



# CITY OF LANCASTER

## Memorial Tree Program

### Responsibilities of the Property Owner:

1. Purchase a tree and plaque from the City of Lancaster for US\$550\*.
2. Provide memorial plaque text with submission of this form.
3. Provide review of the memorial plaque proof and sign-off on final format prior to founding.

### Responsibilities of the City:

1. To provide good stock and deliver the tree to where it is to be planted within the right of way.
2. Where applicable, remove a concrete block or stump provided the distance from any intersection or driveway is in accordance with Lancaster City Tree Manual. The City of Lancaster is NOT responsible for damage done to previously cracked and damaged sidewalk areas. If a stump is to be removed, any concrete removed or damaged because of the stump removal is the property owner's responsibility. *It is the responsibility of the property owner to arrange for and bear the cost of concrete replacement.*
3. Within the right of way, excavate a planting area to be planted.
4. Where applicable, place the tree and surround the tree with topsoil.
5. Mulch, stake, guy, and wrap the tree, as necessary.
6. Provide an irrigation bag to be used by the property owner.
7. Guarantee the tree for a period of one year from the date of planting against defects in materials or workmanship in planting.

We, the undersigned, accept the responsibility for this tree. We understand that we must pay a total of US\$350, to be paid at the time of ordering the tree.

NAME (print) \_\_\_\_\_

SIGNATURE \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

TREE CHOICE \_\_\_\_\_

Check all that apply:    Stump grinding \_\_\_\_\_    Concrete Cutting \_\_\_\_\_    Open Space \_\_\_\_\_

Questions? Contact City Arborist: (717) 517-0864 or

Email: [trees@cityoflanasterpa.gov](mailto:trees@cityoflanasterpa.gov)

*\*Pricing includes three lines of text on a 10x5 inch plaque. Additional text or larger plaque size incurs cost increases accordingly. Typical formatting follows:*

Name,  
Birth – Death,  
Quotation

### Return with payment to:

Memorial Tree Planting  
Trees@ City of Lancaster  
225 Riverside Ave.  
Lancaster, PA 17603