CITY OF
LANCASTER

Proposed 2027 Budget

General Fund
Stormwater Management Fund
Sewer Fund
Water Fund
Solid Waste & Recycling Fund

Jaime L. Arroyo
Mayor

2027 Budget Address

When I began my term as mayor, I made a commitment to the residents of Lancaster City to build an economy that works, a government that delivers, and a city built for everyone.

Over the past year, I have worked with city department heads to determine what's working and what's not working. Together, we assessed the structure of departments, bureaus, and offices, personnel and priorities for our city.

I spoke with residents, business owners and leaders of our city's vital institutions about their partnership with the city, where we can improve and what gaps can be filled.

Lancaster City is special. We inspire communities all around the commonwealth and we are always forward thinking. Even during difficult times.

My administration and this City Council will need to make critical decisions during our tenure to ensure that the quality of life for our residents who live here today improves, and that the next generation of Lancastrians are proud to call this city their home. That goes beyond maintaining the status quo but investing in our city's future. That requires investing in people and infrastructure so that our city is resilient to the challenges ahead. I recognize that the City is facing growing financial pressures and we should not wait for those pressures to become a crisis. We're taking another step toward a more financially sustainable future.

I don't propose this budget lightly. I understand deeply the effort and sacrifice our residents make to earn every dollar and how we utilize those dollars are important. I also know that our residents, visitors and business owners rely on the services our city provides. They deserve more and better.

Therefore, for the 2027 budget, I am proposing a 5% increase to real estate taxes above the revenue neutral rate following the County Reassessment to 6.069 mils, and a 0.1% increase to earned income taxes.

There are no proposed rate increases for inside or outside water and sewer customers.

There are no proposed fee increases for solid waste and recycling.

There are no proposed fee increases for stormwater.

In this budget, we are building in resilience from potential economic downturn and regulatory uncertainty. You will see environmental services moved into the general fund. You will see critical positions added that right size under-resourced areas of the City to advance priorities residents have told us are important and need to improve such as public safety by increasing our minimum staffing levels in our fire bureau and advancing our recruitment efforts for Police. We are proposing a position to elevate our economic development activities to support our small business community and close gaps in our business resource ecosystem. We're also investing in critical functions through accounting, human resources and the solicitors' office to ensure that we are improving our transparency, creating efficiencies, and developing our people to deliver better service for our residents.

For too long, we have made short-term decisions for cost-savings, but eventually, deferred maintenance and investment will catch up to us.

These decisions have been made to create a budget that is resilient, invests in our city's future and truly reflects the expenses of the general fund and our enterprise funds. These changes make this year's budget look a bit different, but it also makes it more accurate. And when we accurately budget for our obligations and our priorities, we can make a better plan for the future.

To build an economy that works, a government that delivers and a city built for everyone, we must invest in our resilience over the coming years so that our City can continue to deliver the quality services our residents, business owners, and ratepayers deserve.

EXECUTIVE DEPARTMENT

The Mayor is an elected official responsible for efficiently directing the city's operations, ensuring the implementation of all City Council policy decisions, and creating an organizational culture that upholds the core values of quality, teamwork, integrity and respect.

The **Office of the Mayor** directs and coordinates all City operations and services. Department Directors including Community Planning and Economic Development, Neighborhood Engagement, Administrative Services, and Public Works report directly to the Mayor. Additionally, as Director of Public Safety, the Mayor serves as the top elected official presiding over the Bureaus of Police and Fire.

The Office of the Mayor is staffed by the Executive Assistant who provides direct administrative support to the Mayor; the Chief of Staff who manages strategic priorities, policy efforts and communications across the entirety of city operations. They are supported by two Communications Managers who maintain the City website, social media channels, marketing material development, emergency communications, and other department specific initiatives to advance public awareness and community engagement. The Creative Content Specialist supports the creation of print and digital communications that uphold strict city brand standards.

The **Office of Solicitor** includes a full-time, in-house attorney, assistant solicitor or law clerk, paralegal and purchasing coordinator. The Solicitor directs and controls the legal affairs of the City, including, the preparation of bonds, obligations, contracts, leases, easements, and conveyances to which the City is a party, overseeing litigation by or against the City or its employees, overseeing the City's legal regulatory obligations including those with the Public Utility Commission, assisting Directors in the drafting and implementation of legislation and policy, assisting management with labor related issues, directing the procurement of goods and services, and performing any and all other services incident to the office as directed by the Mayor, City Council and City ordinances.

BUREAU OF HUMAN RESOURCES

The Bureau of Human Resources has been moved under the Office of the Mayor to underscore the importance of people to the organization and to help develop a more cohesive workplace culture across all departments.

The Bureau provides administrative support and management of benefits and issues that relate to City personnel - both active employees and retirees. In addition to maintaining individual personnel records, the Bureau is responsible for administering all employee wage and benefit programs including pension benefits, life and medical insurance benefits, workers' compensation, and deferred compensation. The Bureau also provides Learning and Development support across all departments to ensure all City staff have the tools they need to be successful.

The Bureau of Human Resources recruits new employees, and processes newly employed or retired personnel. In conjunction with the administration, the bureau manages all labor relations including contract negotiations with two uniformed unions and one non-uniformed union. The Bureau ensures adherence to labor contract provisions and utilizes a grievance procedure to resolve disputes. Finally, the Bureau oversees programs and systems to enhance the health, wellness, and safety of all City employees, to improve employee health, increase employee productivity and reduce workers compensation and medical claims costs.

DEPARTMENT OF ADMINISTRATIVE SERVICES

The Department of Administrative Services provides fiscal management and operational support for all City departments. In addition, the Department of Administrative Services is responsible for managing the City's Community Involvement, Insurance, Fringe Benefits and Debt Service budgets. The Department of Administrative Services includes the Bureaus of Accounting and Finance, Treasury, and Data & Information Technology. In addition, the Department of Administrative Services oversees fund development including grant administration and sponsorship management.

OFFICE OF DIRECTOR

The Office of the Director of Administrative Services includes the Director of Administrative Services, an Office Manager and the Fund Development team consisting of a Community Fund Development Manager and a Fund Development Specialist. The Director of Administrative Services serves as the Chief Administrative and Financial Officer of the City and serves as a member of the Mayor's Executive Leadership Team.

In addition to responsibility for overall management and oversight of the department's three operating bureaus, the Director is also responsible for the City's overall fiscal and risk management, development of annual operating budgets, and development of capital budgets in conjunction with the Department of Public Works. Additionally, the Director of Administrative Services is responsible for labor relations, leading the City's negotiation team when negotiating the City's three Collective Bargaining Agreements {AFSCME, Fire and Police.)

The Fund Development Team is included in the Office of the Director and consists of two staff members who manage federal, state, and local grant processes as well as sponsorship requests for City-led events and special programs.

BUREAU OF ACCOUNTING AND FINANCE

The Bureau of Accounting and Finance oversees a voucher system used to review and authorize the processing of more than 23,000 accounts payable invoices annually. It manages payments across all City fund types and account groups and handles payroll services for over 580 employees.

The Bureau maintains financial records for the City's General Fund, four Enterprise Funds {Stormwater Management, Sewer, Water, and Solid Waste & Recycling), and nearly 40 additional funds, including Capital Projects, Special Revenue, and Trust and Agency funds. It is also responsible for preparing billings and adjustments related to various Police services, bulk sewer services, and industrial waste surcharges.

In addition, the Bureau prepares the City's regular financial statements, records monthly journal entries, and performs monthly reconciliations of both bank statements and general ledger accounts. It also provides financial analysis and forecasting and supports the City's annual audit by providing detailed work papers to independent auditors. As part of the annual audit process, the Bureau also prepares the Schedule of Expenditures of Federal Awards (SEFA), which details the City's use of federal funds in compliance with Uniform Guidance requirements.

BUREAU OF TREASURY

The Bureau of Treasury oversees more than 85,000 accounts for City property taxes, Water and Sewer services, Stormwater Management and Solid Waste & Recycling. Key responsibilities include delivering data-

driven reports and statistical insights for decision making and efficiency, data maintenance, monthly billing for utility and solid waste and recycling customers, and both annual and installment billing for property tax accounts. The Bureau also handles payment processing, account reconciliation, and the collection of delinquent accounts.

The Bureau serves as key contact for Customer Service. Each year, Bureau staff handle more than 100,000 phone and email inquiries and processes over 650,000 payment transactions through mail, online platforms, and in-person payments. The Bureau also manages the City's mailroom, overseeing all incoming and outgoing correspondence.

To enhance efficiency and improve customer service, the Bureau offers paperless billing for utility services, as well as multiple payment options, including online and pay-by-phone. The Bureau plays an important role in testing and implementing new technologies that advance customer account access and online tools such as autopay.

BUREAU OF DATA AND TECHNOLOGY

The Bureau of Data and Technology provides technology support to all City operations; maintains the City's wide area fiber network; supports and administers a wide library of software including the City's Munis ERP, CityView for licensing, Cityworks for asset and inventory management, and OpenGov for Capital Planning. The bureau leads strategic planning and implementation for departments seeking new technology solutions to improve efficiencies and reduce expenses.

This team manages and makes available the Geographic Information System (GIS) data and information utilized Citywide and provides mapping, data visualization and other services. The data team offers expertise to other departments by assisting in collecting, analyzing, and distributing valuable and timely business intelligence for the purpose of setting, measuring, and achieving the organization's strategic goals.

The Bureau of Data and Technology is a key partner in developing policies and processes that govern the use of technology by City staff.

DEPARTMENT OF NEIGHBORHOOD ENGAGEMENT

The Department of Neighborhood Engagement supports all departments in the work of engaging the public with City initiatives, projects, and programs. The department works to develop neighborhood leaders who actively engage with and share City information and opportunities with their communities. The department also includes the Bureau of Tourism and Promotion which supports the Welcome Center, City Events, and the promotion of Lancaster's businesses and spaces as a destination for the local and broader community.

BUREAU OF TOURISM & PROMOTION

The Bureau of Tourism and Promotions is a driving force behind the arts, culture, and community life in the City of Lancaster. Its mission is to promote the city's most valuable assets; its people, neighborhoods, and cultural vibrancy. The bureau leads Visit Lancaster City, the tourism brand for the City of Lancaster with marketing and communications and oversees operation of the Welcome Center, which serves as a hub for walking tours, visitor information, and city branded merchandise. The work of the Bureau of aligned with the City's first Tourism Master Plan to strengthen economic prosperity and enhance Lancaster's appeal as both a destination and a place to call home.

The Bureau also leads special event coordination including event permitting and official City event planning, to ensure the city's cultural celebrations are public events are fun, accessible for all, and safe.

BUREAU OF CIVIC ENGAGEMENT

The Bureau of Civic Engagement coordinates initiatives aimed at civic education, neighborhood leadership development, and collaborative action between the city government and its residents. This office manages the grant-funded Love Your Block program and Neighborhood Leaders Academy. Additionally, the bureau provides city departments with engagement planning support to advance their respective initiatives. The bureau also oversees the City's 311 application, FixIt and provides reporting on service levels to ensure operational excellence.

The bureau also manages City Hall Reception, which plays a vital role in upholding our commitment to providing a welcoming experience to all individuals accessing City services. This year, an additional part-time staff member has been added to ensure the highest level of service is provided to anyone visiting or calling City Hall.

OFFICE OF LANGUAGE SERVICES

Within the Bureau of Civic Engagement, the Office of Language Services ensures that all residents have equal access to City services regardless of the language they speak. The Language Access Manager is responsible for both managing the program and providing recommendations to City staff on when and how to utilize language services. This includes determining the types and quantities of interpreters needed for various events and engagement opportunities to facilitate effective communication and inclusivity. Additionally, the Office of Language Services oversees the City of Lancaster's Welcoming Designation through Welcoming America. This designation ensures the City of Lancaster is upholding the highest standards of welcoming for our residents.

BUREAU OF POLICE

The Lancaster Bureau of Police is a full-service police agency supplying police service to the City of Lancaster. The Police Bureau is responsible for a jurisdiction covering 7.3 square miles containing a population of approximately 60,000 residents and 30,000 commuters. The Police Bureau is divided into three divisions: Patrol Division, Criminal Investigation Division and the Administrative Services Division. Each Division is further divided into Sections and Units. The Lancaster City Bureau of Police is an accredited law enforcement agency with the Pennsylvania Law Enforcement Accreditation Commission.

PATROL DIVISION

Uniformed Platoons

The Patrol Division is responsible for the delivery of uniformed police services, principally through the Division's four uniformed platoons. Platoon personnel work a fixed twelve-hour shift. Officers work 2 to 3 twelve-hour days and then have two to three days off. Patrol officers also participate in community engagement efforts including but not limited to developing community contacts, attending neighborhood organization meetings, participating in Police Athletic League activities, volunteering with different charitable events such as Shop with a Cop, St. Baldrick's, Special Olympics, school-based community events and Toys for Tots.

Community Service Aides

Community Service Aides are civilians employed to perform tasks once performed by police officers. CSAs are assigned to communications and jail functions where they attend to in-house dispatching duties and prisoner processing. When possible, Community Service Aides also answer non-priority calls for police service and take reports on minor crimes and problems both in the field and by telephone. This has helped the Bureau of Police improve its overall response times.

The Community Engagement Office

This section includes the Bureau Press Information Officer (PIO), a Lieutenant who has the responsibility of being the direct safety and security liaison between the School District of Lancaster and the Bureau. This position directly supervises the officers assigned as School Resource Officers, TEAM Officer and the Police Athletic League. The Lieutenant also supervises the Police Social Service Workers. This position also works closely with the Communications Team, is the liaison with Neighborhood Crime Watch groups and Crime Stoppers and works to develop and provide crime prevention education for the community while using the Crime Prevention through Environmental Design (CPTED) philosophy. This position also focuses on managing community engagement including working with neighborhood stakeholders throughout the city, community engagement such as shop with a cop, recruitment efforts for the Bureau and is responsible for coordinating the Bureau awards ceremonies and the Citizen's Police Academy. The Lieutenant directly supervises the two sergeant positions in the unit. This section's focus is managing community engagement including recruitment efforts for the Bureau.

The Community Engagement Sergeant is a direct liaison to the city's Director of Neighborhood Engagement and neighborhood stakeholders throughout the city. The sergeant oversees the police chaplaincy program and police cadet program. This position is responsible for managing community engagement efforts such as Coffee with a Cop, Paint with the Police, Story Time at the Lancaster County Public Library, Shop with a Cop, Toys for Tots toy collection and distribution, neighborhood meetings, etc.

Police Social Services primarily supports the Patrol division who encounter individuals who need additional services, especially those in crisis. Two case managers connect residents and their families (as appropriate) to available resources in Lancaster County through referrals. They also provide follow up case management services and generally serve as a community resource working directly with numerous other provider organizations.

The **SRO Sergeant** has the primary responsibility of being the direct safety and security liaison between the

School District of Lancaster and the Bureau. This position directly supervises the officers assigned as School Resource Officers, TEAM Officer and the Police Athletic League. The position also works closely with the Community Outreach Sergeant and assists with community engagement and recruitment efforts.

The **Teaching, Education, and Mentoring Program (TEAM)** is a school-based "law related" education program taught by specially trained law enforcement officers. TEAM is a proactive effort to make schools and communities safer, promote responsible citizenship, and encourage positive character traits. The TEAM goal is to unite educators, students, and law enforcement to play an integral part in preventing crime.

School Resource Officers (SROs) are permanently assigned to the middle schools and high schools as part of a joint cooperative effort to reduce and prevent school-related violence and crimes committed by juveniles and young adults. By doing this, they create and maintain a safe and positive learning environment and reduce the number of youths formally referred to the juvenile justice system. There are five school resource officers.

Police Cadet Program is a law enforcement apprenticeship program designed to provide young people ages 18-21 years old, who are currently enrolled in and obtaining a degree. The cadet may be a student in a two year or four-year degree program of an established and accredited college or university with a concentration in Criminal Justice, Sociology, Psychology or another related field. Cadets will have a chance to experience the challenges and rewards of a police career. Cadets are paid to work part-time (15 to 19 Hours per week) mostly evenings and weekends year-round. The Cadet program is designed to assist cadets in transitioning into a position of a full-time officer at age 21 within the Lancaster City Bureau of Police, after passing the Civil Service testing and includes an extensive background investigation and oral interview.

The Patrol Services Section coordinates the maintenance of the Police Bureau's vehicle fleet, and supervises the CSA's K-9 Teams, and the Selective Enforcement Unit. The Patrol Services Section includes the **School Crossing Guard Unit, Patrol Service Aides, Abandoned Vehicle Enforcement, and Animal Enforcement.** The Patrol Services Section manages the police protection and traffic control for the City of Lancaster's special events; arranges for street closings and the posting of sworn officers and support staff at intersections and event locations to help ensure the safety and security of various parades, festivals, shows and other events. This unit manages more than twenty-five events every year. This unit is comprised of a lieutenant, a sergeant, a patrol officer, six patrol services aides, an Abandoned Vehicles Enforcement position and the Animal Enforcement Officer.

Special Emergency Response Team (SERT) is available to respond to high-risk situations including dignitary protection, high risk warrant service, civil unrest, and hostage/barricade situations. SERT is composed of specially trained officers assigned to each of the platoons and various other sections of the Police Bureau. The team's primary duty is to contain and defuse dangerous situations. In 2002, the Lancaster City SERT became the Lancaster County SERT, adding members from various municipalities and completing joint training and exercises.

CRIMINAL INVESTIGATION DIVISION

The Criminal Investigation Division is responsible for the follow-up investigation of crimes committed in Lancaster City. The Criminal Investigative Division (CID) has also undertaken proactive, investigative efforts to aggressively pursue and remove serial and habitual offenders from our streets. The division is divided into two sections to ensure that all types of crime are addressed. The division also has three trained Polygraph Examiners which support both units as well as background screening for the entire Bureau.

The Special Investigations Unit investigates sex crimes, crimes against children, missing persons and some crimes committed by persons who are seventeen years of age and younger. This section works closely with all units of the department, Lancaster County Children and Youth Agency and the Lancaster County Children's Alliance. Additionally, this unit is tasked with administering and conducting investigations related to the Pennsylvania Megan's Law, an initiative to track sexual offenders and ensure that those living near such an

offender are aware of their presence in the community. This unit also is responsible for investigating Elder Abuse and Neglect of Dependent Care Investigations.

The Major Crimes Unit is the combination of the Violent Crime Unit and Property Crime Unit. Detectives in this unit investigate crimes such as homicide, aggravated assault and robbery, including gang related crimes and other violent crimes committed by serial offenders. This Unit also reviews and analyzes crime data to identify patterns of criminal activity, potential suspects, and strategies to apprehend serial offenders and other perpetrators of violent crime.

They also investigate crimes concerning the theft or destruction of property including burglary, auto theft, fraud, and other property crimes. There are three members trained and certified in fingerprint analysis. This certification allows these investigators to enter unidentified fingerprints into the Bureau's AFIS terminal to obtain an identification of a suspect. A grant from the Pennsylvania Auto Theft Prevention Authority provides funds for two investigators who specialize in automobile theft. In addition to solving these crimes, they engage in prevention and community awareness activities.

This Unit works closely with the Federal Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF), as well as the United States Attorney Office, the United States Marshalls Service, and the Federal Bureau of Investigations (FBI) and other federal agencies.

The Evidence Unit is responsible for collecting, receiving, processing, and storing all evidence for the Bureau of Police. This includes processing scenes for all major crimes to include homicides, shootings, robberies, and sexual assaults. In addition, this unit is responsible for transporting evidence to various labs for further testing and for obtaining evidence needed for court proceedings. They also manage the long-term storage of evidence for the Bureau of Police.

Selective Enforcement Unit addresses quality of life issues and crimes such as street level drug investigations, prostitution, ongoing noise complaints, traffic enforcement and nuisance or quality of life investigations. The unit varies its hours and tactics to address the complexity of the crime or issue.

Federal Bureau of Investigations Task Force Officers (TFOs) The Criminal Investigation Division has two detectives assigned to two different Federal Task Forces that include the Capital City Child Exploitation and Human Trafficking Task Force and the Capital City Violent Crimes Task Force. These task forces are a collaborative law enforcement effort among the FBI and other South Central PA law enforcement agencies to combat violent crime and crimes against children that crosses jurisdictional boundaries and may meet criteria for Federal prosecution. These detectives continue to work from the police station and carry a city case load while assisting with task force investigations or leading task force investigations that originated from the city.

ADMINISTRATIVE SERVICES DIVISION

The Administrative Services Division is comprised of those units that support the ongoing mission of the Bureau through business and administrative functions.

The Records Section maintains the largest repository of Criminal History Information in Lancaster County. In addition to maintaining criminal history information, the Records Section maintains the body camera/in-car camera video, the "CODY" Records Management System, which includes offense reports, accident reports, traffic citations, parking tickets and compiles the statistical information reported under the NIBRS as well as other mandated reports. Uniform Crime Report. Records Personnel also maintain a day-time operator position. The Records Section also processes requests for available reports to the public.

The Professional Standards Section is comprised of either a Lieutenant or a Sergeant. This unit serves as the Police Bureau's formal liaison with the community related to complaints against Bureau employees. The Section is responsible for the investigation of civilian complaints of police misconduct in accordance with a court mandated complaint procedure. The section maintains and coordinates all civil actions involving the Bureau and its employees. While directly reporting to the Administrative Services Captain, the Professional Standards Section personnel also have direct access to the Chief of Police.

