



Stormwater Residential Grant APPLICATION

City of Lancaster & Alliance for the Chesapeake Bay Partnership

Property Owner Name:		Date:	
Project Address:			
Phone Number:		Email:	
First Steps			
<ul style="list-style-type: none"> Identify a project location to redirect stormwater runoff. Keep project ten feet from building foundation. Provide a sketch of project with approximate size. You can use our Green Infrastructure Site Plan Worksheet (optional, last page) for your sketch and find more information on Save It! Lancaster. Take photos of project location and submit with your site plan. 			
Stormwater Residential Grant Application Process			
1. Contact the Alliance for Chesapeake Bay (Alliance) Pennsylvania Green Infrastructure Projects Coordinator to review project ideas (sketch, photos) and schedule a site visit.		<input type="checkbox"/> YES	<input type="checkbox"/> NO
2. Alliance schedules a site visit with the City's Green Infrastructure Asset Coordinator, property owner, and contractor (if applicable).		<input type="checkbox"/> YES	<input type="checkbox"/> NO
3. The property owner applies for appropriate Stormwater Permit at Stormwater Permit Information .		<input type="checkbox"/> YES	<input type="checkbox"/> NO
4. City completes final inspection of the project.		<input type="checkbox"/> YES	<input type="checkbox"/> NO
5. The property owner submits the following documents for review to: Lydia Martin, PA Green Infrastructure Projects Coordinator, lmartin@allianceforthebay.org :			
• Save It! Stormwater Residential Grant Application materials if criteria is met.		<input type="checkbox"/> YES	<input type="checkbox"/> NO
○ Reimbursement Worksheet for review with supporting documents (page 3).		<input type="checkbox"/> YES	<input type="checkbox"/> NO
○ Maintenance Agreement (signed and dated, page 4).		<input type="checkbox"/> YES	<input type="checkbox"/> NO
• Copy of City of Lancaster Stormwater Permit submission.		<input type="checkbox"/> YES	<input type="checkbox"/> NO
6. Are you working with a Contractor?		<input type="checkbox"/> YES	<input type="checkbox"/> NO
Contractor Information <i>(if yes, please complete below)</i>			
Contractor Name:		Date:	
Phone Number:		Email:	
Green Infrastructure Eligible Projects			
<input type="checkbox"/> Rain garden <input type="checkbox"/> Permeable pavers <input type="checkbox"/> Dry well (or infiltration trench)			
Stormwater Grant Limits <i>(Please read)</i>			
A. If this is a Do It Yourself (DIY) project the grant award may not exceed \$500 with a minimum of \$100.		<i>Applicant must match with cash and/or eligible non-cash (in-kind: design, labor, some equipment like rototiller, excavator, etc.) approved by the City of Lancaster at a ratio of 1:1.</i>	
B. If you are working with a Contractor the grant award may not exceed \$2,500 with a minimum of \$500.		<i>An applicant must match with cash and/or eligible non-cash (in-kind: design, labor) services approved by the City of Lancaster at a ratio of 1:1.</i>	



Stormwater Residential Grant APPLICATION (Continued)

Important Information

- Only City of Lancaster property owner(s) are eligible for the grant program.
- Each project application will go through the Grant Review Committee.
- Permitting and inspections are conducted by City of Lancaster Stormwater Bureau.
- Projects funded through this grant may be eligible for a reduction in Stormwater fee.
- Grant funds are released as a reimbursement following project completion.

Participant Feedback

How did you hear about the Save It! Stormwater Residential Grant Program?

Why did you choose to participate?

Would you recommend this grant program to another City property owner?

YES

NO

Comments:



SEND APPLICATION MATERIALS AND QUESTIONS TO:

Lydia Martin, PA Green Infrastructure Projects Coordinator, at the Alliance for the Chesapeake Bay:
lmartin@allianceforthebay.org

37 E Orange St Suite 302, Lancaster PA 17602

Office Phone: 717-517-8698 | Cell: 717-475-3964

www.allianceforthebay.org

Connect with the Alliance on [Facebook](#) | [Twitter](#) | [Instagram](#)



Stormwater Residential Grant REIMBURSEMENT WORKSHEET

Property Owner Name:	Date:
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The itemized invoice should include only those materials and costs associated with the portion of the project funded by the Stormwater Residential Grant Program. You may use your own invoice template, provided that all of the following elements are included.

