

**2016**

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City of Lancaster, Pennsylvania

**C**onsolidated  
**A**nnual  
**P**erformance and  
**E**valuation  
**R**eport

Prepared for the U.S. Department of Housing and Urban Development (HUD)



**Department of Economic Development and Neighborhood Revitalization**

City of Lancaster, Pennsylvania  
Municipal Building  
120 North Duke Street  
Lancaster, PA 17602

[www.cityoflancasterpa.com](http://www.cityoflancasterpa.com)

**J. Richard Gray, Mayor**



March 29, 2017

Ms. Fatina Ming  
Community Planning and Development Representative  
U. S. Department of Housing and Urban Development  
Philadelphia Office  
The Wanamaker Building  
100 Penn Square East  
Philadelphia, Pennsylvania 19107-3380

Re: Lancaster, Pennsylvania's "Consolidated Annual Performance and Evaluation Report" (CAPER) for the City's CDBG & ESG Programs Fiscal Year 2016

Dear Ms. Ming:

The City of Lancaster's "Consolidated Annual Performance and Evaluation Report" for CDBG & ESG Programs Fiscal Year 2016 was submitted for review in the Integrated Disbursement and Information System (IDIS) on March 29, 2017. The report provides information regarding Lancaster's implementation of the Federally-funded Community Development Block Grant (CDBG) & Emergency Solutions Grant (ESG) Programs during the period from January 1, 2016 to December 31, 2016.

Because of the establishment of a Consortium by the City and County of Lancaster, the responsibilities for developing, operating and reporting on City/County HOME Program activities have been modified. As planned, the Lancaster County Housing and Redevelopment Authority (operator of the County's CDBG and HOME Programs) assumed responsibility (in coordination with the City of Lancaster) for implementing and reporting on Lancaster City's Home Investment Partnership Program activities.

Therefore, as intended, information regarding the City's 2016 HOME Program activities is contained in the separate CAPER issued for the City/County Consortium by the Lancaster County Housing and Redevelopment Authority. This document reports on behalf of both Lancaster City (HOME Activities) and all applicable Lancaster County activities.

If you have any questions or comments regarding the submission, please contact me at (717) 291-4760 or [rpatterson@cityoflanasterpa.com](mailto:rpatterson@cityoflanasterpa.com).

Sincerely,

Randy S. Patterson, Director  
Department of Economic Development  
and Neighborhood Revitalization

## CR-05 - Goals and Outcomes

### Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

The City has continued to focus on addressing affordable housing, community development, public safety, the elimination of blight and assisting households experiencing homelessness. Accomplishments for these goals are stated in the table below.

### Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

| Goal                               | Category   | Source / Amount | Indicator   | Unit of Measure     | Expected – Strategic Plan | Actual – Strategic Plan | Percent Complete | Expected – Program Year | Actual – Program Year | Percent Complete |
|------------------------------------|--|-----------------|---|---------------------|---------------------------|-------------------------|------------------|-------------------------|-----------------------|------------------|
| Assist Homeless Persons            | Homeless   | ESG: \$146,263  | Tenant-based rental assistance / Rapid Rehousing  | Households Assisted | 1300                      | 446                     | 34.31%           | 260                     | 434                   | 166.92%          |
|                                    |  |                 | Homeless Person Overnight Shelter   | Persons Assisted    | 2000                      | 473                     | 23.65%           | 400                     | 284                   | 71.00%           |
| Create Suitable Living Environment | Affordable Housing<br>Non-Housing<br>Community Development | CDBG: \$417,623 | Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit | Persons Assisted    | 33567                     | 7175                    | 21.38%           | 33567                   | 7175                  | 21.38%           |
|                                    |  |                 | Public service activities other than Low/Moderate Income Housing Benefit                    | Persons Assisted    | 33567                     | 39370                   | 117.29%          | 33567                   | 39370                 | 117.29%          |

|                      |                                   |                 |   |                        |      |    |         |      |      |         |
|----------------------|-----------------------------------|-----------------|---|------------------------|------|----|---------|------|------|---------|
|                      |                                   |                 | Public service activities for Low/Moderate Income Housing Benefit | Households Assisted    | 750  | 64 | 8.53%   | 150  | 64   | 42.67%  |
| Economic Development | Non-Housing Community Development | CDBG: \$5,000   | Jobs created/retained   | Jobs                   | 25   | 0  | 0.00%   |      |      |         |
|                      |                                   |                 | Businesses assisted   | Businesses Assisted    | 0    | 3  |         | 25   | 3    | 12.00%  |
| Housing              | Affordable Housing                | CDBG: \$618,788 | Homeowner Housing Added   | Household Housing Unit | 0    | 18 |         | 0    | 18   |         |
|                      |                                   |                 | Homeowner Housing Rehabilitated                                   | Household Housing Unit | 82   | 48 | 58.54%  | 35   | 48   | 137.14% |
|                      |                                   |                 | Housing Code Enforcement/Foreclosed Property Care                 | Household Housing Unit | 2500 | 0  | 0.00%   | 2500 | 3565 | 142.60% |
| Removal of Blight    | Affordable Housing                | CDBG: \$93,431  | Homeowner Housing Rehabilitated                                   | Household Housing Unit | 15   | 24 | 160.00% | 25   | 24   | 96.00%  |

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

CDBG funds are an integral part of being able to accomplish goals and objectives. CDBG funds provide an additional funding source for areas the low and moderate income areas of the City, which is the area of most need. The funds leverage City general fund dollars, specifically for the Housing Code Enforcement Program, and allow this program to continue to operate pro-actively rather than reactively to housing and health issues.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

|   | CDBG      | ESG        |
|---|-----------|------------|
| White                                     | 51        | 249        |
| Black or African American                 | 27        | 199        |
| Asian                                     | 1         | 3          |
| American Indian or American Native        | 0         | 3          |
| Native Hawaiian or Other Pacific Islander | 0         | 1          |
| <b>Total</b>                              | <b>79</b> | <b>455</b> |
| Hispanic                                  | 37        | 197        |
| Not Hispanic                              | 54        | 341        |

**Table 2 – Table of assistance to racial and ethnic populations by source of funds**

### Narrative

CDBG funds also supported 12 Other or Other Multi-Racial families and ESG funds supported 83 Other or Other Multi-Racial families.

These statistics only include data from activities that provide a direct benefit to households. Activities funded by low- and moderate-income area benefit, such as Streets Improvements, Code Enforcement and Neighborhood Crime, are not considered a direct benefit and there are not included in the above table.

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

| Source of Funds | Source | Resources Made Available | Amount Expended During Program Year |
|-----------------|--------|--------------------------|-------------------------------------|
| CDBG            |        | 6,498,368                | 1,310,729                           |
| ESG             |        | 562,716                  | 88,114                              |

Table 3 – Resources Made Available

### Narrative

The above Emergency Solutions Grant (ESG) funds represents the \$140,679 in entitlement funds for 2016. ESG funds are subcontracted to subrecipients for the period July 1, 2016 - June 30, 2017. The above \$88,114.17 ESG expenditures is for half of the contract period. The remaining funds will be expended during 2017.

### Identify the geographic distribution and location of investments

| Target Area    | Planned Percentage of Allocation | Actual Percentage of Allocation |
|----------------|----------------------------------|---------------------------------|
| LANCASTER CITY | 100                              | 100                             |

Table 4 – Identify the geographic distribution and location of investments

### Narrative

All funds were spent in the City of Lancaster, with a focus on the low and moderate-income areas of the City.

## **Leveraging**

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

CDBG funds leverage general fund, Pennvest, and other grant and private funds for activities undertaken by the City and by subrecipient agencies.

The matching requirements for ESG funds were met by the City of Lancaster by way of CDBG and General Funds to match administration expenses. Rapid Rehousing and Emergency Shelter Operations were matched by VA funds, the Pennsylvania Coalition Against Domestic Violence, United Way, Continuum of Care funds and other private donations. All match funds pay for expenses that are eligible under ESG, such as coordinated assessment, street outreach, rental and financial assistance, case management and shelter operations.

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

|  | One-Year Goal | Actual     |
|--|---------------|------------|
| Number of Homeless households to be provided affordable housing units      | 260           | 327        |
| Number of Non-Homeless households to be provided affordable housing units  | 0             | 0          |
| Number of Special-Needs households to be provided affordable housing units | 0             | 0          |
| <b>Total</b>   | <b>260</b>    | <b>327</b> |

Table 5- Number of Households

|  | One-Year Goal | Actual     |
|--|---------------|------------|
| Number of households supported through Rental Assistance             | 260           | 327        |
| Number of households supported through The Production of New Units   | 0             | 0          |
| Number of households supported through Rehab of Existing Units       | 35            | 48         |
| Number of households supported through Acquisition of Existing Units | 12            | 14         |
| <b>Total</b>   | <b>307</b>    | <b>389</b> |

Table 6 - Number of Households Supported

### Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

During 2016, the City exceeded its goals in providing affordable housing units to households experiencing homelessness and rental assistance by supporting Rapid Rehousing Programs with Emergency Solutions Grant funds.