Inventory Specialist is a civilian Quartermaster position with the responsibility to support the infrastructure of the police department's day to day operations related to supplies, equipment procurement, dissemination, inventory, and equipment maintenance. The police quartermaster will also give support to Patrol Services Lieutenant, Training Sergeant, Administrative Lieutenant and Administrative Captain in matters of purchasing, inventory records and maintenance of equipment (repairs) and assist in budget preparation.

The Training Section is comprised of a Sergeant who coordinates all Bureau training. In addition to developing ongoing in-service training curriculums, the Training Section ensures that officers attend mandated state in-service training necessary to maintain police officer certification. The Training Section seeks out specialized training for personnel, provides all firearms training and maintenance, all police range maintenance and qualifies officers to use the various weapons maintained by the Police Bureau. The Training Section assists with the hiring process of police officer candidates and supervises new officers while they attend the police academy. The Training Sergeant also supervises the K9 unit. The training Sergeant assists with coordinating the promotional testing for Sergeants and Lieutenants within the Bureau of Police, under the direction of the Civil Service Board.

Background Investigations for New Officers is primarily handled by one detective and one officer, who was reassigned to focus on coordinating recruiting and hiring of new officers more efficiently. Their work is supported by approximately 20 other Detectives, Sergeants, and Officers who also work on backgrounds of potential hires to ensure their core values, ethics, and morals are in line with those of the Lancaster Bureau of Police.

BUREAU OF FIRE

The Bureau of Fire provides professional services for life preservation, incident stabilization, and property conservation. The Bureau protects life and property through fire suppression, emergency medical services, hazardous material management, technical rescue, fire prevention, disaster preparedness, public education, and community risk reduction. The effective delivery of these services is achieved through a commitment by our employees to the community in which we serve.

FIRE SUPPRESSION DIVISION

The Fire Suppression Division is the largest division of the Fire Bureau, responsible for all emergency and non-emergency response calls including structure fires, vehicle accidents, technical rescue, emergency medical care, response to natural disasters, mass-casualty, hazardous materials incidents, and fire prevention activities of suppression personnel.

The Fire Bureau Chief is responsible for supervising all field operations including Deputy Chiefs, Battalion Chiefs, Company Officers, emergency response personnel, and personnel assigned to other Division activities within the Fire Bureau.

Fire Suppression Companies conduct pre-incident survey visits to target hazardous properties in the city. The information gathered during these surveys is available on all front-line apparatus to provide necessary information at an emergency incident.

In-Service Companies conduct fire drills at every city school each year and provide fire prevention education programs in school district classrooms and with neighborhood-based groups and organizations. The Bureau's smoke detector program secures grant funds to purchase smoke detectors for installation at no cost to the resident and firefighters visit residences and provide voluntary home inspections when requested.

FIRE MARSHAL DIVISION

The Fire Marshal Division is responsible for fire code enforcement, inspections, building plan review, fire investigations, and public fire education. This Division also performs joint inspections with housing and building code officials to deal with problem properties in the City. Each complaint requires a Fire Marshal to respond, inspect, and follow-up to ensure code compliance.

Personnel conduct systematic and thorough investigations of all incidents relating to fire origin and cause. The Fire Marshal Division assists with and makes recommendations to the Police Bureau, Pennsylvania State Police, and Lancaster County law enforcement agencies in all aspects associated with fire/arson investigation occurring within the City of Lancaster.

The Fire Marshal Division provides inspection and oversight for all existing building fire code inspections, fire code permit issuance, and special event permit assistance. Personnel conduct annual inspections based upon daily scheduling and daily complaints. Both functions are designed to ensure proper operation and code compliance for various occupancies and critical fire-life safety protection systems. The Fire Marshal Division strives to reduce fire risk through abatement of common fire prevention code violations.

SPECIAL OPERATIONS DIVISION

The Special Operations Division is a multi-faceted unit administering Hazardous Material, Domestic Preparedness, Technical Rescue, and Special Emergency Response.

Emergency Management- The Fire Bureau works closely with the Office of Emergency Management (OEM) to enhance public safety through emergency management and homeland security programs to mitigate, prepare, respond, and recover from emergencies and disasters. This Office is responsible for developing comprehensive emergency plans, coordinating emergency response efforts, and acting as liaison with the Lancaster County Emergency Management Coordinator.

Hazardous Materials - The Fire Bureau has firefighters certified as Haz-Mat Technicians, allowing them to enter the hot zone of a chemical emergency with the purpose of preventing, containing, or stopping the release. All Bureau firefighters are trained to at least the Haz-Mat Operations level and each year their core competencies include the recognition and identification of hazardous materials, response chemistry, environmental regulations, radioactive materials, toxicology, air monitoring and equipment, decontamination procedures, spill control and containment.

South Central Task Force (SCTF) - The Fire Bureau is a member of the SCTF which is an all-hazards emergency preparedness program that addresses planning, prevention, response, and recovery for events in South Central PA that exceed local capabilities.

Technical Rescue - The Fire Bureau provides the necessary skills and equipment to react quickly in extreme rescue situations to save life and property. Emergencies that require dispatch of the Technical Rescue team occur infrequently, yet they are also the incidents that pose the highest safety risk to both victims and firefighters. In partnership with SCTF and Lancaster County Rescue Task Force, our team members are trained in the following technical rescue disciplines: Rope Rescue, Structural Collapse, Confined Space Rescue, Trench Rescue, and Technical Extrication. All technician and operation trained personnel complete monthly training to maintain proficiency and increase efficiency and safety at technical rescue incidents.

Special Emergency Response Team - The Fire Bureau provides medically trained personnel and equipment to this countywide unit when rapid response is required to incidents of potential violence leading to imminent injury or death, barricaded gunmen/hostage situations, threats of terrorism, and other high-profile occurrences of a volatile nature.

MAINTENANCE DIVISION

The Maintenance Division is responsible for the maintenance and administration of Fire Bureau apparatus fleet management. All Fire Bureau apparatus and equipment are serviced and maintained by the Maintenance Officer. Vendors do major repairs requiring specialized equipment. The Maintenance Officer also responds to Suppression Division activities as needed.

ADMINISTRATIVE SERVICES DIVISION

The Administrative Services Division is responsible for and overseeing procurement and distribution of equipment, personnel safety, recruiting, and training. Under the guidance of the Fire Chief.

DEPARTMENT OF COMMUNITY PLANNING and ECONOMIC DEVELOPMENT

The Department of Community Planning and Economic Development (CPED) is comprised of four Bureaus, which work together to build strong neighborhoods and elevate quality of life for all people who live, work, and play in the City of Lancaster. The Department manages a range of programs that aim to facilitate safe and affordable housing options, support business and job creation, improve the quality of our built and natural environments, champion the design of our civic spaces and facilities, and ultimately protect and enhance the health and wellness of our community members.

The Department engages with stakeholders across its programs to glean meaningful input in the execution of its mission. The Department works closely with the Lancaster City Alliance to implement the *Building on Strength* Economic Development Plan first adopted in 2015. It also actively engages with other agencies, community organizations, and neighborhood associations promoting the equity, prosperity, and sustainable development of the city.

Additionally, the Department administers federal funds and requirements for the City's Community Development Block Grant (CDBG) program, Home Investment Partnerships (HOME) program, and state grants from the Department of Community and Economic Development. Through these programs, the City allocates millions of dollars to community priorities and organizations, focusing on the preservation and creation of safe, affordable housing and the prevention and mitigation of homelessness.

BUREAU OF PLANNING

The Bureau of Planning is charged with creating and implementing the City's Comprehensive Plan, *Our Future Lancaster,* which guides the physical growth and development of the City and aspires to foster healthy, successful communities. Implementation of the plan occurs through tools such as zoning, historic preservation, small area planning, site design, and the application of ordinances and programs governing land development practices. This year, the Bureau will continue work on Lancaster by Design, a coordinated effort to update the City’s Zoning Ordinance and Subdivision and Land Development Ordinance (SALDO).

The Planning Bureau regularly evaluates land development proposals from private developers and coordinates interdepartmental reviews of housing, commercial, and mixed-use development applications, providing technical staff support to the City Planning Commission and several other bodies that help manage growth and change in the city.

The Planning Bureau also executes the work of the City's Redevelopment Authority and Land Bank Authority, with the goal of revitalizing vacant, blighted, and under-utilized properties and strengthening the economic vibrancy of our city neighborhoods.

Finally, the Planning Bureau's Office of Public Art works with art organizations and stakeholders to facilitate the development of, and information about, public art. These projects, once realized, showcase the community's remarkable creativity, while often celebrating our unique diversity, culture, and history.

BUREAU OF BUILDING CODE ADMINISTRATION

The Bureau of Building Code Administration reviews construction plans and conducts inspections to ensure compliance with the State Uniform Construction Code and applicable local ordinances. The Bureau reviews and

evaluates structural, electrical, plumbing, and mechanical plans for new construction as well as for rehabilitation or remodeling of existing buildings. The Bureau issues all building permits and manages the use of third-party plan review and inspection firms in the City.

The Bureau of Building Code Administration aims to deliver efficient and consistent service to property owners, architects, and construction professionals, facilitating a range of complex land development projects and smaller renovations. By offering expert guidance and oversight, the Bureau upholds modern construction standards and ensures the safety, quality, architectural character, and environmental performance of both public and private buildings in the city.

BUREAU OF HEALTH

The Bureau of Health serves as the local health authority and is responsible for promoting and protecting public health through a set of core programs. The Bureau also works with partner community health organizations on special initiatives designed to improve the overall health of our community, such as assessing community needs, improving food security, disease mitigation and response, and the promotion of healthy living programs.

The Office of Community Health within the bureau ensures compliance with State health and food safety standards in eateries, mobile food trucks, tattoo businesses and other businesses and facilities. The Bureau also provides vector control services throughout the city and responds to lead poisoning cases.
The Office of Healthy Homes within the bureau manages a suite of programs that offer home repairs, addressing lead paint, health hazards, and other critical needs such as roofs, furnaces, and sewer lines. This team is currently executing major Lead Hazard Control and Healthy Homes grants from the
U.S. Department of Housing and Urban Development to eliminate key health risks in low- and moderate-income homes located throughout the city.

BUREAU OF PROPERTY MAINTENANCE AND HOUSING INSPECTIONS

The Bureau of Property Maintenance and Housing Inspections is dedicated to preserving safe, quality homes in the city and plays a central role in protecting the stability and vitality of our neighborhoods by ensuring good property conditions.

Bureau personnel inspect properties to affirm that private property owners follow the City's Property Maintenance and Rental Property Ordinances and act when necessary to bring properties into compliance with habitability and safety standards. Due to the age of our building stock in a historic city, many issues must be addressed, including the identification of lead and other health hazards in homes, as well as the required upgrades of important commercial structures.

The Bureau also plays a central role in executing the City's Housing Strategy, helping to maintain existing housing assets of all types and sizes and, when appropriate, initiating the blight remediation process to move troubled properties towards redevelopment.

DEPARTMENT OF PUBLIC WORKS

The Department of Public Works is charged with designing, constructing, operating and maintaining the City's infrastructure including: water and wastewater utilities' facilities for the City and ten municipalities[1]; a nationally recognized stormwater management program; safe and clean streets; public buildings and other public facilities; parks and recreational open space facilities for residents and for use by the Lancaster Recreation Commission; and managing and coordinating the single hauler trash and recycling program. These services combine to ensure public health and safety and enhance the quality of life in the City. The Director of Public Works relies on over 200 full-time employees to fulfill the Department's mission of being Dedicated to Your Quality of Life.

The Director of Public Works administers the City's Capital Improvement Plan projects and serves as the chief technical advisor and liaison for all things Public Works with the community on behalf of the Mayor and City Council. The Director or their designee represents the City on several Boards and Commissions including:

- American Public Works Association
- Central Market Trust
- Economic Development Company of Lancaster (EDC) Finance Board
- Lancaster Area Transportation Study Committee (County Metropolitan Planning Organization (MPO))
- Lancaster Clean Water Partners
- Lancaster County Clean Water Consortium
- Long's Park Commission
- Lancaster Recreation Commission
- Shade Tree Commission
- Suburban Lancaster Sewer Authority (SLSA)
- The Green Infrastructure Advisory Committee
- Traffic Commission
- Water Utility Council (American Water Works Assoc. - Pennsylvania seat)
- Sewer Appeals Board
- Stormwater Appeals Board

[1] Lancaster Township, Manheim Township, Millersville Borough, West Lampeter Township, Pequea and portion of Manor, West Hempfield and East Hempfield Townships, and East Lampeter. The City water system also provides bulk water for resale to other public water suppliers, through service agreements with the East Petersburg Borough Authority, Upper Leacock Township, West Earl Water Authority, East Hempfield Water Authority and Northwestern Lancaster County Authority (Penn Township).

The Department of Public Works is comprised of four Divisions, operating 7 bureaus and one Construction Services group, under the direction of four Deputy Directors:

Construction and Operations Division, consisting of:

- Bureau of Streets (Streets, Maintenance, Motor Vehicles, Traffic)
- Bureau of Parks and Public Property (Buildings and Parks)
- Collections (Subset of Bureau of Wastewater)
- Meter Shop (Subset of Bureau of Water)

Public Right of Way Division, consisting of:

- Bureau of Engineering/ Transportation
- Bureau of Solid Waste and Recycling Program
- Construction Services

  Transmission and Distribution (Subset of Bureau of Water)

Utilities Division, consisting of:

- Bureau of Water
- Bureau of Wastewater Operations

Sustainability and Environment Division, consisting of:

- Bureau of Stormwater Management

CONSTRUCTION AND OPERATIONS DIVISION

The Construction and Operations (C&O) Division is responsible for overseeing the design, construction and operations and maintenance of the city's infrastructure, whether horizontal (water and wastewater supply lines and streets) or vertical (buildings and parks) construction. C&O is responsible for the design, construction and operations and maintenance of facilities, parks, streets, and for the City's vehicle and equipment fleet. It is also responsible for water transmission and distribution mains, hydrants and meters, sewer collections and mains, inlets, and manholes. Lastly, it is responsible for removal and management of solid waste and recycling at the curb side and at the recycling center. C&O ensures that the city remains vibrant and attractive to residents and visitors.

BUREAU OF STREETS, TRAFFIC & FLEET

The Bureau of Streets is responsible for maintaining the city of Lancaster's streets, traffic fixtures, street markings, signals and signs, and its fleet of motor vehicles. This is comprised of approximately 100 miles of city streets and 13 miles of public alleys. These responsibilities include reconstruction, resurfacing, maintenance, and snow and ice control for the City's roadways, as well as an additional 20 miles of state roads within the City limits.

The Bureau's **Streets Section** cleans 250 lane miles of streets, plus public alleys and City-owned parking lots twice a month with Central Business District streets cleaning on a weekly basis. Each year, the Streets Section responds to an average of 300 police calls, 50 calls to remove dead animals in the street, 200 calls for debris in the street, 250 street-condition calls and approximately 2,000 calls from the public. The Streets Section also repairs an average of 150 water trenches, 30 sewer trenches, 30 sinkholes and approximately 3,000 potholes per year.

The Bureau's **Traffic Section** is responsible for the maintenance of over 17,000 traffic signs; traffic signals at 123 intersections; flashers for 15 school safety zones; pavement markings; new sign manufacturing; and maintenance of decorative streetlights. Traffic Section personnel evaluate loading zone, handicap space and other parking restriction requests, and advise the Traffic Commission accordingly. Traffic Section staff collect field data, such as traffic counts and measurements, required for traffic signal and stop sign warrant evaluation. The Traffic Section implements rulings of the City Traffic Commission in coordination with the Bureau of Police. The Traffic Section also maintains traffic and signaling poles, traffic cameras and other equipment dependent upon high-speed network infrastructure.

The Bureau's **Motor Vehicles Section** performs Pennsylvania State Inspections, State-mandated emissions testing, tune-up services, vehicle repairs and maintenance, as well as administering the contract for the City's vehicle Fleet. This includes approximately 475 vehicles, including 380 over-the-road administrative and public safety vehicles, 15 off-the-road units, 4 street sweepers, and 75 miscellaneous pieces of equipment such as lawn mowers, generators, snow blowers, leaf pickers and trailers.

BUREAU OF PARKS AND PUBLIC PROPERTY

The Bureau of Parks and Public Property provides an exceptional work and public environment which is functional, clean, accessible, and sustainable via facilities and maintenance services that are fully aligned with the City's strategic and financial objectives. This Bureau is responsible for the maintenance, custodial care and improvement of more than 16 City-owned buildings including City Hall, the Police Administration Building, Operations Center, Fire Stations and Central Market as well as operating and maintaining the municipal pool at Conestoga Pines, the City's 6 wading pools, 4 splash parks and various public restrooms.

The Bureau's **Parks Section** is responsible for the maintenance of 25 City parks and 22 playgrounds, including the 70-acre Long's Park, the pond and wetlands and its rental facilities. In addition, the Parks Section maintains the City's two Water and one Wastewater treatment plants' grounds. The Section also maintains the city's urban tree canopy and green infrastructure and upholds the City's Shade Tree Ordinance and the "Trees for People" program, the City's street tree planting program.

The Bureau's **Buildings Section** performs trash removal for City-owned properties and the Downtown Investment District; graffiti removal; custodial services and supplies; snow removal for City buildings and parking lots; seasonal decorations and downtown banners; and staffing for City-sponsored special events and activities.

BUREAU OF SOLID WASTE AND RECYCLING

The Solid Waste and Recycling Bureau manages the City's Single Hauler Solid Waste and Recycling Services. The Bureau is responsible for ensuring solid waste and recycling collections for more than 18 thousand residential units throughout the city. The Bureau is also responsible for providing public education and outreach to private citizens and organizations, public schools, and neighborhood associations. It administers the Adopt It! Program as a means of partnering with the public. In addition, the Bureau partners with other bureaus within Public Works to secure recycling grant monies from the Commonwealth of PA that allow the city to expand its recycling efforts and to provide additional innovative recycling services.

CONSTRUCTION SERVICES

Construction Services includes the construction, repair, renovation or restoration of the city's infrastructure, whether horizontal (water transmission and distribution mains, hydrants and meters, sewer mains, inlets, and manholes) or vertical (buildings and parks). It includes the supply and erection of structures; dredging; demolition; environmental services related to real property; or the hire of equipment to be used in or incidental to the execution of any construction services. This office also manages construction and construction contracts, conducts inspections, and coordinates all construction operations of all DPW divisions and the City's work with other municipalities.

Collections: A subset of the Wastewater Fund, Collections constructs and maintains the wastewater collection system and pumping stations and provides contract services to the Suburban Lancaster Sewer Authority and, through Inter-municipal agreements, provides treatment services for the Lancaster Area Sewer Authority, Manor Township, East Lampeter Township, Suburban Lancaster Sewer Authority, Lancaster Township, the Borough of Strasburg, and the Leola Sewer Authority.

Transmission and Distribution: A subset of the Water Fund, Transmission and Distribution operates and maintains a water distribution system that serves the City of Lancaster and ten neighboring municipalities. The system includes over 800 miles of major pipeline, four booster pumping stations, six storage tanks, Oyster Point Reservoir and two filtration plants (one on the Susquehanna River and one on the Conestoga River).

Meter Shop: Also, a subset of the Water Fund, the Meter shop installs, operates, maintains and monitors the approximately 44,750 metered connections in the City of Lancaster and its water service area.

PUBLIC RIGHT OF WAY DIVISION

The Division of the Public Right-of-Way ensures a quality and safe experience for anyone using the public right of way, whether as a pedestrian, bicyclist, a family at the park, someone riding a bus, or a vehicle driver. This division includes the office of the City Engineer, and it oversees the design standards and ordinances of the Department of Public Works, and regulates, permits, and inspects work in the Public Right of Way.

BUREAU OF ENGINEERING

The Bureau of Engineering performs several mandated functions including maintenance of the Official City Plan, assignment of street addresses, and preparation of construction plans and specifications for various Public Works projects, as well as review of subdivisions and land development plans as required by the Municipalities Planning Code (MPC). Inspection services covering these projects are also provided, along with the maintenance of Public

Works project drawings.

Engineering staff administers PA One-Call utility location requests and data by collecting the requests and distributing them to the proper response Bureau. Engineering staff also review and analyze subdivision and land development plans. Where they affect the Public Right of Way, the City Engineer coordinates the activities of design and construction consultants.

The Bureau of Engineering issues permits and collects applicable fees for curb and sidewalk work, street excavations, driveway installations, utilization of public rights-of-way and water service connections (for West Lampeter Township residents). The Bureau provides operational assistance and record drawings in association with the Bureau of Water and Bureau of Wastewater.

Transportation: This office manages the policy, planning and design of the vehicular, pedestrian, multimodal and alternative transportation infrastructure, balancing the needs of Lancastrians with the local vs. state streets which traverse the city. It oversees policies related to street safety, signaling, signage and traffic management tools, as well as pavement planning, parking regulations and permitting and inspections.

UTILITIES DIVISION

Clean water is essential to our quality of life. The water and wastewater utilities treat water. The Conestoga and Susquehanna Water Treatment Plants produce excellent quality drinking water for the city and surrounding communities, using water from the Conestoga and Susquehanna Rivers. The wastewater plant ensures that the treated water discharged to the Conestoga River is of better quality than was removed, and that it does not adversely affect our natural resources.