Green Infrastructure Eligible Projects

- Rain garden
 Permeable pavers
 Dry well (or infiltration trench)

Project Description/Scope of Work

This should include a brief description of what the project will entail and the order of sequence. Bullet points are fine. Please include: size of project, depth of excavation, and staging area.

Stormwater Residential Grant Expenses *(Please read, this list of items is not an all-inclusive list)*

Eligible	Ineligible
<ul style="list-style-type: none"> • Amended soils (compost, topsoil) • Stone (clean washed stone – 2b or approved alternative) • Geotextile fabric (non-woven) • Pipe through system • Plants (trees, shrubs, perennials) • Delivery fees for project materials and supplies • Machinery rental 	<ul style="list-style-type: none"> • Gutter and downspout replacement • Gutter realignment • Pavers (clean wash stone base is eligible) • Edging material (around paver patio) • Machinery or tools purchase

In-Kind Eligible Match (DIY or Contractor): cash, in-kind labor, design	Note: in-kind match must be approved by the City of Lancaster at a ratio of 1:1
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Project Expenses

Item / Material	Cost / Item	Description For DIY Projects - attach receipt copies For Contractor – breakout labor and materials
	\$	
	\$	
	\$	
TOTAL PROJECT COST:	\$	
Total Cash Match	\$	
Total In-kind Match	\$	<i>(In-kind rate at \$25/Hour minimum)</i>
TOTAL GRANT REQUEST:	\$	



Stormwater Residential Grant MAINTENANCE AGREEMENT

The City of Lancaster (City) in partnership with the Alliance for the Chesapeake Bay (Alliance) assist residential applicants with the installation of approved green infrastructure Best Management Practices (BMPs) for rain gardens, permeable pavers and dry wells as part of the City's Save It! Stormwater Residential Grant Program.

_____ at _____
(Name of Property Owner) (Address of Property Owner)

has voluntarily agreed to:

1. Participate in this program;
2. Maintain the installed green infrastructure project for its life cycle, including adequate watering of any installed plants, weeding, and regular cleaning of needed BMP infrastructure; no modification and/or removal of a BMP practice.
3. Allow an Alliance and/or City representative to conduct a periodic site visit in order to quality check the installation or maintenance of the project; and
4. Provide before and after photos of the project site to be used at the discretion of the Alliance and the City.

Financial Obligation of the City of Lancaster and Alliance for the Chesapeake Bay Review Committee:

- Provide an award for an approved BMP (not to exceed \$500 for a Do It Yourself (DIY) or 2,500 if working with a contractor), pending final inspection and approval of project

Financial Obligation of the Property Owner:

- Cover any project cost over the grant request amount
- Pay the total project cost to contractor prior to final grant approval

In recognition for your participation in the Save It! Stormwater Residential Grant Program, you will receive a complimentary Alliance for the Chesapeake Bay membership for one year and receive occasional communications from the City of Lancaster and Alliance for the Chesapeake Bay, including newsletter communications and updates via email which you can unsubscribe from at any time.

Indemnification

The Property Owner agrees to indemnify and hold harmless the City of Lancaster and the Alliance for the Chesapeake Bay and all of its officers, agents and servants against any and all claims of liability or lawsuits arising from or based on, or as a consequence of or result of, any act, omission or default of Alliance or the City in the performance of activities through the Save It! Stormwater Residential Grant Program.

ALLIANCE FOR THE CHESAPEAKE BAY:

PROPERTY OWNER:

ACCEPTED BY: _____

ACCEPTED BY: _____

SIGNATURE: _____

SIGNATURE: _____

DATE: _____

DATE: _____