The City also exceeded its goals in the rehabilitating properties. A total of 30 properties were rehabbed by the Housing Rehabilitation, Critical Repair and Lead Paint Programs (unduplicated - some units received assistance from more than one program type); 18 rehabilitations were completed as a result of the Vacant & Blighted program. The Vacant & Blighted program also acquired 14 properties that will be rehabilitated.



**Discuss how these outcomes will impact future annual action plans.**

The City will continue to support Rapid Rehousing and Homeowner Rehabilitation programs as these programs are effective in making affordable housing accessible and sustainable for low- and moderate-income households.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

| <b>Number of Persons Served</b> | <b>CDBG Actual</b> | <b>HOME Actual</b> |
|---------------------------------|--------------------|--------------------|
| Extremely Low-income            | 19                 | 0                  |
| Low-income                      | 15                 | 0                  |
| Moderate-income                 | 13                 | 0                  |
| <b>Total</b>                    | <b>47</b>          | <b>0</b>           |

**Table 7 – Number of Persons Served**

**Narrative Information**

The number of HOME persons served is located in the Lancaster County portion of the CAPER as the County is the lead entity for the HOME consortium.

The above statistics only include data from activities that provide a direct benefit to households (homeowner rehabilitation program, the Fair Housing program and the Micro-Enterprise program). Activities funded by low- and moderate-income area benefit, such as Streets Improvements, Code Enforcement and Neighborhood Crime, are not considered a direct benefit and there are not included in the above table.

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Lancaster's coordinated assessment/single point of entry system, known as Community Homeless Assessment and Referral Team (CHART), continues to assess and refer persons experiencing or at-risk of experiencing homelessness. Lancaster homeless outreach workers engage homeless persons, including those who are unsheltered and chronically homeless. The Community Homeless Outreach Center (CHOC) is a daytime drop-in center for persons experiencing homelessness. The outreach workers regularly visit CHOC, along with coordinated assessment workers. Outreach workers are also trained in how to conduct assessments through the coordinated assessment system. Lancaster also began using the VI-SPDAT as a prioritization tool.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The Lancaster County Coalition to End Homelessness began a Gaps Analysis Committee in late 2014. This committee will review gaps in the service system for homeless individuals. During 2016, the committee reviewed the availability of emergency shelter and transitional housing to individuals or households experiencing a disability or in need of medical care in addition to experiencing homelessness. This review resulted in the establishment of a training for Emergency Shelters and Transitional Shelters on Fair Housing, specifically on ADA requirements. The training is scheduled for March 2017 and is presented by the local Fair Housing program which receives CDBG funds from the City.

CHART assessments are also conducted before any individual or family can enter emergency shelter or transitional housing, with the exception of those fleeing domestic violence.

### **Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The Lancaster County Continuum of Care meets with publicly funded institutions to ensure proper discharge planning. The Lancaster County Re-Entry Management Organization (RMO) focuses specifically on citizens returning from corrections institutions and programs. Hospitals, county behavioral health, RMO, housing and other various social service providers are represented at the various levels of the

Continuum of Care, including its Homeless Service Provider Network (front-line staff), Continuum of Care Planning Committee (management level staff), Leadership Board (upper management) and Executive Committee (sub-set of Leadership Board). City and County staff also participate at all levels of the Continuum of Care.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The PA-510 Continuum of Care was awarded over \$800,000 in funds for a Consolidated Rapid Rehousing program. This consolidated program was created from various CoC RRH grants that served specific target populations (DV only, families only). The new consolidated RRH grant can serve any household type which has broken the barriers to accessing RRH funds in timely manner. Infrastructure building for this grant took place in 2016 and funds became available early 2017. This funding supplements City and County ESG funds used for Rapid Rehousing. During 2016, other private funds have also been invested in creating a no-silo, no-barrier RRH response system which will allow for greater efficiency. The local CoC has also adopted a Housing Locator, which separates the Housing Locator function from housing stability case management in RRH programs. The Housing Locator is a centralized system, meaning clients receiving RRH services from any agency will use the same Housing Locator service.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

The Lancaster City Housing Authority (LCHA) is investigating the use of any portion of its Capital Fund Financing Program to undertake capital projects that are not currently funded at an adequate level. Capital projects include window replacement at Farnum Street East. LCHA is also continuing to look for ways to make more units accessible. LCHA allows area agencies to make accessibility improvements to specific units for their clients.

LCHA also continues to purge its waiting list once per year, which opens once every three to four years. LCHA is maximizing Voucher utilization, maintaining a Public Housing vacancy rate of less than 3%, and providing Voucher mobility counseling. LCHA has achieved a “high performer” designation in the Section Eight Management Assessment Program (SEMAP).

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

LCHA holds residential advisory board meetings and has 2 clients in the HCV Homeownership Program.

### **Actions taken to provide assistance to troubled PHAs**

N/A

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

Lancaster continues seeking opportunities to provide housing for residents in the City identified to be in need of affordable shelter. The main barriers to overcome in order to meet the under-served need is the limited funds available to address the scarcity of affordable housing, the high cost of land available for development/redevelopment and the fact that there is an extremely limited amount of land available in the City for new construction.

### **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

Actions continued during the 2016 program year to address the obstacles to meeting the underserved needs include:

- Housing Rehabilitation of owner-occupied units, lead-paint testing and remediation and historic preservation
- First-time homebuyer programs are administered to help make housing affordable,
- Fair Housing program provided education and mediated issues between landlords and tenants
- Conditions of slums and blight have been eliminated and substandard living conditions have been removed to provide suitable living environments, and
- Public service activities have been undertaken, including crime prevention measures to enhance and Lancaster's neighborhoods and increase access to services.

### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

The City of Lancaster was a subrecipient of Lawrence County, PA, who received Lead-Based Paint Hazard control funds from HUD. These funds allowed the City to address lead paint hazards in eligible owner occupied properties. During 2016, the City was awarded a Lead-Based Paint Hazard Control (LBPHC) grant that will allow the City to expand their lead paint program to address hazards in rental housing. CDBG funds have and will be used as a match for these grants. During 2016, the City provided reduced lead hazards in 24 properties using LBPHC funds.

### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

In 2016, the Mayor's Commission to Combat Poverty released *One Good Job, A Strategic Plan to Cut Poverty in Half in Lancaster City by 2032*. During 2016, the Poverty Commissions held public meetings to

gain citizen input, conducted research and held work sessions to develop the plan, which includes recommendations in four areas: Workforce, Education, Housing & Community.

The City has also continued its work to address housing issues for low and moderate income families by providing emergency home repair and homeowner rehabilitation programs.

**Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

During 2016, the Department of Economic Development and Neighborhood Revitalization assisted with many efforts to overcome gaps in the institutional structure of the service delivery system in the City. These efforts included EDNR representatives belonging to a variety of committees and boards, including:

Lancaster City Alliance, Lancaster Housing Opportunity Partnership (LHOP), Redevelopment Authority of the City of Lancaster, the Lancaster County Coalition to End Homelessness - Leadership Council, Lancaster County Coalition to End Homelessness - Continuum of Care Planning Committee, Lancaster County Coalition to End Homelessness - Homeless Service Providers Network, Lancaster County Behavioral Health & Development Services Advisory Board, SACA Development Corporation (a qualified CHDO), Neighborhood Services

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The City of Lancaster is a member of the Lancaster County Coalition to End Homelessness. The Coalition is made up of a variety of social service, faith-based, mental health providers and housing agencies. While the main goal of the coalition is focused on ending homelessness, housing plays a key part in executing that goal. The coalition also allows for partnerships to be built and networking to be done between various agencies.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

See Attachment 1 - Fair Housing Summary

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

In 2016, the City of Lancaster conducted a monitoring of the Fair Housing Project, which is a public services project designed to assist low and moderate income clients with fair housing issues. The monitoring resulted in one finding, which was remedied by the agency in their correction action plan. The monitoring also resulted in the City re-classifying future Fair Housing contract under administrative services. This allows the Fair Housing program to focus more on addressing the impediments noted in the 2013 Lancaster County and Lancaster City Analysis of Impediments to Fair Housing Choice.