BUREAU OF WATER

The mission of the Bureau of Water is to efficiently provide the highest quality products and services to our water customers through team effort, while protecting public health and the environment. The Water Bureau staff keeps the City's water system working 24 hours per day, seven days per week. The Bureau of Water continues to meet the ever-changing requirements established by current, proposed, and future governmental regulations and industry standards.

The Bureau of Water operates and maintains a water system that serves approximately 44,750 metered connections in the City of Lancaster and ten neighboring municipalities. The system includes over 800 miles of major pipeline, four booster pumping stations, six storage tanks, Oyster Point Reservoir and two filtration plants (one on the Susquehanna River and one on the Conestoga River). Water production averages approximately 21 million gallons per day, and all water meets or exceeds Federal and State standards. Approximately 33,000 water quality tests are performed annually to ensure water quality.

The Bureau also evaluates water capacity requests and reviews proposed water system extension plans for compliance with specifications and regulations. To ensure field compliance, construction inspection services and proper documentation are provided. The coordination of field activities among the various water sub-bureaus is important as a matter of public health and safety. The Water Bureau also coordinates with the Fire Bureau concerning flow tests and fire suppression system installations.

BUREAU OF WASTEWATER OPERATIONS

The City of Lancaster operates an Advanced Secondary Wastewater Treatment Facility with a design flow capacity of 30 million gallons per day. (Current flow rates average 20 MGD.) The facility is authorized to discharge to the Conestoga River under Federal EPA Permit Requirements.

The City Wastewater Treatment Facility utilizes approximately 48 employees to maintain the collection system, pumping stations and treatment facilities. The Bureau's staff also manages the Federal Industrial Waste Discharge requirements and works closely with approximately 51 industrial customers to promote growth within the service area while maintaining discharge requirements in a fair and efficient manner.

The Bureau also provides contract services to the Suburban Lancaster Sewer Authority for maintenance of their collection system and pumping stations. Also, through Inter-municipal agreements, the facility provides treatment services for the Lancaster Area Sewer Authority, Manor Township, East Lampeter Township, Suburban Lancaster Sewer Authority, Lancaster Township, the Borough of Strasburg, and the Leola Sewer Authority.

SUSTAINABILITY AND THE ENVIRONMENT DIVISION

Quality of Life is measured in relation to both the built environment and the natural environment. The Sustainability and Environment Division (S&E) is responsible for managing the city's natural resources and its place within the natural environmental context and the Chesapeake Bay watershed. It manages the city's Stormwater fund, the Tree Program and the city's Climate Action Plan, which also addresses resilience to climate change and other stressors.

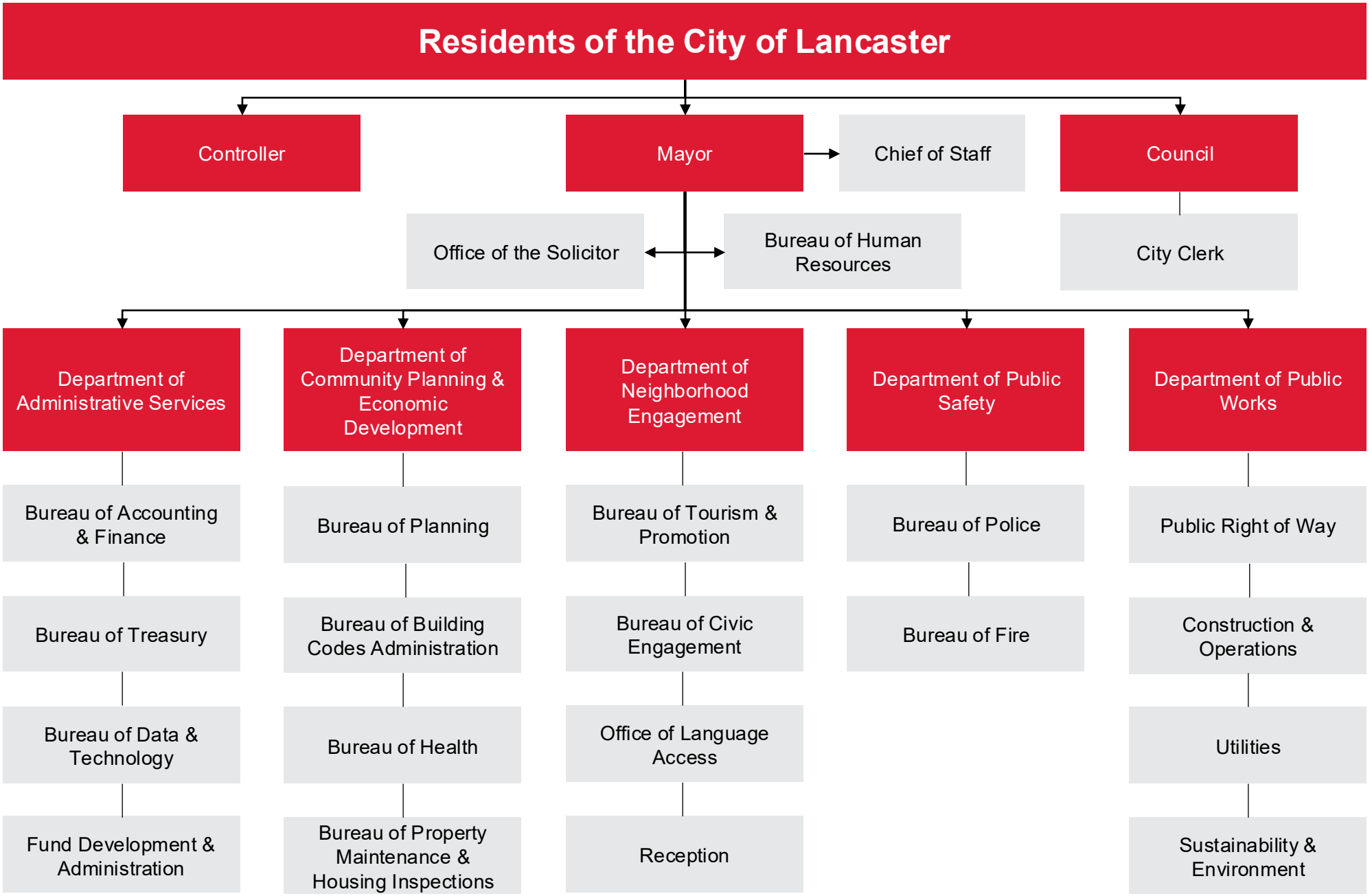
BUREAU OF STORMWATER

The Bureau of Stormwater Management works to develop and maintain the nationally recognized green infrastructure (GI) program through both public projects and private retrofit projects. The Green Infrastructure Plan of 2011 set forth the following goals:

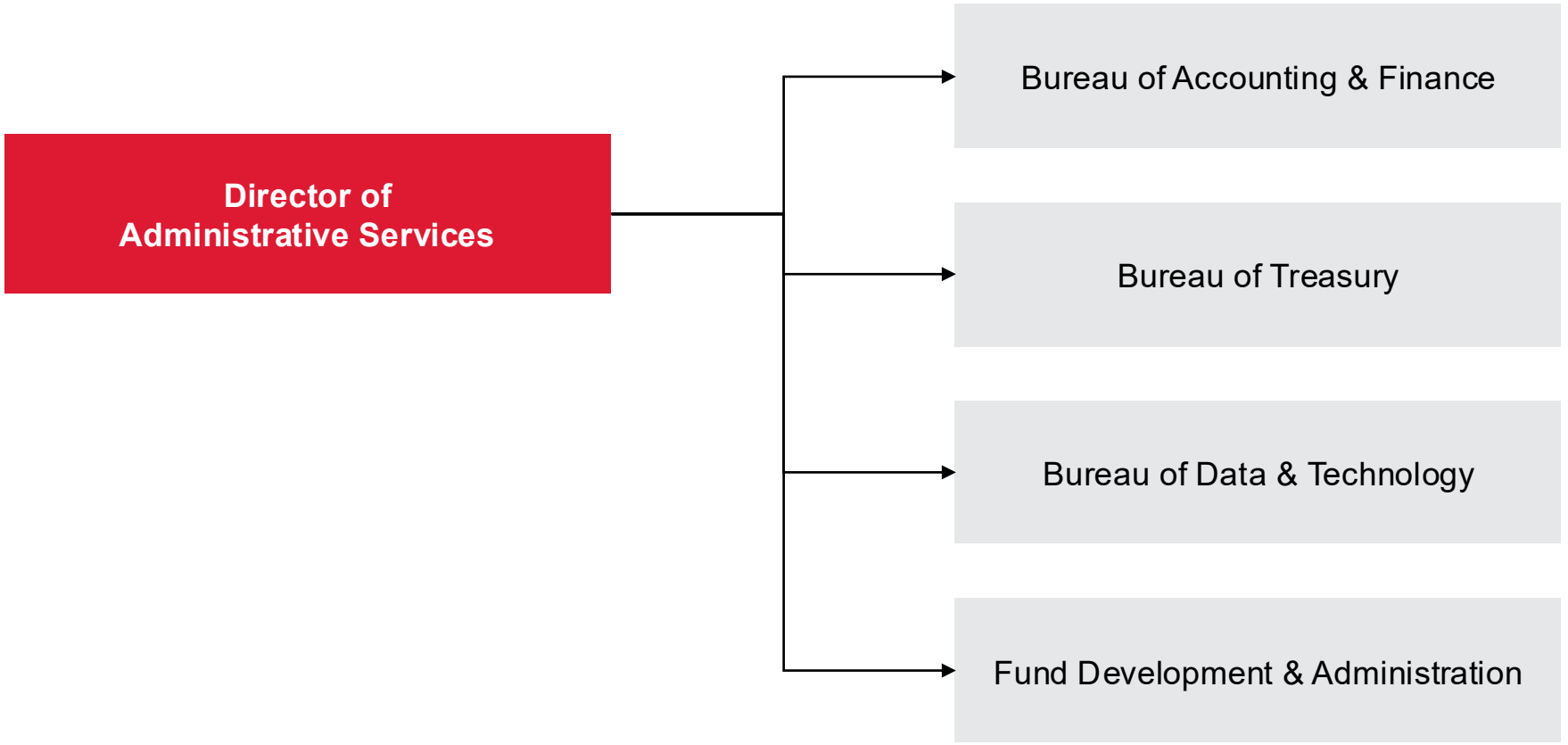
- Strengthen the City's economy and improve quality of life by linking clean water solutions to community improvements (e.g., green streets.)
- Create green infrastructure programs that respond to water quality drivers and maximize the value of City investments.
- Use GI to reduce pollution and erosive flows from urban stormwater and combined sewer overflows and to improve water quality in the Conestoga River.
- Achieve lower costs and higher benefit from the City's infrastructure investments.
- Establish Lancaster City as a national and statewide model in green infrastructure implementation.

Climate Action Plan: Develops and implements the City's Municipal Climate Action Plan, by which the City of Lancaster equitably implements innovative, collaborative and fiscally responsible strategies to reduce greenhouse gas emissions and build resilience to the impacts of climate change. This includes developing and implementing a resilience plan for the City of Lancaster, that assesses, plans and acts to prepare for catastrophic shocks and chronic stresses to ensure that the city thrives in the face of change, both natural and man-made.

