

Permit No. \_\_\_\_\_

MUNIS No. \_\_\_\_\_

Date \_\_\_\_\_

## Application for Sign Permit

IN ACCORDANCE WITH CHAPTER 255-SIGNS OF THE CODE OF THE CITY OF LANCASTER

### APPLICANT

Name \_\_\_\_\_  
 Mailing Address \_\_\_\_\_  
 Phone \_\_\_\_\_ E-mail \_\_\_\_\_  
 Name of Sign Company \_\_\_\_\_  
 Address of Company \_\_\_\_\_  
 Company Contact \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_

### PROPERTY

Address \_\_\_\_\_ Parcel No. \_\_\_\_\_  
 Historic District (HARB Review) Yes \_\_\_\_\_ No \_\_\_\_\_ Zoning District \_\_\_\_\_  
 Owner Name \_\_\_\_\_ Phone \_\_\_\_\_  
 Owner Address \_\_\_\_\_

1. Type of sign structure (s) proposed (mark appropriate type, indicating number of each type)  
 Arcade \_\_\_\_\_ Billboard \_\_\_\_\_ Free Standing \_\_\_\_\_ Roof \_\_\_\_\_ Wall/Window/Door \_\_\_\_\_  
 Awning \_\_\_\_\_ Projecting \_\_\_\_\_ Marquee \_\_\_\_\_ Sidewalk \_\_\_\_\_ Other \_\_\_\_\_

2. Sign Type (s) and Size (s):

Type	Number of signs	Height	Width	Depth	Distance from bottom of sign or awning to ground	Square Footage
(a)						
(b)						
(c)						
(d)						

3. Total area of existing sign(s) remaining on building \_\_\_\_\_ sq. ft.; total area of proposed new sign(s) \_\_\_\_\_ sq. ft; total area of existing plus proposed signs \_\_\_\_\_
4. Width of building or storefront upon which signage allocation is based \_\_\_\_\_ feet.
5. Submit scaled drawings showing design, colors, material and attachment method. Identify location of free standing/sidewalk signs showing distance to property line and to curb line and height from grade. For projecting signs, show distance from wall to edge of sign and height above the sidewalk.
6. Will sign be electrified Yes \_\_\_\_\_ No \_\_\_\_\_ 7. Permit fee for all new signs: \$ \_\_\_\_\_

NOTE: In addition to a Sign Permit in accordance with CHAPTER 255-SIGNS, all electrical signs and certain free standing, projecting, wall, and roof signs may require a Building Permit and payment of a separate fee. Please consult with the City's Code Compliance staff at 717-291-4724.

For information, please call 291-4736

The Applicant hereby agrees to comply with all terms and conditions of City Codes and Approvals

Approved by Sign Administrator \_\_\_\_\_ Date \_\_\_\_\_

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_