



## CITY OF LANCASTER APPLICATION FOR BUILDING CODE APPEAL

**To: The Building Code Board of Appeals of the City of Lancaster:**

I/We, \_\_\_\_\_ the undersigned, hereby make appeal to the Building Code Board of Appeals, this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ concerning a variance or extension of time or regarding a decision of the code official regarding my project at:

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**§403.122 Application for Appeal.** Any person directly affected by a decision of the code official, or a notice or order issued under the UCC or adopted city ordinance regarding construction codes shall have the right to appeal to the board of appeals, provided that a written application for appeal is filed with the Building Code Official. An application for appeal shall be based on (§501(c)(2) of the act) a claim that:

- I am requesting that the Board grant an extension of time to complete this project or correct noted deficiencies. The permit No. is: \_\_\_\_\_.
- The true intent of the Act or regulations, the provisions of the act have been incorrectly interpreted.
- The Provisions of the Act Do Not Fully Apply.
- An equivalent form of construction is to be used.
- A variance to a code requirement is requested.

*Please Note: Applicant shall submit at time of application, a detailed narrative for the basis of appeal accompanied with construction documents, drawings, and applicable manufacture equipment specifications and installation requirements.*

**Please be advised of the following ordinance language:**

*§ 116 of the City Code, Section K*

The fee for filing an Appeal is \$300.00 and must accompany this written Appeal Form. Other costs such as a court reporter attorney fees etc...are subject to being paid by the appellant if the Board rules in favor of the city.

*Article IV, Chapter 36 of the City Code – Claims, Municipal. §36-10 Award of attorney Fees and court cost to City.*

In any proceeding by the City to enforce any of its ordinances, whether before a Magisterial District Judge, in a Court of Common Pleas, or in any other court or body of competent jurisdiction, including appeals boards and bodies of arbitration, upon a conviction of the defendant, upon a guilty plea, or upon finding in favor of the City of Lancaster, the court or other adjudicatory body shall award the City its reasonable attorney fees and court costs actually occurred in pursuing or prosecuting the matter.

Appellant Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Phone number: \_\_\_\_\_

E-mail address: \_\_\_\_\_