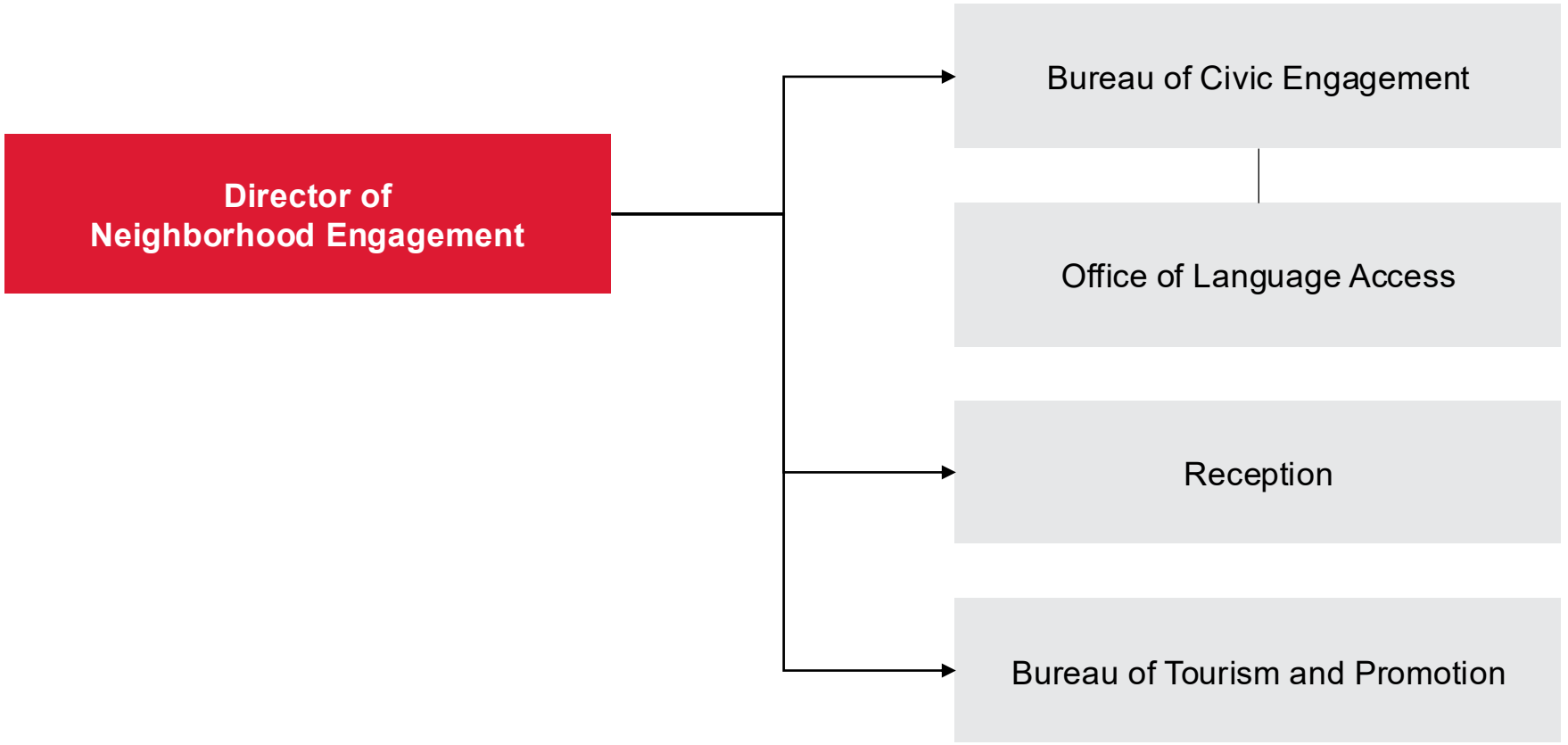
CITY OF LANCASTER ORGANIZATIONAL CHART



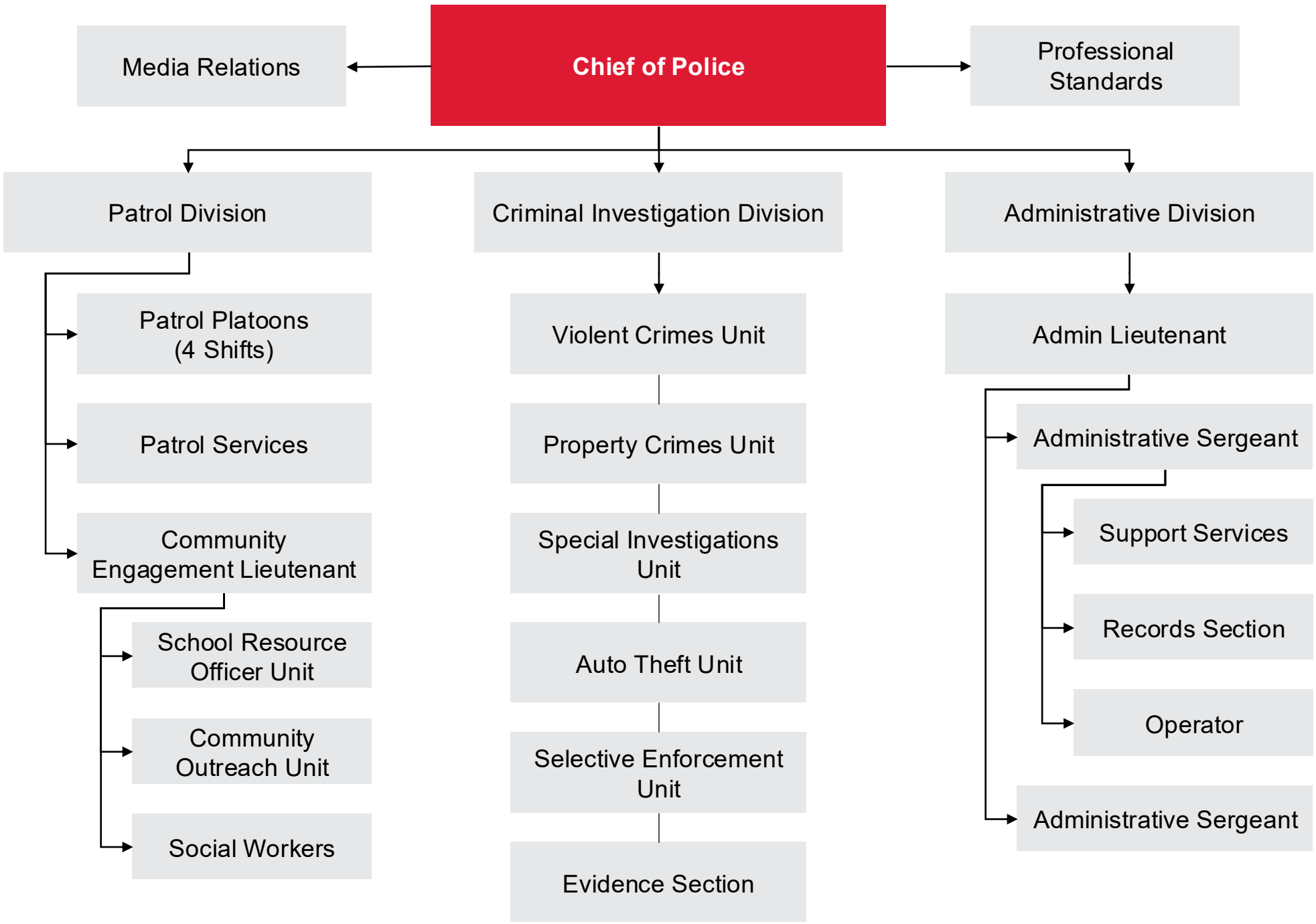
CITY OF LANCASTER ORGANIZATIONAL CHART
DEPARTMENT OF ADMINISTRATIVE SERVICES



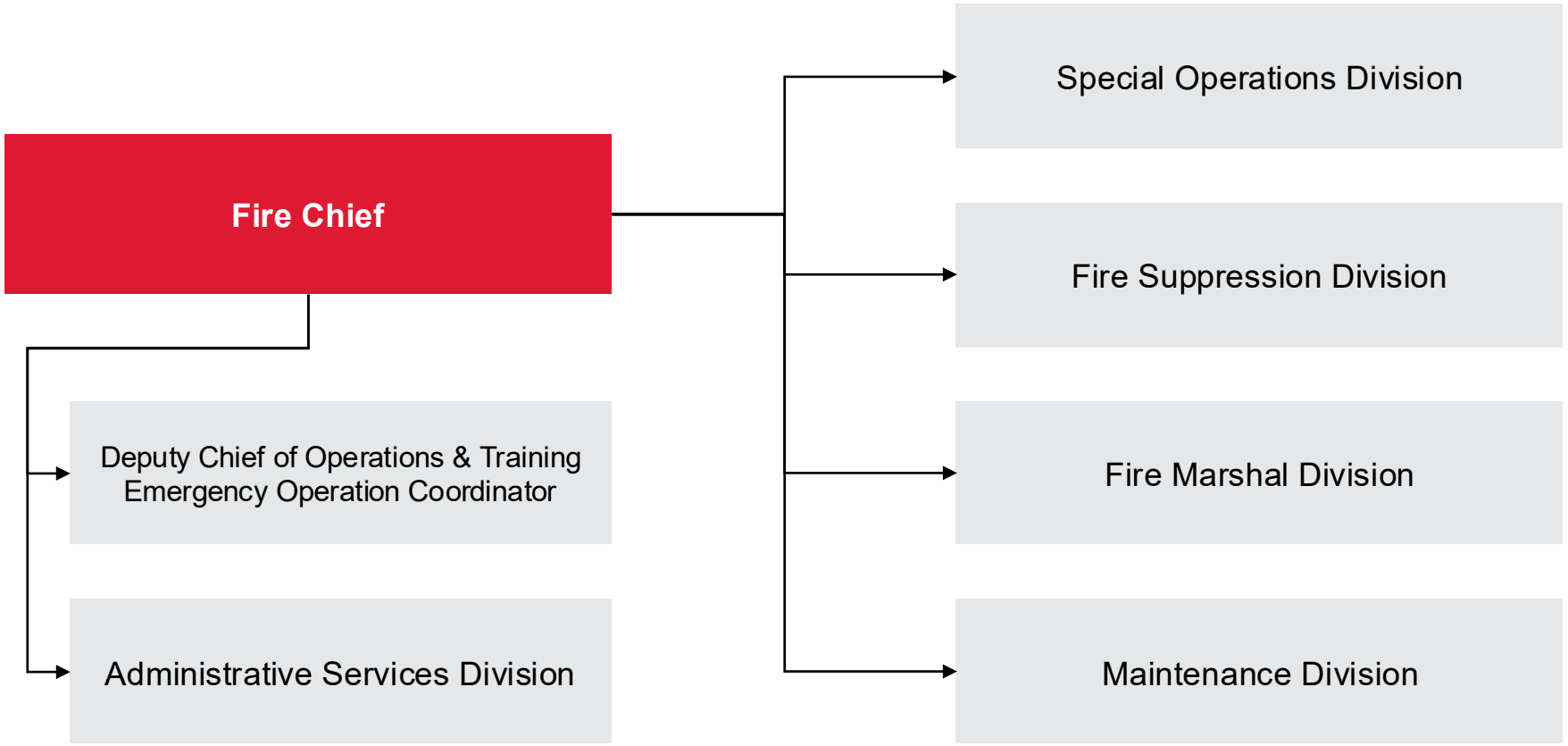
CITY OF LANCASTER ORGANIZATIONAL CHART
DEPARTMENT OF NEIGHBORHOOD ENGAGEMENT



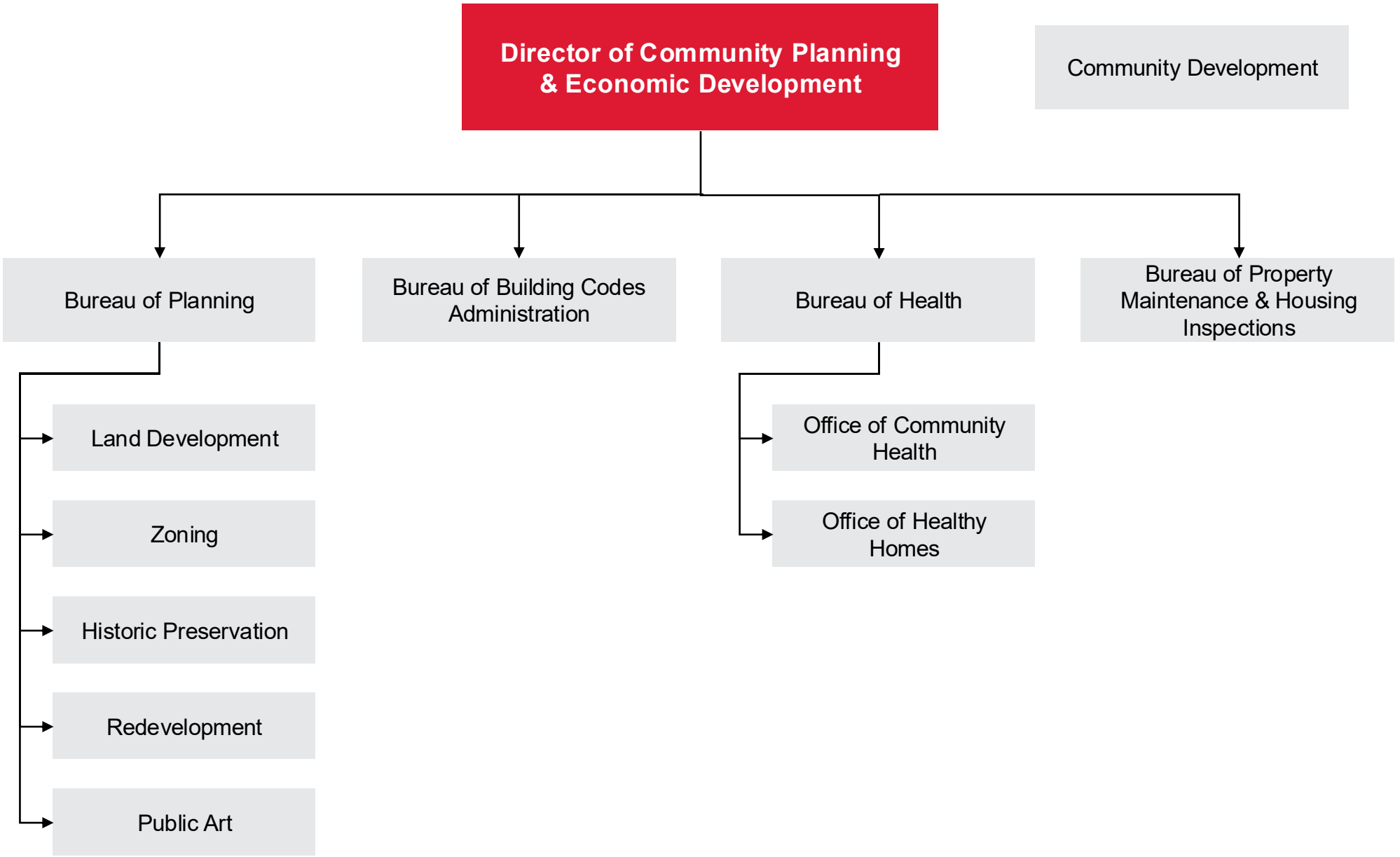
CITY OF LANCASTER ORGANIZATIONAL CHART
DEPARTMENT OF PUBLIC SAFETY — BUREAU OF POLICE



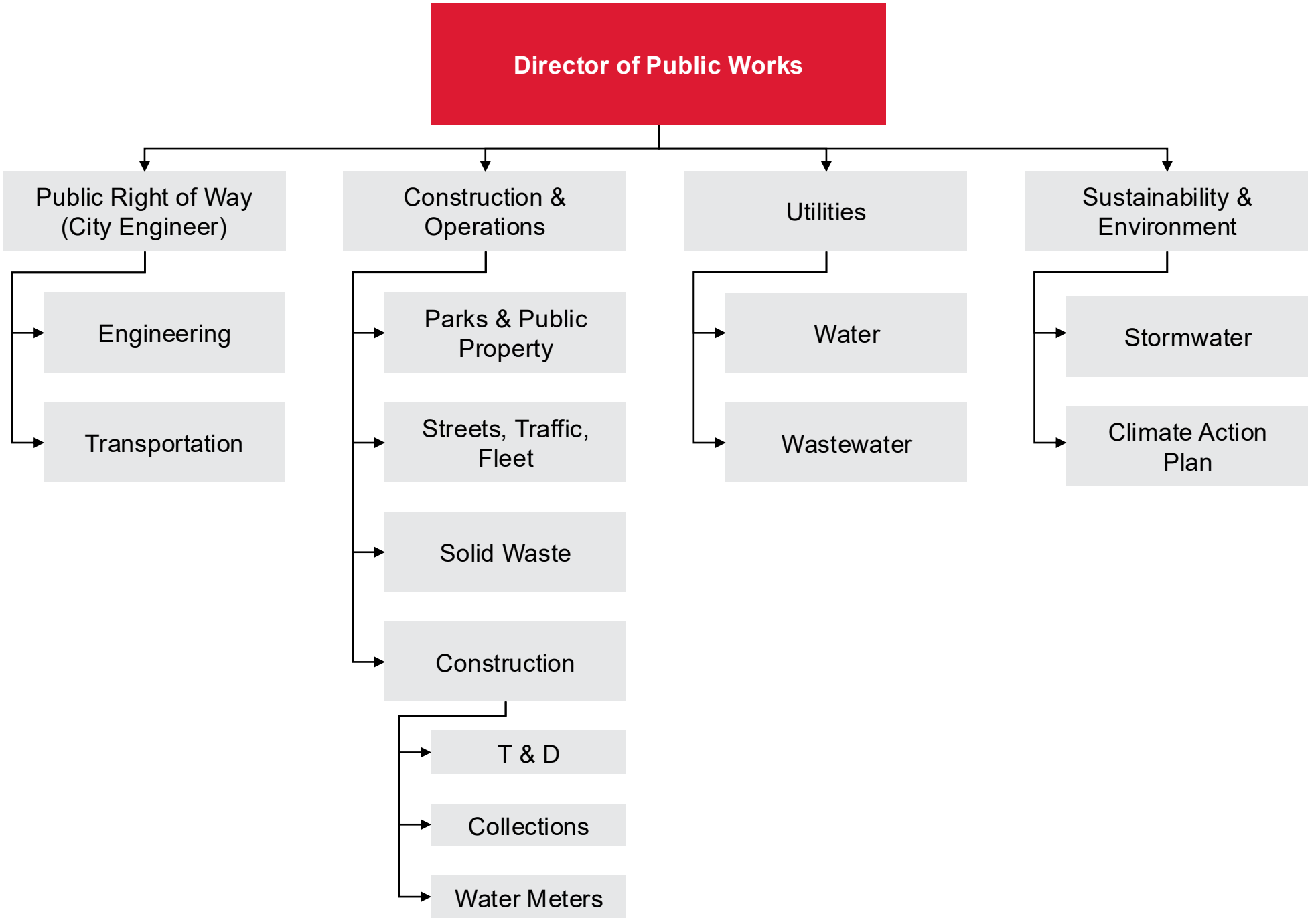
CITY OF LANCASTER ORGANIZATIONAL CHART
DEPARTMENT OF PUBLIC SAFETY — BUREAU OF FIRE



CITY OF LANCASTER ORGANIZATIONAL CHART
DEPARTMENT OF COMMUNITY PLANNING AND ECONOMIC DEVELOPMENT



CITY OF LANCASTER ORGANIZATIONAL CHART
DEPARTMENT OF PUBLIC WORKS



CITY OF LANCASTER

GENERAL FUND



2027 BUDGETS

CITY OF LANCASTER
GENERAL FUND REVENUE SUMMARY
2026 BUDGET VS 2027 BUDGET

DESCRIPTION	2026 BUDGET (as amended)		2026 PROJECTED	2027 BUDGET (propsed)	$ INCREASE (DECREASE) (vs. 2026 Budget)	% INCREASE (DECREASE) (vs. 2026 Budget)
Tax Revenues	$ 57,511,387		$ 57,630,124	$ 63,555,409	$ 6,044,022	10.51%
Regulatory Revenues	$ 417,416		$ 387,881	$ 381,687	$ (35,729)	-8.56%
Public Safety Revenues	$ 2,787,996		$ 2,753,102	$ 3,038,589	$ 250,592	8.99%
Health, Housing & Codes Revenues	$ 4,216,000		$ 3,771,328	$ 4,094,658	$ (121,342)	-2.88%
Public Works Revenues	$ 3,432,536		$ 3,468,177	$ 3,843,249	$ 410,713	11.97%
Other Revenues	$ 9,321,196		$ 8,854,937	$ 9,839,253	$ 518,057	5.56%
Use of Fund Balance Reserves	$ 1,790,532		$ 1,790,532	$ 2,334,410	$ 543,878	0.00%
Use of Fund Balance Reserves - Data Center				$ 1,934,343		
TOTAL GENERAL FUND REVENUES & SOURCES OF FUNDS	$ 79,477,063	#	$ 78,656,081	$ 89,021,598	$ 7,610,192	9.58%
Surplus/(Deficit)	$ 22,501		$ 120,606	$ (0)		

CITY OF LANCASTER
GENERAL FUND EXPENSE SUMMARY
2026 BUDGET VS 2027 BUDGET

DEPARTMENT / BUREAU	2026 BUDGET (as amended)	2026 PROJECTED	2027 BUDGET (propsed)	$ INCREASE (DECREASE) (vs. 2026 Budget)	% INCREASE (DECREASE) (vs. 2026 Budget)
EXECUTIVE	**$ 1,758,299**	**$ 1,913,716**	**$ 2,246,907**	**$ 488,608**	**27.79%**
Office of the Mayor	424,146	528,054	539,583	115,437	27.22%
City Solicitor	488,546	545,156	655,937	167,391	34.26%
Human Resources	845,607	840,506	1,051,386	205,780	24.34%
LEGISLATIVE	**$ 170,387**	**$ 158,027**	**$ 170,777**	**$ 390**	**0.23%**
City Council	71,700	63,800	74,000	2,300	3.21%
City Clerk	98,687	94,227	96,777	(1,910)	-1.94%
CITY CONTROLLER / TREASURER	**$ 8,500**	**$ 8,500**	**$ 8,500**	**$ -**	**0.00%**
DEPT. OF NEIGHBORHOOD ENGMT	**$ 1,157,274**	**$ 1,175,468**	**$ 1,312,564**	**$ 155,290**	**13.42%**
Director	311,164	305,864	262,695	(48,469)	-15.58%
Tourism & Promotions	541,403	557,745	625,769	84,366	15.58%
Civic Engagement	304,707	311,859	424,100	119,393	39.18%
ADMIN SERVICES	**$ 17,712,614**	**$ 17,222,219**	**$ 19,775,025**	**$ 2,062,411**	**11.64%**
Director	611,433	567,331	576,708	(34,725)	-5.68%
Accounting	711,292	715,438	838,015	126,723	17.82%
Treasury	2,001,513	2,001,622	2,006,797	5,285	0.26%
Data & Technology	2,776,484	2,712,624	3,317,071	540,586	19.47%
Community Envolvement	1,011,456	701,456	936,456	(75,000)	-7.42%
Insurance (Property & Liability)	905,000	905,000	905,000	-	0.00%
Fringe Benefits	4,548,939	4,472,251	5,144,074	595,135	13.08%
Debt Service	5,146,498	5,146,498	6,050,904	904,406	17.57%
PUBLIC SAFETY	**$ 44,131,187**	**$ 43,392,687**	**$ 47,433,150**	**$ 3,301,963**	**7.48%**
Police	30,196,724	29,446,238	32,262,229	2,065,505	6.84%
Fire	13,934,463	13,946,448	15,170,920	1,236,458	8.87%
COMMUNITY PLANNING & ECON DEV	**$ 5,320,684**	**$ 5,948,209**	**$ 6,414,790**	**$ 1,094,106**	**20.56%**
Director of CPED	1,796,840	1,797,317	1,997,064	200,224	11.14%
Planning	636,461	623,536	698,120	61,659	9.69%
Building Code Administration	858,112	1,603,594	1,169,181	311,069	36.25%
Property Maintenance	1,131,861	1,139,730	1,160,267	28,406	2.51%
Bureau of Health	897,410	784,032	1,390,159	492,749	54.91%
PUBLIC WORKS	**$ 9,195,618**	**$ 8,716,649**	**$ 11,659,884**	**$ 2,464,267**	**26.80%**
Director	1,861,820	1,854,209	1,610,269	(251,551)	-13.51%
Engineering	888,428	762,774	922,601	34,173	3.85%
Streets Maint/Admin	1,056,175	870,271	1,716,047	659,873	62.48%
Traffic Section	925,047	946,058	1,133,800	208,752	22.57%
Motor Vehicles Section	744,347	768,234	777,177	32,830	4.41%
Parks & Public Property	3,719,801	3,515,102	4,253,042	533,241	14.34%
Trees	-	-	405,742	405,742	
Street Cleaning	-	-	841,206	841,206	
TOTAL GENERAL FUND EXPENDITURES	**$ 79,454,562**	**$ 78,535,475**	**$ 89,021,598**	**$ 9,567,036**	**12.04%**

CITY OF LANCASTER
FUND BALANCE PROJECTION
GENERAL FUND

		2027 Budget
Fund Balance 12/31/2025 (Unaudited fund balance)		$ 13,479,257
Projected Revenues: 2026	$ 78,656,081	
Projected Expenditures: 2026	$ (78,535,475)	
Projected Current Operating Surplus/(Deficit) 2026 (Addition to Fund Balance)		$ 120,606
Projected Fund Balance 12/31/2026		$ 13,599,863
Proposed Revenues: 2027	$ 84,752,845	
Proposed Expenditures: 2027	$ (89,021,598)	
Proposed Current Operating Surplus/(Deficit) 2027		
(Reduction to Fund Balance)		$ (2,334,410)
(Committed data center revenue)		$ (1,459,343)
Projected Fund Balance 12/31/2027		**$ 9,806,110**

