



DEPARTMENT OF PUBLIC WORKS – Return this application to:

BUREAU OF ENGINEERING

Address: 120 North Duke St. / P.O. Box 1599, Lancaster, PA 17608

Phone: (717) 291-4764 / E-mail: Engineering@cityoflanasterpa.gov

Webpage: <https://www.cityoflanasterpa.gov/services/sidewalks/>

CURB & SIDEWALK PERMIT APPLICATION

PERMIT SHALL BE POSTED ON THE DOOR OR FRONT WINDOW OF THE PROPERTY
UNDER CONSTRUCTION FOR PUBLIC WORKS INSPECTION AT ALL TIMES

***** THIS SECTION FOR CITY OF LANCASTER OFFICE USE ONLY *****

PERMIT NUMBER: _____

DATE ISSUED: _____

Expires in 45 days _____

ISSUED BY: _____

PERMIT FEE: \$ _____ (\$180 incl. 2 insp.)

BONDING: ACTIVE N/A

INSPECTION FEES: \$ _____ (\$90.00)

INSURANCE: ACTIVE N/A

PERMIT TOTAL \$ _____

STREETSCAPE DIST: YES NO

NOTES (Internal): _____

**** ALL INFORMATION BELOW IS REQUIRED TO OBTAIN A PERMIT ****

All information on the application must be completed, incomplete applications cannot be processed. *** Please attach photo, or sketch showing the scope of work. ****

WORK ADDRESS* _____

SCOPE OF WORK* _____

CURB (# OF L.F.) _____

SIDEWALK (# OF S.F.) _____

GRINDING (# OF L.F.) _____

BRICK (# OF S.F.) _____

	OWNER (REQUIRED*)	CONTRACTOR (REQUIRED*)
NAME *		
ADDRESS*		
ADDRESS*		
PHONE*		
EMAIL *		
BONDED?		YES NO

By signing below, I hereby certify and affirm I am the property owner, or bonded and insured contractor with the City of Lancaster, and that the information contained in the application is true and accurate to the best of my knowledge. I understand that false information may result in a notice of violation or revocation of any associated permits.

APPLICANT SIGNATURE (Property Owner or Bonded Contractor Only)

DATE

THE FOLLOWING GUIDELINES SHALL APPLY AT ALL TIMES.

FAILURE TO ADHERE TO ANY CONDITIONS OF THE PERMIT MAY RESULT IN PERMIT REVOCATION:

1. ALL WORK SHALL ADHERE TO CITY SPECIFICATIONS, INCLUDING BUT NOT LIMITED TO ITEMS REGARDING ADA, TRENCH DRAINS, TREE WELLS, STORMWATER, CONSTRUCTION DEBRIS, MAINTENANCE AND PROTECTION OF TRAFFIC, AND OTHER CONSTRUCTION AND USES OF THE RIGHT-OF-WAY. MATERIAL SUPPLIER TICKETS MUST BE PRODUCED UPON REQUEST.
2. ALL PERMITTEES ARE RESPONSIBLE FOR CALLING PA ONE CALL PER PA ACT 287.
3. BUREAU OF ENGINEERING MAY, AT ITS DISCRETION, REQUIRE THE PERMITTEE TO PURCHASE ADDITIONAL INSPECTIONS RESULTING FROM FAILED INSPECTIONS, COLD WEATHER WORK, FAILURE TO NOTIFY THE BUREAU, EXCESS QUANTITIES, OR ANY REASON OUTSIDE OF THE CONTROL OF THE BUREAU OF ENGINEERING.
4. ANY WORK INSTALLED WITHOUT PROPER INSPECTIONS IS SUBJECT TO REMOVAL AND REPLACEMENT AT PERMITTEE'S EXPENSE.
 - REQUIRED INSPECTIONS INCLUDE, BUT ARE NOT LIMITED TO THE FOLLOWING AS APPLICABLE:
 - SIDEWALK FORMS, STONE AND SUBGRADE.
 - CURB FORMS, STONE AND SUBGRADE.
 - BLACKTOP RESTORATION ALONG CURB.
 - BRICK RESET.
 - FINAL COMPLETION INSPECTION
5. PATA 216 APPLIES TO ALL SIDEWALK CLOSURES AND REQUIRES PEDESTRIAN DETOURS. SIGNAGE MUST BE PRESENTED IN ENGLISH AND SPANISH (4 SIGNS PER CLOSURE).
6. ANY ROAD RESTRICTION OR CLOSURE REQUIRES A TRAFFIC CONTROL PERMIT, THIS IS A SEPARATE PERMIT FROM THE BUREAU AND WILL REQUIRE TRAFFIC CONTROL DIAGRAMS, SITE SKETCHES, ETC. THE CITY GENERALLY REQUIRES AND ADHERES TO PENNDOT PUBLICATION 213. THE CITY MAY REQUIRE MODIFIED OR ADDED TRAFFIC CONTROL PATTERNS OR SITE CONTROLS AT ITS DISCRETION AT ANY TIME BEFORE OR DURING WORK.
7. PERMITTEE IS RESPONSIBLE FOR ENSURING 48 HOURS IS PROVIDED FOR SCHEDULING OF ALL REQUIRED INSPECTIONS. FAILURE TO DO SO MAY RESULT IN REJECTION OF WORK.
8. PERMITTEE IS RESPONSIBLE FOR PARKING METER COSTS ASSOCIATED WITH ANY WORK WITHIN A METERED PARKING AREA MANAGED BY LANCASTER PARKING AUTHORITY.
9. CITY OF LANCASTER MAY REJECT CURB PERMITS ON ANY STREETS THAT HAVE BEEN RESURFACED WITHIN THE LAST 36 MONTHS.
10. STREETScape STANDARDS WILL APPLY AT ALL LOCATIONS WITHIN THE STREETScape DISTRICT AND ASSOCIATED CORRIDORS.
11. PERMITTEE IS ADVISED THAT DEICING AND SNOW MELT PRODUCTS WILL HARM CONCRETE AND WILL ADVISE CLIENT(S) OR CUSTOMER(S) OF POTENTIAL DAMAGE AND POSSIBLE REDUCTIONS OR ELIMINATIONS IN WARRANTY.
12. WORK PERFORMED BY BONDED CONTRACTORS IS WARRANTIED FOR 36 MONTHS FROM THE DATE OF ACCEPTANCE BY THE CITY OF LANCASTER.
 - Only contractors bonded and insured with the city of Lancaster or the property owner may pull a Curb & Sidewalk permit.
13. UTILITY ADJUSTMENTS SHALL BE MADE TO ENSURE A FLUSH CONDITION AND WILL REQUIRE REWORK IF NOT FLUSH.