	770,854	564,053
Less: investment expenses	(176,533)	(288,660)	(48,273)	-
Net investment income	2,547,826	4,172,859	722,581	564,053
Total additions	4,989,322	7,686,969	1,654,355	1,191,970
Deductions:				
Benefits	4,162,059	4,752,979	473,019	282,932
Administrative expenses	6,380	26,100	26,770	46,851
Total deductions	4,168,439	4,779,079	499,789	329,783
Change in net position	820,883	2,907,890	1,154,566	862,187
Net position restricted for pension benefits:				
Beginning of year	38,374,221	62,490,749	10,818,054	7,444,444
End of year	\$39,195,104	\$65,398,639	\$11,972,620	\$ 8,306,631



# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

### Component Units

#### *Commission*

The Commission established a non-contributory, money purchase retirement plan for all eligible employees. The Corporation contributes 6% of eligible employees' earnings during the Plan year. Retirement expense totaled \$47,869 for the year ended December 31, 2016.

#### *Parking Authority*

The Parking Authority's defined benefit pension plan, The Parking Authority of the City of Lancaster Employee Pension Plan, provides retirement, disability, and death benefits to all full-time plan members and their beneficiaries. The plan is a single-employer defined benefit pension plan. The pension plan is affiliated with the Pennsylvania Municipal Retirement System (PMRS), an agent multiple-employer pension plan administered by an independent state agency created by the Pennsylvania General Assembly in 1974 to administer local government pension plans. The PMRS issues a publicly available financial report that includes financial statements and required supplementary information for the PERS. The report may be obtained by writing to Pennsylvania Municipal Retirement System, P.O. Box 1165, Harrisburg, Pennsylvania 17108-1165, or via PMRS's website.

### Benefits Provided

Act 205 of 1984, the Municipal Pension Plan Funding Standard and Recovery Act, grants the authority to establish and amend the benefit terms to the Parking Authority's Board of Directors.

*Normal Benefit* – Normal retirement age is 62 and the annual benefit is determined by multiplying years of credited service times final average salary times .015, whereby final average salary is the average annual compensation during the highest five consecutive years prior to the effective date of retirement. A member is fully vested after ten years of credited service.

*Early Retirement Benefit* – Early retirement is available for those who have at least ten years of service and have attained the age of 55. The benefit will be actuarially reduced for each year and month prior to normal retirement age that early retirement takes place.

*Survivor Benefit* – If a member is eligible to retire at the time of death, their beneficiary receives the present value of the accrued benefit.

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

*Disability Benefit* – In the instance of a service or non-service related disability, a 30% disability benefit is provided, offset by applicable worker’s compensation benefits, to a member who has ten years of service and who is unable to perform gainful employment.

*Cost-of-Living Adjustments* – The Parking Authority has the option to award post-retirement adjustments based on investment performance.

### Plan Membership

Membership of the Plan consisted of the following at the most recent actuarial valuation date of December 31, 2014:

Active employees	20
Inactive employees and beneficiaries currently receiving benefits	15
Inactive employees entitled to but not yet receiving benefits	<u>-</u>
Total	<u><u>35</u></u>

### Contributions

Active members are required to contribute 3.50% of their total compensation. Effective February 1, 2016, active members may also contribute up to an additional 16.5% to fund an optional member annuity. The Parking Authority is required to contribute at an actuarially determined rate, as in accordance with Act 205.

During the year ended December 31, 2015, the Parking Authority made a contribution to the Plan in the amount of \$5,112. The minimum municipal obligation (MMO) for the year ended December 31, 2015 was \$5,032. During the year ended December 31, 2016, the Parking Authority made a contribution of \$20,875. The MMO for the year ended December 31, 2016 was \$20,875. The 2016 contribution is reported as a deferred outflow of resources at December 31, 2016.

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

### Changes in the Net Pension Asset

The changes in the net pension asset of the Parking Authority for the year ended December 31, 2016 were as follows:

	Increases (Decreases)		
	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Asset
Balances at December 31, 2015 (based on the measurement date of December 31, 2014)	\$ 1,294,328	\$ 1,484,428	\$ (190,100)
Changes for the year:			
Service cost	64,414	-	64,414
Interest	71,493	-	71,493
Changes in assumptions	3,220	-	3,220
Contributions - employer	-	5,112	(5,112)
Contributions - employee	-	24,532	(24,532)
Net investment income	-	(43,585)	43,585
Benefit payments, including refunds	(119,340)	(119,340)	-
Administrative expenses	-	(3,948)	3,948
Net changes	19,787	(137,229)	157,016
Balances at December 31, 2016 (based on the measurement date of December 31, 2015)	\$ 1,314,115	\$ 1,347,199	\$ (33,084)
Plan fiduciary net position as a percentage of the total pension liability			102.52%

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

*Actuarial Assumptions* – The total pension liability was determined by an actuarial valuation performed on January 1, 2015, and rolled forward to December 31, 2015, using the following actuarial assumptions, applied to all periods in the measurement:

Investment rate of return	5.5%
Projected salary increases	2.8% - 7.05% *
* includes inflation rate of 3%	
Cost-of-living adjustments	2.8%

Actuarial assumptions based on PMRS Experience Study for the period January 1, 2009 to December 31, 2013.

Pre-retirement mortality:

Males: RP 2000 Male Non-Annuitant table projected 15 years with Scale AA

Females: RP 2000 Female Non-Annuitant table projected 15 years with Scale AA and then set back 5 years

Post-retirement mortality:

Males: RP-2000 Male Annuitant table projected 5 years with Scale AA

Females: RP 2000 Female Non-Annuitant table projected 10 years with Scale AA

*Long-Term Expected Rate of Return* – The PMRS System’s (System) long-term expected rate of return on plan investments was determined using a building-block method in which best-estimates of expected future real rates of return are developed for each major asset class, for the portfolio as a whole, and at different levels of probability or confidence. There are four steps to the method:

1. Expected future real rates of return are based primarily on the 20-year historic nominal rates of return as reflected by applicable return indexes and may be adjusted for specific asset classes if, in the PMRS Board’s opinion, any such asset classes are expected in the future to significantly vary from its 20-year historical returns.
  2. The nominal rates of return by asset class are adjusted by a constant rate of expected future annual inflation rate of 3% to produce real rates of return.
  3. The real rates of return are further adjusted by weighting each asset class using the PMRS portfolio target asset allocations. The results from steps 1 through 3 are presented in the chart labeled “System Nominal and Real Rates of Return by Asset Class.”
  4. These weighted real rates of return are then subjected to a probability simulation to understand the likelihood of success in achieving various portfolio return levels.
-

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

Based on the most recent asset allocation study, the minimum acceptable confidence level for the PMRS Board has been determined to be 70%. The chart labeled “Confidence Levels for System Nominal and Real Rates of Return” identifies simulated portfolio returns at various confidence levels.

The following are the System Nominal and Real Rates of Return by Asset Class as of December 31, 2016:

Asset Class	Target Allocation	Nominal Rate of Return	Long-Term Expected Real Rate of Return
Domestic equity (large capitalized firms)	25.0%	9.9%	6.9%
Domestic equity (small capitalized firms)	15.0%	9.8%	6.8%
International equity (developed markets)	15.0%	7.0%	4.0%
International equity (emerging markets)	10.0%	10.6%	7.6%
Real estate	20.0%	10.1%	7.1%
Fixed income	15.0%	5.4%	2.4%
Total portfolio	<u>100.0%</u>	<u>8.8%</u>	<u>5.8%</u>

The following are the Confidence Levels for System Nominal and Real Rates of Return as of December 31, 2016:

Confidence Interval	Nominal Rate of Return	Long-Term Expected Real Rate of Return
95.0%	3.6%	0.6%
90.0%	4.6%	1.6%
85.0%	5.3%	2.3%
80.0%	5.5%	2.5%
75.0%	5.9%	2.9%
70.0%	6.3%	3.3%
50.0%	8.2%	5.2%

Based on the four-part analysis, the PMRS Board established the System’s long-term expected rate of return at 7.5%.

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

In addition to determining the System's long-term expected rate of return, PMRS also develops a long-term expected rate of return for individual participating municipalities. The long-term expected rate of return for individual participating municipalities is also referred to as the regular interest rate. Under the laws of the Commonwealth of Pennsylvania (Act 15 of 1974), the PMRS Board is obligated to apply the regular interest rate to each of the individual participating municipalities' actuarial asset accounts held by PMRS. Therefore, under the law, the long-term expected rate of return for individual participating municipalities is equal to the regular interest rate. The rationale for the difference between the System's long-term expected rate of return and the individual participating municipalities' regular interest rate is described in the section below labeled "Discount Rate." As of December 31, 2015, this rate is equal to 5.5%.

The System's policy in regard to the investment income allocation on invested assets is established and may be amended by the PMRS Board. Plan assets are managed on a total return basis with an emphasis on both capital appreciation as well as the production of income, in order to satisfy the short-term and long-term funding needs of PMRS.

*Discount Rate* – While it is often common practice to establish an actuarial discount rate that is equal to the long-term expected rate of return, PMRS is required by law (Act 15 of 1974) to establish a discount rate equal to the regular interest rate. The PMRS Board establishes the regular interest rate on the basis of expected stable and consistent earnings on investments to be applied to the accounts of the individual participating municipalities and includes the accounts of plan participants, municipalities, and plan retirees each year. The PMRS Board considers the following five quantitative factors in establishing the regular interest rate:

1. Retiree plan liability as a percentage of total plan liability,
2. Active plan participant liability as a percentage of total plan liability,
3. Smoothed Pension Benefit Guarantee Corporation (PBGC) annuity rates,
4. PMRS System long-term expected rate of return, and
5. PMRS administrative expenses.