CITY OF LANCASTER
2027 GENERAL FUND BUDGET
POSITIONS

Department Bureau	2027 Full-Time Employees	2027 Part-Time Employees
Executive	**21**	**0**
Mayor's Office	6	
Solicitor	5	
Human Resources	10	
Legislative	**1**	**7**
City Council		7
City Clerk	1	
Administrative Services	**43**	**1**
Director	5	
Accounting	8	
Treasury	19	1
Data & Technology	11	
Controller/Treasurer		**1**
Neighborhood Engagement	**12**	**3**
Director	2	
Tourism & Promotions	5	3
Civic Engagement	5	
Public Safety	**251**	**16**
Police	176	16
Fire	75	
Comm Planning & Econ Deve	**54**	**1**
Director	6	
Planning	7	
Building Codes	13	1
Property Maint & Housing	15	
Health	13	
Public Works	**80.65**	
Director	4.15	
Engineering	5.85	
Traffic	5.1	
Street Cleaning	6	
Maintenance	16	
Motor Vehicles	6	
Building Facilities	14.8	
Parks	18.75	
Trees	4	
	462.65	**29**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
General Fund - Revenues								
Tax Revenue								
1000001	**400000**	**City Real Estate Taxes**	**32,702,959**	**33,730,400**	**33,730,400**	**31,267,192**	**33,561,748**	**36,736,255**
Revenue is derived from the annual real estate tax collections of the City of Lancaster.								
1000001	**400200**	**Real Estate Transfer**	**2,400,585**	**1,500,000**	**1,500,000**	**1,034,121**	**1,500,000**	**1,442,414**
Revenue is derived from the 1% tax on real estate transfers collected by the County of Lancaster for property sold within the City. The tax is allocated on a 50/50 basis with the School District. The revenue is this account represents the City's share of total collections, net of fees deducted by the County.								
1000001	**400300**	**Earned Income Tax**	**16,333,489**	**17,543,571**	**17,543,571**	**10,025,059**	**17,830,960**	**20,474,410**
Revenue is derived from the 1.2% Earned Income Tax paid by City residents and collected by the Lancaster County Tax Collection Bureau (LCTCB). The revenue recorded in this account represents the City's share of total collections, net of costs deducted by LCTCB.								
1000001	**400400**	**Local Services Tax**	**1,622,800**	**1,620,661**	**1,620,661**	**827,844**	**1,620,661**	**1,653,649**
The Local Services Tax is a $52 tax collected from each individual employed within the City, less a collection fee retained by the Lancaster County Tax Collection Bureau. $5 of each $52 account collected is allocated to the appropriate school district (SDoL, CV or LS).								
1000001	**400500**	**Penalty Current Tax**	**169,313**	**120,000**	**120,000**	**93,259**	**120,000**	**122,144**
Revenue is derived from the penalty assessed on delinquent real estate billings collected by the City.								
1000001	**400900**	**Lien Interest & Costs**	**1,681**	**996**	**996**	**0**	**996**	**1,500**
Revenue is derived from interest assessed and costs associated with liening real estate for delinquent invoices, trash clean-up, and other services.								
1000001	**401000**	**Payment in Lieu of Taxes**	**2,293,194**	**2,100,000**	**2,100,000**	**1,953,203**	**2,100,000**	**2,300,000**
Revenue is derived from contributions received from tax-exempt organizations that own property in the City. Major contributors include Lancaster General Hospital, Franklin and Marshall College, Marriott and the Lancaster City Housing Authority.								
1000001	**401100**	**Utility Tax Refund**	**41,813**	**44,322**	**44,322**	**52,084**	**44,322**	**44,000**
Revenue is derived from the Commonwealth of Pennsylvania for payment in lieu of real estate taxes for property owned by public utilities (PURTA).								
1000001	**401200**	**Real Estate Tax Lien Proc**	**1,027,240**	**851,438**	**851,438**	**934,817**	**851,438**	**781,036**
Revenue is derived from the sale of prior year real estate tax claims to a third party.								
TOTAL - Tax Revenue			**56,593,075**	**57,511,387**	**57,511,387**	**46,187,577**	**57,630,124**	**63,555,409**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Regulatory License Fees								
1000002	**401400**	**Franchise Fee**	**375,929**	**386,387**	**386,387**	**175,099**	**356,852**	**350,658**
Revenue is derived from the Comcast cable television franchise fee.								
1000002	**401500**	**Beverage License**	**30,250**	**31,029**	**31,029**	**37,588**	**31,029**	**31,029**
Revenue is derived from liquor licenses issued within the City. The fees are collected by the Commonwealth, and the number of licenses is controlled by the Pennsylvania Liquor Control Board.								
TOTAL - Regulatory License Fees			**406,179**	**417,416**	**417,416**	**212,687**	**387,881**	**381,687**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Public Safety - Police Fees								
1501000	**402600**	**District Judge Fines**	**279,826**	**283,944**	**283,944**	**187,752**	**249,895**	**259,726**
Revenue is derived from fines and restitution collected by the Magisterial District Judge offices, the Commonwealth and Lancaster County and remitted to the city. Beginning in 2017, parking enforcement related fine revenues are transferred from the MDJ Offices to the Lancaster Parking Authority. These funds are then paid to the City as part of the City-LPA Parking Enforcement Agreement.								
1501000	**402700**	**Parking Violations**	**1,364,135**	**1,278,307**	**1,278,307**	**459,137**	**1,278,307**	**1,187,866**
Revenues are derived from payments made by the Lancaster Parking Authority to the City in accordance with the City-LPA Parking Enforcement Agreement.								
1501000	**402800**	**Reproducing Police Report**	**30,810**	**30,900**	**30,900**	**24,017**	**30,900**	**26,898**
Revenue is derived from fees charged for the reproduction of police reports and is collected by the Police Bureau.								
1501000	**402900**	**Burglar Alarm Svc Fee**	**11,810**	**16,000**	**16,000**	**8,070**	**12,000**	**12,000**
Revenue is derived from the fee collected for alarm monitoring by the Police Bureau.								
1501000	**403100**	**Police - School District**	**148,801**	**146,846**	**146,846**	**151,613**	**150,000**	**156,363**
Revenue is derived from the services provided by the Police Bureau to the School District of Lancaster for school crossing guards and uniformed police officers at various locations before and after school.								
1501000	**403300**	**Drug Task Force Reimb.**	**0**	**0**	**0**	**1,219**	**0**	**0**
Revenue is derived from the reimbursement of salaries from the District Attorney's office for officers assigned to the Drug Task Force.								
1501000	**403400**	**Drug Task Force - O/T**	**0**	**0**	**0**	**0**	**0**	**0**
Revenue is derived from the reimbursement for overtime from the District Attorney's office for police officers assigned to the Drug Task Force.								
1501000	**403500**	**Pa Reimb Police Recruits**	**14,102**	**40,000**	**40,000**	**0**	**40,000**	**27,139**
State reimbursement of Police Academy expenses for newly hired officers.								
1501000	**403800**	**Warrant Squad Services**	**5,111**	**4,000**	**4,000**	**7,578**	**4,000**	**4,532**
Revenue is derived from the Warrant Squad service fee received from the Magisterial District Judges for the serving of warrants by the Bureau of Police.								
1501000	**404100**	**Police-Special Events OT**	**77,849**	**120,000**	**120,000**	**64,030**	**120,000**	**144,986**
Revenue is derived from other sources, not specifically listed above, for reimbursement to the City for overtime services of the Bureau of Police.								
1501000	**416700**	**Police - SDL - SRO**	**835,746**	**670,000**	**670,000**	**453,854**	**670,000**	**991,863**
Revenue is derived from the services provided by the Police Bureau to the School District of Lancaster for School Resource Officers assigned to School District of Lancaster Middle and High Schools located in the City of Lancaster.								
1502000	**404200**	**Fire Inspection**	**201,865**	**198,000**	**198,000**	**141,230**	**198,000**	**227,215**
Revenue is derived from the fees collected by the Fire Bureau for each fire hazard inspection.								
TOTAL - Public Safety - Police Fees			**2,970,054**	**2,787,996**	**2,787,996**	**1,498,500**	**2,753,102**	**3,038,589**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
License & Permit Fees								
1601001	**401700**	**Building Permits**	**9,032,578**	**2,381,000**	**2,381,000**	**1,466,435**	**1,936,328**	**2,284,658**
Revenue is derived from building permit fees based on the cost of each building project within the City boundaries. This account also reflects fees collected for plumbing permits, fixtures and piping fees, and fees collected for electrical permits.								
1601001	**401900**	**Plumbing Licenses**	**19,775**	**25,000**	**25,000**	**20,475**	**25,000**	**20,000**
Revenue is derived from the fees collected for plumbing licenses.								
1601001	**402200**	**Housing License Multi-Fam**	**1,538,053**	**1,570,000**	**1,570,000**	**966,772**	**1,570,000**	**1,530,000**
Revenue is derived from fees collected by the City for all rental housing licenses.								
1601001	**402400**	**Zoning Permits**	**38,690**	**40,000**	**40,000**	**24,195**	**40,000**	**40,000**
Revenue is derived from the fee collected for zoning permits.								
1601001	**402500**	**Health Licenses & Permits**	**223,319**	**200,000**	**200,000**	**192,823**	**200,000**	**220,000**
Revenue is derived from the license fee for food inspection.								
TOTAL - License & Permit Fees			**10,852,416**	**4,216,000**	**4,216,000**	**2,670,699**	**3,771,328**	**4,094,658**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Public Works Fees								
1810001	**404300**	**Tsfr'd From Utility Funds**	**4,000,000**	**0**	**0**	**0**	**0**	**0**
Removed to reduce the deficit in the water fund. Revenue is derived from interfund transfers to the General Fund from the Water Fund.								
1810001	**404400**	**Rent of City Property**	**104,893**	**100,000**	**100,000**	**87,193**	**100,000**	**100,000**
Revenue is derived from tower space to cell phone companies.								
1810001	**404500**	**SF - Admin Indirect Costs**	**759,335**	**822,712**	**822,712**	**617,034**	**822,712**	**1,052,132**
Revenue is derived from indirect costs applicable to the Sewer Fund per the full cost allocation plan for 2024.								
1810001	**404600**	**WF - Admin Indirect Costs**	**1,337,773**	**1,499,252**	**1,499,252**	**1,124,439**	**1,499,252**	**1,347,161**
Revenue is derived from indirect costs applicable to the Water Fund per the full cost allocation plan for 2024.								
1810001	**404800**	**Right of Way Permit Fees**	**349,749**	**214,358**	**214,358**	**256,790**	**250,000**	**300,000**
Revenue is derived from the fees collected for street opening and other associated permit fees charged to various utilities.								
1810001	**405000**	**Sewer Vehicle Maintenance**	**21,553**	**23,439**	**23,439**	**21,443**	**23,439**	**20,000**
Revenue is derived from the reimbursement from the Sewer Fund for manpower, gas, diesel, oil and vehicle maintenance charged by the Motor Vehicles Section for Sewer Fund vehicles.								
1810001	**405100**	**Water Vehicle Maintenance**	**25,514**	**25,000**	**25,000**	**21,569**	**25,000**	**25,000**
Revenue is derived from the reimbursement by the Water Fund for manpower, gas, diesel, oil and vehicle maintenance charged by the Motor Vehicles Section for Water Fund vehicles.								
1810001	**417900**	**TF - Admin Indirect Costs**	**146,488**	**193,153**	**193,153**	**144,865**	**193,153**	**182,061**
Revenue is derived from indirect costs applicable to the Solid Waste & Recycling Fund per the full cost allocation plan for 2024.								
1810001	**420000**	**Sewer Direct Costs**	**17,952**	**20,000**	**20,000**	**0**	**20,000**	**38,400**
Revenues in this account include directly billed Salary, Fringe Benefits, and Operating Supplies and Equipment expenses related to Grounds Maintenance at Wastewater facilities (plant, pump stations, etc.).								
1810001	**422000**	**WaterGrnds Exp Reimb**	**0**	**0**	**0**	**0**	**0**	**180,582**
Revenues in this account include direct billed Salary, Fringe Benefits, and Operating Supplies and Equipment expenses related to Grounds Maintenance at the Water facilities.								
1810001	**420200**	**SWMF Admin Indirect Costs**	**419,691**	**534,621**	**534,621**	**400,966**	**534,621**	**597,913**
Revenue is derived from indirect costs applicable to the Stormwater Management Fund per the full cost allocation plan for 2024.								
TOTAL - Public Works Fees			**7,182,947**	**3,432,536**	**3,432,536**	**2,674,299**	**3,468,177**	**3,843,249**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Other Income								
1000004	**405500**	**Administrative Sundry**	**12,892**	**4,000**	**4,000**	**7,108**	**6,000**	**6,000**
Revenue is derived from miscellaneous reimbursements and fees charged by bureaus within the Department of Administrative Services.								
1000004	**405700**	**Sale of City Property/Svc**	**206,700**	**170,000**	**170,000**	**189,724**	**190,000**	**170,000**
Revenue is derived from the sale of miscellaneous items and services. Beginning in 2020, this line item also reflects annual payments of $150,000 from the Lancaster Parking Authority for the purchase of the N. Queen Street Garage.								
1000004	**405800**	**Police Sundry**	**52,972**	**40,000**	**40,000**	**66,415**	**40,000**	**49,797**
Revenue is derived from the reimbursement for miscellaneous police receipts, such as booking fees paid from County, towing license fees, etc.								
1000004	**405900**	**Fire Sundry**	**90,765**	**55,000**	**55,000**	**62,421**	**55,000**	**86,611**
Revenue is derived from reimbursements for miscellaneous fire receipts, such as the sale of fire code books and revenues from insurance reimbursement via Fire Recovery Services agreement.								
1000004	**406000**	**CPED Sundry**	**62,705**	**50,000**	**50,000**	**27,271**	**50,000**	**50,000**
Revenue is derived from City code letters, the sale of City code books, land development ordinances, filing fees for land development and subdivision plans, and vacant property registration fees.								
1000004	**406100**	**Public Works Sundry**	**20,890**	**10,000**	**10,000**	**13,226**	**10,000**	**10,000**
Revenue is derived from the reimbursement of labor costs for accident repairs, public space event fees, clean-up and other miscellaneous fees.								
1000004	**406300**	**Interest on Investment**	**676,793**	**553,362**	**553,362**	**446,434**	**553,362**	**569,963**
Revenue is derived from interest earned on General Fund cash invested on a short-term basis during the fiscal year.								
1000004	**406600**	**Federal Reimb-Salaries**	**577,697**	**768,583**	**768,583**	**361,939**	**623,554**	**786,320**
Revenue is derived from the reimbursement of Federal funds to the General Fund for Federally-funded activities performed by General Fund employees.								
1000004	**406601**	**Lead Reimb - Salaries**	**273,821**	**389,624**	**389,624**	**249,549**	**226,093**	**400,852**
Revenue is derived from the reimbursement of Federal funds to the General Fund for the HUD Lead Grant for activities performed by General Fund employees funded by this grants.								
1000004	**406700**	**Federal Reimb-Fringes**	**282,279**	**375,837**	**375,837**	**183,637**	**299,433**	**398,146**
This line item represents the amount of fringe benefits, correlative to salaries that are reimbursed to the General fund by Federal program funds.								
1000004	**406701**	**Lead Reimb - Fringes**	**131,870**	**190,526**	**190,526**	**124,096**	**114,468**	**210,046**
This line item represents the amount of fringe benefits, correlative to salaries that are reimbursed to the General fund by the HUD Lead Grants.								
1000004	**406900**	**Fed.Reimb-Indirect Costs**	**70,043**	**48,947**	**48,947**	**0**	**48,947**	**44,500**
Revenue is derived from indirect costs applicable to the CDBG program per the full cost allocation plan for 2024.								

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
1000004	407100	**Pension State Fund**	3,792,979	3,950,305	3,950,305	0	3,950,305	4,364,690
Revenue is derived from the Commonwealth of Pennsylvania, under Act 205, to offset the City's contributions to the Police, Fire and Non-uniform pension plans on an annual basis.								
1000004	407500	**Liquid Fuels Reimb.**	101,000	70,000	70,000	74,931	70,000	72,100
Revenue is derived from the reimbursements by the Liquid Fuels Fund for General Fund expenditures for patching, snow removal, tool repair, street reconstruction and street lighting.								
1000004	415100	**Anti-Auto Theft grant**	77,417	0	0	0	0	0
The Pennsylvania Auto Theft Prevention Authority has continued a grant to assist Lancaster's Auto Theft Unit. The grant funds 50% of one sergeant and two detectives, and overtime. Grant ended 2025.								
1000004	415500	**Misc Grants & Gifts**	2,702	10,000	10,000	30,715	10,000	7,558
Revenues are derived from anticipated grants and gifts during the year.								
1000004	415501	**ARPA Revenue Replacement**	2,400,000	0	0	0	0	0
Ended in 2025.2025 is the last year for ARPA revenue.								
1000004	418100	**Tax Certification Fees**	84,102	80,000	80,000	62,399	80,000	80,000
Revenue is derived from a fee charged for tax certifications provided to settlement companies for real estate sale closings.								
1000004	419600	**Marketing**	11,714	15,000	15,000	5,000	15,000	15,000
Revenue is derived from advertising and marketing packages sold to local businesses by the Bureau of Tourism and Promotions.								
1000004	419900	**Merchandise Sales**	2,054	10,000	10,000	5,049	10,000	10,000
Revenue is derived from merchandise sold by the Bureau of Tourism and Promotions.								
1000004	430000	**Treasury Allocation**	1,447,853	1,920,972	1,920,972	1,103,083	1,893,735	1,898,631
Treasury Allocation represents the amount reimbursed by the City's enterprise funds for Treasury services provided in support of billing and collections. The allocation covers the costs associated with processing, managing, and collecting revenues on behalf of the enterprise funds.								
1000004	430400	**IT Allocation**	350,000	609,040	609,040	456,773	609,040	609,040
IT Allocation represents the amount reimbursed by the City's enterprise funds for IT services provided in support of their operations. The allocation covers the costs associated with technology support, systems, infrastructure, and other IT services provided to the enterprise funds.								
1000004	499000	**Fund Balance Reserve**	0	0	0	0	0	1,934,343
Committed data center revenue includes website, Critical Repair, and Energy Efficiency Pilot program								
1000004	499000	**Fund Balance Reserve**	0	1,790,532	1,790,532	0	1,790,532	2,334,410
The City is required by law to adopt a balanced budget (revenue = expenditure). When excess fund balance is available, it may be used as a source of revenue to balance the budget.								
TOTAL - Other Income			10,729,245	11,111,728	11,111,728	3,469,770	10,645,469	14,108,006
TOTAL - General Fund Revenues			88,733,917	79,477,063	79,477,063	56,713,531	78,656,081	89,021,598

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
General Fund - Expenses								
Mayor's Office Expense								
1101000	**610500**	**Elected Official**	**105,562**	**105,539**	**105,539**	**97,633**	**105,539**	**108,705**
The Mayor's salary is established by City Ordinance (Article 123.06).								
1101000	**611500**	**Salaried Personnel**	**250,243**	**297,457**	**297,457**	**265,876**	**397,365**	**410,628**
The salary of the Chief of Staff, Mayor's Senior Staff Assistant, and Communications Team								
1101000	**618500**	**Overtime**	**0**	**0**	**0**	**7,585**	**7,000**	**0**
1101000	**732000**	**Dues & Subscriptions**	**375**	**700**	**700**	**0**	**700**	**0**
Subscriptions to professional publications and dues to professional organizations.								
1101000	**734000**	**Postage**	**743**	**700**	**700**	**109**	**200**	**500**
Postage costs incurred in routine office mailings.								
1101000	**735000**	**Printing**	**2,662**	**1,500**	**1,500**	**1,538**	**1,500**	**1,500**
Printing costs of the Mayor's Office.								
1101000	**736000**	**Telephone**	**546**	**0**	**0**	**0**	**0**	**0**
Phone charges moved to Bureau of Information Technology.								
1101000	**737000**	**Travel**	**1,320**	**5,000**	**5,000**	**1,973**	**2,500**	**5,000**
Travel expenses relating to the Mayor's attendance at various meetings and conferences.								
1101000	**741000**	**Professional Services**	**0**	**7,500**	**7,500**	**2,678**	**7,500**	**7,500**
Professional Services expenses for the Mayor's Office.								
1101000	**744500**	**Training & School**	**3,000**	**5,000**	**5,000**	**3,232**	**5,000**	**5,000**
Expenses for registrations and trainings.								
1101000	**760300**	**Office Supplies**	**167**	**750**	**750**	**348**	**750**	**750**
Cost of general office supplies for the Mayor's Office.								
TOTAL - Mayor's Office Expense			**364,618**	**424,146**	**424,146**	**380,972**	**528,054**	**539,583**

CITY OF LANCASTER
STAFFING SCHEDULE

APPROPRIATION CODE		POSITION DESCRIPTION	2027 BUDGET POSITIONS	2027 BUDGET SALARY
OFFICE OF THE MAYOR				
1101000	610500	MAYOR	1	108,705
TOTAL 610500 EMPLOYEES			**1**	**108,705**
1101000	611500	CHIEF OF STAFF	1	128,750
1101000	611500	COMMUNICATIONS MANAGER - GENERALIST	1	74,675
1101000	611500	CREATIVE PRODUCTION SPECIALIST	1	70,000
1101000	611500	COMMUNICATIONS MANAGER - MARKETING	1	75,403
1101000	611500	EXECUTIVE ASSISTANT TO THE MAYOR	1	61,800
TOTAL 611500 EMPLOYEES			**5**	**410,628**
TOTAL EMPLOYEES			**6**	**519,333**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Office of City Solicitor Expense								
1102000	**610900**	**Salary - Director**	**142,720**	**144,909**	**144,909**	**108,894**	**144,909**	**149,256**
Salary of the City Solicitor.								
1102000	**611500**	**Salary - Personnel**	**166,361**	**162,137**	**162,137**	**133,054**	**218,137**	**324,681**
Salary of staff position to provide support services to the City Solicitor.								
1102000	**731000**	**Advertising**	**622**	**2,000**	**2,000**	**1,819**	**2,000**	**2,000**
Costs associated with legal advertisements as required by PA law.								
1102000	**732000**	**Dues & Subscriptions**	**2,293**	**2,250**	**2,250**	**421**	**2,250**	**2,250**
Dues and subscription expenses for the office of the City Solicitor.								
1102000	**734000**	**Postage**	**49**	**250**	**250**	**10**	**100**	**250**
Postage expenses of the City Solicitor's Office.								
1102000	**735000**	**Printing**	**2,272**	**1,500**	**1,500**	**870**	**1,500**	**1,500**
Printing and photocopying expenses of the City Solicitor's Office.								
1102000	**736000**	**Telephone**	**123**	**0**	**0**	**0**	**0**	**0**
Phone charges moved to Bureau of Information Technology.								
1102000	**737000**	**Travel**	**186**	**500**	**500**	**0**	**500**	**500**
Travel expenses of the City Solicitor's Office.								
1102000	**741000**	**Professional Services**	**181,837**	**160,000**	**160,000**	**92,094**	**160,000**	**160,000**
The cost of legal services provided by other law firms for specific issues, litigation, or if a conflict exists.								
1102000	**744000**	**Contract Services**	**0**	**8,500**	**8,240**	**0**	**8,500**	**8,500**
This line item covers the cost of annual fee for Bloomberg Law, a legal research service.								
1102000	**744500**	**Training/Education**	**0**	**6,000**	**6,000**	**1,890**	**6,000**	**6,000**
Training expenses of the City Solicitor's Office including CLE & Bar Association.								
1102000	**760300**	**Office Supplies**	**897**	**500**	**500**	**438**	**1,000**	**1,000**
Office supplies for the City Solicitor's Office.								
1102000	**820000**	**Minor Equipment**	**500**	**0**	**260**	**258**	**260**	**0**
Minor equipment expenses of the City Solicitor's Office.								
TOTAL - Office of the Solicitor Expense			**497,861**	**488,546**	**488,546**	**339,748**	**545,156**	**655,937**

CITY OF LANCASTER
STAFFING SCHEDULE

APPROPRIATION CODE		POSITION DESCRIPTION	2027 BUDGET POSITIONS	2027 BUDGET SALARY
OFFICE OF CITY SOLICITOR				
1102000	610900	CITY SOLICITOR	1	149,256
TOTAL 610900 EMPLOYEES			**1**	**149,256**
1102000	611500	ASSISTANT CITY SOLICITOR	1	100,000
1102000	611500	PROCUREMENT MANAGER	1	74,263
1102000	611500	SR STAFF ASSISTANT-LEGAL	1	57,680
1102000	611500	PARALEGAL	1	92,738
TOTAL 611500 EMPLOYEES			**4**	**324,681**
TOTAL EMPLOYEES			**5**	**473,937**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Human Resources Expense								
1405000	**611000**	**Salary - Bureau Chief**	**56,703**	**128,750**	**98,750**	**76,155**	**128,750**	**128,750**
Salary of the Bureau Chief of Human Resources.								
1405000	**611500**	**Salaried Personnel**	**302,362**	**453,357**	**408,357**	**289,151**	**390,256**	**624,536**
Salaries of the Human Resources Office staff								
1405000	**612000**	**Salary Temporary**	**46,461**	**2,500**	**17,500**	**16,563**	**12,500**	**3,000**
Pay to an employment agency for temporary services required by the Bureau of Human Resources.								
1405000	**618500**	**Overtime**	**0**	**1,000**	**1,000**	**0**	**0**	**0**
Overtime pay to staff members of the bureau.								
1405000	**622000**	**Employee Recognition**	**21,814**	**22,000**	**22,000**	**13,499**	**22,000**	**22,000**
Expenses for workforce committee expenses, including: annual employee picnic, annual December holiday party, annual employee recognition event, and various employee recognition needs through the year.								
1405000	**731000**	**Advertising**	**0**	**1,000**	**1,000**	**0**	**1,000**	**0**
Expenses incurred to advertise position vacancies within Human Resources via newspapers and employment magazines.								
1405000	**732000**	**Dues & Subscriptions**	**1,428**	**3,000**	**3,479**	**3,479**	**3,000**	**3,000**
Professional association dues for HR staff and additional reference materials.								
1405000	**734000**	**Postage**	**733**	**1,500**	**1,021**	**344**	**1,500**	**100**
Mailing/postage expenses from the Bureau of Human Resources.								
1405000	**735000**	**Printing**	**1,835**	**3,000**	**1,800**	**1,136**	**3,000**	**1,000**
Photocopy charges for the bureau.								
1405000	**736000**	**Telephone**	**542**	**0**	**0**	**0**	**0**	**0**
Charges moved to Information Technology.								
1405000	**737000**	**Travel**	**3,831**	**8,000**	**8,000**	**346**	**2,000**	**3,000**
Travel expenses for seminar, training, and meetings.								
1405000	**741000**	**Professional Services**	**342,080**	**160,000**	**190,000**	**184,886**	**200,000**	**200,000**
Expenses for the Employee Assistance Program, Third Party Administrator, Wellness Administrator services, Flexible Spending Account, employee new hire expenses, learning management software, and consulting services.								
1405000	**743500**	**Labor Relations Expense**	**44,644**	**15,000**	**32,200**	**27,458**	**15,000**	**20,000**
Expenses for labor relations with bargaining units and other employee relations issues.								
1405000	**744000**	**Contract Services**	**45,678**	**30,000**	**50,000**	**40,691**	**50,000**	**30,000**
Expenses related to Human Resource technology contracts for benefits and talent management.								
1405000	**744500**	**Training & School**	**6,410**	**15,000**	**9,000**	**6,607**	**10,000**	**15,000**
Training of HR staff, in-house training programs to management and supervisors, and tuition reimbursements to HR staff.								
1405000	**760300**	**Office Supplies**	**1,042**	**1,500**	**1,500**	**744**	**1,500**	**1,000**
Office supplies for the Bureau of Human Resources.								
1405000	**760600**	**Operating Supplies**	**811**	**0**	**0**	**0**	**0**	**0**
Expenses associated with training, meetings and office expenses not covered by office supplies.								
TOTAL - Human Resources Expense			**876,375**	**845,607**	**845,607**	**661,059**	**840,506**	**1,051,386**

