



REQUEST FOR QUALIFICATIONS

Plum Street Roundabout Sidewalk Mosaic

Budget: \$10,600

Issue Date: Wednesday, June 28, 2023

Deadline: Monday, July 17, 2023 at 5PM EST

The City of Lancaster Pennsylvania is seeking a qualified artist or artist team for the commission of a sidewalk mosaic in a hardscaped courtyard to be located on the Southeast side of the Plum Street roundabout in accordance with the scope of work as detailed below.

See attached resources including the site plan, the concept plan, and an atmospheric rendering of the project.

Budget

Up to three finalists will be selected from this RFQ to develop design concepts for this project. The total project budget for the selected commission is \$10,600.

Each finalist will be paid an honorarium of \$200 to complete his/her/their design. The selected artist will be paid \$10,000 for the creation and execution of the project.

About the City of Lancaster

As one of the oldest inland cities in the United States, Lancaster City is rich with history and unique architecture. Established in 1742, the City is home to a diverse population of 60,000 and covers seven square miles. Lancaster City is a bustling small city in the heart of Lancaster County's famous countryside. While Lancaster County is known worldwide for its rural character and Amish population, the City of Lancaster is the County's urban center with eclectic shops adorning historic blocks, nationally recognized restaurants, and alluring art galleries.

The City of Lancaster has steadily worked since 2006 to cultivate and promote the arts, understanding its role as a vital and integral component of a healthy city. The Office of Public Art, an office under the Department of Community Planning and Economic Development, was created in 2010 for the purpose of enhancing public places and creating a more vibrant community for residents, workers, and visitors.

Project Description

The City of Lancaster Department of Public Works is installing a permanent roundabout at the intersection of North Plum and East New streets and Park Avenue. A temporary roundabout is currently installed in its place. The construction schedule will begin August 30, 2023 and will be completed by June of 2024. For further information about the Plum Street Roundabout, please visit the City's Engage platform: <https://engage.cityoflanasterpa.gov/en/projects/plum-street/4>

The roundabout will be accompanied by a variety of amenities including vegetated curbing, street trees and other foliage, a hardscaped courtyard, street furniture, and public art in the form of a sidewalk mosaic. The City is seeking an artist to complete the 40-square foot mosaic to be installed in the concrete of the hardscaped courtyard.

The oval shaped courtyard will be located on the southeast corner of the roundabout at the intersection of Park Avenue and North Plum Street in the Northeast quadrant of the City. Surrounding the roundabout are residences, a restaurant, a convenience store, and other small businesses. Located immediately adjacent to the to-be hardscaped courtyard is the historic but currently vacant Hotel Fulton.

Artists are encouraged to research the site and consider the project in the context of the neighborhood.

Specifications for Artwork

Size, shape, and color: The mosaic should be no greater than 40-square feet. The shape of the mosaic is undefined but should act in harmony with the shape of the courtyard as depicted on the plan sheet and with thought toward the benches that will line the circumference of the courtyard.

Subject matter: The City conducted a survey to determine what subject and themes residents would like to see represented in the mosaic. The survey showed residents are most interested in a work that reflects the culture of the neighborhood, seconded by historical themes. The artist is encouraged to explore the City's Northeast quadrant and reflect on their experience in and with the neighborhood.

Material: The completed mosaic should have a smooth, even surface appropriate for walking, should be void of any sharp surfaces and tripping hazards, and should be considerate of ADA accessibility. Only durable materials may be used in the creation of the mosaic and should be weather proofed to sustain outdoor exposure.

Maintenance: The selected artist will be required to submit a maintenance plan as part of the executed artist agreement.

Eligibility

This commission is open to all professional artists, or a team thereof. Applicants must be 18 years of age or older.

***NOTE:** The City is committed to creating opportunities for our local artist community, be it through commissioned work or by facilitating learning opportunities for skill development.

Artists are preferred to reside in or near the City, though, non-local artists are encouraged to apply, particularly those who have experience working with emerging artists.

Non-local artists will be asked to provide hands-on experience to one local artist throughout the artistic process. Hands-on experience meaning an informal mentorship that includes job shadowing and skill development. Non-local artists should describe their ability to work with and/or teach emerging artists in their letter of interest.

Application Requirements and Submittal Procedure

To be considered, respondents must submit the following materials on or before July 17, 2023 at 5PM EST.

- Letter of Interest
- Artist Statement
- Resume
- Portfolio that includes 5-10 images of previous artwork relevant to the project at hand. Images should be accompanied by information including title of work, media, size, and location.
(COMBINE IN ONE PDF FILE)

To apply, submit materials via email to Molly Kirchoff, Program Manager of the Office of Public Art and Urban Design at the following address:

Molly Kirchoff (she/her)
mkirchoff@cityoflancasterpa.gov
Office: (717) 517-5750
Mobile: (717) 847-0285

Selection Process

PHASE 1:

A selection committee will review applications submitted through the Request for Qualification. Up to 3 finalists will be selected by the committee and invited to complete phase 2 of the selection process. The selection group will be made up of artists, professionals, project partners, and community members.

Selections will be based on a review of each applicant’s artistic style, body of work, and demonstrated experience with projects of similar size and scope.