The regular interest rate is equal to the retiree liability percentage times the smoothed PBGC annuity rates, plus the active employee liability percentage times the System long-term expected rate of return, less administrative expenses as a percentage of assets.

The PMRS Board may then adjust the regular interest rate derived from the formula due to a variety of qualitative factors such as the desire to minimize regular interest rate volatility,

---

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

trending of PBGC annuity rates, total PMRS actuarial and market value funding ratios, feedback from existing PMRS municipalities, and recommendations from the System's investment and actuarial consultants. The discount rate adopted by the PMRS Board and used to measure the individual participating municipalities' total pension liability as of December 31, 2015 was 5.5%.

This required equivalence between the regular interest rate and the actuarial discount rate will likely result in a System long-term expected rate of return that will be higher than the actuarial discount rate and higher than the long-term expected rate of return for individual participating municipalities. Should the System experience a prolonged period of investment returns in excess of the regular interest rate, the PMRS Board is authorized to allocate any applicable portion of any such excess in accordance with the PMRS Board policies.

The projection of cash flows for each underlying municipal plan, used to determine if any adjustment to the discount rate was required, used the following assumptions: 1) member contributions will be made at the current contribution rate, 2) participating plan sponsor contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate, and 3) the System's long-term expected rate of return will be used in the depletion testing of the projected cash flows. Based on those assumptions, the PMRS pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members.

*Sensitivity of the Net Pension Asset to Changes in the Discount Rate* – The following presents the net pension asset of the Plan calculated using the discount rates described above, as well as what the Plan's net pension (asset) liability would be if it were calculated using a discount rate that is one-percentage-point lower or one-percentage-point higher than the current rates:

1% Decrease (4.5%)	Current Discount Rate (5.5%)	1% Increase (6.5%)
\$ 78,656	\$ (33,084)	\$ (130,400)

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

### Pension Expense and Deferred Outflows of Resources Related to Pensions

For the year ended December 31, 2016, the Parking Authority recognized pension expense of \$56,032. At December 31, 2016, the Parking Authority reported deferred outflows of resources related to pension from the following sources:

	<u>Deferred Outflows of Resources</u>
Differences between expected and actual experience	\$ 1,851
Parking Authority contributions subsequent to the measurement date	20,875
Changes in assumptions	2,576
Net difference between projected and actual earnings on pension plan investments	<u>84,070</u>
Total	<u><u>\$ 109,372</u></u>

The differences in the Parking Authority's expected and actual experience and changes in assumptions are recognized over the average expected remaining service lives of active and inactive members. The difference between projected and actual earnings on the pension plan investments is recognized over five years. Parking Authority contributions subsequent to the measurement date will be recorded as an increase to the pension asset during the year ending December 31, 2017. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year ending December 31,</u>	
2017	\$ 21,024
2018	21,024
2019	21,025
2020	<u>25,424</u>
	<u><u>\$ 88,497</u></u>



# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

### 13. OTHER POST-EMPLOYMENT BENEFITS

#### Plan Description

In addition to the retirement benefits described in Note 12, the City provides single-employer health care benefits for all retired employees, their spouses, and dependents. These benefit provisions and all other requirements are established under the various union contracts and City policy for non-organized employees. Those employees are required to pay a portion of the cost of the Plan, which generally ranges from approximately 2% to 10% of the annual premiums.

Police officers and firefighters are eligible to retire with benefits after completion of 20 years of service or upon disability. Mandatory retirement with benefits occurs when police officers and firefighters reach age 60 regardless of service. Nonuniformed employees are eligible to retire after completion of 10 years of service and attainment of age 55 or upon disability after completion of 10 years of service.

Any firefighter, hired on or before November 30, 2012, who is eligible to retire, will receive fully paid medical and prescription drug coverage for the member, spouse, and eligible dependent children unless the retiree becomes employed by another employer. Retired firefighters will also receive dental coverage for the member only. If the retiree dies, his or her surviving spouse will be provided coverage to age 65 or until such time as the spouse becomes eligible for Medicare due to disability or other reason. For any firefighter hired after November 30, 2012, excluding cadets currently in the Academy, the City will provide employee-only medical insurance to those employees who retire and are under the age of 65 and not Medicare eligible. The coverage shall be the same employee-only medical insurance provided to then active Firefighters. Eligible retirees shall be given the option of purchasing coverage for their spouses through the City. If the retiree dies, their spouse will be provided coverage to age 65 or until such time the spouse becomes eligible for Medicare due to disability or other reason. If the surviving spouse of the retiree remarries, the new spouse will not be eligible for coverage. If the regular Medicare eligibility age is increased by federal legislation, this entitlement to coverage shall continue beyond age 65 until the newly established age of Medicare eligibility. Eligibility for post-retirement medical insurance coverage paid for by the City ends at Medicare eligibility.

Any police officer hired on or before December 26, 2011 who is eligible to retire will receive fully paid medical and prescription drug coverage for the member, spouse, and eligible dependent children unless the retiree becomes employed by another employer. For any police officer hired after December 26, 2011 who is eligible to retire, the City will pay 50% of the premium for member, spouse, and eligible dependent children for medical and prescription drug coverage unless the retiree becomes employed by another employer. Upon employment

---

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

with a subsequent employer, the retiree, spouse, and eligible dependent children must accept the medical coverage offered by the subsequent employer and terminate coverage under the City's group plan. Upon termination of employment with any subsequent employer, the retiree, spouse, and eligible dependent children must elect, in writing within sixty days of the termination of employment, to re-enroll under the City's plan or otherwise forfeit reinstatement. Eligibility for post-retirement medical insurance coverage paid for by the City ends at Medicare eligibility.

Any nonuniformed employee who elects coverage will make monthly contributions. Once any retiree or spouse becomes eligible for Medicare, he/she must apply for Medicare Part A and Part B. For those eligible for Medicare coverage, medical insurance provided by the City will supplement Medicare.

If an active police officer or firefighter would die, dependents will become eligible for the same benefits as the member would upon retirement. If a retired employee would die while enrolled in the City's medical plan, his/her spouse and eligible dependents may continue coverage under the plan. If a police officer or firefighter would die while covered by a subsequent employer's medical plan, his/her surviving spouse and eligible dependents will be allowed to re-enroll into the City's medical plan.

Upon retirement, police officers will be provided with \$7,500 of life insurance and firefighters will be provided with \$10,000 of life insurance. A nonuniformed employee will be eligible for \$7,000 of life insurance upon 10 years of service and attainment age of 55 or upon disability after completion of 10 years of service.

Union labor contracts for the police, firefighters, and nonuniformed union employees establish the post-retirement health care plan provisions. Such union contracts do not require City Council approval and may be amended through future negotiations. The post-retirement health care plan provisions for non-union employees are established through the City's human resources policies, which are approved by the Mayor.

### Funding Policy and Annual OPEB Costs

The City's Water and Sewer Funds have been making contributions to the OPEB trust fund based on a percentage of the annual required contribution, as determined by an actuarial valuation. The balance of the City's contribution is based on projected pay-as-you-go financing requirements through the General Fund. For the year ended December 31, 2016, the City's net cost of providing health benefits and life insurance for retired employees was approximately \$5,035,000. During the year ended December 31, 2016, portions of the contribution were made directly to the City's OPEB trust funds by the City's Water and Sewer Funds in the amounts of \$876,720 and \$100,416, respectively. Plan members

---

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

receiving benefits contributed \$31,430 and \$15,980 to the City's Water and Sewer Funds, respectively, as required by the cost sharing provisions of the plans for the year ended December 31, 2016.

Union labor contracts and the City's human resource policies establish and amend the obligations of the plan members and the City to contribute to the plans.

For police officers hired on or before December 26, 2011 and firefighters eligible to retire, the City pays the entire cost of medical and prescription drug coverage for the retiree, spouse and eligible dependent children. For police officers hired after December 26, 2011 eligible to retire, the City pays 50% of medical and prescription drug coverage for the retiree, spouse, and eligible dependent children. Retired firefighters will also receive dental coverage of the member only. Any nonuniformed employee who elects coverage will make monthly contributions. For eligible nonuniform individuals under the age of 65, the monthly costs for the retiree, spouse, and eligible dependent children are \$65, \$110, and \$60, respectively. For eligible nonuniformed individuals over the age of 65, the monthly costs for the retiree and spouse are \$50 and the monthly costs for eligible dependent children is \$65.

The City pays the entire cost of the life insurance benefits.

The City's annual OPEB cost (expense) for the plan is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and to amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years.

Actuarial valuations involve estimates of the value of reported amounts and assumptions about the probability of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the ARC are subject to continual revision as actual results are compared to past expectations and new estimates are made about the future.

### Actuarial Methods and Assumptions

Projections of benefits for financial reporting purposes are based on the substantive plan and include the types of benefits provided at the time of the valuation and on the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities consistent with the long-term perspective of the calculation. The projections of benefits for financial reporting purposes do

---

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

not explicitly incorporate the potential effects of legal or contractual funding limitations on the pattern of cost sharing between the employer and plan members in the future.