The City, in collaboration with the Lancaster County Coalition to End Homelessness (LCCEH), reviewed outcomes for ESG-funded programs and data-standard monitoring. These outcomes and data standards have been adopted by the local CoC and are based on best-practices and HUD requirements and/or recommendations.

## **Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

A legal advertisement was placed in the local newspaper on March 13, 2017, announcing a 15-day public comment period and public meeting scheduled for March 20, 2017. This information was also posted on the City's website, along with a copy of the draft report.

See the Attachment 4 - Citizen Participation Summary for additional information.

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

N/A

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**



## CR-60 - ESG 91.520(g) (ESG Recipients only)

### ESG Supplement to the CAPER in *e-snaps*

#### For Paperwork Reduction Act

#### 1. Recipient Information—All Recipients Complete

##### Basic Grant Information

|   |                             |
|---|-----------------------------|
| Recipient Name  | LANCASTER                   |
| Organizational DUNS Number  | 010569457                   |
| EIN/TIN Number  | 236001904                   |
| Identify the Field Office   | PHILADELPHIA                |
| Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance | Lancaster City & County CoC |

##### ESG Contact Name

|             |                                   |
|-------------|-----------------------------------|
| Prefix      | Ms                                |
| First Name  | Kari                              |
| Middle Name | 0                                 |
| Last Name   | Shrom                             |
| Suffix      | 0                                 |
| Title       | Community Development Coordinator |

##### ESG Contact Address

|                  |                              |
|------------------|------------------------------|
| Street Address 1 | 120 North Duke Street        |
| Street Address 2 | PO Box 1599                  |
| City             | Lancaster                    |
| State            | PA                           |
| ZIP Code         | -                            |
| Phone Number     | 7172914743                   |
| Extension        | 0                            |
| Fax Number       | 0                            |
| Email Address    | kshrom@cityoflancasterpa.com |

##### ESG Secondary Contact

|              |  |
|--------------|--|
| Prefix       | Mr   |
| First Name   | Randy  |
| Last Name    | Patterson  |
| Suffix       | 0  |
| Title        | Director, Economic Development and Neighborhood Revitalization |
| Phone Number | 7172914759   |
| Extension    | 0  |

Email Address

rpatterson@cityoflanasterpa.com

## 2. Reporting Period—All Recipients Complete

Program Year Start Date 01/01/2016

Program Year End Date 12/31/2016

### 3a. Subrecipient Form – Complete one form for each subrecipient

**Subrecipient or Contractor Name:** LANCASTER

**City:** Lancaster

**State:** PA

**Zip Code:** 17602, 2825

**DUNS Number:** 010569457

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Unit of Government

**ESG Subgrant or Contract Award Amount:** 10500

**Subrecipient or Contractor Name:** Community Action Program

**City:** Lancaster

**State:** PA

**Zip Code:** 17603, 5621

**DUNS Number:** 072833023

**Is subrecipient a victim services provider:** Y

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 50000

**Subrecipient or Contractor Name:** Tabor Community Services

**City:** Lancaster

**State:** PA

**Zip Code:** 17602, 5013

**DUNS Number:** 144089000

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 52809

**Subrecipient or Contractor Name:** YWCA Lancaster

**City:** Lancaster

**State:** PA

**Zip Code:** 17602, 2923

**DUNS Number:** 075318626

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 27370

## CR-65 - Persons Assisted

### 4. Persons Served

#### 4a. Complete for Homelessness Prevention Activities

| Number of Persons in Households | Total    |
|---------------------------------|----------|
| Adults                          | 0        |
| Children                        | 0        |
| Don't Know/Refused/Other        | 0        |
| Missing Information             | 0        |
| <b>Total</b>                    | <b>0</b> |

Table 8 – Household Information for Homeless Prevention Activities

#### 4b. Complete for Rapid Re-Housing Activities

| Number of Persons in Households | Total      |
|---------------------------------|------------|
| Adults                          | 127        |
| Children                        | 155        |
| Don't Know/Refused/Other        | 0          |
| Missing Information             | 0          |
| <b>Total</b>                    | <b>282</b> |

Table 9 – Household Information for Rapid Re-Housing Activities

#### 4c. Complete for Shelter

| Number of Persons in Households | Total      |
|---------------------------------|------------|
| Adults                          | 97         |
| Children                        | 130        |
| Don't Know/Refused/Other        | 0          |
| Missing Information             | 0          |
| <b>Total</b>                    | <b>227</b> |

Table 10 – Shelter Information

#### 4d. Street Outreach

| Number of Persons in Households | Total    |
|---------------------------------|----------|
| Adults                          | 0        |
| Children                        | 0        |
| Don't Know/Refused/Other        | 0        |
| Missing Information             | 0        |
| <b>Total</b>                    | <b>0</b> |

Table 11 – Household Information for Street Outreach

#### 4e. Totals for all Persons Served with ESG

| Number of Persons in Households | Total      |
|---------------------------------|------------|
| Adults                          | 269        |
| Children                        | 285        |
| Don't Know/Refused/Other        | 0          |
| Missing Information             | 0          |
| <b>Total</b>                    | <b>554</b> |

Table 12 – Household Information for Persons Served with ESG

#### 5. Gender—Complete for All Activities

|                          | Total      |
|--------------------------|------------|
| Male                     | 196        |
| Female                   | 358        |
| Transgender              | 0          |
| Don't Know/Refused/Other | 0          |
| Missing Information      | 0          |
| <b>Total</b>             | <b>554</b> |

Table 13 – Gender Information

## 6. Age—Complete for All Activities

|                          | <b>Total</b> |
|--------------------------|--------------|
| Under 18                 | 285          |
| 18-24                    | 39           |
| 25 and over              | 230          |
| Don't Know/Refused/Other | 0            |
| Missing Information      | 0            |
| <b>Total</b>             | <b>554</b>   |

**Table 14 – Age Information**

## 7. Special Populations Served—Complete for All Activities

| <b>Number of Persons in Households</b> |              |  |   |   |
|--|--------------|--|---|---|
| <b>Subpopulation</b>                   | <b>Total</b> | <b>Total<br/>Persons<br/>Served –<br/>Prevention</b> | <b>Total<br/>Persons<br/>Served –<br/>RRH</b> | <b>Total<br/>Persons<br/>Served in<br/>Emergency<br/>Shelters</b> |
| Veterans                               | 0            | 0  | 0   | 0   |
| Victims of Domestic<br>Violence        | 231          | 0  | 37  | 194   |
| Elderly                                | 0            | 0  | 0   | 0   |
| HIV/AIDS                               | 2            | 0  | 2   | 0   |
| Chronically<br>Homeless                | 0            | 0  | 0   | 0   |
| <b>Persons with Disabilities:</b>      |              |  |   |   |
| Severely Mentally<br>Ill               | 0            | 0  | 0   | 0   |
| Chronic Substance<br>Abuse             | 0            | 0  | 0   | 0   |
| Other Disability                       | 93           | 0  | 74  | 19  |
| Total<br>(Unduplicated if<br>possible) | 315          | 0  | 113   | 213   |

**Table 15 – Special Population Served**

## **CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes**

### **10. Shelter Utilization**

|                                      |        |
|--------------------------------------|--------|
| Number of New Units - Rehabbed       | 0      |
| Number of New Units - Conversion     | 0      |
| Total Number of bed-nights available | 15,857 |
| Total Number of bed-nights provided  | 13,220 |
| Capacity Utilization                 | 83.37% |

**Table 16 – Shelter Capacity**

### **11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)**

Please see Attachment 2, Project Outcomes Data for the programs funded during 2016.