PHASE 2:

Finalists will be notified and supplied with an honorarium of \$200 each to complete design proposal for the mosaic. The program manager will contact each finalist to provide submission requirements for their final design proposal. The final design submission requirements will include a detailed written proposal, conceptual design drawings, images, or mock-ups, description of materials, and installation process and method. The selection committee will reconvene to hear finalists present their proposals via Teams remote meeting. The Public Art Advisory Board will then review the recorded presentations, deliberate, and make its ultimate selection as to which artist will be awarded the commission.

Selection Criteria

Responses to this RFQ will be evaluated based on the following criteria:

- Artistic merit and strong technical quality of the body of work
- Evidence of completing public artwork of a similar scale and scope
- Experience working on collaborative community projects
- Demonstrated ability to work within a given budget and timeframe
- Demonstrated ability to work with a team within a diverse community

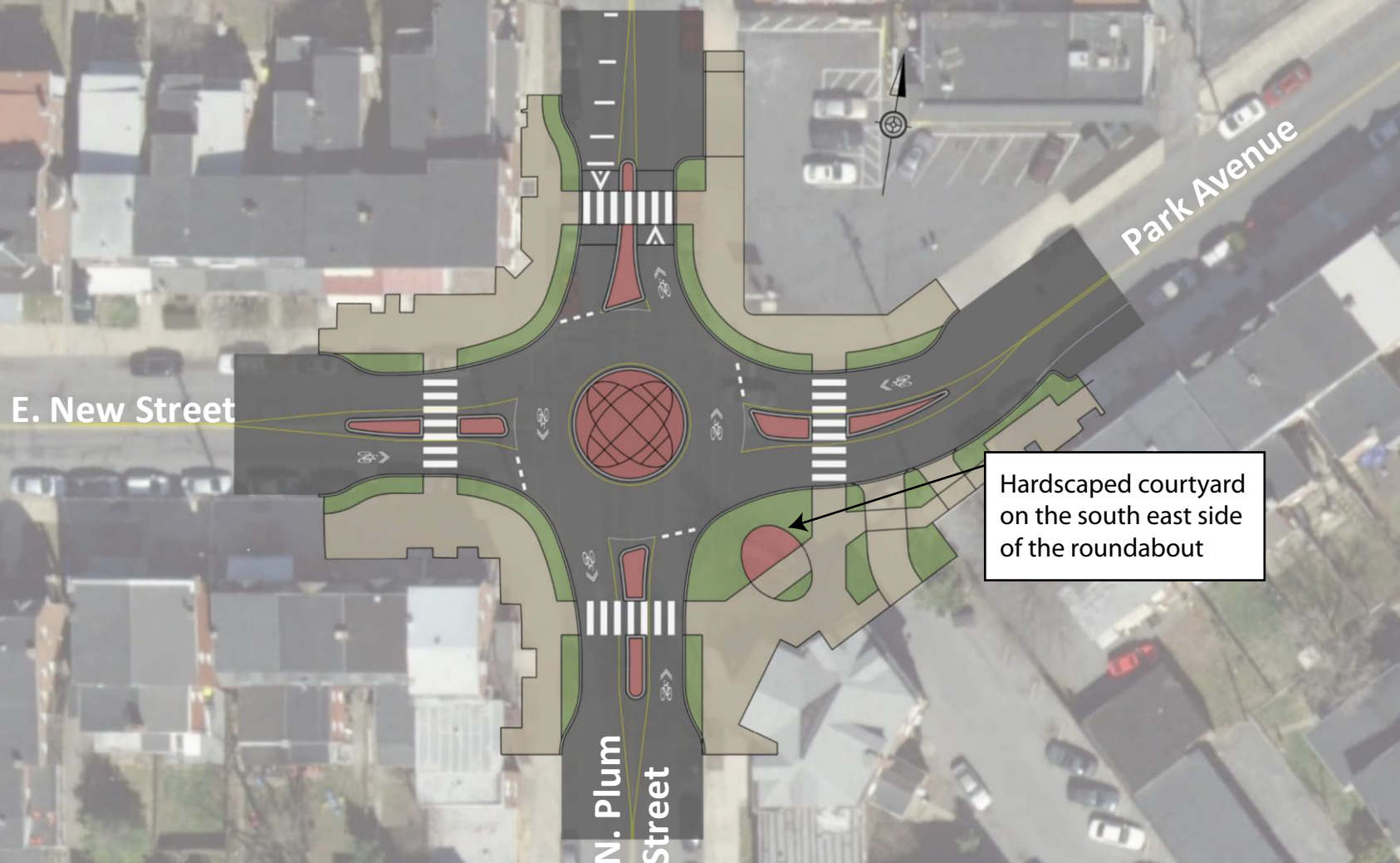
***NOTE:** Selection will also consider the locality of the artist as described in the “Eligibility” section. Non-local artists should demonstrate interest in and ability to work with emerging artists.

The City of Lancaster and the Public Art Advisory Board (PAAB) will select artists without regard to race, color, religious creed, handicap, ancestry, national origin, age, or gender identity.

Timeline

Deadline for submission	July 17, 2023
Notification of three finalists	July 21, 2023
Finalist presentations	August 7 – 11, 2023
Final artist selected	August 15, 2023





E. New Street

Park Avenue

N. Plum Street

Hardscaped courtyard on the south east side of the roundabout