Information as of the latest actuarial valuation follows:

Valuation date	1/1/2016
Actuarial cost method	Entry age normal, level dollar
Actuarial assumptions	
Interest rate	4.5%
Salary increases	5% per year
Medical inflation	6.5% in 2016, 6.0% in 2017, 5.5% in 2018 through 2020. Rates gradually decrease from 5.4% in 2021 to 3.8% in 2075 and later
Amortization period	30 years, open period

### Annual OPEB Cost and Net OPEB Obligation

The City's annual OPEB costs and net OPEB obligations to the plan for the year ended December 31, 2016 were as follows:

	Governmental Activities	Business-Type Activities	Total
Annual required contribution	\$ 10,855,871	\$ 2,151,047	\$ 13,006,918
Interest on net OPEB obligation	2,389,821	345,433	2,735,254
Adjustment to annual required contribution	(3,260,326)	(471,260)	(3,731,586)
Annual OPEB cost	9,985,366	2,025,220	12,010,586
Contribution made	(3,433,559)	(1,601,233)	(5,034,792)
Change in Net OPEB obligation	6,551,807	423,987	6,975,794
Net OPEB obligation, beginning	53,107,131	7,676,293	60,783,424
Net OPEB obligation, ending	\$ 59,658,938	\$ 8,100,280	\$ 67,759,218

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

### Three-Year Trend Information

Year	Annual OPEB Cost (AOC)	Percentage of AOC Contributed	Net OPEB Obligation
2014	\$ 12,609,482	40%	\$ 53,424,661
2015	12,485,405	41%	60,783,424
2016	12,010,586	42%	67,759,218

### Funded Status and Schedule of Funding Progress

The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, presents multi-year trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liability for benefits.

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) - Entry Age (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll ((b-a)/c)
1/1/2016	\$ 3,386,332	\$ 123,377,143	\$ 119,990,811	2.74%	\$ 28,761,088	417.20%

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

Financial statements for the OPEB Trust Funds are presented below:

### Statement of Net Position December 31, 2016

	Sewer OPEB Trust	Water OPEB Trust
Assets:		
Investments	\$ 394,076	\$ 4,001,840
Total Assets	<u>394,076</u>	<u>4,001,840</u>
Net position restricted for other post-employment benefits	<u>\$ 394,076</u>	<u>\$ 4,001,840</u>

### Statement of Changes in Net Position Year Ended December 31, 2016

	Sewer OPEB Trust	Water OPEB Trust
Additions:		
Contributions:		
Employees	\$ 15,980	\$ 31,430
Employer	100,416	876,720
Total contributions	<u>116,396</u>	<u>908,150</u>
Investment income:		
Interest and dividends	174	1810
Total investment income	<u>174</u>	<u>1810</u>
Total additions	<u>116,570</u>	<u>909,960</u>
Deductions:		
Administrative expenses	1,448	15,498
Total deductions	<u>1,448</u>	<u>15,498</u>
Change in net position	115,122	894,462
Net position restricted for other post-employment benefits:		
Beginning of year	<u>278,954</u>	<u>3,107,378</u>
End of year	<u>\$ 394,076</u>	<u>\$ 4,001,840</u>

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

### 14. RISK MANAGEMENT

The City maintains both insurance contracts and self-funded arrangements to deal with the risk of loss arising from the following events: torts; theft of, damage to, or destruction of assets; business interruptions; errors and omissions; job-related illnesses or injuries to employees; acts of God; and losses resulting from providing fringe benefits to employees and their dependents.

Insurance contracts cover public officials, law enforcement, automobile, excess workers' compensation, excess health claims, and umbrella liabilities. The contracts also provide employee, tax collector/treasurer, mayor, controller, city engineer, and employee blanket bonds.

#### *Self-Insurance-Workers' Compensation*

The City has a self-funded third-party administered workers' compensation arrangement through Murray Risk Management and Insurance. During 2016, the City was limited to \$750,000 per employee per accident and \$750,000 per employee for disease. Claim expenditures and liabilities are reported when it is probable that a loss has occurred and the amount of that loss can be reasonably estimated.

A summary of workers' compensation claims for the years ended December 31, 2016 and 2015 is as follows:

Unpaid claims as of January 1, 2015	\$ 1,057,667
Incurred claims and change in estimates during 2015	519,794
Payments during 2015	<u>(843,355)</u>
Unpaid claims as of January 1, 2016	734,106
Incurred claims and change in estimates during 2016	111,779
Payments during 2016	<u>(140,961)</u>
Unpaid claims as of December 31, 2016	<u>\$ 704,924</u>

#### *Self-Insurance-Health Insurance*

The City is exposed to various risks of loss related to major medical self-insurance. The City has a stop/loss agreement with an insurance company which covers all individual claim amounts exceeding \$150,000. Premiums are paid into the internal service fund by all other

---

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

funds and are available to pay claims, claim reserves, and administrative costs of the program.

Liabilities are reported when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. Liabilities include an amount for claims that have been incurred but not reported. Claim liabilities are calculated considering the effects of recent claim settlement trends as determined by the City's independent third-party administrator.

Changes in the balance of claims liability (net of excess insurance) during the years ended December 31, 2016 and 2015 is as follows:

Unpaid claims as of January 1, 2015	\$ 827,797
Incurred claims and change in estimates during 2015	10,936,793
Payments during 2015	<u>(10,494,489)</u>
Unpaid claims as of December 31, 2015	1,270,101
Incurred claims and change in estimates during 2016	10,734,746
Payments during 2016	<u>(10,898,825)</u>
Unpaid claims as of December 31, 2016	<u>\$ 1,106,022</u>

### 15. PROPERTY SALES

#### Component Unit

##### *Redevelopment Authority*

During the year ended December 31, 2016, twenty-five properties, which were acquired by purchase or eminent domain, were resold to private or corporate entities for rehabilitation. The just compensation cannot always be obtained when properties are resold as the cost of the rehabilitation work required when added to the just compensation would prohibit the property from being marketable to low or moderate income families. As a result, the Redevelopment Authority may have losses from time to time on the sale or transfer of properties held for resale. Grant funding received from Community Development Block Grant allocations are used to absorb these losses. Cost of property sold represents the inventoried value at the time of the sale, after any possible prior-period losses from lower of cost or market inventory adjustments.



# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

Properties sold during the year ended December 31, 2016:

<u>Property</u>	<u>Net Proceeds from Property Sales</u>	<u>Cost of Property Sold</u>	<u>Gain (Loss)</u>
451-453 East Mifflin Street	\$ 35,880	\$ 33,000	\$ 2,880
548 Beaver Street	14,000	26,000	(12,000)
526 East King Street	55,000	95,000	(40,000)
819 Highland Avenue	70,000	85,000	(15,000)
437 Chambers Street	34,000	31,000	3,000
136 Old Dorwart Street	47,000	46,500	500
615 East Marion Street	32,000	28,000	4,000
433 East Strawberry Street	5,000	5,000	-
349 East Frederick Street	29,500	28,000	1,500
20 Hager Street	15,500	15,000	500
453 South Queen Street	16,120	14,000	2,120
413 Chester Street	9,780	7,000	2,780
512 Beaver Street	3,640	2,000	1,640
437 Church Street	10,500	10,000	500
442 New Dorwart Street	47,350	10,000	37,350
224 East New Street	41,700	27,000	14,700
Additional allocated costs	1,250	31,717	(30,467)
	<u>\$ 468,220</u>	<u>\$ 494,217</u>	<u>\$ (25,997)</u>

## 16. GRANTS

### Component Unit

#### *Redevelopment Authority*

The Redevelopment Authority receives grants from various agencies. Grants are generally recognized in earnings or to offset private/public partnership project expenses in the period in which the related expenditures are incurred.

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the Redevelopment Authority. The amount, if any, of expenditures that may be disallowed by the grantor cannot be determined at this time.

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

The Redevelopment Authority receives Community Development Block Grant funding which supports operations, especially as they relate to the purchase and sale of blighted properties.

On April 20, 2009, the Redevelopment Authority entered into an Infrastructure and Facilities Improvement Program Grant with the Commonwealth of Pennsylvania. The Redevelopment Authority will receive annual grant proceeds of up to \$1,000,000 based on stipulations included in the grant agreement for a period of ten years. Upon receipt, the Redevelopment Authority will forward those proceeds to a third-party developer to assist with debt service related to the Lancaster Stockyard project. The Redevelopment Authority received and subsequently disbursed \$701,162 under this grant agreement during the year ended December 31, 2016.

In addition, the Redevelopment Authority has been awarded an Infrastructure and Facilities Improvement Program Grant through the Commonwealth of Pennsylvania, which is payable in annual increments of up to \$1,000,000 over twenty years to be used for debt service of equal annual amount on the Guaranteed Special Revenue Bonds, Series of 2005 Special Revenue Indenture and First Supplemental Indenture (Note 10) on a reimbursement basis. The Redevelopment Authority has discounted the future grant receipts (Note 3) and offset construction expenses related to the Penn Square Hotel project in the amount of \$12,000,000. During the year ended December 31, 2016, \$999,999 was received under this grant agreement to offset debt service requirements.