## CR-75 – Expenditures

### 11. Expenditures

#### 11a. ESG Expenditures for Homelessness Prevention

|   | Dollar Amount of Expenditures in Program Year |          |          |
|---|---|----------|----------|
|   | 2014  | 2015     | 2016     |
| Expenditures for Rental Assistance  | 6,555   | 0        | 0        |
| Expenditures for Housing Relocation and Stabilization Services - Financial Assistance | 0   | 0        | 0        |
| Expenditures for Housing Relocation & Stabilization Services - Services               | 5,161   | 0        | 0        |
| Expenditures for Homeless Prevention under Emergency Shelter Grants Program           | 0   | 0        | 0        |
| <b>Subtotal Homelessness Prevention</b>   | <b>11,716</b>                                 | <b>0</b> | <b>0</b> |

Table 17 – ESG Expenditures for Homelessness Prevention

#### 11b. ESG Expenditures for Rapid Re-Housing

|   | Dollar Amount of Expenditures in Program Year |               |               |
|---|---|---------------|---------------|
|   | 2014  | 2015          | 2016          |
| Expenditures for Rental Assistance  | 28,400  | 43,936        | 1,850         |
| Expenditures for Housing Relocation and Stabilization Services - Financial Assistance | 10,995  | 8,267         | 510           |
| Expenditures for Housing Relocation & Stabilization Services - Services               | 30,892  | 37,834        | 42,809        |
| Expenditures for Homeless Assistance under Emergency Shelter Grants Program           | 0   | 0             | 0             |
| <b>Subtotal Rapid Re-Housing</b>  | <b>70,287</b>                                 | <b>90,037</b> | <b>45,169</b> |

Table 18 – ESG Expenditures for Rapid Re-Housing

#### 11c. ESG Expenditures for Emergency Shelter

|                    | Dollar Amount of Expenditures in Program Year |               |               |
|--------------------|---|---------------|---------------|
|                    | 2014  | 2015          | 2016          |
| Essential Services | 0   | 0             | 0             |
| Operations         | 35,140  | 38,590        | 36,051        |
| Renovation         | 0   | 0             | 0             |
| Major Rehab        | 0   | 0             | 0             |
| Conversion         | 0   | 0             | 0             |
| <b>Subtotal</b>    | <b>35,140</b>                                 | <b>38,590</b> | <b>36,051</b> |



Table 19 – ESG Expenditures for Emergency Shelter

**11d. Other Grant Expenditures**

|                 | Dollar Amount of Expenditures in Program Year |        |       |
|-----------------|---|--------|-------|
|                 | 2014  | 2015   | 2016  |
| HMIS            | 0   | 0      | 0     |
| Administration  | 9,497   | 10,425 | 2,831 |
| Street Outreach | 0   | 0      | 0     |

Table 20 - Other Grant Expenditures

**11e. Total ESG Grant Funds**

| Total ESG Funds Expended | 2014    | 2015    | 2016   |
|--------------------------|---------|---------|--------|
| 349,743                  | 126,640 | 139,052 | 84,051 |

Table 21 - Total ESG Funds Expended

**11f. Match Source**

|                           | 2014           | 2015           | 2016          |
|---------------------------|----------------|----------------|---------------|
| Other Non-ESG HUD Funds   | 9,497          | 10,425         | 2,831         |
| Other Federal Funds       | 0              | 0              | 0             |
| State Government          | 0              | 0              | 0             |
| Local Government          | 0              | 0              | 0             |
| Private Funds             | 117,143        | 128,627        | 55,022        |
| Other                     | 0              | 0              | 0             |
| Fees                      | 0              | 0              | 0             |
| Program Income            | 0              | 0              | 0             |
| <b>Total Match Amount</b> | <b>126,640</b> | <b>139,052</b> | <b>57,853</b> |

Table 22 - Other Funds Expended on Eligible ESG Activities

**11g. Total**

| Total Amount of Funds Expended on ESG Activities | 2014    | 2015    | 2016    |
|--|---------|---------|---------|
| 673,288  | 253,280 | 278,104 | 141,904 |

Table 23 - Total Amount of Funds Expended on ESG Activities

**FY 2016 Match Funds Explanation**

The City's FY 2016 sub-recipient contracts run from July 1, 2016 thru June 30, 2017. The full amount of match funds for FY 2016 will be met through the end of the contract period.

The City of Lancaster contracts with Lancaster Housing Opportunity Partnership's Housing Equality & Equity Institute (HEEI) for Fair Housing Services. Below are activities undertaken by HEEI during 2016 to address impediments found in the *Analysis of Impediments to Fair Housing Choice* completed in 2013 by the County of Lancaster and City of Lancaster.

Impediment A: With an increasing number of people in the County, there is more demand for an ongoing education program for fair housing requirements. This impediment will be address by conducting the following:

1. Fair Housing trainings in partnership with PHFA and other agencies:
  - a. Fair Housing training at Berkshire Hathaway Risk Management Seminar, audience included 450 Real Estate, Leasing Agents and Brokerage professionals.
  - b. Radio interview with discussion of Housing Equality & Equity Institute missions and goals and the state of discrimination of housing discrimination.
  - c. Fair housing discussion group with 20 individuals that form part of CareerLink's Workfree Program.
2. A Civil Rights in Housing Event was discussed and is scheduled for September 2017.
3. 67 Fair Housing consultations – individuals that believe they may have experienced housing discrimination are encouraged to contact HEEI for information about their housing rights.
4. Distribution of the *Tenant/Landlord Rights and Responsibilities Manual* in print and electronically

Impediment D: Persons with disabilities are limited in where they go due to architectural barriers in the community and in private home construction like curbs, sidewalk, steps, narrow door openings, etc.

1. Work with local disability organizations to explore creation of housing opportunities that will increase housing choice for this community.
  - a. Met with ID/Developmental Disabilities staff – presentation of services and 811 Project Rental Assistance
  - b. 811 Presentation to VisionCorps
  - c. 811 Presentation for CSG case managers
2. Radio interview on the topic of Service Animals in Housing

Impediment F: Lancaster County and the City of Lancaster are racially and ethnically concentrated/segregated.

Impediment I: People with limited English proficiency may have barriers to fair housing

1. Work with local immigrant and resettlement organizations to address ensure that fair housing rights are understood and accommodated for these populations.

2. Distribution of the *Tenant/Landlord Rights and Responsibilities Manual* in print and electronically in multiple languages, includes Spanish
  - a. Distributed Landlord/Tenant manuals in 8 languages; also reviewing proposals on obtaining translation services for individuals that have limitations reading
  - b. Limited English Proficiency training for HUD funded agencies and organizations. 37 professionals attended from housing, health and human services organizations
  - c. Two speaking events at Millersville University's Migrant Education Program, a total of 122 families in attendance. Presentation focus was on fair housing laws and tenant's rights.

Impediment G: Homeownership rates for City residents lag behind other municipalities in Lancaster County.

1. Down-payment assistance and Homebuyer Education Program, which is available in English and Spanish

## Attachment 2 - Continuum of Care Outcomes

|   |   |
|---|---|
| % of clients w/<br>mainstream benefits  | Q20b This percentage was calculated by looking at the number of people entering the program with mainstream benefits and dividing by the total number of adults enrolled in the program. (If more helpful, this metric could be changed to look only at adult leavers - unfortunately the APR does not compare mainstream benefits at entry and exit) |
| % client program<br>exits "unknown"   | Q23 and Q24 This percentage was calculated by adding the "Other destinations" fields and any "missing" (meaning that the number of leavers did not equal the total exit destinations) data and dividing that by the total number of program leavers   |
| % of client exits to PH   | Q23 and Q24 This percentage was calculated by adding the "Permanent Destinations" fields and dividing by the total number of program leavers  |
| % of clients remaining<br>in PH after 2 yrs                                       | The CaseWorthy report of System Performance Measures was used. The measure looks at all clients who exited to PH and then returned to either shelter or outreach enrollments. This metric looks at program exits two years previous to the reporting period.  |
| % of clients who<br>increased total<br>income at exit                             | Q19a2 This measure looks at changes in Income at entry and exit. The various categories were added together and divided by the total number of adult leavers  |
| % of clients who<br>return to<br>homelessness in 12<br>months from exits to<br>PH | The CaseWorthy report of System Performance Measures was used. The measure looks at all clients who exited to PH and then returned to either shelter or outreach enrollments.   |
| Data Quality Score**  | This score is copied over from the Data Quality Scoring sheets developed by LCCEH. They can be made available if needed.  |

DVSLC Resident Stats  
from 1/1/16 - 12/31/16

The Domestic Violence Emergency Shelter housed 117 Adult victims of domestic violence for the period of 1/1/16 thru 12/31/16.

|   |        | 117       |
|---|--------|-----------|
| Could you provide the percentage of clients who:                                | %      | Actual #s |
| access mainstream services (food stamps, subsidized childcare, food banks, etc) | 78.00% | 91        |
| have exited the program to “unknown” destinations?                              | 30.00% | 35        |
| Have exited to permanent housing?   | 46.00% | 53        |
| Have increased their total income from project entry to exit?                   | 13.00% | 15        |

DVSLC Rapid Rehousing Stats  
from 1/1/16 - 12/31/16

The Rapid Rehousing Program of Domestic Violence Services of Lancaster County housed 23 adult clients for the period of 1/1/16 thru 12/31/16.

| Could you provide the percentage of clients who:                                | %       | Actual #s |
|---|---------|-----------|
| access mainstream services (food stamps, subsidized childcare, food banks, etc) | 100.00% | 23        |
| have exited the program to “unknown” destinations?                              | 18.00%  | 4         |
| Have exited to permanent housing?   | 44.00%  | 10        |
| Have increased their total income from project entry to exit?                   | 44.00%  | 10        |

8 clients remain in RRHP.