CITY OF LANCASTER
STAFFING SCHEDULE

APPROPRIATION CODE		POSITION DESCRIPTION	2027 BUDGET POSITIONS	2027 BUDGET SALARY
BUREAU OF HUMAN RESOURCES				
1405000	611000	BUREAU CHIEF HR	1	128,750
TOTAL 611000 EMPLOYEES			**1**	**128,750**
1405000	611500	DEPUTY BUREAU CHIEF	1	103,000
1405000	611500	HUMAN RESOURCES BUSINESS PARTNER	1	42,500
1405000	611500	SPECIALIST - TALENT RETENTION	1	73,212
1405000	611500	LEARNING AND DEVELOPMENT SPECIALIST	1	84,460
1405000	611500	LABOR AND EMPLOYEE RELATIONS SPECIALIST	1	78,000
1405000	611500	TALENT ACQUISITION SPECIALIST	1	66,950
1405000	611500	BENEFITS SPECIALIST	1	67,000
1405000	611500	HR COORDINATOR	1	55,414
1405000	611500	HR ADMINISTRATIVE ASSISTANT	1	54,000
TOTAL 610500 EMPLOYEES			**9**	**624,536**
TOTAL EMPLOYEES			**10**	**753,286**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
City Council Expense								
1201000	**610500**	**Elected Official**	**56,733**	**56,500**	**56,500**	**42,167**	**56,500**	**56,500**
Salaries of the seven City Council members. These salaries are set by City Ordinance (Article 111.03).								
1201000	**737000**	**Travel**	**0**	**2,000**	**2,000**	**0**	**1,000**	**3,000**
This account provides funding for Council member travel expenses for Pennsylvania Municipal League and National League of Cities meetings, trainings and other meetings approved by the Council President.								
1201000	**738000**	**Miscellaneous Expenses**	**5,200**	**7,200**	**7,200**	**870**	**5,300**	**7,500**
This line item contains the City's annual membership dues in the National League of Cities. Costs of plaques for retiring members of City Council as well as awards to various organizations and individuals honored by City Council are also charged to this line.								
1201000	**744500**	**Training**	**56**	**6,000**	**6,000**	**259**	**1,000**	**7,000**
This account provides funding for Council members to attend training at Pennsylvania Municipal League and National League of Cities conferences and other training opportunities.								
TOTAL - City Council Expense			**61,989**	**71,700**	**71,700**	**43,295**	**63,800**	**74,000**

CITY OF LANCASTER
STAFFING SCHEDULE

APPROPRIATION CODE		POSITION DESCRIPTION	2027 BUDGET POSITIONS	2027 BUDGET SALARY
OFFICE OF CITY COUNCIL				
1201000	610500	COUNCIL PRESIDENT	1	8,500
1201000	610500	COUNCILPERSON	1	8,000
1201000	610500	COUNCILPERSON	1	8,000
1201000	610500	COUNCILPERSON	1	8,000
1201000	610500	COUNCILPERSON	1	8,000
1201000	610500	COUNCILPERSON	1	8,000
1201000	610500	COUNCILPERSON	1	8,000
TOTAL 610500 EMPLOYEES			**7**	**56,500**
TOTAL EMPLOYEES			**7**	**56,500**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
City Clerk Expense								
1202000	**611500**	**Salaried Personnel**	**70,048**	**71,337**	**71,337**	**53,149**	**71,337**	**73,477**
Salary of the City Clerk.								
1202000	**612000**	**Salary Temporary**	**0**	**0**	**0**	**0**	**0**	**0**
Salary for temporary help for the City Clerk.								
1202000	**731000**	**Advertising**	**4,475**	**6,000**	**6,000**	**3,250**	**6,000**	**6,000**
Newspaper advertising for all public meetings of City Council, City Council committee meetings, and proposed ordinances.								
1202000	**734000**	**Postage**	**1**	**100**	**100**	**0**	**0**	**50**
Postage costs for general office mailings.								
1202000	**735000**	**Printing**	**954**	**1,500**	**1,500**	**626**	**1,200**	**1,500**
Photocopying for the City Clerk, and the binding of the annual year book.								
1202000	**736000**	**Telephone**	**60**	**0**	**0**	**0**	**0**	**0**
Phone charges moved to Bureau of Information Technology.								
1202000	**737000**	**Travel**	**0**	**1,000**	**1,000**	**0**	**0**	**1,000**
Travel expenses for attendance at PA Municipal League or other training.								
1202000	**738000**	**Miscellaneous Expenses**	**235**	**500**	**500**	**336**	**250**	**500**
City Clerk's membership in the International Institute of Municipal Clerks and misc. expenses incurred by the Clerk's Office.								
1202000	**742500**	**Ordinance Codification**	**5,695**	**10,000**	**10,000**	**7,290**	**7,500**	**6,000**
This line reflects the cost to update both printed and online versions of the City's Codified Ordinances.								
1202000	**744000**	**Contract Services**	**0**	**7,500**	**7,500**	**0**	**7,500**	**7,500**
CivicPlus Software annual subscription.								
1202000	**744500**	**Training/Education**	**0**	**600**	**600**	**395**	**400**	**600**
City Clerk professional training.								
1202000	**760300**	**Office Supplies**	**25**	**150**	**150**	**0**	**40**	**150**
General office supplies for the City Clerk.								
TOTAL - City Clerk Expense			**81,494**	**98,687**	**98,687**	**65,046**	**94,227**	**96,777**

CITY OF LANCASTER
STAFFING SCHEDULE

APPROPRIATION CODE		POSITION DESCRIPTION	2027 BUDGET POSITIONS	2027 BUDGET SALARY
OFFICE OF THE CITY CLERK				
1202000	611500	CITY CLERK	1	73,477
TOTAL 611500 EMPLOYEES			**1**	**73,477**
TOTAL EMPLOYEES			**1**	**73,477**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Controller Expense								
1403000	**610500**	**Elected Official**	**17,000**	**8,500**	**8,500**	**6,538**	**8,500**	**8,500**
City Controller salary.								
TOTAL - Controller Expense			**17,000**	**8,500**	**8,500**	**6,538**	**8,500**	**8,500**

CITY OF LANCASTER
STAFFING SCHEDULE

APPROPRIATION CODE		POSITION DESCRIPTION	2027 BUDGET POSITIONS	2027 BUDGET SALARY
CITY CONTROLLER				
1403000	610500	CONTROLLER	1	8,500
TOTAL 610500 EMPLOYEES			**1**	**8,500**
TOTAL EMPLOYEES			**1**	**8,500**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Neighborhood Engagement								
1300000	**610900**	**Salary - Director**	**131,499**	**130,089**	**130,089**	**96,112**	**130,089**	**133,992**
Salary of the Director of the Department of Neighborhood Engagement. Neighborhood Engagement.								
1300000	**611500**	**Salary - Personnel**	**70,542**	**65,000**	**65,000**	**53,355**	**72,100**	**55,728**
Salaries of the staff position in the Department of Neighborhood Engagement.								
1300000	**612000**	**Salary Temporary**	**0**	**5,000**	**2,500**	**4,567**	**5,000**	**5,000**
Salary for temporary help (if needed) in the Neighborhood Engagement. This line item also includes funding for internship opportunities.								
1300000	**618500**	**Overtime**	**2,197**	**4,000**	**4,000**	**598**	**700**	**4,000**
Overtime expenses for Department of Neighborhood Engagement staff.								
1300000	**731000**	**Advertising**	**2,000**	**2,000**	**2,000**	**0**	**1,000**	**2,000**
Expenses for advertising of services, programs, events, etc. provided by or sponsored by the Department of Neighborhood Engagement.								
1300000	**732000**	**Dues & Subscriptions**	**1,679**	**3,500**	**1,000**	**650**	**1,000**	**3,500**
Dues and subscriptions expenses of the Department of Neighborhood Engagement.								
1300000	**734000**	**Postage**	**130**	**150**	**150**	**2**	**50**	**50**
Postage expenses for the Department of Neighborhood Engagement.								
1300000	**735000**	**Printing**	**1,231**	**1,000**	**1,000**	**800**	**1,000**	**1,000**
Printing expenses including brochures, posters, and other printed materials to promote Department of Neighborhood Engagement services and events.								
1300000	**736000**	**Telephone**	**757**	**0**	**0**	**0**	**0**	**0**
Phone charges moved to Bureau of Information Technology.								
1300000	**737000**	**Travel**	**1,155**	**3,000**	**3,000**	**1,158**	**3,000**	**3,000**
Travel and related expenses for Department of Neighborhood Engagement staff to attend conferences, training seminars, etc.								
1300000	**741000**	**Professional Services**	**27,689**	**32,500**	**43,000**	**32,152**	**32,500**	**42,000**
Expenses for engagement tools, and other professional services related to services for the all City Departments.								
1300000	**741006**	**Language Access Services**	**43,253**	**55,000**	**55,000**	**28,266**	**55,000**	**0**
Moved to the Bureau of Civic Engagement Org 1302000.								
1300000	**744000**	**Contract Services**	**5,000**	**5,000**	**0**	**0**	**0**	**5,000**
Expenses for contracted services for Neighborhood Engagement programming.								
1300000	**744500**	**Training/Education**	**1,165**	**1,250**	**1,250**	**408**	**1,250**	**1,250**
Training and education expenses for the Department of Neighborhood Engagement staff to attend continuing education opportunities and trainings to support improvement of neighborhood engagement efforts and services to City.								
1300000	**760300**	**Office Supplies**	**478**	**500**	**500**	**381**	**500**	**500**
Office supply expenses of the Department of Neighborhood Engagement.								
1300000	**820000**	**Minor Equipment**	**693**	**675**	**675**	**11**	**675**	**675**
Expenses for minor equipment to be purchased in								

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Department of Neighborhood Engagement.								
1300000	**853800**	**Marketing**	**4,914**	**5,000**	**2,000**	**456**	**2,000**	**5,000**
Marketing expenses to make City residents, neighborhood groups and others aware of Department of Neighborhood Engagement activities, events, programs, and services.								
TOTAL - Neighborhood Engagement Expense			**294,382**	**313,664**	**311,164**	**218,914**	**305,864**	**262,695**

CITY OF LANCASTER
STAFFING SCHEDULE

APPROPRIATION CODE		POSITION DESCRIPTION	2027 BUDGET POSITIONS	2027 BUDGET SALARY
DEPT. OF NEIGHBORHOOD ENGAGEMENT				
1300000	610900	DIR. NEIGHBOR. ENG.	1	133,992
TOTAL 610900 EMPLOYEES			**1**	**133,992**
1300000	611500	ADMINISTRATIVE ASSISTANT	1	55,728
TOTAL 611500 EMPLOYEES			**1**	**55,728**
TOTAL EMPLOYEES			**2**	**189,720**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Tourism & Promotions								
1301000	**611000**	**Salary - Bureau Chief**	**26,099**	**100,000**	**100,000**	**73,901**	**100,000**	**103,000**
Salary of the Bureau Chief of Tourism & Promotions.								
1301000	**611500**	**Salary - Personnel**	**179,267**	**285,053**	**285,053**	**198,552**	**294,815**	**324,169**
Salaries of the Bureau of Tourism & Promotions Staff including Special Events Manager, Digital Media Specialist, Permitting Coordinator and Lancaster City Welcome Center Travel Consultants.								
1301000	**612000**	**Salary Temporary**	**0**	**15,000**	**15,000**	**1,208**	**10,000**	**15,000**
Seasonal staff support.								
1301000	**618500**	**Overtime**	**16,855**	**2,500**	**2,500**	**17,880**	**17,880**	**2,500**
Required in the event staff choose Overtime pay as opposed to compensatory time.								
1301000	**716000**	**Rental of Parking Lot**	**1,350**	**6,000**	**3,800**	**375**	**1,000**	**6,000**
Rental of parking spaces for all Bureau of Tourism & Promotions, Welcome Center Staff and interns with Colonial Parking Garage on Vine Street.								
1301000	**722000**	**Maint. - Communications**	**1,146**	**2,100**	**1,300**	**360**	**1,300**	**2,100**
Costs associated with internet service to Bureau of Tourism & Promotions/Welcome Center, web site hosting fee, maintenance costs to run the Welcome Center kiosk, Living Gallery screens and tech equipment.								
1301000	**732000**	**Dues & Subscriptions**	**2,990**	**2,250**	**4,450**	**4,306**	**4,450**	**30,000**
Payment for PLCB special occasion permits, ASCAP Music License fee, dues to Pennsylvania Restaurant and Lodging Association, membership to International Festival and Events Association, subscription to LNP.								
1301000	**734000**	**Postage**	**555**	**500**	**675**	**792**	**300**	**500**
Postage costs associated with general operations. Visitor Center mailings include brochure packets to guests upon request though our website.								
1301000	**735000**	**Printing**	**1,004**	**500**	**1,100**	**1,172**	**500**	**500**
Costs associated with general office printing and special event promotional materials including sandwich board signage, posters, postcards, fliers.								
1301000	**736000**	**Telephone**	**740**	**0**	**25**	**23**	**0**	**0**
Phone charges moved to Bureau of Information Technology.								
1301000	**741000**	**Professional Services**	**1,450**	**2,000**	**2,000**	**1,946**	**2,000**	**2,000**
IT Services for Welcome Center and other professional services required to operate the Welcome Center and the Bureau of Tourism & Promotions operations.								
1301000	**744000**	**Contract Services**	**0**	**16,000**	**16,000**	**0**	**16,000**	**16,000**
Graphic designs, WC Content,								
1301000	**744500**	**Training/Education**	**1,595**	**3,500**	**2,900**	**1,286**	**3,500**	**5,000**
Continued education and staff training related to social media outreach, marketing, tourism and events.								
1301000	**760300**	**Office Supplies**	**1,619**	**2,000**	**2,600**	**2,532**	**2,000**	**2,000**
Supplies and expenses of the Welcome Center and Bureau of Tourism & Promotions operations such as paper, pens, files, etc.								

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
1301000	**820000**	**Minor Equipment**	**1,287**	**2,000**	**2,000**	**1,920**	**2,000**	**2,000**
Purchase of office furniture and equipment needed for the Visitors Center and the Bureau of Tourism & Promotions offices, including minor computer equipment. Also includes funds to purchase equipment to support community events.								
1301000	**853800**	**Marketing**	**80,248**	**90,000**	**90,000**	**75,411**	**90,000**	**90,000**
Costs associated with marketing & promotion of the City of Lancaster attractions as a tourism destination, a place to do business and a place to live.								
1301000	**854000**	**Merchandise Purchases**	**2,781**	**12,000**	**12,000**	**10,606**	**12,000**	**25,000**
Purchase of City merchandise for retail sale at the Welcome Center.								
TOTAL - Tourism & Promotions Expense			**318,987**	**541,403**	**541,403**	**392,270**	**557,745**	**625,769**

CITY OF LANCASTER
STAFFING SCHEDULE

APPROPRIATION CODE		POSITION DESCRIPTION	2027 BUDGET POSITIONS	2027 BUDGET SALARY
BUREAU OF TOURISM & PROMOTIONS				
1301000	611000	BUREAU CHIEF - TOURISM & PROMOTIONS	1	103,000
TOTAL 611000 EMPLOYEES			**1**	**103,000**
1301000	611500	SPECIAL EVENTS ADMINISTRATOR	1	63,654
1301000	611500	SOCIAL MEDIA & TOURISM MARKETING MANAGER	1	65,405
1301000	611500	SPECIAL EVENTS MANAGER	1	74,903
1301000	611500	WELCOME CENTER ASSOCIATE	1	26,207
1301000	611500	WELCOME CENTER ASSOCIATE	1	25,000
1301000	611500	WELCOME CENTER ASSOCIATE	1	25,000
1301000	611500	WELCOME CENTER MANAGER	1	44,000
TOTAL 611500 EMPLOYEES			**7**	**324,169**
TOTAL EMPLOYEES			**8**	**427,169**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Civic Engagement								
1302000	**611000**	**Salary - Bureau Chief**	**0**	**85,000**	**85,000**	**62,115**	**85,000**	**87,550**
Civic Engagement Bureau Chief.Civic								
1302000	**611500**	**Salary - Personnel**	**188,225**	**164,707**	**164,707**	**126,583**	**171,859**	**220,550**
Salaries of the staff position for Bureau of Civic Engagement.								
1302000	**612000**	**Salary Temporary**	**8,680**	**5,000**	**7,500**	**7,213**	**7,500**	**10,000**
Temporary help for Civic Engagement, Reception coverage								
1302000	**618500**	**Overtime**	**7,510**	**4,000**	**4,000**	**8,778**	**4,000**	**6,000**
Overtime expenses for the Bureau of Civic Engagement.								
1302000	**731000**	**Advertising**	**180**	**2,000**	**2,000**	**0**	**2,000**	**2,000**
Expenses for advertising of services, programs, events, etc. provided by or sponsored by the Bureau of Civic Engagement.								
1302000	**732000**	**Dues & Subscriptions**	**0**	**2,000**	**2,000**	**1,352**	**2,000**	**2,000**
Expenses for dues and subscriptions								
1302000	**734000**	**Postage**	**0**	**100**	**100**	**90**	**100**	**100**
Postage expenses for the Bureau of Civic Engagement.								
1302000	**735000**	**Printing**	**1,018**	**1,000**	**1,000**	**1,160**	**1,000**	**1,000**
Printing expenses including brochures, posters, and other printed materials to promote for Bureau of Civic Engagement.								
1302000	**736000**	**Telephone**	**1,787**	**0**	**0**	**0**	**0**	**0**
Phone charges moved to Bureau of Information Technology.								
1302000	**737000**	**Travel**	**0**	**3,000**	**3,000**	**442**	**3,000**	**5,000**
Travel and related expenses for the Bureau of Civic Engagement staff to attend conferences, training seminars, etc.								
1302000	**741000**	**Engagement Programming**	**5,000**	**20,000**	**20,000**	**2,148**	**20,000**	**20,000**
Engagement Programming activities.								
1302000	**741006**	**Language Access Services**	**0**	**0**	**0**	**0**	**0**	**55,000**
Language Access Services.								
1302000	**744000**	**Contract Services**	**0**	**5,000**	**5,000**	**0**	**5,000**	**5,000**
Contract services for programming								
1302000	**744500**	**Training/Education**	**751**	**1,500**	**1,500**	**1,243**	**1,500**	**2,000**
Training and education expenses for the Bureau of Civic Engagement staff to attend continuing education opportunities and trainings to support improvement of neighborhood engagement efforts and services to City.								
1302000	**760300**	**Office Supplies**	**642**	**900**	**900**	**349**	**900**	**900**
Office supply expenses for the Bureau of Civic Engagement.								
1302000	**820000**	**Minor Equipment**	**527**	**1,000**	**1,000**	**0**	**1,000**	**1,000**
Expenses for minor equipment to be purchased for the Bureau of Civic Engagement.								
1302000	**853800**	**Marketing**	**4,982**	**7,000**	**7,000**	**2,785**	**7,000**	**6,000**
Marketing expenses to make City residents, neighborhood groups and others aware of the Bureau of Civic Engagement activities, events, programs, and services.								
TOTAL - Civic Engagement Expense			**219,303**	**302,207**	**304,707**	**214,258**	**311,859**	**424,100**
TOTAL - Neighborhood Engagement Department			**832,672**	**1,157,274**	**1,157,274**	**825,442**	**1,175,468**	**1,312,564**

