



CALL FOR ARTISTS

Amtrak Train Station, Exhibition Display Cases 2024

Issue Date: Friday, September 1, 2023
Application Deadline: Sunday, September 25, 2023
Honorarium: \$750 per artist (or artist group)

I. Project Overview

The City of Lancaster Pennsylvania Office of Public Art invites artists to create site-specific work to be exhibited in two glass enclosed cases located on the south side of the Lancaster Amtrak Train Station concourse. The Lancaster Amtrak Station is the second busiest Amtrak station in Pennsylvania, boasting an annual ridership of nearly 600,000 travelers. The station's display cases have historically served as a mode for celebrating local artists and arts organizations through an annually scheduled rotation of exhibitions.

Artwork must be original and should pay specific consideration to the location, site, and environment. Subject matter and material are the artist's choice. Installations must be constrained to two display cases and cannot utilize the concourse outside of the cases. Artists may apply as individuals or as groups. Submissions should include preferred date(s) of installation/deinstallation as outlined in the timeline below.

Finalists will be selected from the pool of submissions by a selection committee using a set of standardized criteria. Selected finalists will be interviewed by the Program Manager via a recorded remote Teams meeting where they will present their proposals. The Public Art Advisory Board (PAAB) will then review the recorded presentations, deliberate, and make its ultimate selection as to which four artists will be awarded the commission.

II. Timeline

Call issued	Friday, September 1, 2023
Deadlines for submissions	Sunday, September 24, 2023
Finalists selected and notified	Friday, September 29, 2023
Finalist interviews	Monday, October 2 – Friday, October 6, 2023
Public Art Advisory Board review	Monday, October 9, 2023
Four artists selected and notified	Tuesday, October 10, 2023

Artist #1, installation	Friday, January 12, 2024
Artist #1, deinstallation	Thursday, April 4, 2024

Artist #2, installation	Friday, April 5, 2024
Artist #2, deinstallation	Thursday, July 4, 2024
Artist #3, installation	Friday, July 5, 2024
Artist #3, deinstallation	Thursday, October 3, 2024
Artist #4, installation	Friday, October 4, 2024
Artist #4, deinstallation	Thursday, January 9, 2024

III. Honorarium \$ 750 per artist (or artist group)

To go toward associated costs of the project, including but not limited to artist’s time, fabrication, materials, labor, transportation, and installation.

IV. Eligibility

This commission is open to all professional artists, or a team thereof. Applicants must be 18 years or older. Artists who have been selected for previous Station Cases projects must wait a minimum of 18 months before applying again.

The City of Lancaster, PA and the Public Art Advisory Board (PAAB) will select artists without regard to race, color, religious creed, handicap, ancestry, national origin, age, or gender identity.

V. Considerations

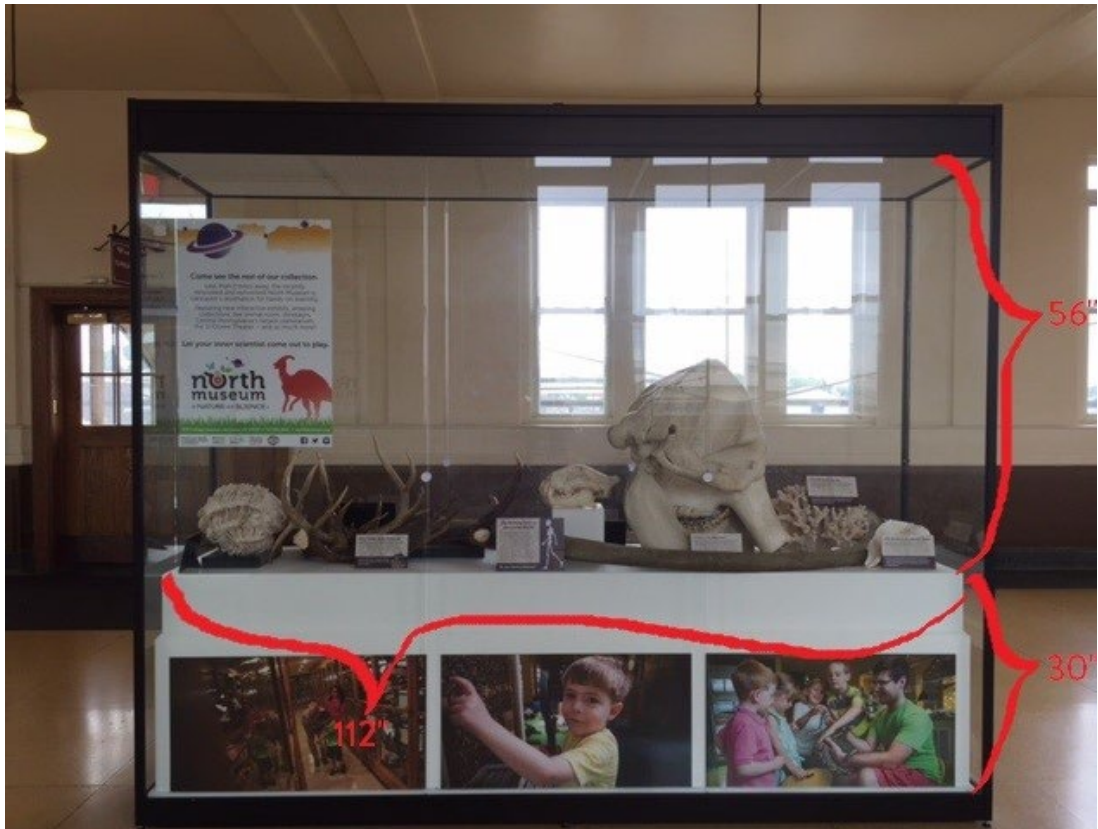
- Works of art must be contained inside two cases
- Alterations to the floor, walls, ceilings, benches, or other area surrounding the cases cannot be considered
- Pedestal furniture is available upon request. The artist may supply their own furniture if desired.
- Cases can only be opened and closed by trained City staff
- Installation and de-installation times will be based on City staff availability and train schedules
- There is no UV coating on the glass of the cases