STIL

|  | January 2016 - Dec 2016 | August 2015 - Dec 2015 |
|--|-------------------------|------------------------|
| % of clients w/ mainstream benefits                  | 56.25%                  | 45.07%                 |
| % client program exits "unknown"                     | 22.55%                  | 10.34%                 |
| % of client exits to PH                              | 65.69%                  | 79.31%                 |
| % of clients remaining in PH after 2 yrs             | 3.00%                   | 20.00%                 |
| % of clients who increased total income at exit      | 14.29%                  | 18.18%                 |
| % of clients who return to homelessness in 12 months | 1.00%                   | 12.00%                 |
| Data Quality Score**                                 | 73                      | -28                    |



# YWCA EMERGENCY SHELTER

|  | January 2016 - Dec 2016 | July 2015 - Dec 2015 |
|--|-------------------------|----------------------|
| % of clients w/ mainstream benefits                  | 77.27%                  | 81.82%               |
| % client program exits "unknown"                     | 13.64%                  | 40.00%               |
| % of client exits to PH                              | 68.18%                  | 60.00%               |
| % of clients remaining in PH after 2 yrs             | 20.00%                  | 75.00%               |
| % of clients who increased total income at exit      | 11.76%                  | 57.14%               |
| % of clients who return to homelessness in 12 months | 0.00%                   | 75.00%               |
| Data Quality Score**                                 | 50                      | 98                   |

YWCA RRH

|  | January 2016 - Dec 2016 | July 2015 - Dec 2015 |
|--|-------------------------|----------------------|
| % of clients w/ mainstream benefits                  | 84.62%                  | 86.67%               |
| % client program exits "unknown"                     | 30.43%                  | N/A                  |
| % of client exits to PH                              | 30.43%                  | N/A                  |
| % of clients remaining in PH after 2 yrs             | N/A                     | N/A                  |
| % of clients who increased total income at exit      | 22.22%                  | N/A                  |
| % of clients who return to homelessness in 12 months | N/A                     | N/A                  |
| Data Quality Score**                                 | 35                      | 96                   |

These scores are N/A because they did not exit any clients before calendar year 2016.

### **Citizen Participation Summary**

**Below is the text that was advertised in the Legal Section of the Lancaster Newspaper on March 13, 2017 and posted on the City's website on March 13, 2017. The public meeting was held and there were no attendees (Sign-In sheet included on following page). No comments were received during the public comment period.**

#### **PUBLIC MEETING**

**Notice of a Public Review and Comment Period for Lancaster City's Draft  
2016 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER)  
and 2017 ANNUAL ACTION PLAN**

**The Public Meeting will take place at 4:00 p.m. on Monday, March 20, 2017 in  
The Commission Room at City Hall, 120 North Duke Street**

Lancaster's draft Consolidated Annual Performance and Evaluation Report (CAPER) describes the performance of City activities funded in 2016 under the federal Community Development Block Grant (CDBG) and Emergency Solutions Grant (ESG) Programs during 2016.

The City's Annual Action Plan presents the objectives to be achieved and the activities to be undertaken in 2017, using an estimated total of \$1,624,592 in CDBG entitlement funds, \$48,600 in CDBG Program Income and \$140,679 in ESG funds for 2017. A contingency plan is also included if the actual CDBG and/or ESG funds received are at a greater or lesser level than estimated. The purpose of the public meeting is to receive public comment on the proposed use of funds prior to the submission of the 2016 CAPER and 2017 Annual Action Plan.

A copy of the 2016 CAPER and 2017 Action Plan is available on the City's website, [www.cityoflancasterpa.com](http://www.cityoflancasterpa.com), and at City Hall, 120 North Duke Street, Lancaster, PA 17602.

The City will accept citizen comments regarding the CAPER for 15 days (March 14 to March 28, 2017), and the Action Plan for 30 days (March 14 to April 12, 2017). Persons interested in commenting on the proposed plan should write to the Department of Economic Development and Neighborhood Revitalization, Municipal Building, 120 North Duke Street, PO Box 1599, Lancaster, PA 17608-1599. For additional information regarding the plan, call the Department at (717) 291-4743 (voice) or (717) 291-4761 (TDD) Monday through Friday between the hours of 8:30 a.m. and 5:00 p.m.

If you are a person who is mobility impaired or have other special needs, wishes to attend this public meeting, and requires special accommodations to participate in the meeting, please contact Kari Shrom at (717) 291-4743, or at [kshrom@cityoflancasterpa.com](mailto:kshrom@cityoflancasterpa.com) to discuss how the City may best meet your needs.

J. Richard Gray  
Mayor

# PUBLIC MEETING

(3/20/2017)

For Lancaster's Proposed, Federally-Funded,

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

EMERGENCY SOLUTIONS GRANT PROGRAM

2016 CAPER & 2017 ANNUAL ACTION PLAN

## SIGN-IN SHEET

(Please Print)

|     | YOUR NAME / ORGANIZATION | HOME ADDRESS or<br>ORGANIZATION ADDRESS | PHONE # |
|-----|--------------------------|---|---------|
| 1.  | <b>NO ATTENDEES</b>      |   |         |
| 2.  |                          |   |         |
| 3.  |                          |   |         |
| 4.  |                          |   |         |
| 5.  |                          |   |         |
| 6.  |                          |   |         |
| 7.  |                          |   |         |
| 8.  |                          |   |         |
| 9.  |                          |   |         |
| 10. |                          |   |         |



Office of Community Planning and Development  
U.S. Department of Housing and Urban Development  
Integrated Disbursement and Information System  
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Program Year 2016  
LANCASTER , PA

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PART I: SUMMARY OF CDBG RESOURCES

|   |              |
|---|--------------|
| 01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR  | 0.00         |
| 02 ENTITLEMENT GRANT                                      | 1,575,992.00 |
| 03 SURPLUS URBAN RENEWAL                                  | 0.00         |
| 04 SECTION 108 GUARANTEED LOAN FUNDS                      | 0.00         |
| 05 CURRENT YEAR PROGRAM INCOME                            | 118,773.01   |
| 05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE) | 0.00         |
| 06 FUNDS RETURNED TO THE LINE-OF-CREDIT                   | 0.00         |
| 06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT              | 0.00         |
| 07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE                  | 0.00         |
| 08 TOTAL AVAILABLE (SUM, LINES 01-07)                     | 1,694,765.01 |

PART II: SUMMARY OF CDBG EXPENDITURES

|  |              |
|--|--------------|
| 09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION | 1,135,038.04 |
| 10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT               | 0.00         |
| 11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)                       | 1,135,038.04 |
| 12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION                               | 175,691.26   |
| 13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS                                | 0.00         |
| 14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES                                    | 0.00         |
| 15 TOTAL EXPENDITURES (SUM, LINES 11-14)                                       | 1,310,729.30 |
| 16 UNEXPENDED BALANCE (LINE 08 - LINE 15)                                      | 384,035.71   |

PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD

|  |              |
|--|--------------|
| 17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS | 0.00         |
| 18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING       | 0.00         |
| 19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES        | 1,060,629.99 |
| 20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT    | 0.00         |
| 21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)       | 1,060,629.99 |
| 22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)      | 93.44%       |

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

|   |             |
|---|-------------|
| 23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION                         | PY: PY: PY: |
| 24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION | 0.00        |
| 25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS                 | 0.00        |
| 26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)               | 0.00%       |

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

|   |              |
|---|--------------|
| 27 DISBURSED IN IDIS FOR PUBLIC SERVICES                        | 102,843.82   |
| 28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR   | 0.00         |
| 29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR  | 0.00         |
| 30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS                   | 0.00         |
| 31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30) | 102,843.82   |
| 32 ENTITLEMENT GRANT  | 1,575,992.00 |
| 33 PRIOR YEAR PROGRAM INCOME                                    | 37,762.60    |
| 34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP                | 0.00         |
| 35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)                   | 1,613,754.60 |
| 36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)  | 6.37%        |

PART V: PLANNING AND ADMINISTRATION (PA) CAP

|   |              |
|---|--------------|
| 37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION                | 175,691.26   |
| 38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR   | 0.00         |
| 39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR  | 0.00         |
| 40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS                   | 0.00         |
| 41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 + LINE 40) | 175,691.26   |
| 42 ENTITLEMENT GRANT  | 1,575,992.00 |
| 43 CURRENT YEAR PROGRAM INCOME                                  | 118,773.01   |
| 44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP                | 0.00         |
| 45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)                   | 1,694,765.01 |
| 46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)  | 10.37%       |