Receipt of annual grant funding of the Infrastructure and Facilities Improvement Program Grant is contingent upon the Redevelopment Authority demonstrating to the Commonwealth of Pennsylvania that anticipated tax revenues generated for the Commonwealth as a result of the Penn Square Hotel project equal or exceed the grant amount of the year. The Redevelopment Authority has offset the hotel construction costs by the maximum grant award of \$1,000,000 per year. Actual annual amounts received may be reduced by an amount that cannot be reasonably estimated at this time. The maximum annual grant award equals the debt service requirements of the Guaranteed Special Revenue Bonds, Series of 2005. The debt service is guaranteed by the City. For the year ended December 31, 2016, a shortfall of \$1 was recognized in changes in net position.

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

### 17. PENN SQUARE HOTEL PROJECT

#### **Component Unit**

*Redevelopment Authority*

#### ***Acquisition, Construction, and Project Financing***

On January 31, 2006, the Redevelopment Authority purchased from Penn Square Partners (PSP) the Watt & Shand Building and the rights to certain development materials completed by PSP relative to the project. The Redevelopment Authority then constructed the Penn Square Hotel. The Redevelopment Authority utilized several funding tranches to facilitate the construction of the hotel, including grant funding from the Commonwealth of Pennsylvania, bond issuances, and investments by the lessee.

#### ***Hotel Lease and Operation***

The Redevelopment Authority has entered into a lease agreement with PSP. Rent is comprised of the amounts required as debt service on certain bonds issued by the Redevelopment Authority (base rent), other charges in connection with the bonds, plus any costs incurred by the Redevelopment Authority relative to the administration of the lease that are not provided for in the bond financing documents (additional rent). During the base term, PSP also pays the Redevelopment Authority minimum participant rent in the amount of \$200,000 per annum for the remainder of the lease. The minimum participant rent will be increased if certain hotel operating results, as defined in the lease agreement, are met.

PSP has the option to purchase the property from the Redevelopment Authority based on a formula set forth in the agreement. The purchase price will include the payment of any bonds outstanding and amounts owed to the Redevelopment Authority by PSP at the time of the purchase, in addition to the amount derived by the formula. In no event shall the purchase price be less than \$1,000. The lease is set to expire on June 30, 2029.

The Redevelopment Authority accounts for this lease agreement as a capital, direct financing lease. Construction expenses were offset by grant funding received to facilitate the project. The property is not carried as an asset on the Redevelopment Authority's books. Instead, a lease rental receivable is recognized (Note 3).

#### ***Pledged Revenues***

All future base rent payments have been pledged for the payment of the debt service related to the Redevelopment Authority's Federally Taxable Hotel Lease Revenue Bonds, Series of

---

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

2005. For the year ended December 31, 2016, the Redevelopment Authority recognized interest income from the underlying capital lease in the amount of \$966,242 and received base rent cash flow in the amount of \$1,859,268. These funds were utilized to make principal payments in the amount of \$1,230,359 and interest payments in the amount of \$631,479.

### **18. NORTH QUEEN STREET PARKING GARAGE AND INTERGOVERNMENTAL TAX INCREMENT FINANCING REVENUE**

#### **Component Unit**

##### *Redevelopment Authority*

The City, the Redevelopment Authority, Lancaster County, and the School District of Lancaster created the Northwest Lancaster Tax Increment District (TIF district) on December 16, 2008 and agreed that 50% of the TIF revenues generated by the incremental increase in total assessed value of property and 50% of any millage rate increases within the TIF district will be paid to the Redevelopment Authority as further outlined in the TIF agreement. The following TIF revenues were received by the Redevelopment Authority during the year ended December 31, 2016:

City of Lancaster	\$ 108,217
Lancaster County	28,834
School District of Lancaster	<u>215,718</u>
Total	<u><u>\$ 352,769</u></u>

The TIF revenues are restricted to be used for debt service on the TIF note payable and certain other permissible project related expenses. Any related cash balances of the Redevelopment Authority are presented as restricted cash and restricted net position. Any residual cash balances upon payment of the TIF note payable, in full, would be returned to the three taxing bodies noted above.

During the year ended December 31, 2013, the Redevelopment Authority Board approved the pursuit of purchasing three properties located adjacent to the parking garage with the intention of demolishing the structures to create a public urban park area. Two properties were purchased in 2014 for \$198,000. The purchase of the third property, as well as any construction contracts, are not yet finalized.

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

### 19. INTERFUND RECEIVABLES/PAYABLES AND TRANSFERS

All outstanding balances between funds are reported as “due to/from other funds.” Any residual balances outstanding between governmental activities and business-type activities are reported in the government-wide financial statements as internal balances.

A reconciliation of the interfund receivables and payables at December 31, 2016 is as follows:

	<u>Due From Other Funds</u>	<u>Due To Other Funds</u>
Governmental funds:		
General Fund	\$ 10,561,367	\$ -
Non-major governmental funds	1,724,712	-
Proprietary funds:		
Sewer Fund	-	5,502,566
Water Fund	-	6,872,319
Other Enterprise Funds	-	2,269,042
Internal Service Fund	2,357,848	-
	<u>\$ 14,643,927</u>	<u>\$ 14,643,927</u>

Primarily, interfund balances represent short-term borrowings between funds for the purpose of eliminating negative cash.

Interfund transfers for the year ended December 31, 2016 are as follows:

	<u>Interfund Transfers In</u>	<u>Interfund Transfers Out</u>
Governmental funds:		
General Fund	\$ 3,500,000	\$ 4,935,412
Non-major governmental funds	16,678,509	11,917,222
Proprietary funds:		
Sewer Fund	18,077,124	18,077,124
Water Fund	7,225,864	12,219,864
Other Enterprise Funds	1,814,166	1,569,958
	<u>\$ 47,295,663</u>	<u>\$ 48,719,580</u>

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

These amounts primarily represent transfers for debt service for principal and interest payments, transfers of grant related capital projects, and to fulfill budgetary transfer requirements. Total transfers do not balance due to transfers of land and other capital assets between governmental activities and the Water Fund and other enterprise funds in the net amount of \$1,423,917.

### 20. COMMITMENTS AND CONTINGENCIES

#### Primary Government

##### *Litigation*

In the normal course of business, there are various claims and lawsuits pending against the City. In the opinion of City management, after consultation with legal counsel, the potential loss, if any, of all claims and lawsuits will not materially affect the City's financial position. With the exception of workers' compensation and health insurance, the City purchases commercial insurance for all risks of loss. Settled claims have not exceeded this commercial coverage in any of the past three fiscal years. There were no significant reductions in insurance coverage in 2016.

##### *Grants*

The City participates in various federal and state assisted grant programs. These programs are subject to financial and compliance audits by the grantors. Any liability for reimbursement of unallowed costs, which may arise as a result of these audits, if any, would not materially affect the City's financial position.

##### *Contract Commitments*

During the years ended December 31, 2016 and 2015, the City, through a non-major governmental fund, entered into contracts with construction contractors totaling \$4,601,047. The commitment remaining on the contracts at December 31, 2016 was \$1,884,930.

During the years ended December 31, 2016 and 2015, the Sewer Fund contracted for pumping stations upgrades and maintenance and collection system improvements. As a result of this, the City entered into contracts with construction contractors totaling \$19,268,511. The commitment remaining on the contracts at December 31, 2016 was \$2,495,475.

During the years ended December 31, 2016 and 2015, the Water Fund contracted to make necessary capital improvements to the water system. As a result of this, the City entered into

---

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

contracts with construction contractors totaling \$8,732,425. The commitment remaining on the contracts at December 31, 2016 was \$7,831,306.

### *Guarantee*

The City is guarantor of the outstanding revenue bonds of the Parking Authority. As of December 31, 2016, the outstanding bonds amounted to \$22,250,000. In accordance with the Guaranty Agreement, the City is required to make principal and interest payments on the bonds if the Parking Authority fails to generate sufficient revenues to pay debt service. In accordance with the Reimbursement Agreement, if such payments are made by the City, the Parking Authority is required to reimburse the City from any monies available for that purpose under the Trust Indenture.

The City is guarantor of certain bonds of the Redevelopment Authority. The Redevelopment Authority issued \$12 million Bonds under the State's Infrastructure and Facilities Improvement Program Grant. The City has guaranteed the debt service payments due and owing under the Bonds. The Redevelopment Authority is expected to use its annual grant from the State to pay the debt service. In the event of a shortfall in the grant amount, the City is liable under the Guaranty agreement for payment of the shortfall in the annual debt service payment. Additionally, the Redevelopment Authority issued \$24 million in Bonds under a lease agreement with Penn Square Partners. The City has guaranteed, on a limited basis, the debt service payments due and owing under the bonds. The guarantee is limited to the shortfall in any debt service payment owed by the Redevelopment Authority as the result of a shortfall in amounts available to the Redevelopment Authority under the lease because the Redevelopment Authority must apply amounts to the payment of real estate taxes on the property subject to the lease. If the property is determined to be taxable, then the lease rental payments will not be sufficient to meet the debt service obligations if the taxes have to be paid by the Redevelopment Authority. In that case, the City would be liable for payment of the shortfall in the debt service payments per the terms of the limited guaranty.

During the year ended December 31, 2015, the City guaranteed the CRIZ's Tax Revenue Bond, Series of 2015 in the aggregate principal amount of \$6,080,000. In accordance with the Guaranty Agreement, the City is required to replenish the debt service reserve fund in order to maintain the appropriate required reserve amount of \$445,200 from 2016 through 2041. Under the Reimbursement Agreement, the CRIZ agrees to reimburse the City, on demand, any amount paid by the City under the Guaranty Agreement, plus an additional amount equal to any reasonable charges and expenses incurred by the City.