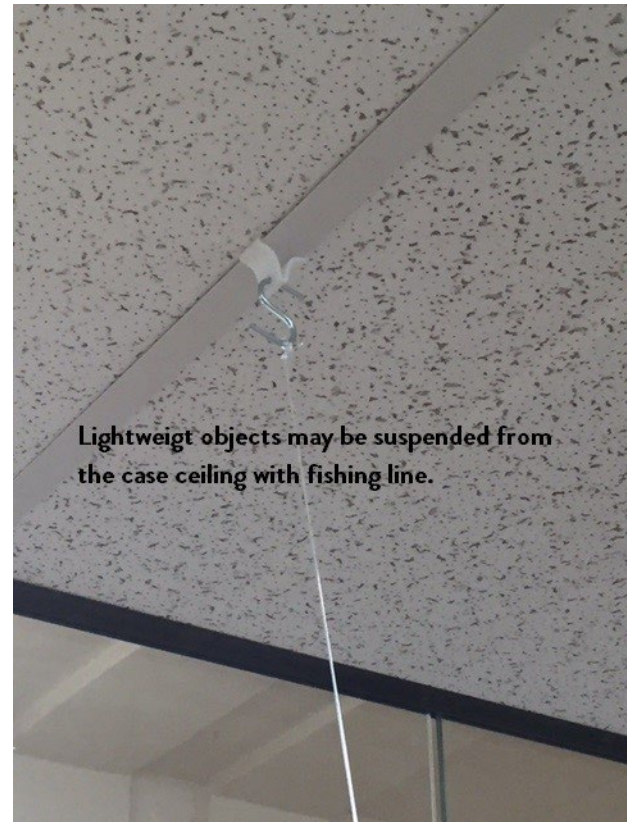
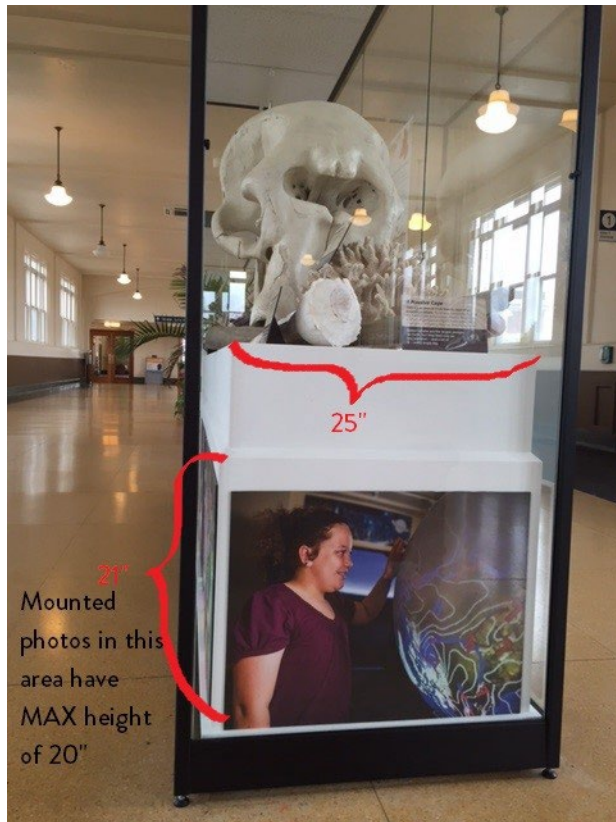
VI. Display Case and Pedestal Specs

Pedestals can be provided upon request.

