

Any party aggrieved by a decision of any designated and authorized agent of the City of Lancaster, PA., shall have the right to file an appeal with the City Housing Board of Appeals.

I/We _____, the undersigned for _____ (Owner/Responsible Agent) (Location)
hereby appeal to the Board of Housing Appeals and Revisions this day of _____ (Date)
which has been said to be in violation of the City of Lancaster Codified Ordinance, specifically, (please specify):

182 Lead Poisoning Prevention and Lead Hazard Control Amendment <https://ecode360.com/42065582>

182.5 B. Filing of appeal. Any appeal filed shall be filed **within 10 days** of the date of the Notice of Lead Health Hazard. Any such appeal shall be in writing and directed to the Lancaster City Housing Board of Appeals, with a check payable to the City of Lancaster in the amount of **\$150.00** for the appeal. Furthermore, the Board may require the party bringing the appeal to pay any costs associated with hearing the appeal, including, but not limited to, attorney's fees in excess of the appeal fee, regardless of other expenses incurred, whether or not the Board partially or fully upholds the City's issuance of the appealed decision.

223 Property Maintenance <https://ecode360.com/42066023>

223.3.H.107.2. Filing of Appeal. Any appeal filed shall be filed on the form required by the policies and procedures **within 20 days** of the date of the Notice of Violation. Any such appeal shall be in writing and directed to the Lancaster City Housing Board of Appeals, with a check payable to the City of Lancaster in the amount set forth in the fee schedule adopted from time to time by resolution of City Council (**\$300.00**). The Board may require the party bringing the appeal to pay any costs associated with hearing the appeal, including, but not limited to, attorney's fees in excess of the appeal fee, regardless of other expenses incurred, whether or not the Board partially or fully upholds the City's issuance of the appealed decision.

238 Rental Property <https://ecode360.com/42066291>

238.20.B.2 Filing of Appeal: Any appeal filed shall be filed on the form required by the policies and procedures **within 20 days** of the date of the Notice of Violation. Any such appeal shall be in writing and directed to the Lancaster City Housing Board of Appeals, with a check payable to the City of Lancaster in the amount set forth in the fee schedule adopted from time to time by resolution of City Council (**\$300.00**). The Board may require the party bringing the appeal to pay any costs associated with hearing the appeal, including, but not limited to, attorney's fees in excess of the appeal fee, regardless of other expenses incurred, whether or not the Board partially or fully upholds the City's issuance of the appealed decision.

238.20.B.3 A claimed lack of knowledge by an owner or property manager of any violation cited hereunder shall not be a defense to a license denial, suspension or revocation or an eviction order as long as all notices to parties required hereunder involving such proceedings were sent to the last known address of the owner or property manager.

Any such appeal shall be in writing and submitted to the Lancaster City Housing Board of Appeals, with a check payable for the amount of three hundred dollars (\$300.00) to the City of Lancaster. **Please note Lead Poisoning Prevention and Lead Hazard Control Amendment is \$150.00.**

An application for appeal shall be based on a claim that (please select all that apply):

The Intent of the Code or the Legally Adopted Rules have been incorrectly interpreted.

The Provisions of this Code Do Not Fully Apply.

The Requirements of the Code are Satisfied by Other Means OR a variance to the standards is requested.

An extension of time is requested.

Please provide a detailed summation of your requested appeal, including the relevant code violations:



Appellant Signature (Print): _____

Appellant Address: _____
(Location) (City, State, Zip)

Appellant Telephone: _____
(Cell) (Office)

Appellant Email: _____

Appellant Signature Date

Please submit this completed **Application for Appeal, along with a check or money order (payable to City of Lancaster):**

City of Lancaster, PA
Board of Housing Appeals and Revisions
Attention: Randy King
120 N. Duke Street
PO Box 1599
Lancaster, PA 17608-1599
Phone: (717) 291-4629 | Email: rking@cityoflanasterpa.gov