CITY OF LANCASTER
STAFFING SCHEDULE

APPROPRIATION CODE		POSITION DESCRIPTION	2027 BUDGET POSITIONS	2027 BUDGET SALARY
BUREAU OF CIVIC ENGAGEMENT				
1302000	611000	BUREAU CHIEF - CIVIC ENGAGEMENT	1	87,550
TOTAL 611000 EMPLOYEES			**1**	**87,550**
1302000	611500	PROGRAM COORDINATOR	1	68,477
1302000	611500	LANGUAGE ACCESS MANAGER	1	74,263
1302000	611500	CITY HALL RECEPTION	1	52,809
1302000	611500	CITY HALL RECEPTION	1	25,000
TOTAL 611500 EMPLOYEES			**4**	**220,549**
TOTAL EMPLOYEES			**5**	**308,099**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Director Admin Services Expense								
1400000	**610900**	**Salary - Director**	**138,364**	**142,055**	**142,055**	**64,289**	**142,000**	**148,000**
Salary of the Director of Administrative Services								
1400000	**611500**	**Salaried Personnel**	**218,926**	**346,128**	**346,128**	**169,335**	**304,231**	**306,108**
Salaries for Administrative Service Office Manager and Grants Team								
1400000	**732000**	**Dues & Subscriptions**	**7,082**	**7,250**	**7,250**	**7,384**	**7,500**	**7,500**
Dues for the US Conference of Mayors, GFOA, Annual State Lobbying fee, etc.								
1400000	**734000**	**Postage**	**0**	**0**	**0**	**33**	**100**	**100**
Postage and express mail sent by the Director's Office.								
1400000	**735000**	**Printing**	**1,122**	**2,000**	**2,000**	**405**	**1,000**	**1,000**
Printing expenses of the Director's Office.								
1400000	**736000**	**Telephone**	**611**	**0**	**0**	**0**	**0**	**0**
Phone charges moved to Bureau of Information Technology.								
1400000	**737000**	**Travel**	**622**	**1,500**	**1,500**	**0**	**0**	**1,500**
Costs associated with travel and related expenses for the Director's Office.								
1400000	**741000**	**Professional Services**	**182,736**	**110,000**	**110,000**	**64,491**	**110,000**	**110,000**
Professional services to include consultant fees related Fee Study, Financial Consultation as well as various other professional services engagements.								
1400000	**744500**	**Training & School**	**2,707**	**2,000**	**2,000**	**991**	**2,000**	**2,000**
GFOA, Annual Full Department Training, PELRAS.								
1400000	**760300**	**Office Supplies**	**233**	**500**	**500**	**69**	**500**	**500**
Office supplies for the Director's office.								
TOTAL - Director Admin Services Expense			**552,403**	**611,433**	**611,433**	**306,999**	**567,331**	**576,708**

CITY OF LANCASTER
STAFFING SCHEDULE

APPROPRIATION CODE		POSITION DESCRIPTION	2027 BUDGET POSITIONS	2027 BUDGET SALARY
DIRECTOR OF ADMINISTRATIVE SERVICES				
1400000	610900	DIRECTOR ADMIN SERV	1	148,000
TOTAL 610900 EMPLOYEES			**1**	**148,000**
1400000	611500	FUND DEVELOPMENT SPECIALIST	1	76,491
1400000	611500	COMMUNITY FUND DEVELOPMENT MANAGER	1	86,487
1400000	611500	GRANT COMPLIANCE/FINANCE ADMIN	1	70,000
1400000	611500	ADMINISTRATIVE SERVICES MGR - ADMIN SERVICES	1	73,130
TOTAL 611500 EMPLOYEES			**4**	**306,108**
TOTAL EMPLOYEES			**5**	**454,108**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Accounting Expense								
1401000	**611000**	**Salary - Bureau Chief**	**114,639**	**117,760**	**117,760**	**87,003**	**117,760**	**125,000**
Salary of the Chief Accountant.								
1401000	**611500**	**Salaried Personnel**	**392,016**	**428,382**	**428,382**	**319,779**	**444,470**	**536,315**
Salaries of the staff of the Bureau of Accounting.								
1401000	**612000**	**Salary Temporary**	**41,291**	**7,500**	**7,500**	**0**	**7,500**	**7,500**
Temporary help for the audit.								
1401000	**732000**	**Dues & Subscriptions**	**0**	**2,000**	**2,000**	**650**	**650**	**2,000**
Dues for the Government Finance Officers Association (GFOA) and GOFA-PA chapter.								
1401000	**734000**	**Postage**	**4,290**	**3,000**	**3,000**	**2,854**	**3,500**	**3,500**
This code is used to record postage expenses related to accounts payable mailings, miscellaneous invoice mailing and other financial operation mailings.								
1401000	**735000**	**Printing**	**696**	**1,000**	**1,000**	**1,205**	**1,205**	**1,200**
Copying charges for the accounting office.								
1401000	**736000**	**Telephone**	**481**	**0**	**0**	**0**	**0**	**0**
Has been moved to IT.								
1401000	**737000**	**Travel**	**219**	**1,000**	**1,203**	**1,203**	**1,203**	**1,500**
Travel and mileage reimbursement costs associated with Bureau of Accounting staff attending training and conferences. Such as GFOA-PA annual statewide conference.								
1401000	**741000**	**Professional Services**	**11,097**	**20,000**	**20,000**	**13,495**	**20,000**	**35,000**
Professional Services for Bond Arbitrage calculations, Maximus cost allocation study, and other miscellaneous professional services.								
1401000	**741100**	**Audit Expense**	**61,167**	**78,650**	**78,650**	**40,025**	**78,650**	**81,500**
General Fund portion of the annual audit.								
1401000	**743000**	**Bank Service Charges**	**27,868**	**32,000**	**32,000**	**19,050**	**30,000**	**32,000**
The General Fund share of bank service charges for the City's central depository account.								
1401000	**743100**	**Credit Card Fees**	**5,215**	**12,000**	**12,000**	**6,343**	**6,000**	**6,000**
The General Fund share of credit card fees.								
1401000	**744500**	**Training & School**	**960**	**5,000**	**4,797**	**2,620**	**3,000**	**5,000**
Training expenses and the cost of educational materials for the Accounting Office staff.								
1401000	**760300**	**Office Supplies**	**4,451**	**3,000**	**3,000**	**248**	**1,500**	**1,500**
General office supplies for the Accounting Office.								
TOTAL - Accounting Expense			**664,389**	**711,292**	**711,292**	**494,475**	**715,438**	**838,015**

CITY OF LANCASTER
STAFFING SCHEDULE

APPROPRIATION CODE		POSITION DESCRIPTION	2027 BUDGET POSITIONS	2027 BUDGET SALARY
BUREAU OF ACCOUNTING & FINANCE				
1401000	611000	BUREAU CHIEF ACCOUNTING & FINANCE	1	125,000
TOTAL 611000 EMPLOYEES			**1**	**125,000**
1401000	611500	ACCOUNTING PAYROLL MANAGER	1	97,850
1401000	611500	DATA SCIENTIST	1	81,562
1401000	611500	ACCOUNTANT 1	1	72,130
1401000	611500	ACCOUNTANT 2	1	76,385
1401000	611500	GENERAL ACCOUNTANT	1	63,654
1401000	611500	PAYROLL ANALYST	1	74,735
1401000	611500	ACCOUNTING-CAPITAL PROJECT & FINANCIAL REPORTING	1	70,000
TOTAL 611500 EMPLOYEES			**7**	**536,316**
TOTAL EMPLOYEES			**8**	**661,316**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Treasury Expense								
1402000	**611000**	**Salary - Bureau Chief**	**108,903**	**111,868**	**111,868**	**82,650**	**111,868**	**125,000**
This line covers a prorated share of the salary of the Bureau Chief of Treasury.								
1402000	**611500**	**Salaried Personnel**	**831,135**	**1,050,624**	**1,049,624**	**697,510**	**1,069,643**	**1,118,476**
This line represents the General Fund's share of all other personnel in the Bureau of Procurement and Collection.								
1402000	**612000**	**Salary Temporary**	**66,959**	**0**	**1,000**	**997**	**1,000**	**0**
Expenses for temporary employees in the Treasury Office.								
1402000	**618500**	**Overtime**	**0**	**0**	**0**	**370**	**750**	**1,000**
Overtime expenses for Procurement and Collections staff.								
1402000	**718000**	**Rental of Uniforms**	**1,103**	**3,525**	**3,525**	**2,783**	**3,525**	**4,600**
City Logo apparel for all Treasury personnel.								
1402000	**723000**	**Maint. - Equipment**	**1,256**	**2,400**	**2,400**	**527**	**2,400**	**2,400**
Annual amount for maintenance contracts of equipment needed.								
1402000	**729000**	**Maint. - Vehicles**	**93**	**600**	**600**	**68**	**600**	**600**
Covers the cost of annual vehicle inspections, repair, and general maintenance for the Mail Clerk's vehicle.								
1402000	**731000**	**Advertising**	**0**	**1,000**	**1,000**	**0**	**0**	**0**
Advertising costs related to the Bureau of Treasury.								
1402000	**732000**	**Dues & Subscriptions**	**0**	**650**	**650**	**0**	**650**	**650**
This line covers the cost of dues to various professional organizations.								
1402000	**734000**	**Postage**	**423,715**	**625,000**	**625,000**	**307,109**	**625,000**	**560,000**
Postage and permits required to mail utility and tax billings through a 3rd party vendor that is contracted for outsourcing.								
1402000	**735000**	**Printing**	**15,426**	**28,850**	**28,850**	**12,660**	**20,000**	**20,000**
Mailing and return envelopes and forms used in various billings and copy machine use.								
1402000	**736000**	**Telephone**	**971**	**0**	**0**	**0**	**0**	**0**
Phone charges moved to Bureau of Information Technology.								
1402000	**737000**	**Travel**	**41**	**500**	**500**	**0**	**500**	**500**
Travel expenses for seminars, and meetings attended by employees of the Bureau.								
1402000	**738000**	**Miscellaneous Expenses**	**0**	**2,000**	**2,000**	**0**	**2,000**	**2,000**
Petty cash items used for miscellaneous office operations.								
1402000	**744000**	**Contract Services**	**90,679**	**143,450**	**143,450**	**98,676**	**143,450**	**153,985**
Contract Services for the Treasury department								
1402000	**744500**	**Training & School**	**587**	**8,500**	**8,500**	**1,297**	**5,000**	**5,000**
Training and seminars for Bureau employees.								
1402000	**760300**	**Office Supplies**	**9,303**	**6,000**	**6,000**	**2,172**	**6,000**	**6,000**
PAC Office Supplies.								
1402000	**765400**	**Gas Oil & Diesel**	**62**	**1,650**	**1,650**	**89**	**1,650**	**1,500**
Cost of fuel for the Mail Clerk's vehicle.								
1402000	**820000**	**Minor Equipment**	**11,773**	**9,810**	**9,810**	**2,461**	**2,500**	**0**
Minor equipment expense.								
1402000	**827100**	**Vehicle Lease Purchase**	**0**	**5,086**	**5,086**	**0**	**5,086**	**5,086**
Lease payments on vehicle.								
TOTAL - Treasury Expense			**1,562,006**	**2,001,513**	**2,001,513**	**1,209,369**	**2,001,622**	**2,006,797**

CITY OF LANCASTER
STAFFING SCHEDULE

APPROPRIATION CODE		POSITION DESCRIPTION	2027 BUDGET POSITIONS	2027 BUDGET SALARY
BUREAU OF TREASURY				
1402000	611000	BC PROCUREMNT COLL	1	125,000
TOTAL 611000 EMPLOYEES			**1**	**125,000**
1402000	611500	DATA ANALYST - TREASURY	1	75,000
1402000	611500	REVENUE SUPPORT SUPERVISOR	1	75,000
1402000	611500	CUSTOMER CARE SUP	1	73,158
1402000	611500	REVENUE COORDINATOR	1	68,728
1402000	611500	REVENUE COORDINATOR	1	55,695
1402000	611500	CASHIER SERV CLERK	1	49,871
1402000	611500	CASHIER SERV CLERK	1	48,301
1402000	611500	CASHIER SERV CLERK	1	48,301
1402000	611500	CASHIER SERV CLERK	1	48,301
1402000	611500	MAIL PRINT OPERATOR	1	41,129
1402000	611500	CUSTOMER CARE COORD	1	55,695
1402000	611500	CUSTOMER CARE COORD	1	61,100
1402000	611500	CUSTOMER CARE COORD	1	55,695
1402000	611500	CUSTOMER CARE COORD	1	63,543
1402000	611500	CUSTOMER CARE COORD	1	55,695
1402000	611500	BILLING COORD 2	1	55,695
1402000	611500	BILLING COORD 2	1	55,695
1402000	611500	UTILITY SERV COORD	1	52,625
1402000	611500	ADMINISTRATIVE SUPPORT	1	63,543
1402000	611500	BONUS		15,708
TOTAL 611500 EMPLOYEES			**19**	**1,118,478**
TOTAL EMPLOYEES			**20**	**1,243,478**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Information Services Expense								
1404000	**611000**	**Salary - Bureau Chief**	**106,379**	**109,275**	**109,275**	**80,734**	**109,275**	**112,553**
Salary for the Chief Data and Technology Officer.								
1404000	**611500**	**Salaried Personnel**	**461,658**	**617,559**	**617,559**	**385,682**	**553,699**	**692,867**
This line is a prorated share of the employees in the Bureau of Information Technology. In 2022, these positions include all IT and GIS positions across the city, including those who previously were included in the Police Bureau and Public Works budgets. The Stormwater, Water and Wastewater Fund Budgets also cover proportional shares of the GIS staff salaries.								
1404000	**612000**	**Salary Temporary**	**25,719**	**0**	**0**	**9,302**	**0**	**0**
Temporary staffing.								
1404000	**722000**	**Maint. - Communications**	**1,301**	**6,000**	**6,000**	**1,252**	**6,000**	**25,000**
This line item includes costs related to a failover system in the event the City's main internet and network system (via fiber) is disabled for any reason.								
1404000	**723000**	**Maint. - Equipment**	**20,405**	**45,000**	**69,041**	**69,041**	**45,000**	**110,000**
This line covers the service contracts on various high-speed printers, and other peripherals. Also covered are service contracts on the switches. Software support contracts from								
1404000	**734000**	**Postage**	**148**	**100**	**100**	**31**	**100**	**100**
General mailings and shipping costs for returning equipment for repair.								
1404000	**735000**	**Printing**	**379**	**50**	**50**	**346**	**50**	**50**
Photocopying and any special printing needs.								
1404000	**736000**	**Telephone**	**102,424**	**144,000**	**144,000**	**125,009**	**144,000**	**175,000**
Line and call charges for Information Technology office phones and cell phones.								
1404000	**737000**	**Travel**	**5,730**	**2,000**	**2,000**	**0**	**2,000**	**2,000**
Covers transportation to and from job-related projects and training sessions.								
1404000	**741000**	**Professional Services**	**200,568**	**200,000**	**200,000**	**70,463**	**200,000**	**300,000**
Expenses for specialty technology vendors as well as outside services that are not covered under warranty or contracts on computer equipment. Also covers contracted programmers for Munis report writing services.								
1404000	**744000**	**Contract Services**	**1,282,181**	**1,560,000**	**1,560,000**	**1,472,724**	**1,560,000**	**1,800,000**
This line item covers shared services agreement charges from Lancaster County for Information Technology services based on an agreement ending in 2022. This line item also includes annual fees due for the Tyler Munis ERP SaaS System as well as expenses related to the implementation of CityView, a new permitting and code enforcement software package. For 2023, this line includes approx. $300,000 in one-time expenses for the implementation of the CityView permitting and code enforcement software.								
1404000	**744500**	**Training & School**	**2,400**	**5,000**	**5,000**	**1,195**	**5,000**	**5,000**
Training seminars for Information Technology personnel who are required to stay abreast of ever-changing technology. Funding is also provided to purchase training materials for new software, which this Bureau uses to train all City employees.								

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
1404000	**760300**	**Office Supplies**	**50**	**500**	**500**	**0**	**500**	**500**
General office supplies needed for Information Technology.								
1404000	**760600**	**Operating Supplies**	**3,091**	**2,000**	**3,056**	**3,783**	**2,000**	**4,000**
Purchasing of all forms, paper, and printing supplies. Also covers media used for server backup purposes.								
1404000	**820000**	**Minor Equipment**	**1,160**	**0**	**34**	**34**	**0**	**5,000**
Upgrades to hardware and software required because of failure or new version releases used by Information Technology.								
1404000	**820500**	**MIS Projects**	**57,430**	**75,000**	**49,869**	**26,830**	**75,000**	**75,000**
Replacement or new applications software and hardware upgrades. Also covers consulting fees for new projects led by Information Technology.								
1404000	**930000**	**GIS Projects**	**6,350**	**10,000**	**10,000**	**0**	**10,000**	**10,000**
This is a new line item in 2022 with the consolidation of GIS staff and services into the IT Bureau (from Department of Public Works).								
TOTAL - Information Services Expense			**2,277,373**	**2,776,484**	**2,776,484**	**2,246,427**	**2,712,624**	**3,317,071**