Display Case Length:	118-inches	Pedestal Length:	112-inches
Display Case Height:	89-inches	Pedestal Height:	31-inches
Display Case Depth:	29-inches	Pedestal Depth:	25-inches

Images below reference size and scale of one case. Submissions should propose work for two cases.





VII. Submission Requirements

- A statement of interest
- A written description of proposed work
- Drawings, sketches, and/or renderings of proposed work with accompanying descriptions of each image

- A current artist statement and/or bio
- Resume (optional)
- Portfolio that includes 5-10 images of previous artwork relevant to work proposed

VIII. Submission Procedure

To be considered, applicants must submit their proposal on or before Sunday, September 24, 2023. Late or incomplete applications will not be reviewed.

All submission requirement materials must be formatted and combined into **ONE .PDF FILE.**

To apply, submit materials via email to Molly Kirchoff, Program Manager of the Office of Public Art, at the following address:

Molly Kirchoff (she/her)

Program Manager, Public Art & Urban Design
mkirchoff@cityoflancasterpa.gov
Office (717) 517-5750
Mobile (717) 847-0285

IX. Selection Criteria

Only submissions that arrive on or before the deadline, fulfill all submission requirements, conform to the submission procedure, and demonstrate the ability to successfully execute and complete the project within the parameters of the project site and scope will be reviewed.

Qualification will be judged based on the artist's 1) vision and distinctive voice, 2) creativity of design and conceptual innovation, 3) artistic merit and mastery of technique, 4) site compatibility, and 5) subject matter appropriateness (as it related to the City and/or local community's identity, expression, ethics, and/or social values).

See attached criteria for artist selection.

X. Selection Process

- Submissions will be reviewed by a five-member Selection Committee made up of artists, professionals, and community members. The Public Art Program Manager serves as a non-voting advisor to the committee.
- Projects will be evaluated based on set criteria in a standardized grading rubric.
- Finalist will be notified Friday, September 29, 2023.
- Finalists will be required to present their proposal to the Program Manager via a recorded Teams remote meeting. Scheduled interviews will take place between Monday, October 2 and Friday, October 6.
- The Public Art Advisory Board (PAAB) will review finalist's proposals and recorded interviews and make the ultimate selection as to which finalists will receive the commission.
- Four artists selected by PAAB will be notified Tuesday, October 10, 2023.

Artists are responsible for installation, de-installation, and site restoration and must grant City of Lancaster the right to a royalty-free, perpetual license to use any depiction of the artwork for non-commercial purposes (credit will be given to artist).

LANCASTER PUBLIC ART

Criteria for Artist Selection

Amtrak Exhibitions, 2024

Disclaimer: This rubric is a standardized document that is used by the Public Art Advisory Board (PAAB) to review all Art Calls solicited by the City of Lancaster Office of Public Art. Submissions will be evaluated using the standard criteria as it relates to the project description. All forms of expression are welcomed. Submissions will be assessed on an individual basis, unique to each artist's perspective.

ARTIST NAME(S):	
AFFILIATION (if any):	
TITLED WORK:	

APPLICATION COMPLETENESS AND QUALITY OF SUBMISSION		
The artist is eligible and has provided all submission requirements in a timely manner.	YES	NO
The submission clearly addresses the project needs and considerations.	YES	NO
The presentation is professional.	YES	NO

FEASIBILITY AND APPROPRIATENESS TO THE SITE		
The concepts proposed translate into materials that are appropriate for the site.	YES	NO
The submission is considerate of the budget and timeline required of the project.	YES	NO
The applicant has demonstrated the ability to successfully execute and complete the project.	YES	NO

*** If all criterion are accepted, the project is determined to be feasible in the context of the site and may proceed to the next phase of review*

Applications deemed complete and feasible will be valued on a scale of 0 - 4 (0 being lowest; 4 being highest).

VISION AND AESTHETICS					
The work is compelling and has a distinct and authentic voice.	0	1	2	3	4
The work strongly expresses a vision or tells a story.	0	1	2	3	4
The work is imaginative, expands or challenges established traditions, or deepens the social experience.	0	1	2	3	4
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ARTISTIC CAPABILITY AND MASTERY OF TECHNIQUE					
The body of work is cohesive. The subject matter and/or style is clear and focused.	0	1	2	3	4
There is a high quality of craftsmanship and materials are used skillfully. The techniques used are refined and/or developed in practice.	0	1	2	3	4
The methodology/approach is creative, bold, innovative, and/or unconventional.	0	1	2	3	4
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COMMUNITY VALUE					
The work is sensitive to historical, geographical, environmental, social, cultural, and/or other relevant contexts. The work encourages respectful civic dialogue.	0	1	2	3	4
The work has the potential to enrich and diversify the City's collection and to attract both visitors and residents.	0	1	2	3	4
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