

Stated Conflicts of Interest Regarding Proposed ARPA Awards

The City of Lancaster follows a strict conflict of interest policy that is [publicly available on our website](#) and includes the following:

A real or apparent conflict of interest would arise if an officer, employee, or agent of the City of Lancaster, any member of such officer, employee, or agent's immediate family, such officer, employee, or agent's partner, or an organization which employs or will soon employ any of the above -mentioned individuals has a financial or other interest in or would receive a tangible personal benefit from a proposer being considered for a contract with the City of Lancaster.

For each solicitation being made under the American Rescue Plan Act ("ARPA"), the City will establish a review committee of individuals who are not associated with or who do not have immediate family members which are associated with, any proposers for such funding. When proposals are recommended to City Council for approval, the Administration and City Council will assure that any Council Members who have any actual or apparent conflicts of interest with the proposer recuse themselves from any discussion and subsequent vote on the proposal or award thereof.

Once an award of ARPA funds is made by City Council and/or by Administration under City Council's direction, Administration will take steps to ensure that no employee or officer of the City who has an actual or apparent conflict of interest with the proposer will be responsible for administering that contract.

In the evaluation and recommended awards for ARPA Affordable Housing, the City has identified the following:

- *Mayor Danene Sorace's spouse serves as the volunteer Chair of the Board of Directors for Habitat for Humanity. He receives no financial compensation from this service or other tangible personal benefit. Mayor Sorace served as a review committee member.*
- *Councilor Katie Walsh is employed by the Lancaster City Housing Authority and Partners With Purpose. Councilor Walsh did not serve on the review committee and has recused herself from any vote associated with the ARPA awards. She will receive no financial compensation or other tangible benefit from ARPA funds.*
- *Chief of Staff Jess King's spouse is an organizational consultant for Chestnut Housing Corporation and will receive no financial compensation or other tangible benefit from ARPA funds. Ms. King did not serve on the review committee and will not have any responsibility for administering the contract with Chestnut Housing Corporation.*