



CITY OF LANCASTER

39 W Chestnut St • Lancaster, PA 17603

Customer Service • (717) 735-3438

LOAD ZONE APPLICATION

INSTRUCTIONS AND REGULATIONS:

1. COMPLETE THE ATTACHED APPLICATION.
2. SUBMIT THE APPLICATION.
3. THE REQUEST WILL BE REVIEWED BY THE CITY OF LANCASTER, BUREAU OF POLICE.
4. AN INITIAL FEE OF \$100.00 MUST BE PAID BEFORE THE SIGNS ARE INSTALLED. AN ANNUAL RENEWAL FEE OF \$50.00 WILL BE INCURRED THEREAFTER.
5. ALL LOAD ZONE SPACES ARE REVIEWED ANNUALLY, AND IN THE EVENT OF MISUSE OR TRANSFER, MAY BE REMOVED.
6. ANY VEHICLE THAT IS IN THE PROCESS OF ACTIVELY LOADING OR UNLOADING, OF PROPERTY MAY UTILIZE LOAD ZONE. APPLICANT DOES NOT RESERVE LOAD ZONES FOR EXCLUSIVE USE.

IF YOU HAVE ANY QUESTIONS REGARDING THIS APPLICATION OR PROCEDURE, PLEASE CONTACT CUSTOMER SERVICE AT 717-735-3425.

LOAD ZONE APPLICATION

COMPLETE AND RETURN THIS FORM TO:

LANCASTER TREASURY OFFICE
39 W. CHESTNUT STREET
LANCASTER, PA 17603

APPLICANT INFORMATION:		
NAME:		
ADDRESS:		
PHONE NUMBER:		
LOAD ZONE INFORMATION:		
LOCATION OF ZONE (STREET ADDRESS)		
TYPE OF BUSINESS:		
TYPE OF MATERIAL TO BE LOADED/UNLOADED:		
TIMES AND DAY OF DELIVERIES:		
TYPE AND SIZE OF DELIVERY VEHICLES:		
APPROXIMATE NUMBER OF STOPS PER DAY:		
TRUCKS:	CARS:	TOTAL:
APPLICANTS SIGNATURE:		
SIGNATURE		
DATE		