The City was not required to make payments under any of the above guarantees during the year ended December 31, 2016.

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

### Component Units

#### *LIDA*

The term conduit debt obligations refers to debt instruments issued by LIDA in the form of bonds or notes for the express purpose of providing capital financing for a specific third party that is not a part of LIDA's financial reporting entity. Although conduit debt obligations bear the name of LIDA, LIDA has no obligation for such debt beyond the resources provided to the third party on whose behalf they are issued. LIDA does not record the assets or liabilities from completed bonds or notes since its primary function is to arrange the financing between the borrowing companies and the bond note holders, and funds arising therefrom are controlled by trustees or banks acting as fiscal agents.

As of December 31, 2016, there were bonds and notes issued and outstanding of \$132,851,451.

#### *Parking Authority*

In 2007, the Parking Authority entered into a lease agreement with Penn Square Partners. The lease provides Penn Square Partners with 300 guaranteed spaces, and the option to modify the Penn Square Garage. All modifications are to be paid by the Parking Authority upon approval and are then reimbursed by the lessee. In the event of lease termination or cancellation, the lessee is responsible for all expenses required to revert the Penn Square Garage to its original form that existed prior to the lease agreement.

In 2015, the Parking Authority entered into a lease agreement with Hotel Lancaster. The lease provides Hotel Lancaster with 134 guaranteed spaces. The term of the agreement is for five years, with an option to extend for two additional five-year terms subject to the Authority's right to increase the rent space based upon then existing market conditions.

#### *Redevelopment Authority*

The just compensation of properties acquired by the Redevelopment Authority under the power of eminent domain may be subject to change. Such changes could take place in the event of a court-mandated change in the estimated value of the property. The amount of pending changes, if any, cannot be determined at this time.



# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

Based on current facts and circumstances, the Redevelopment Authority has determined that it is probable that additional just compensation will be required on the following properties and has accrued the following amounts as of December 31, 2016:

Property	Accrued Loss
434 East Strawberry Street	\$ 10,000
593 North Plum Street	40,000
543 South Christian Street	2,700
639 Beaver Street	1,200
546 Lake Street	17,000
546 North Plum Street	20,000
605 North Queen Street	25,000
423 East Strawberry Street	13,000
714 Fourth Street	53,000
339 Beaver Street	12,500
	<u>\$ 194,400</u>

The Redevelopment Authority has committed portions of the minimum rental payments to be granted to LOOP as follows:

2017	\$ 100,000
2018	<u>100,000</u>
	<u>\$ 200,000</u>

### 21. NEGATIVE NET POSITION OF PROPRIETARY FUNDS

As of December 31, 2016, LOOP (other enterprise fund) had a deficit in net position totaling \$20,080. Since LOOP was established, it has operated as a separate 501(c)(3) organization with its financial management performed within the City's accounting system and management oversight provided by the Mayor's Office and Director of Economic Development and Neighborhood Revitalization (EDNR). It has proven difficult to fully fund LOOP operations (including personnel costs) through sponsorships and other fundraising methods as originally intended. Additionally, with the opening of the Lancaster City Visitor Center in July 2016, the mission of LOOP as an organization has changed significantly since it was established. Due to these and other factors, in February 2017, the Board approved the dissolution of LOOP. The dissolution requires the approval of the Court of Common Pleas before the dissolution can be finalized.

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

Sewer rate increases for inside City customers were approved by City Council in 2010 (10%), 2011 (20%), 2012 (35%), 2016 (10%), and again in 2017 (10%). The Pennsylvania Public Utility Commission (PUC) also approved a rate increase for outside City sewer customers in April 2013 for an annualized revenue increase of \$399,000. The City is currently reviewing options for another PUC sewer rate case with its PUC counsel and consulting engineers.

In 2014, the City also created the Stormwater Management Fund (SWMF) as a new enterprise fund with its own dedicated revenue source (stormwater management fees). The creation of the SWMF removed stormwater related expenses from the Sewer Fund. The additional revenues to the Sewer Fund generated by the series of rate increases and the movement of stormwater related expenses to the SWMF has incrementally improved the Sewer Fund's operating budget results and cash flow.

In March 2015, following a binding arbitration decision favorable to the City in 2014, East Lampeter Township made a payment to the City of \$1.685 million. In mid-June 2015 another payment on the amount due from East Lampeter Township was made in the amount of \$171,000. Final payment from East Lampeter Township is scheduled to occur the week of July 3<sup>rd</sup>, 2017, following discussions with East Lampeter Township's legal counsel.

In March 2015, the City initiated the process to begin binding arbitration with the Lancaster Area Sewer Authority to resolve this bulk sewer treatment expense dispute. Through 2015, the amount due to the City for the period from 2003 to 2015, based on the East Lampeter Township arbitration award and subsequent modifications to the City's billing process, was just over \$3.3 million. At year-end 2016, the City's bulk sewer treatment expense dispute with the Lancaster Area Sewer Authority was still unresolved and continued to be a drag on Sewer Fund revenues and cash flow. It is currently anticipated by the City's legal counsel that this dispute will go to binding arbitration in late 2017.

In the Water Fund, a series of inside City rate increases and a nearly 75% increase in rates for outside City customers approved by the PUC in July 2011 had begun to gradually improve operating results and cash flow. Following the lengthy PUC review process for an outside City customer rate increase proposal filed in 2014, the City settled with the State parties for a \$4.2 million revenue increase applied to outside City customers. This increase, paired with a City Council approved rate increase for inside City customers of \$1.3 million, went into effect on March 5, 2015 per the PUC approved settlement agreement. An additional rate increase of 7% for inside City customers was approved by City Council in January 2016.

In March of 2016, the City refinanced the 2007 General Obligation Bonds, the largest portion of which were issued to fund major improvements to the two City water filtration plants. The refinancing took advantage of historically low interest rates to net a total savings to the

---

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

Water Fund of approximately \$7.5 million, including \$3.2 million in savings in 2016 and about \$1.5 million in savings in each of the following three years (2017, 2018 and 2019). This refinancing savings was a significant factor in the reduction of the Water Fund negative unrestricted net position by nearly \$5,000,000 as of December 31, 2016.

### **22. EXTRAORDINARY ITEM – LEGAL SETTLEMENT**

Extraordinary items are transactions or other events that are both unusual in nature and infrequent in occurrence. During the year ended December 31, 2016, the City filed legal proceedings against businesses for breach of contract, breach of warranty, negligence, and professional negligence relating to deficiencies in a completed pump station project. In April 2016, the court ordered in favor of the City and the matter was settled in the amount of \$450,000. The settlement revenue has been presented in the Sewer Fund on the statement of revenues, expenses, and changes in fund net position as an extraordinary item for the year ended December 31, 2016.

### **23. PRIOR PERIOD ADJUSTMENT**

The Redevelopment Authority has restated its January 1, 2016 beginning net position to reflect the Convention Center Authority obligation present at the end of 2015. This obligation was previously disclosed as a commitment and expensed when paid. The Redevelopment Authority has re-evaluated the accounting treatment and found that the recognition of a liability was warranted. Compared to the previous presentation, the change in accounting treatment resulted in a \$550,000 decrease of the beginning net position as of January 1, 2016, a \$550,000 increase in liabilities as of December 31, 2015, and a \$100,000 increase in change in net position for the year ended December 31, 2015.

### **24. SUBSEQUENT EVENTS**

#### **Primary Government**

During 2017, the City borrowed \$4,000,000 in the form of a Tax and Revenue Anticipation Note, Series of 2017, bearing interest at a fixed interest rate of 1.97%. The full amount borrowed was repaid in March of 2017. The maximum principal amount of the Tax and Revenue Anticipation Note, Series of 2017 was \$6,000,000.

In April 2017, the City entered into a Loan Agreement with MAW Communications in the principal amount of \$950,000. The loan was made from a newly created LanCity Connect Special Revenue Fund, which was established through General Fund appropriations in the

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

---

amount of \$1.5 million. The loan will be repaid with monthly payments of \$14,671 over 13 years, which includes a 7% annual interest rate. The purpose of the loan is to assist MAW Communications with the upfront costs in relation to the LanCity Connect Initiative, which provides high-speed fiber optic internet to City residents. The loan is secured with MAW assets, including the fiber optic network.

In April 2017, the City approved the transfer of Southern Market Center to RACL in order to sell the property on the City's behalf. The total net book value of the property as of December 31, 2016 was \$202,978.

### **Component Units**

#### *Parking Authority*

On June 23, 2016, the City and the Parking Authority entered into an Agreement, with the commencement date of January 1, 2017, whereby the Parking Authority will enforce all on-street and off-street parking regulations of the City. The term of the Agreement is three years and may be extended upon agreement by the City and the Parking Authority. In accordance with the Agreement, the Parking Authority shall receive 10% of gross parking enforcement revenue. The Parking Authority is required to annually pay a minimum guaranteed amount of \$500,000 to the City and the City receives remaining net income for parking enforcement, as defined in Exhibit A of the Agreement.

Eighteen months after the date of the Agreement, the City and Parking Authority agree to meet and review the performance of the Parking Authority and the formula established in Exhibit A of the Agreement. After such meeting, both the City and the Parking Authority have the option to terminate the Agreement upon five months' written notice.