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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

| Plan Year | IDIS Project | IDIS Activity | Voucher Number | Activity Name                | Matrix Code | National Objective | Drawn Amount |
|-----------|--------------|---------------|----------------|------------------------------|-------------|--------------------|--------------|
| 2015      | 2            | 1669          | 5974088        | Streets Improvements         | 03K         | LMA                | \$35,205.91  |
| 2016      | 2            | 1706          | 5974088        | Streets Improvements         | 03K         | LMA                | \$81,752.40  |
| 2016      | 2            | 1706          | 5975719        | Streets Improvements         | 03K         | LMA                | \$74,998.51  |
| 2016      | 2            | 1706          | 6011013        | Streets Improvements         | 03K         | LMA                | \$122,822.06 |
|           |              |               |                |                              | 03K         | Matrix Code        | \$314,778.88 |
| 2016      | 3            | 1717          | 5967469        | Neighborhood Crime Reduction | 05I         | LMA                | \$54,355.44  |
| 2016      | 3            | 1717          | 5974088        | Neighborhood Crime Reduction | 05I         | LMA                | \$17,552.70  |
| 2016      | 3            | 1717          | 5980307        | Neighborhood Crime Reduction | 05I         | LMA                | \$2,571.30   |
| 2016      | 3            | 1717          | 5985596        | Neighborhood Crime Reduction | 05I         | LMA                | \$3,100.13   |
| 2016      | 3            | 1717          | 5990643        | Neighborhood Crime Reduction | 05I         | LMA                | \$5,088.61   |
| 2016      | 3            | 1717          | 5991535        | Neighborhood Crime Reduction | 05I         | LMA                | \$6,334.83   |
| 2016      | 3            | 1717          | 6011013        | Neighborhood Crime Reduction | 05I         | LMA                | \$4,990.81   |
|           |              |               |                |                              | 05I         | Matrix Code        | \$93,993.82  |
| 2015      | 3            | 1680          | 5921539        | Fair Housing Program         | 05J         | LMC                | \$1,025.00   |
| 2015      | 3            | 1680          | 5927486        | Fair Housing Program         | 05J         | LMC                | \$1,025.00   |
| 2015      | 3            | 1680          | 5936946        | Fair Housing Program         | 05J         | LMC                | \$1,025.00   |
| 2015      | 3            | 1680          | 5946396        | Fair Housing Program         | 05J         | LMC                | \$1,428.35   |
| 2015      | 3            | 1680          | 5974088        | Fair Housing Program         | 05J         | LMC                | \$1,578.95   |
| 2015      | 3            | 1680          | 5975719        | Fair Housing Program         | 05J         | LMC                | \$302.64     |
| 2015      | 3            | 1680          | 5975734        | Fair Housing Program         | 05J         | LMC                | \$2,465.06   |
|           |              |               |                |                              | 05J         | Matrix Code        | \$8,850.00   |
| 2014      | 4            | 1692          | 5921539        | 515 Pershing Avenue          | 14A         | LMH                | \$4,590.00   |
| 2014      | 4            | 1693          | 5921539        | 108 Church Street            | 14A         | LMH                | \$0.90       |
| 2014      | 4            | 1697          | 5921539        | 732 George Street            | 14A         | LMH                | \$2,965.50   |
| 2014      | 4            | 1697          | 5922445        | 732 George Street            | 14A         | LMH                | \$329.50     |
| 2014      | 4            | 1698          | 5922445        | 622 S Lime Street            | 14A         | LMH                | \$4,410.00   |
| 2014      | 4            | 1698          | 5927486        | 622 S Lime Street            | 14A         | LMH                | \$490.00     |
| 2014      | 4            | 1699          | 5922445        | 512 1/2 S Shippen Street     | 14A         | LMH                | \$4,176.00   |
| 2014      | 4            | 1699          | 5927486        | 512 1/2 S Shippen Street     | 14A         | LMH                | \$464.00     |
| 2015      | 6            | 1700          | 5927486        | 610 N Plum Street            | 14A         | LMH                | \$1,638.90   |
| 2015      | 6            | 1700          | 5936946        | 610 N Plum Street            | 14A         | LMH                | \$2,033.90   |
| 2015      | 6            | 1700          | 5949371        | 610 N Plum Street            | 14A         | LMH                | \$364.20     |
| 2015      | 6            | 1705          | 5928042        | 666 Fremont Street           | 14A         | LMH                | \$4,499.10   |
| 2015      | 6            | 1705          | 5946396        | 666 Fremont Street           | 14A         | LMH                | \$499.90     |
| 2015      | 6            | 1707          | 5936946        | 451 New Dorwart Street       | 14A         | LMH                | \$2,910.00   |
| 2015      | 6            | 1707          | 5949371        | 451 New Dorwart Street       | 14A         | LMH                | \$290.00     |
| 2015      | 6            | 1710          | 5949371        | 715 N Queen Street           | 14A         | LMH                | \$4,499.10   |
| 2015      | 6            | 1710          | 5976792        | 715 N Queen Street           | 14A         | LMH                | \$499.90     |
| 2015      | 6            | 1718          | 5974088        | 626 S Ann Street             | 14A         | LMH                | \$4,297.50   |
| 2015      | 6            | 1718          | 5975719        | 626 S Ann Street             | 14A         | LMH                | \$477.50     |
| 2015      | 6            | 1719          | 5974088        | 229 N Water Street           | 14A         | LMH                | \$2,986.50   |
| 2015      | 6            | 1719          | 5983139        | 229 N Water Street           | 14A         | LMH                | \$248.50     |
| 2015      | 6            | 1722          | 5991535        | 650 Emerald Drive            | 14A         | LMH                | \$4,122.90   |
| 2015      | 6            | 1727          | 5990643        | 718 S Lime Street            | 14A         | LMH                | \$3,600.00   |
|           |              |               |                |                              | 14A         | Matrix Code        | \$50,393.80  |
| 2015      | 1            | 1662          | 5967469        | Rehab Admin                  | 14H         | LMC                | \$3,169.24   |
| 2015      | 1            | 1662          | 5975734        | Rehab Admin                  | 14H         | LMC                | \$124.47     |



