

Guidelines for reciprocity of Master and Journeyman Plumbing licenses

Journeyman: Each applicant for reciprocity must provide a Journeyman's license from another jurisdiction with similar testing and approval criteria acceptable to the Board of Plumber Examiners, and also satisfactory evidence showing their qualifications or experience to prove a minimum of four years of certified experience in the trade. Training through an accredited program acceptable to the Board may be granted equivalent time in the trade by the Board. Testimonial letters from prior employers or schools attended must be on business letterheads and notarized.

A check is required to be submitted with the application for license reciprocity per City Council Resolution. (\$100.00) Payable to the City of Lancaster.

The annual license fee, if the application is approved by the Board is \$50.00. Upon receipt of payment, the Treasury Office will issue the appropriate plumbing license.

Master: Each applicant for reciprocity must provide a Master's license from another jurisdiction with similar testing and approval criteria acceptable to the Board of Plumber Examiners, and also satisfactory evidence showing their qualifications or experience to prove a minimum of six years of certified experience in the trade including supervisory experience.

A check is required to be submitted with the application for reciprocity of a license per City Council Resolution. (\$200.00)

The annual license fee, if the application is approved by the Board, is \$100.00. Upon receipt of payment, the Treasury Office will issue the appropriate plumbing license.