#### *Redevelopment Authority*

Subsequent to December 31, 2016, PSP and the Redevelopment Authority together with other parties finalized agreements to proceed with the Redevelopment Authority's construction of a second hotel tower (Note 17). PSP will lease the hotel expansion, by means of amending the existing hotel lease which is treated as a capital lease. The total construction project related costs are anticipated to be \$39.4 million. Through May 2017, the Redevelopment Authority has entered into contract commitments in the amount of approximately \$25.33 million and has agreed to reimburse PSP for project related costs incurred to date in the amount of approximately \$1.58 million. The project is financed through two subsequent bond issues of the Redevelopment Authority in the total principal amount of \$36.9 million bearing interest at 4.45%.

---



REQUIRED  
SUPPLEMENTARY  
INFORMATION

**CITY OF LANCASTER, PENNSYLVANIA**  
**SCHEDULES OF REQUIRED SUPPLEMENTARY INFORMATION -**  
**PENSION PLANS**

**SCHEDULE OF CHANGES IN FIRE PENSION PLAN'S**  
**NET PENSION LIABILITY AND RELATED RATIOS**

	2016*	2015*	2014*
<b>Total Pension Liability:</b>			
Service cost	\$ 701,974	\$ 668,547	\$ 646,693
Interest	4,093,510	3,963,234	3,820,058
Changes for experience	-	(658,793)	-
Benefit payments, including refunds	(4,162,059)	(3,517,597)	(3,163,900)
<b>Net Changes in Total Pension Liability</b>	633,425	455,391	1,302,851
<b>Total Pension Liability - Beginning</b>	52,532,579	52,077,188	50,774,337
<b>Total Pension Liability - Ending (a)</b>	<u>\$ 53,166,004</u>	<u>\$ 52,532,579</u>	<u>\$ 52,077,188</u>
<b>Plan Fiduciary Net Position:</b>			
Contributions - employer	\$ 2,153,346	\$ 2,059,043	\$ 1,623,658
Contributions - employees	288,150	290,678	293,263
Net investment income	2,547,826	531,376	3,312,384
Benefit payments, including refunds	(4,162,059)	(3,517,597)	(3,163,900)
Administrative expenses	(6,380)	(32,701)	(5,690)
<b>Net Change in Plan Fiduciary Net Position</b>	820,883	(669,201)	2,059,715
<b>Plan Fiduciary Net Position - Beginning</b>	38,374,221	39,043,422	36,983,707
<b>Plan Fiduciary Net Position - Ending (b)</b>	<u>\$ 39,195,104</u>	<u>\$ 38,374,221</u>	<u>\$ 39,043,422</u>
<b>Net Pension Liability - Ending (a-b)</b>	<u>\$ 13,970,900</u>	<u>\$ 14,158,358</u>	<u>\$ 13,033,766</u>
<b>Plan Fiduciary Net Position as a Percentage of the Total Pension Liability</b>	<u>73.72%</u>	<u>73.05%</u>	<u>74.97%</u>
<b>Covered Employee Payroll</b>	<u>\$ 4,832,626</u>	<u>\$ 4,521,715</u>	<u>\$ 4,122,312</u>
<b>Net Pension Liability as a Percentage of Covered Employee Payroll</b>	<u>289.10%</u>	<u>313.12%</u>	<u>316.18%</u>

\* This schedule is intended to illustrate information for 10 years. However, until a full 10-year trend is compiled, the City is presenting information for those years only for which information is available.

See accompanying note to required supplementary information - pension plans.

**CITY OF LANCASTER, PENNSYLVANIA**  
**SCHEDULES OF REQUIRED SUPPLEMENTARY INFORMATION -**  
**PENSION PLANS**

**SCHEDULE OF CHANGES IN POLICE PENSION PLAN'S**  
**NET PENSION LIABILITY AND RELATED RATIOS**

	2016*	2015*	2014*
<b>Total Pension Liability:</b>			
Service cost	\$ 1,811,305	\$ 1,725,052	\$ 1,755,477
Interest	6,673,575	6,375,804	6,117,633
Changes for experience	-	(613,024)	-
Benefit payments, including refunds	(4,752,979)	(4,176,983)	(3,828,043)
<b>Net Changes in Total Pension Liability</b>	<b>3,731,901</b>	<b>3,310,849</b>	<b>4,045,067</b>
<b>Total Pension Liability - Beginning</b>	<b>83,984,867</b>	<b>80,674,018</b>	<b>76,628,951</b>
<b>Total Pension Liability - Ending (a)</b>	<b>\$ 87,716,768</b>	<b>\$ 83,984,867</b>	<b>\$ 80,674,018</b>
<b>Plan Fiduciary Net Position:</b>			
Contributions - employer	\$ 2,814,350	\$ 2,748,596	\$ 2,439,350
Contributions - employees	699,760	636,599	723,981
Net investment income	4,172,859	809,462	5,207,899
Benefit payments, including refunds	(4,752,979)	(4,176,983)	(3,828,043)
Administrative expenses	(26,100)	(11,344)	(4,540)
<b>Net Change in Plan Fiduciary Net Position</b>	<b>2,907,890</b>	<b>6,330</b>	<b>4,538,647</b>
<b>Plan Fiduciary Net Position - Beginning</b>	<b>62,490,749</b>	<b>62,484,419</b>	<b>57,945,772</b>
<b>Plan Fiduciary Net Position - Ending (b)</b>	<b>\$ 65,398,639</b>	<b>\$ 62,490,749</b>	<b>\$ 62,484,419</b>
<b>Net Pension Liability - Ending (a-b)</b>	<b>\$ 22,318,129</b>	<b>\$ 21,494,118</b>	<b>\$ 18,189,599</b>
<b>Plan Fiduciary Net Position as a Percentage of the Total Pension Liability</b>	<b>74.56%</b>	<b>74.41%</b>	<b>77.45%</b>
<b>Covered Employee Payroll</b>	<b>\$ 10,995,284</b>	<b>\$ 10,972,837</b>	<b>\$ 10,707,385</b>
<b>Net Pension Liability as a Percentage of Covered Employee Payroll</b>	<b>202.98%</b>	<b>195.88%</b>	<b>169.88%</b>

\* This schedule is intended to illustrate information for 10 years. However, until a full 10-year trend is compiled, the City is presenting information for those years only for which information is available.

See accompanying note to required supplementary information - pension plans.

# CITY OF LANCASTER, PENNSYLVANIA

## SCHEDULES OF REQUIRED SUPPLEMENTARY INFORMATION - PENSION PLANS

### SCHEDULE OF CHANGES IN CASH BALANCE PENSION PLAN'S NET PENSION LIABILITY AND RELATED RATIOS

	2016*	2015*	2014*
<b>Total Pension Liability:</b>			
Service cost	\$ 569,268	\$ 542,160	\$ 533,032
Interest	1,168,991	1,096,819	1,048,689
Changes for experience	-	(184,304)	-
Benefit payments, including refunds	(473,019)	(934,559)	(595,063)
<b>Net Changes in Total Pension Liability</b>	1,265,240	520,116	986,658
<b>Total Pension Liability - Beginning</b>	15,253,792	14,733,676	13,747,018
<b>Total Pension Liability - Ending (a)</b>	<u>\$ 16,519,032</u>	<u>\$ 15,253,792</u>	<u>\$ 14,733,676</u>
<b>Plan Fiduciary Net Position:</b>			
Contributions - employer	\$ 931,774	\$ 900,704	\$ 697,517
Net investment income	722,581	139,124	854,651
Benefit payments, including refunds	(473,019)	(934,559)	(595,063)
Administrative expenses	(26,770)	(27,730)	(24,140)
<b>Net Change in Plan Fiduciary Net Position</b>	1,154,566	77,539	932,965
<b>Plan Fiduciary Net Position - Beginning</b>	10,818,054	10,740,515	9,807,550
<b>Plan Fiduciary Net Position - Ending (b)</b>	<u>\$ 11,972,620</u>	<u>\$ 10,818,054</u>	<u>\$ 10,740,515</u>
<b>Net Pension Liability - Ending (a-b)</b>	<u>\$ 4,546,412</u>	<u>\$ 4,435,738</u>	<u>\$ 3,993,161</u>
<b>Plan Fiduciary Net Position as a Percentage of the Total Pension Liability</b>	<u>72.48%</u>	<u>70.92%</u>	<u>72.90%</u>
<b>Covered Employee Payroll</b>	<u>\$ 15,105,036</u>	<u>\$ 14,312,665</u>	<u>\$ 13,618,505</u>
<b>Net Pension Liability as a Percentage of Covered Employee Payroll</b>	<u>30.10%</u>	<u>30.99%</u>	<u>29.32%</u>

\* This schedule is intended to illustrate information for 10 years. However, until a full 10-year trend is compiled, the City is presenting information for those years only for which information is available.

See accompanying note to required supplementary information - pension plans.