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| Plan Year | IDIS Project | IDIS Activity | Voucher Number | Activity Name                           | Matrix Code | National Objective | Drawn Amount   |
|-----------|--------------|---------------|----------------|---|-------------|--------------------|----------------|
| 2016      | 1            | 1703          | 5948981        | Homeowner Rehabilitation Administration | 14H         | LMH                | \$80,155.11    |
| 2016      | 1            | 1703          | 5967469        | Homeowner Rehabilitation Administration | 14H         | LMH                | \$33,660.60    |
| 2016      | 1            | 1703          | 5974088        | Homeowner Rehabilitation Administration | 14H         | LMH                | \$33,106.93    |
| 2016      | 1            | 1703          | 5975719        | Homeowner Rehabilitation Administration | 14H         | LMH                | \$1,089.00     |
| 2016      | 1            | 1703          | 5980307        | Homeowner Rehabilitation Administration | 14H         | LMH                | \$1,017.17     |
| 2016      | 1            | 1703          | 5983139        | Homeowner Rehabilitation Administration | 14H         | LMH                | \$1,416.44     |
| 2016      | 1            | 1703          | 5985596        | Homeowner Rehabilitation Administration | 14H         | LMH                | \$14,133.55    |
| 2016      | 1            | 1703          | 5986304        | Homeowner Rehabilitation Administration | 14H         | LMH                | \$108.00       |
| 2016      | 1            | 1703          | 5990643        | Homeowner Rehabilitation Administration | 14H         | LMH                | \$50.00        |
| 2016      | 1            | 1703          | 5991535        | Homeowner Rehabilitation Administration | 14H         | LMH                | \$15,024.55    |
| 2016      | 1            | 1703          | 5994683        | Homeowner Rehabilitation Administration | 14H         | LMH                | \$227.99       |
| 2016      | 1            | 1703          | 6011013        | Homeowner Rehabilitation Administration | 14H         | LMH                | \$12,146.67    |
| 2016      | 1            | 1703          | 6019941        | Homeowner Rehabilitation Administration | 14H         | LMH                | \$196.65       |
|           |              |               |                |   | 14H         | Matrix Code        | \$195,626.37   |
| 2015      | 8            | 1695          | 5921539        | 65 S Marshall Street                    | 14I         | LMH                | \$4,285.00     |
| 2015      | 8            | 1696          | 5975719        | 320 West Grant Street                   | 14I         | LMH                | \$202.00       |
| 2015      | 8            | 1696          | 5975734        | 320 West Grant Street                   | 14I         | LMH                | \$1,818.00     |
| 2015      | 8            | 1708          | 5974026        | 743 St Joseph Street                    | 14I         | LMH                | \$1,063.34     |
| 2015      | 8            | 1708          | 5974088        | 743 St Joseph Street                    | 14I         | LMH                | \$591.66       |
| 2015      | 8            | 1711          | 5974088        | 642 N Pine Street                       | 14I         | LMH                | \$1,805.00     |
| 2015      | 8            | 1712          | 5974088        | 35 Caroline Street                      | 14I         | LMH                | \$920.00       |
| 2015      | 8            | 1713          | 5974088        | 429 E Strawberry Street                 | 14I         | LMH                | \$677.00       |
| 2015      | 8            | 1720          | 5983139        | 229 N Water Street                      | 14I         | LMH                | \$1,779.00     |
| 2015      | 8            | 1720          | 6011013        | 229 N Water Street                      | 14I         | LMH                | \$1,779.00     |
| 2015      | 8            | 1725          | 5994683        | 512 Poplar Street                       | 14I         | LMH                | \$113.00       |
| 2015      | 8            | 1726          | 5994683        | 412 S Queen Street                      | 14I         | LMH                | \$301.00       |
| 2015      | 8            | 1728          | 5986304        | 718 S Lime Street                       | 14I         | LMH                | \$89.00        |
|           |              |               |                |   | 14I         | Matrix Code        | \$15,423.00    |
| 2015      | 1            | 1663          | 5967469        | Code Enforcement                        | 15          | LMA                | \$1,794.27     |
| 2015      | 1            | 1663          | 5975734        | Code Enforcement                        | 15          | LMA                | \$297.29       |
| 2016      | 1            | 1702          | 5921701        | Housing Code Enforcement                | 15          | LMA                | \$19,469.23    |
| 2016      | 1            | 1702          | 5922445        | Housing Code Enforcement                | 15          | LMA                | \$224.08       |
| 2016      | 1            | 1702          | 5927486        | Housing Code Enforcement                | 15          | LMA                | \$476.75       |
| 2016      | 1            | 1702          | 5928042        | Housing Code Enforcement                | 15          | LMA                | \$366.26       |
| 2016      | 1            | 1702          | 5932451        | Housing Code Enforcement                | 15          | LMA                | \$5,350.22     |
| 2016      | 1            | 1702          | 5946411        | Housing Code Enforcement                | 15          | LMA                | \$2,286.60     |
| 2016      | 1            | 1702          | 5952595        | Housing Code Enforcement                | 15          | LMA                | \$268.98       |
| 2016      | 1            | 1702          | 5954002        | Housing Code Enforcement                | 15          | LMA                | \$234.97       |
| 2016      | 1            | 1702          | 5967469        | Housing Code Enforcement                | 15          | LMA                | \$159,878.71   |
| 2016      | 1            | 1702          | 5974088        | Housing Code Enforcement                | 15          | LMA                | \$64,768.28    |
| 2016      | 1            | 1702          | 5975719        | Housing Code Enforcement                | 15          | LMA                | \$134.69       |
| 2016      | 1            | 1702          | 5980307        | Housing Code Enforcement                | 15          | LMA                | \$1,860.08     |
| 2016      | 1            | 1702          | 5983139        | Housing Code Enforcement                | 15          | LMA                | \$24,843.21    |
| 2016      | 1            | 1702          | 5985596        | Housing Code Enforcement                | 15          | LMA                | \$1,153.81     |
| 2016      | 1            | 1702          | 5986304        | Housing Code Enforcement                | 15          | LMA                | \$228.71       |
| 2016      | 1            | 1702          | 5990643        | Housing Code Enforcement                | 15          | LMA                | \$35,654.16    |
| 2016      | 1            | 1702          | 5991535        | Housing Code Enforcement                | 15          | LMA                | \$33,157.45    |
| 2016      | 1            | 1702          | 5994683        | Housing Code Enforcement                | 15          | LMA                | \$604.45       |
| 2016      | 1            | 1702          | 6011013        | Housing Code Enforcement                | 15          | LMA                | \$23,511.92    |
|           |              |               |                |   | 15          | Matrix Code        | \$376,564.12   |
| 2016      | 4            | 1724          | 5983139        | Micro-Enterprise Development            | 18C         | LMC                | \$5,000.00     |
|           |              |               |                |   | 18C         | Matrix Code        | \$5,000.00     |
| Total     |              |               |                |   |             |                    | \$1,060,629.99 |

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27



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| Plan Year | IDIS Project | IDIS Activity | Voucher Number | Activity Name                | Matrix Code | National Objective | Drawn Amount |
|-----------|--------------|---------------|----------------|------------------------------|-------------|--------------------|--------------|
| 2016      | 3            | 1717          | 5967469        | Neighborhood Crime Reduction | 05I         | LMA                | \$54,355.44  |
| 2016      | 3            | 1717          | 5974088        | Neighborhood Crime Reduction | 05I         | LMA                | \$17,552.70  |
| 2016      | 3            | 1717          | 5980307        | Neighborhood Crime Reduction | 05I         | LMA                | \$2,571.30   |
| 2016      | 3            | 1717          | 5985596        | Neighborhood Crime Reduction | 05I         | LMA                | \$3,100.13   |
| 2016      | 3            | 1717          | 5990643        | Neighborhood Crime Reduction | 05I         | LMA                | \$5,088.61   |
| 2016      | 3            | 1717          | 5991535        | Neighborhood Crime Reduction | 05I         | LMA                | \$6,334.83   |
| 2016      | 3            | 1717          | 6011013        | Neighborhood Crime Reduction | 05I         | LMA                | \$4,990.81   |
|           |              |               |                |                              | 05I         | Matrix Code        | \$93,993.82  |
| 2015      | 3            | 1680          | 5921539        | Fair Housing Program         | 05J         | LMC                | \$1,025.00   |
| 2015      | 3            | 1680          | 5927486        | Fair Housing Program         | 05J         | LMC                | \$1,025.00   |
| 2015      | 3            | 1680          | 5936946        | Fair Housing Program         | 05J         | LMC                | \$1,025.00   |
| 2015      | 3            | 1680          | 5946396        | Fair Housing Program         | 05J         | LMC                | \$1,428.35   |
| 2015      | 3            | 1680          | 5974088        | Fair Housing Program         | 05J         | LMC                | \$1,578.95   |
| 2015      | 3            | 1680          | 5975719        | Fair Housing Program         | 05J         | LMC                | \$302.64     |
| 2015      | 3            | 1680          | 5975734        | Fair Housing Program         | 05J         | LMC                | \$2,465.06   |
|           |              |               |                |                              | 05J         | Matrix Code        | \$8,850.00   |
| Total     |              |               |                |                              |             |                    | \$102,843.82 |

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

| Plan Year | IDIS Project | IDIS Activity | Voucher Number | Activity Name           | Matrix Code | National Objective | Drawn Amount |
|-----------|--------------|---------------|----------------|-------------------------|-------------|--------------------|--------------|
| 2016      | 5            | 1701          | 5967469        | Planning & Admin        | 21A         |                    | \$72,488.03  |
| 2016      | 5            | 1701          | 5974088        | Planning & Admin        | 21A         |                    | \$24,838.45  |
| 2016      | 5            | 1701          | 5975719        | Planning & Admin        | 21A         |                    | \$275.00     |
| 2016      | 5            | 1701          | 5980307        | Planning & Admin        | 21A         |                    | \$37.06      |
| 2016      | 5            | 1701          | 5983139        | Planning & Admin        | 21A         |                    | \$6,018.90   |
| 2016      | 5            | 1701          | 5985596        | Planning & Admin        | 21A         |                    | \$0.47       |
| 2016      | 5            | 1701          | 5991535        | Planning & Admin        | 21A         |                    | \$10,740.24  |
| 2016      | 5            | 1701          | 6011013        | Planning & Admin        | 21A         |                    | \$6,969.67   |
|           |              |               |                |                         | 21A         | Matrix Code        | \$121,367.82 |
| 2016      | 5            | 1704          | 5975719        | Indirect Administration | 21B         |                    | \$2,241.80   |
| 2016      | 5            | 1704          | 6023151        | Indirect Administration | 21B         |                    | \$45,831.64  |
|           |              |               |                |                         | 21B         | Matrix Code        | \$48,073.44  |
| 2016      | 3            | 1709          | 5974088        | Fair Housing Services   | 21D         |                    | \$2,500.00   |
| 2016      | 3            | 1709          | 5975719        | Fair Housing Services   | 21D         |                    | \$1,250.00   |
| 2016      | 3            | 1709          | 5985596        | Fair Housing Services   | 21D         |                    | \$1,250.00   |
| 2016      | 3            | 1709          | 5991535        | Fair Housing Services   | 21D         |                    | \$1,250.00   |
|           |              |               |                |                         | 21D         | Matrix Code        | \$6,250.00   |
| Total     |              |               |                |                         |             |                    | \$175,691.26 |