**CITY OF LANCASTER, PENNSYLVANIA**  
**SCHEDULES OF REQUIRED SUPPLEMENTARY INFORMATION -**  
**PENSION PLANS**

**SCHEDULE OF CHANGES IN PARKING AUTHORITY PENSION**  
**PLAN'S NET PENSION ASSET AND RELATED RATIOS**

	2016*	2015*
<b>Total Pension Liability:</b>		
Service cost	\$ 64,414	\$ 34,602
Interest	71,493	70,961
Benefit payments, including refunds	(119,340)	(137,991)
Changes in assumptions	3,220	-
Differences between expected and actual experience	-	3,085
<b>Net Changes in Total Pension Liability</b>	19,787	(29,343)
<b>Total Pension Liability - Beginning</b>	1,294,328	1,323,671
<b>Total Pension Liability - Ending (a)</b>	\$ 1,314,115	\$ 1,294,328
<b>Plan Fiduciary Net Position:</b>		
Contributions - employer	\$ 5,112	\$ 7,687
Contributions - employees	24,532	16,561
Net investment income	(43,585)	104,945
Benefit payments, including refunds	(119,340)	(137,991)
Administrative expenses	(3,948)	(3,843)
<b>Net Change in Plan Fiduciary Net Position</b>	(137,229)	(12,641)
<b>Plan Fiduciary Net Position - Beginning</b>	1,484,428	1,497,069
<b>Plan Fiduciary Net Position - Ending (b)</b>	\$ 1,347,199	\$ 1,484,428
<b>Net Pension Liability (Asset) - Ending (a-b)</b>	\$ (33,084)	\$ (190,100)
<b>Plan Fiduciary Net Position as a Percentage of the Total Pension Liability</b>	102.5%	114.7%
<b>Covered Employee Payroll</b>	\$ 697,602	\$ 396,954
<b>Net Pension Liability (Asset) as a Percentage of Covered Employee Payroll</b>	-4.74%	-47.89%

\* The amounts presented for each fiscal year were determined as of the measurement date, which is the December 31 of the immediately preceding fiscal year. This schedule is intended to illustrate information for 10 years. However, until a full 10-year trend is compiled, the Parking Authority is presenting information for those years only for which information is available.

See accompanying note to required supplementary information - pension plans.

**CITY OF LANCASTER, PENNSYLVANIA**  
**SCHEDULES OF REQUIRED SUPPLEMENTARY INFORMATION -**  
**PENSION PLANS**  
**SCHEDULE OF CITY CONTRIBUTIONS AND INVESTMENT RETURNS -**  
**FIRE PENSION PLAN**

	2016 *	2015 *	2014 *	2013	2012	2011	2010	2009	2008	2007
<b>Schedule of City Contributions</b>										
Actuarially determined contribution under Act 205	\$ 2,153,346	\$ 2,059,043	\$ 1,623,658	\$ 1,623,453	\$ 1,075,765	\$ 1,154,230	\$ 1,068,751	\$ 1,002,631	\$ 980,923	\$ 527,673
Contributions in relation to the actuarially determined contribution	<u>2,153,346</u>	<u>2,059,043</u>	<u>1,623,658</u>	<u>1,623,453</u>	<u>1,075,765</u>	<u>1,154,230</u>	<u>1,183,751 (1)</u>	<u>1,002,631</u>	<u>980,923</u>	<u>527,673</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (115,000)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered employee payroll	<u>\$ 4,832,626</u>	<u>\$ 4,521,715</u>	<u>\$ 4,122,312</u>							
Contributions as a percentage of covered employee payroll	44.56%	45.54%	39.39%							

(1) Includes contribution under the City's retirement incentive program.

<b>Investment Returns</b>										
Annual money-weighted rate of return, net of investment expense	7.03%	1.30%	9.42%							

\* This schedule is intended to illustrate information for 10 years. However, until a full 10-year trend is compiled, the City is presenting information for those years only for which information is available.

See accompany note to required supplementary information - pension plans.

**CITY OF LANCASTER, PENNSYLVANIA**  
**SCHEDULES OF REQUIRED SUPPLEMENTARY INFORMATION -**  
**PENSION PLANS**

**SCHEDULE OF CITY CONTRIBUTIONS AND INVESTMENT RETURNS -**  
**POLICE PENSION PLAN**

	2016 *	2015 *	2014 *	2013	2012	2011	2010	2009	2008	2007
<b>Schedule of City Contributions</b>										
Actuarially determined contribution under Act 205	\$ 2,814,350	\$ 2,748,596	\$ 2,439,350	\$ 2,427,282	\$ 1,718,841	\$ 1,732,970	\$ 1,618,199	\$ 1,565,272	\$ 1,542,197	\$ 1,032,228
Contributions in relation to the actuarially determined contribution	2,814,350	2,748,596	2,439,350	2,427,282	1,718,841	1,732,970	2,588,199 (1)	1,565,272	1,542,197	1,032,228
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (970,000)	\$ -	\$ -	\$ -
Covered employee payroll	\$ 10,995,284	\$ 10,972,837	\$ 10,707,385							
Contributions as a percentage of covered employee payroll	25.60%	25.05%	22.78%							

(1) Includes contribution under the City's retirement incentive program.

<b>Investment Returns</b>	
Annual money-weighted rate of return, net of investment expense	7.10%
	1.22%
	9.29%

\* This schedule is intended to illustrate information for 10 years. However, until a full 10-year trend is compiled, the City is presenting information for those years only for which information is available.

See accompanying note to required supplementary information - pension plans.

**CITY OF LANCASTER, PENNSYLVANIA**  
**SCHEDULES OF REQUIRED SUPPLEMENTARY INFORMATION -**  
**PENSION PLANS**

**SCHEDULE OF CITY CONTRIBUTIONS AND INVESTMENT RETURNS -**  
**CASH BALANCE PENSION PLAN**

	2016 *	2015 *	2014 *	2013	2012	2011	2010	2009	2008	2007
<b>Schedule of City Contributions</b>										
Actuarially determined contribution under Act 205	\$ 931,774	\$ 900,704	\$ 697,516	\$ 658,895	\$ 516,512	\$ 504,280	\$ 499,125	\$ 475,248	\$ 459,603	\$ 410,346
Contributions in relation to the actuarially determined contribution	<u>931,774</u>	<u>900,704</u>	<u>697,517</u>	<u>658,895</u>	<u>516,512</u>	<u>504,280</u>	<u>499,125</u>	<u>475,248</u>	<u>459,603</u>	<u>410,346</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (1)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered employee payroll	<u>\$ 15,105,036</u>	<u>\$ 14,312,665</u>	<u>\$ 13,618,505</u>							
Contributions as a percentage of covered employee payroll	6.17%	6.29%	5.12%							
<b>Investment Returns</b>										
Annual money-weighted rate of return, net of investment expense	6.86%	1.23%	8.89%							

\* This schedule is intended to illustrate information for 10 years. However, until a full 10-year trend is compiled, the City is presenting information for those years only for which information is available.

See accompanying note to required supplementary information - pension plans.

**CITY OF LANCASTER, PENNSYLVANIA**  
**SCHEDULES OF REQUIRED SUPPLEMENTARY INFORMATION -**  
**PENSION PLANS**

**SCHEDULE OF PARKING AUTHORITY CONTRIBUTIONS AND INVESTMENT RETURNS**

	<u>2016 *</u>	<u>2015 *</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>	<u>2007</u>
Actuarially determined contribution under Act 205	\$ 5,032	\$ 6,907	\$ 2,736	\$ 14,139	\$ 13,371	\$ 10,008	\$ 5,479	\$ 7,369	\$ 1,707	\$ -
Contribution in relation to the actuarially determined contribution	<u>5,112</u>	<u>7,687</u>	<u>2,736</u>	<u>14,139</u>	<u>13,371</u>	<u>10,008</u>	<u>5,479</u>	<u>7,369</u>	<u>1,707</u>	<u>-</u>
Contribution deficiency (excess)	<u>\$ (80)</u>	<u>\$ (780)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered employee payroll	<u>\$ 697,602</u>	<u>\$ 396,954</u>								
Contributions as a percentage of covered employee payroll	0.73%	1.94%								

\* The amounts presented for each fiscal year were determined as of the measurement date, which is the December 31 of the immediately preceding fiscal year. This schedule is intended to illustrate information for 10 years. However, until a full 10-year trend is compiled, the Parking Authority is presenting information for those years only for which information is available.

See accompanying note to required supplementary information - pension plans.

# CITY OF LANCASTER, PENNSYLVANIA

## NOTE TO REQUIRED SUPPLEMENTARY INFORMATION

### PENSION PLANS

#### 1. ACTUARIAL METHODS AND ASSUMPTIONS

##### Primary Government

The information presented in the required supplementary information was determined as part of the actuarial valuations at the dates indicated. Methods and assumptions used to determine contribution rates for the FPP, PPP, and CBPP required under Act 205 are as follows:

	FPP	PPP	CBPP
Actuarial valuation date	1/1/2013	1/1/2013	1/1/2013
Actuarial cost method	Entry age normal	Entry age normal	Entry age normal
Amortization method	Level dollar closed	Level dollar closed	Level dollar closed
Remaining amortization period	9 years	13 years	15 years
Asset valuation method	Smoothed value with a corridor of 80% to 120% of market value	Smoothed value with a corridor of 80% to 120% of market value	Smoothed value with a corridor of 80% to 120% of market value
Actuarial assumptions:			
Investment rate of return	8.0%	8.0%	6.5-7.5%
Projected salary increases	5.0%	5.0%	5.0%
Underlying inflation rate	3.0%	3.0%	3.0%
Mortality table	RP2000 mortality table	RP2000 mortality table	RP2000 mortality table

##### Changes in Actuarial Assumptions

In the January 1, 2013 FPP and PPP actuarial valuation, the asset valuation method was updated from smoothed value with a corridor of 70% to 130% of market value to smoothed value with a corridor of 80% to 120% of market value. For the FPP, the remaining amortization method was also updated from 10 years to 9 years. For the PPP, the remaining amortization method was also updated from 15 years to 13 years.

In the January 1, 2013 CBPP actuarial valuation, the asset valuation method was updated from smoothed value with a corridor of 70% to 130% of market value to smoothed value

# **CITY OF LANCASTER, PENNSYLVANIA**

## **NOTE TO REQUIRED SUPPLEMENTARY INFORMATION**

### **PENSION PLANS**

---

with a corridor of 80% to 120% of market value. The remaining amortization method was also updated from 16 years to 15 years and the investment rate of return was updated from 7.5% to 6.5-7.5%.

**CITY OF LANCASTER, PENNSYLVANIA**  
**NOTE TO REQUIRED SUPPLEMENTARY INFORMATION**  
**PENSION PLANS**

---

**Component Units**

Lancaster Parking Authority

The information presented in the required supplementary information was determined as part of the actuarial valuation at the date indicated. Methods and assumptions used to determine the contribution rate required under Act 205 for the year ended December 31, 2015 (presented as the subsequent year on the preceding schedules) are as follows:

Actuarial valuation date	1/1/2013
Actuarial cost method	Entry age normal
Amortization method	Level dollar closed
Remaining amortization period	Based on periods in Act 205
Asset valuation method	Based on the municipal reserves
Actuarial assumptions:	
Investment rate of return	5.5%
Projected salary increases	age related scale with merit and inflation component
Underlying inflation rate	3.0%
Cost-of-living adjustment increase	3% subject to plan limitations
Pre-retirement mortality:	
Males: RP 2000 with 1 year set back	
Females: RP 2000 with 5 year set back	
Post-retirement mortality:	
Males and females: Sex distinct RP 2000 Combined Healthy Mortality	



# CITY OF LANCASTER, PENNSYLVANIA

## REQUIRED SUPPLEMENTARY INFORMATION

### SCHEDULE OF FUNDING PROGRESS - OPEB

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL)- Entry age (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll ((b-a)/c)
1/1/2010	\$ -	\$ 105,985,918	\$ 105,985,918	0.00%	\$ 27,660,157	383.17%
1/1/2012	-	113,807,524	113,807,524	0.00%	25,591,950	444.70%
1/1/2014	1,459,923	128,129,913	126,669,990	1.14%	26,808,050	472.51%
1/1/2016	3,386,332	123,377,143	119,990,811	2.74%	28,761,088	417.20%

### SCHEDULE OF EMPLOYER CONTRIBUTIONS - OPEB

Year	Annual Required Contribution	Percentage Contributed
2011	\$ 11,143,003	33.07%
2012	11,404,542	39.01%
2013	11,404,542	42.30%
2014	13,361,116	37.72%
2015	13,361,116	38.37%
2016	13,006,918	38.71%

# CITY OF LANCASTER, PENNSYLVANIA

## BUDGETARY COMPARISON SCHEDULE - GENERAL FUND SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES

YEAR ENDED DECEMBER 31, 2016

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
<b>Taxes:</b>				
Real estate taxes, net of discount	\$ 26,830,000	\$ 26,830,000	\$ 26,948,929	\$ 118,929
Real estate transfer tax	630,000	630,000	989,415	359,415
Penalties, interest, and costs on delinquent real estate taxes	103,000	103,000	96,099	(6,901)
Earned income tax	5,325,000	5,325,000	5,799,890	474,890
Local services tax	1,650,000	1,650,000	1,708,185	58,185
<b>Total taxes</b>	<b>34,538,000</b>	<b>34,538,000</b>	<b>35,542,518</b>	<b>1,004,518</b>
<b>Intergovernmental revenues:</b>				
Grants	60,000	307,500	259,994	(47,506)
PA state reimbursement	30,000	30,000	74,630	44,630
Pension state aid	2,639,104	2,639,104	2,695,950	56,846
Public utility reality tax	37,000	37,000	38,013	1,013
Alcohol beverage tax	35,000	35,000	12,730	(22,270)
<b>Total intergovernmental revenues</b>	<b>2,801,104</b>	<b>3,048,604</b>	<b>3,081,317</b>	<b>32,713</b>
Licenses and permits	2,160,000	2,160,000	2,141,824	(18,176)
Fines and forfeitures	2,175,000	2,175,000	2,101,397	(73,603)
Rents and charges for services	1,341,500	1,341,500	1,473,482	131,982
Investment income	300	300	333	33
Miscellaneous	2,381,340	2,381,340	2,343,866	(37,474)
<b>Other financing sources:</b>				
Interfund reimbursements	2,497,732	2,497,732	2,564,708	66,976
Sale of general capital assets	25,000	25,000	573,912	548,912
Transfers in	3,500,000	3,500,000	3,500,000	-
<b>Total other financing sources</b>	<b>6,022,732</b>	<b>6,022,732</b>	<b>6,638,620</b>	<b>615,888</b>
<b>Total revenues and other financing sources</b>	<b>\$ 51,419,976</b>	<b>\$ 51,667,476</b>	<b>\$ 53,323,357</b>	<b>\$ 1,655,881</b>

See accompanying notes to required supplementary information - budgetary comparison schedule.

**CITY OF LANCASTER, PENNSYLVANIA**  
**BUDGETARY COMPARISON SCHEDULE - GENERAL FUND**  
**SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES**  
**YEAR ENDED DECEMBER 31, 2016**

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Executive department:				
Office of the Mayor	\$ 226,859	\$ 226,859	\$ 226,313	\$ 546
Office of the City Solicitor	375,000	375,000	361,011	13,989
	<u>601,859</u>	<u>601,859</u>	<u>587,324</u>	<u>14,535</u>
Legislative department:				
Office of the City Council	59,500	64,101	64,071	30
Office of the City Clerk	72,118	72,018	65,285	6,733
	<u>131,618</u>	<u>136,119</u>	<u>129,356</u>	<u>6,763</u>
Office of the City Treasurer/Controller	<u>17,000</u>	<u>17,000</u>	<u>17,000</u>	<u>-</u>
Administrative services:				
Bureau of Accounting	780,158	807,834	782,244	25,590
Bureau of Procurement and Collections	138,902	139,326	119,034	20,292
Bureau of Human Resources	349,043	353,193	317,292	35,901
Bureau of Information Services	617,242	646,542	556,806	89,736
Community Involvement	581,656	582,156	572,780	9,376
Insurance	618,500	618,500	534,340	84,160
Fringe benefits	2,797,777	2,890,481	2,661,324	229,157
	<u>5,883,278</u>	<u>6,038,032</u>	<u>5,543,820</u>	<u>494,212</u>
Public safety:				
Bureau of Police	22,599,081	22,511,346	21,827,050	684,296
Bureau of Fire	10,973,981	11,001,118	11,109,155	(108,037)
	<u>33,573,062</u>	<u>33,512,464</u>	<u>32,936,205</u>	<u>576,259</u>
Economic development and neighborhood revitalization:				
Office of the Director	1,437,173	1,427,618	1,268,061	159,557
Bureau of Housing and Structural Inspection	1,067,361	1,073,191	1,009,643	63,548
Bureau of Planning	269,203	272,928	268,196	4,732
	<u>2,773,737</u>	<u>2,773,737</u>	<u>2,545,900</u>	<u>227,837</u>
Public works:				
Office of the Director	1,057,167	1,016,423	1,003,915	12,508
Bureau of Engineering	424,843	413,893	408,339	5,554
Bureau of Streets:				
Administration	193,296	264,275	261,155	3,120
Maintenance	550,193	1,459,814	1,420,637	39,177
Traffic	1,054,637	1,054,860	1,045,816	9,044
Motor Vehicles	221,538	225,538	223,485	2,053
Bureau of Parks:				
Administration	163,705	171,605	160,733	10,872
Buildings	1,056,774	1,039,694	1,032,960	6,734
Parks	409,752	543,116	533,733	9,383
Trees	290,957	246,284	233,869	12,415
Central Market building	87,599	94,279	87,817	6,462
Southern Market building	150,250	151,930	142,872	9,058
	<u>5,660,711</u>	<u>6,681,711</u>	<u>6,555,331</u>	<u>126,380</u>
Other financing uses:				
Transfers out	4,021,255	3,907,255	3,837,912	69,343
Total expenditures and other financing uses	<u>\$ 52,662,520</u>	<u>\$ 53,668,177</u>	<u>\$ 52,152,848</u>	<u>\$ 1,515,329</u>

See accompanying notes to required supplementary information - budgetary comparison schedule.

# CITY OF LANCASTER, PENNSYLVANIA

## NOTES TO REQUIRED SUPPLEMENTARY INFORMATION

### BUDGETARY COMPARISON SCHEDULE

YEAR ENDED DECEMBER 31, 2016

---

#### 1. BUDGETARY BASIS OF ACCOUNTING

An annual GAAP basis budget is adopted for the General Fund, with the exception of the proceeds from the issuance of capital leases and the related debt service payments, which are included in the function for which the lease was issued.

#### 2. STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

##### *Excess of Expenditures Over Appropriations*

	<u>Appropriation</u>	<u>Expenditures</u>
Public safety:		
Bureau of Fire	\$ 11,001,118	\$ 11,109,155

Funds sufficient to provide for the excess expenditures were made available from other functions within the fund.