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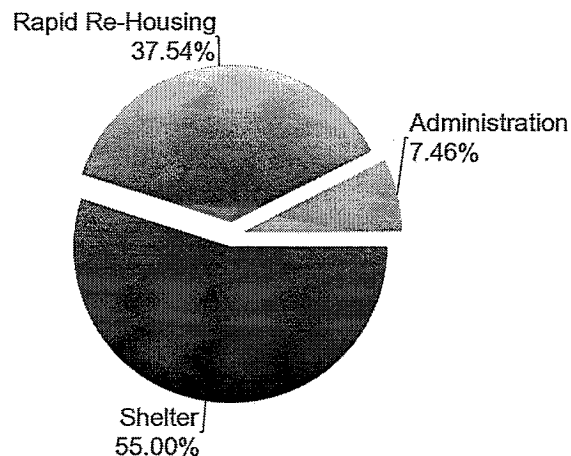
### ESG Program Level Summary

| Grant Number | Total Grant Amount | Total Funds Committed | Total Funds Available to Commit | % of Grant Funds Not Committed | Grant Funds Drawn | % of Grant Funds Drawn | Available to Draw | % Remaining to Draw |
|--------------|--------------------|-----------------------|---------------------------------|--------------------------------|-------------------|------------------------|-------------------|---------------------|
| E16MC420010  | \$140,679.00       | \$140,679.00          | \$0.00                          | 0.00%                          | \$88,114.17       | 62.63%                 | \$52,564.83       | 37.37%              |

### ESG Program Components

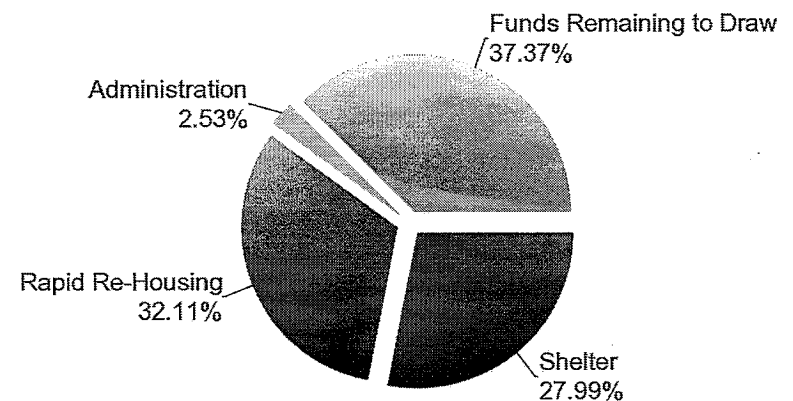
| Activity Type           | Total Committed to Activities | % of Grant Committed | Drawn Amount        | % of Grant Drawn |
|-------------------------|-------------------------------|----------------------|---------------------|------------------|
| Street Outreach         | \$0.00                        | 0.00%                | \$0.00              | 0.00%            |
| Shelter                 | \$77,370.00                   | 55.00%               | \$39,382.81         | 27.99%           |
| Homeless Prevention     | \$0.00                        | 0.00%                | \$0.00              | 0.00%            |
| Rapid Re-Housing        | \$52,809.00                   | 37.54%               | \$45,169.00         | 32.11%           |
| Data Collection (HMIS)  | \$0.00                        | 0.00%                | \$0.00              | 0.00%            |
| Administration          | \$10,500.00                   | 7.46%                | \$3,562.36          | 2.53%            |
| Funds Not Committed     | \$0.00                        | 0.00%                | \$0.00              | 0.00%            |
| Funds Remaining to Draw | \$0.00                        | 0.00%                | \$52,564.83         | 37.37%           |
| <b>Total</b>            | <b>\$140,679.00</b>           | <b>100.00%</b>       | <b>\$140,679.00</b> | <b>100.00%</b>   |

**Funds Committed**



Street Outreach   Shelter   Homeless Prevention   Rapid Re-Housing  
Data Collection (HMIS)   Administration   Funds Not Committed   Funds Remaining to Draw

**Funds Drawn**



Street Outreach   Shelter   Homeless Prevention   Rapid Re-Housing  
Data Collection (HMIS)   Administration   Funds Not Committed   Funds Remaining to Draw



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## 24-Month Grant Expenditure Deadline

All of the recipient's grant must be expended for eligible activity costs within 24 months after the date HUD signs the grant agreement with the recipient. Expenditure means either an actual cash disbursement for a direct charge for a good or service or an indirect cost or the accrual of a direct charge for a good or service or an indirect cost. This report uses draws in IDIS to measure expenditures. HUD allocated Fiscal Year 2011 ESG funds in two allocations. For FY2011, this Obligation Date is the date of the first allocation. This report does not list the Obligation Date, does not calculate the Expenditure Deadline, and does not track the Days Remaining for the FY 2011 second allocation.

Grant Amount: \$140,679.00

| Grant Number | Draws to Date | HUD Obligation Date | Expenditure Deadline | Days Remaining to Meet Requirement Date | Expenditures Required |
|--------------|---------------|---------------------|----------------------|---|-----------------------|
| E16MC420010  | \$88,114.17   | 07/14/2016          | 07/14/2018           | 507                                     | \$52,564.83           |

## 60% Cap on Emergency Shelter and Street Outreach

The cap refers to the total amount of the recipient's fiscal year grant, allowed for emergency shelter and street outreach activities, is capped at 60 percent. This amount cannot exceed the greater of: (1) 60% of the overall grant for the year; or, (2) the amount of Fiscal Year 2010 ESG funds committed for homeless assistance activities.

| Amount Committed to Shelter | Amount Committed to Street Outreach | Total Amount Committed to Shelter and Street Outreach | % Committed to Shelter and Street Outreach | 2010 Funds Committed to Homeless Assistance Activities | Total Drawn for Shelter and Street Outreach | % Drawn for Shelter and Street Outreach |
|-----------------------------|-------------------------------------|---|--|--|---|---|
| \$77,370.00                 | \$0.00                              | \$77,370.00   | 55.00%                                     |  | \$39,382.81                                 | 27.99%                                  |



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**ESG Draws By Month (at the total grant level):**

Grant Amount: 140,679.00

No data returned for this view. This might be because the applied filter excludes all data.

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**ESG Draws By Quarter (at the total grant level):**

No data returned for this view. This might be because the applied filter excludes all data.



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**ESG Subrecipient Commitments and Draws by Activity Category :**

| Subrecipient             | Activity Type                    | Committed   | Drawn         |
|--------------------------|----------------------------------|-------------|---------------|
| LANCASTER                | Administration                   | \$10,500.00 | \$3,562.36 ✓  |
|                          | Total                            | \$10,500.00 | \$3,562.36    |
|                          | Total Remaining to be Drawn      |             | \$6,937.64    |
|                          | Percentage Remaining to be Drawn |             | 66.07%        |
| Community Action Program | Shelter                          | \$50,000.00 | \$25,668.85 ✓ |
|                          | Total                            | \$50,000.00 | \$25,668.85   |
|                          | Total Remaining to be Drawn      |             | \$24,331.15   |
|                          | Percentage Remaining to be Drawn |             | 48.66%        |
| Tabor Community Services | Rapid Re-Housing                 | \$52,809.00 | \$45,169.00 ✓ |
|                          | Total                            | \$52,809.00 | \$45,169.00   |
|                          | Total Remaining to be Drawn      |             | \$7,640.00    |
|                          | Percentage Remaining to be Drawn |             | 14.47%        |
| YWCA Lancaster           | Shelter                          | \$27,370.00 | \$13,713.96 ✓ |
|                          | Total                            | \$27,370.00 | \$13,713.96   |
|                          | Total Remaining to be Drawn      |             | \$13,656.04   |
|                          | Percentage Remaining to be Drawn |             | 49.89%        |



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**ESG Subrecipients by Activity Category**

| Activity Type    | Subrecipient             |
|------------------|--------------------------|
| Shelter          | Community Action Program |
|                  | YWCA Lancaster           |
| Rapid Re-Housing | Tabor Community Services |
| Administration   | LANCASTER                |