CITY OF LANCASTER
STAFFING SCHEDULE

APPROPRIATION CODE		POSITION DESCRIPTION	2027 BUDGET POSITIONS	2027 BUDGET SALARY
BUREAU OF DATA & TECHNOLOGY				
1404000	611000	CHF DATA & TECH OFF	1	112,553
TOTAL 611000 EMPLOYEES			**1**	**112,553**
1404000	611500	GIS ANALYST	1	69,388
1404000	611500	GIS COORDINATOR	1	86,383
1404000	611500	IT TECHNICIAN 2	1	68,959
1404000	611500	IT TECHNICIAN	1	54,106
1404000	611500	IT TECHNICIAN	1	54,106
1404000	611500	SYSTEMS NETWORK ADMINISTRATOR	1	98,483
1404000	611500	SYSTEMS ANALYST	1	69,443
1404000	611500	SYSTEMS ANALYST	1	77,000
1404000	611500	SYSTEMS ANALYST	1	65,000
1404000	611500	ADMIN ASST D&T	1	50,000
TOTAL 611500 EMPLOYEES			**10**	**692,868**
TOTAL EMPLOYEES			**11**	**805,421**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Community Involvement Expense								
1406000	**812000**	**Contributions**	**150,000**	**150,000**	**150,000**	**150,000**	**150,000**	**150,000**
Operating support contribution to the Lancaster Emergency Medical Services Associations (LEMSA) for the life-saving services LEMSA provides in the City of Lancaster.								
1406000	**812500**	**Intermunicipal Committee**	**1,121**	**1,300**	**1,300**	**871**	**1,300**	**1,300**
Dues for the Lancaster Intermunicipal Committee & Lancaster Co. Boroughs Association.								
1406000	**813500**	**PA Municipal League**	**0**	**2,000**	**2,000**	**0**	**2,000**	**2,000**
City's membership in the Pennsylvania Municipal League. The PML aids the City through educations programs and lobbying at the state government level on behalf of cities.								
1406000	**814000**	**Public Library**	**110,000**	**110,000**	**110,000**	**110,000**	**110,000**	**110,000**
Operating support contribution to the Lancaster County Public Library.								
1406000	**814300**	**Community Communications**	**53,149**	**130,000**	**130,000**	**109,288**	**130,000**	**355,000**
Includes $225,000 in data center permit revenue committed to the development of the new City website.								
1406000	**814500**	**Recreation Commission**	**305,656**	**305,656**	**305,656**	**305,656**	**305,656**	**305,656**
City's share of the annual funding for the Lancaster Recreation Commission. The balance is funded by the School District of Lancaster and Lancaster Township by written agreement.								
1406000	**814600**	**Ethics Commission**	**0**	**10,000**	**10,000**	**0**	**0**	**10,000**
The Home Rule Charter requires an Ethics Commission.								
1406000	**814700**	**Low-income Assistance**	**0**	**300,000**	**300,000**	**0**	**0**	**0**
In lieu of EIT refunds.								
1406000	**817500**	**Human Relation Commission**	**2,349**	**2,500**	**2,500**	**1,467**	**2,500**	**2,500**
Costs incurred by the City's Human Relations Commission including contract labor charges.								
1406000	**851300**	**LOOP**	**50,000**	**0**	**0**	**0**	**0**	**0**
Budget appropriations moved to Tourism & Promotions.								
TOTAL - Community Involvement Expense			**672,274**	**1,011,456**	**1,011,456**	**677,281**	**701,456**	**936,456**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Insurance Package Expense								
1407000	**772000**	**Insurance Package**	**837,274**	**905,000**	**904,350**	**909,188**	**904,350**	**904,350**
General Fund expenditures for various insurance policies (auto, liability, property, etc.) held by the City of Lancaster. This account also covers deductible expenses for these policies.								
1407000	**774000**	**Public Officials Bond**	**0**	**0**	**650**	**625**	**650**	**650**
Bonds required for the Controller.								
TOTAL - Insurance Package Expense			**837,274**	**905,000**	**905,000**	**909,813**	**905,000**	**905,000**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Fringe Benefits Expense								
1408000	**620200**	**Medical Insurance**	**994,030**	**1,043,732**	**1,043,732**	**870,363**	**1,043,732**	**1,154,271**
Costs for health care costs for Mayor's Office, Legislative and all Administrative Services employees, and all General Fund retirees.								
1408000	**620300**	**Dental/Vision**	**17,914**	**22,357**	**22,357**	**14,213**	**22,357**	**24,273**
Costs for dental/vision care for Mayor's Office, Legislative and all Administrative Services employees.								
1408000	**620800**	**Social Security**	**1,279,458**	**1,297,748**	**1,297,748**	**1,042,261**	**1,297,748**	**1,350,777**
The General Fund share of FICA and Medicare taxes for all employees.								
1408000	**620900**	**Life Insurance**	**81,235**	**77,000**	**77,000**	**75,412**	**77,000**	**77,950**
Expense of life insurance coverage for General Fund employees.								
1408000	**623000**	**Pension Contribution**	**1,230,265**	**1,327,834**	**1,327,834**	**203,108**	**1,327,834**	**1,728,804**
This code is used to record the General Fund pension costs for non-uniformed employees, for both the Cash Balance and Supplemental Plans.								
1408000	**624000**	**Unemployment Compensation**	**51,296**	**60,000**	**60,000**	**5,312**	**20,000**	**60,000**
Unemployment compensation claims paid to the Commonwealth of Pennsylvania for General Fund employees.								
1408000	**625000**	**Workers Compensation**	**673,484**	**559,716**	**640,269**	**267,977**	**603,581**	**650,000**
This insurance expenditure is mandated by the Commonwealth of PA to cover the wages and medical expenses for workers injured on the job.								
1408000	**716000**	**Rental of Parking Lot**	**89,029**	**80,000**	**80,000**	**81,470**	**80,000**	**97,998**
Expenses for parking or bus passes for General Fund employees.								
TOTAL -Fringe Benefits Expense			**4,416,712**	**4,468,385**	**4,548,939**	**2,560,115**	**4,472,251**	**5,144,074**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Debt Service Expense								
1409000	**923000**	**Paying Agent Fees**	**1,623**	**1,500**	**1,500**	**1,115**	**1,500**	**2,247**
This accounts represents payments to banks for maintenance of bond registration and payments of interest and principal.								
1409000	**924000**	**Debt Service - Interest**	**2,824,608**	**2,444,998**	**2,444,998**	**1,331,428**	**2,444,998**	**3,228,657**
This account represents interest payments to be made on the General Fund portion of General Obligation Bonds and Notes.								
1409000	**926000**	**Debt Service - Principal**	**3,807,000**	**2,700,000**	**2,700,000**	**4,696,000**	**2,700,000**	**2,820,000**
This line reflects principal redemption payments to be made on the General Fund portion of General Obligation Bonds and Notes.								
TOTAL -Debt Service Expense			**6,633,231**	**5,146,498**	**5,146,498**	**6,028,542**	**5,146,498**	**6,050,904**
TOTAL - Administrative Services			**17,615,662**	**17,632,060**	**17,712,614**	**14,433,022**	**17,222,219**	**19,775,025**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Police Bureau Expense								
1501001	**611000**	**Salary - Bureau Chief**	**178,859**	**179,770**	**179,770**	**151,277**	**179,770**	**185,571**
Salary of the Chief of Police.								
1501001	**611500**	**Salaried Personnel**	**1,164,517**	**1,096,909**	**1,096,909**	**862,839**	**1,096,909**	**1,148,963**
Salaries of civilian personnel which include Administrative Assistants, Clerk/Typists, Records Supervisor, Dog Law Enforcement Officer, Computer System Administrators, Hazardous and Abandoned Vehicle Officer, Evidence Specialists, Social Workers, and Receptionists.								
1501001	**613100**	**Police Captains**	**461,355**	**463,317**	**463,317**	**347,075**	**459,466**	**481,924**
Salaries of the three Division Captains.								
1501001	**613200**	**Police Lieutenants**	**1,184,217**	**1,205,303**	**1,199,075**	**894,527**	**1,176,209**	**1,246,774**
Salaries of lieutenants.								
1501001	**613300**	**Police Sergeants**	**3,603,709**	**3,548,757**	**3,548,757**	**2,735,968**	**3,737,985**	**3,991,000**
Salaries of sergeants and detectives.								
1501001	**614000**	**Patrolmen**	**5,356,262**	**6,382,043**	**6,382,043**	**4,438,149**	**6,058,000**	**6,625,402**
Salaries of patrol officers.								
1501001	**615000**	**School Crossing Guards**	**250,921**	**559,001**	**278,439**	**151,982**	**205,982**	**546,256**
Salaries of the School Crossing Guards and the Patrol Service Aides. The School District of Lancaster reimburses a portion of the salaries of the School Crossing Guards to the City.								
1501001	**615200**	**Community Service Aides**	**680,806**	**876,114**	**876,114**	**492,330**	**615,036**	**911,648**
Salaries of Community Service Aides.								
1501001	**618000**	**Police Acting Officers**	**39,054**	**39,646**	**39,646**	**37,487**	**39,646**	**40,835**
This line covers payments for officers who serve in the acting supervisory or staff capacity.								
1501001	**618200**	**On Call Det/Cap Pay**	**0**	**102,224**	**102,224**	**67,255**	**89,000**	**98,000**
Account added to this year's budget to track On Call pay for Captains and Detectives.								
1501001	**618500**	**Police Overtime**	**1,235,576**	**927,000**	**927,000**	**819,650**	**927,000**	**954,810**
Covers all overtime, including overtime for which reimbursement is reflected as General Fund Revenue.								
1501001	**618800**	**Police Cadet Training Program**	**52,332**	**88,920**	**88,920**	**18,951**	**25,250**	**122,117**
Covers salaries of Cadets. Covers salaries of Cadets.								
1501001	**619000**	**Police Sick Bonus**	**22,950**	**27,000**	**27,000**	**20,500**	**27,000**	**27,000**
Covers payments for the sick leave incentive bonus program.								
1501001	**620100**	**Educational Incentive**	**46,183**	**0**	**0**	**1,500**	**1,500**	**0**
Covers payments for college educational incentive program.								
1501001	**620200**	**Medical Insurance**	**3,477,500**	**3,651,375**	**3,651,375**	**3,042,813**	**3,651,375**	**3,753,544**
Costs for health insurance for all active Police Bureau employees.								
1501001	**620201**	**Medical Ins - Retirees**	**2,028,000**	**2,088,840**	**2,088,840**	**1,740,700**	**2,088,840**	**2,144,694**
Covers the cost for health insurance for all retired Police Bureau employees.								
1501001	**620300**	**Dental/Vision**	**149,342**	**157,290**	**157,290**	**110,713**	**157,290**	**165,337**
Covers the premium costs associated with dental and vision insurance coverage for police officers and non-uniformed personnel.								
1501001	**621000**	**Uniform Maintenance Allow**	**48,550**	**78,725**	**78,725**	**53,200**	**53,200**	**80,600**
This line covers the cost of uniform maintenance allowance for uniformed officers, shoe allowances for all personnel, and								

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
clothing allowance for non-uniformed officers as provided for by collective bargaining agreements.								
1501001	**623000**	**Pension Contribution**	**5,231,019**	**5,266,696**	**5,266,696**	**0**	**5,266,696**	**5,479,515**
This item represents the Minimum Municipal Obligation, which the City is required to make to the Police Pension Fund. The Minimum Municipal Obligation is the amount required annually such that sufficient assets are available to pay all active officers' pension benefits upon retirement. The cost is determined by an actuary, and adjusted annually to reflect actual payroll.								
1501001	**716000**	**Rental of Parking Lot**	**75,735**	**90,000**	**90,000**	**63,113**	**76,000**	**90,000**
Rental of parking spaces in the Water Street Garage.								
1501001	**722000**	**Maint. - Communications**	**104,491**	**30,000**	**30,000**	**15,097**	**20,000**	**180,000**
Costs associated with maintaining all radio communication equipment, police vehicle emergency lighting/sirens, in-car computers (MDT's) and in car-camera system utilized by the Police Bureau.								
1501001	**723000**	**Maint. - Equipment**	**34,472**	**40,000**	**40,000**	**21,721**	**22,000**	**40,000**
Costs associated with maintaining all other non-communications related equipment including computers, tablets (Mobile Data Terminals) audio/video recording suspect interviews and logging equipment, speed enforcement certifications and maintenance, polygraph maintenance, breath testing devices, automated fingerprint devices, document shredding, car wash, copier toner and other equipment. Includes lease for copiers & fax machines. Includes annual lead abatement and maintenance for the indoor police firearms range.								
1501001	**729000**	**Maint. - Vehicles**	**105,629**	**103,000**	**103,000**	**79,286**	**103,000**	**106,090**
Costs associated with maintaining all vehicles utilized by the Police Bureau including inspection, general maintenance, repairs, and bodywork. Also covers the cost of towing police vehicles and those needed for police investigations.								
1501001	**732000**	**Dues & Subscriptions**	**375,583**	**351,000**	**334,260**	**181,859**	**334,260**	**367,033**
Cost of dues for various professional organizations IPMBA, IACP, PA Chiefs of Police and subscriptions to various professional publications IACP NET and membership to professional organizations for purposes of certifications. It also covers annual costs for various software packages.								
1501001	**734000**	**Postage**	**5,902**	**6,700**	**6,700**	**3,962**	**6,700**	**6,700**
Covers all postage costs incurred by the Police Bureau including but not limited to Community Engagement, block watch, neighborhood surveys and warrant service mailings. Includes UPS and Fed Ex costs for shipping of evidence and purchases.								
1501001	**735000**	**Printing**	**7,953**	**10,000**	**26,740**	**24,833**	**26,740**	**43,000**
In-house and commercial printing which includes parking ticket books, evidence envelopes, booking invoices, citations, e-citation thermal paper, evidence cards, warning notices, accident exchanges forms, brochures, pamphlets and surveys, business card for Police Staff Chief and Captains.								
1501001	**736000**	**Telephone**	**88,842**	**90,000**	**90,000**	**61,896**	**80,000**	**105,000**
This line item includes local and long-distance calling, cellular								

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
phones, cellular fees, C.L.E.A.N. computer terminal costs. Phone switch maintenance fees, MDT cellular air card fees, video conferencing fees, internet fees, email fees.								
1501001	**737000**	**Travel**	**22,348**	**35,000**	**35,000**	**9,966**	**15,000**	**40,000**
Travel related expenses incurred by recruit officers during training, investigations and training seminars, travel costs of witnesses for court hearings prior to trial.								
1501001	**738000**	**Miscellaneous Expenses**	**4,818**	**6,000**	**21,057**	**19,999**	**21,057**	**8,000**
Awards and trophies for the spring and fall "Crime Stoppers" Commendation Awards, advertising for contracts and hiring, ordinances and hazardous vehicles, "Crime Prevention" programs, petty cash and prisoner meal costs.								
1501001	**738001**	**Misc - Police Athletic League**	**0**	**5,000**	**5,000**	**0**	**5,000**	**5,000**
Funds will cover limited costs of running the Police Athletic League (PAL). Examples include down payments for lodging and travel associated with PAL program events.								
1501001	**741000**	**Professional Services**	**225,315**	**120,000**	**296,000**	**255,804**	**296,000**	**305,000**
Legal and other costs associated with the Civil Service Board for the recruitment and promotion processes (marketing, credit reports, medical and psychological evaluation), LMA fees, court approved interpretation services for deaf and non-English speaking suspects, victims, witnesses, and EAP mandated employee counseling and fit for duty evaluations, professional development of bureau employees.								
1501001	**741005**	**Prof Serv Community Engagement**	**4,248**	**5,000**	**5,000**	**1,649**	**5,000**	**10,000**
Covers events conducted by the bureau's Community Engagement Unit that directly relate to building positive relationships between the community and police.								
1501001	**743500**	**Labor Relations Expense**	**18,825**	**25,000**	**25,000**	**7,929**	**10,000**	**25,000**
Costs related to contract negotiations and grievance arbitration.								
1501001	**743700**	**Laboratory Tests**	**0**	**0**	**0**	**0**	**0**	**5,000**
Costs incurred in the testing of blood by an independent medical laboratory for drug related D.U.I. investigations, DNA testing, random employee testing and reasonable suspicion testing.								
1501001	**744500**	**Training & School**	**111,686**	**150,000**	**150,000**	**117,920**	**120,000**	**175,000**
All training attended by Police Bureau personnel including yearly state mandated in-service training and specialized training for the canine, mounted and SERT officers. Police Academy for new recruit officers.								
1501001	**747200**	**K-9 Patrol**	**854**	**5,000**	**5,000**	**280**	**1,000**	**5,000**
Costs associated with the training, certifications of the (4) Police Bureau's canines and other expenses of the Canine Program, not covered by the Lancaster City Police Foundation.								
1501001	**749000**	**Civil Service Board**	**581**	**1,000**	**1,000**	**586**	**1,000**	**1,000**
Covers miscellaneous costs associated with the Civil Service Board as it relates to the police bureau.								

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
1501001	**760300**	**Office Supplies**	**8,395**	**10,000**	**10,000**	**5,154**	**10,000**	**10,000**
General office and paper supplies.								
1501001	**760600**	**Operating Supplies**	**43,114**	**50,000**	**50,000**	**32,676**	**50,000**	**55,000**
All general operating supplies, automatic defibrillator unit batteries, PPEs, and all rental vehicles used by the Police Bureau for undercover operations conducted by the (Selective Enforcement Unit).								
1501001	**761200**	**Uniforms**	**85,720**	**100,000**	**100,000**	**93,630**	**100,000**	**120,000**
Cost of all uniforms, clothing, ballistic armor, badges, and duty accessories used by all Police Bureau personnel, Officers, Civilian Service Aides, Service Aides, Cadets.								
1501001	**762700**	**Evidence Supplies**	**8,164**	**12,500**	**12,500**	**5,156**	**10,000**	**10,000**
This line covers the cost of crime scene processing supplies and chemicals, evidence packaging supplies, BEAST evidence software, latex gloves for evidence techs, and digital cameras. Also includes every other year (even numbered years) costs for replacement of drying cabinet filters.								
1501001	**763000**	**Ammunition**	**37,944**	**43,000**	**43,000**	**34,013**	**43,000**	**44,290**
Cost of all ammunition used by the Police Bureau for service and training ammunition and cartridges for specialty weapons.								
1501001	**763300**	**Less Lethal Equip**	**2,690**	**5,000**	**5,000**	**0**	**2,500**	**5,150**
Supplies for less lethal weapons include Taser cartridges and batteries, Oleoresin Capsicum (OC) and less lethal ammunition.								
1501001	**763400**	**Weapons**	**14,301**	**20,000**	**20,000**	**8,637**	**16,000**	**22,600**
Periodic replacement of obsolete or damaged weapons, accessories, parts and weapon repairs.								
1501001	**765400**	**Gas Oil & Diesel**	**78,220**	**110,000**	**110,000**	**76,255**	**110,000**	**125,000**
This account provides for gasoline and oil, Compressed Natural Gas (CNG) needed to operate the vehicles used by the Bureau of Police.								
1501001	**772000**	**Insurance Package**	**428,685**	**445,000**	**445,000**	**374,059**	**445,000**	**445,000**
The cost of the annual Law Enforcement Liability insurance policy premium and associated deductible payments are charged to this line item.								
1501001	**815000**	**Shelter Expense**	**0**	**2,500**	**2,500**	**0**	**0**	**2,500**
Utility and maintenance costs at the Lancaster County SPCA animal shelter property on South Prince Street.								
1501001	**816000**	**Drug Task Force Assmnt**	**58,039**	**58,039**	**58,039**	**58,039**	**58,039**	**58,039**
Per capita contribution toward the operation of the Lancaster County Task Force.								
1501001	**816100**	**Community Safety Coalitio**	**337,500**	**337,500**	**337,500**	**337,500**	**337,500**	**337,500**
The City's contribution to the Lancaster Community Safety Coalition (LCSC) in recognition of the services provided by the LCSC to the Lancaster Bureau of Police. Additional contributions to the LCSC are anticipated from the Lancaster County District Attorney's Office and private contributors.								
1501001	**820000**	**Minor Equipment**	**383,909**	**325,000**	**345,000**	**323,373**	**325,000**	**395,000**
Minor equipment used by the Police Bureau including firing range hearing and eye protection, flares, breathalyzer / PBT								

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
purchases, AED purchases, and any MAJOR upgrades or improvements to existing equipment. Includes any NEW software purchases (not annual fees – these are covered in 7320 Dues & Subscriptions), new computers and servers, computer accessories, stop sticks, office furniture. Includes payments to Axon for ECW's, BODY CAMERAS and CAR CAMERAS. Including ECW's so all Axon items are in one line item.								
1501001	**820100**	**Bicycles & Accessories**	**261**	**2,500**	**2,500**	**342**	**500**	**2,500**
Purchasing and repairs of bicycles and related equipment / accessories.								
1501001	**827000**	**Vehicles**	**112,990**	**128,000**	**197,505**	**197,504**	**197,505**	**185,500**
Replacing vehicles and accessories installed in unmarked and marked vehicles such as security screens, emergency lighting and sirens, push bars, exterior markings and Mobile Data Terminals (Computers and tablets and their mounts).								
1501001	**827100**	**Vehicle-Lease Purchase**	**221,500**	**260,000**	**260,000**	**259,672**	**260,000**	**441,501**
Lease payments on vehicles.								
1501001	**924000**	**Debt Service - Interest**	**156,485**	**145,144**	**145,144**	**72,546**	**145,144**	**133,297**
Interest payment for the 2006 Pension Bonds (refinanced in 2015) issued to cover the plan's unfunded actuarial liability.								
1501001	**926000**	**Debt Service - Principal**	**325,497**	**337,139**	**337,139**	**0**	**337,139**	**348,541**
Principal payment for the 2006 Pension Bonds (refinanced in 2015) issued to cover the plan's unfunded actuarial liability.								
TOTAL - Police Bureau Expense			**28,701,848**	**30,202,952**	**30,196,724**	**18,731,373**	**29,446,238**	**32,262,229**

CITY OF LANCASTER
STAFFING SCHEDULE

2027 BUDGET

APPROPRIATION CODE	POSITION DESCRIPTION	POSITIONS	SALARY

BUREAU OF POLICE

Org	Object	Description	FTE	Other Proposed
1501001	611000	POLICE CHIEF	1	185,571
TOTAL 611000 EMPLOYEES			**1**	**185,571**
1501001	611500	ADMIN ASST	1	55,000
1501001	611500	POL. BUR. SOCIAL WKR	1	76,491
1501001	611500	POL. BUR. SOCIAL WKR	1	79,178
1501001	611500	CRIME ANALYST - NIBRS	1	62,232
1501001	611500	EVIDENCE SUPERVISOR	1	75,353
1501001	611500	BUREAU MANAGER - POLICE	1	90,177
1501001	611500	EVIDENCE SPECIALIST	1	68,264
1501001	611500	HAZ ABAND VEH OFFICR	1	60,800
1501001	611500	ANIMAL ENFORCE OFFIC	1	59,623
1501001	611500	ADMIN ASST CID	1	66,085
1501001	611500	ADMIN ASST CID	1	68,616
1501001	611500	RECORDS PROCESSOR	1	56,501
1501001	611500	RECORDS PROCESSOR	1	52,987
1501001	611500	RECORDS PROCESSOR	1	59,510
1501001	611500	RECORDS PROCESSOR - PART TIME	1	23,552
1501001	611500	REC PROC SPECIALIST	1	60,492
1501001	611500	REC PROC SPECIALIST	1	57,730
1501001	611500	PD INVENTORY SPEC	1	62,442
1501001	611500	BONUS		13,932
TOTAL 611500 EMPLOYEES			**18**	**1,148,965**
1501001	613100	POLICE CAPTAIN	1	159,918
1501001	613100	POLICE CAPTAIN	1	162,108
1501001	613100	POLICE CAPTAIN	1	159,898
TOTAL 613100 EMPLOYEES			**3**	**481,924**
1501001	613200	POLICE LIEUTENANT	1	138,072
1501001	613200	POLICE LIEUTENANT	1	139,255
1501001	613200	POLICE LIEUTENANT	1	137,350
1501001	613200	POLICE LIEUTENANT	1	138,822
1501001	613200	POLICE LIEUTENANT	1	137,437
1501001	613200	POLICE LIEUTENANT	1	138,390
1501001	613200	POLICE LIEUTENANT	1	141,159
1501001	613200	POLICE LIEUTENANT	1	136,398
1501001	613200	POLICE LIEUTENANT	1	139,890
TOTAL 613200 EMPLOYEES			**9**	**1,246,773**
1501001	613300	POLICE SERGEANT	1	117,150
1501001	613300	POLICE SERGEANT	1	120,342
1501001	613300	POLICE SERGEANT	1	120,342
1501001	613300	POLICE SERGEANT	1	119,634
1501001	613300	POLICE SERGEANT	1	116,598
1501001	613300	POLICE SERGEANT	1	119,514
1501001	613300	POLICE SERGEANT	1	119,634
1501001	613300	POLICE SERGEANT	1	107,023
1501001	613300	POLICE SERGEANT	1	121,290

1501001	613300	POLICE SERGEANT	1	119,988
1501001	613300	POLICE SERGEANT	1	117,030
1501001	613300	POLICE SERGEANT	1	120,540
1501001	613300	POLICE SERGEANT	1	117,150
1501001	613300	POLICE SERGEANT	1	119,238
1501001	613300	POLICE SERGEANT	1	117,030
1501001	613300	POLICE SERGEANT	1	117,150
1501001	613300	POLICE SERGEANT	1	120,738
1501001	613300	POLICE SERGEANT	1	117,030
1501001	613300	POLICE SERGEANT	1	114,666
1501001	613300	POLICE SERGEANT	1	114,666
1501001	613300	POLICE SERGEANT	1	115,218
1501001	613300	POLICE SERGEANT	1	121,041
1501001	613300	POLICE DETECTIVE	1	105,265
1501001	613300	POLICE DETECTIVE	1	105,007
1501001	613300	POLICE DETECTIVE	1	107,023
1501001	613300	POLICE DETECTIVE	1	112,207
1501001	613300	POLICE DETECTIVE	1	111,715
1501001	613300	POLICE DETECTIVE	1	106,531
1501001	613300	POLICE DETECTIVE	1	106,039
1501001	613300	POLICE DETECTIVE	1	104,160
1501001	613300	POLICE DETECTIVE	1	104,161
1501001	613300	POLICE DETECTIVE	1	107,539
1501001	613300	POLICE DETECTIVE	1	107,281
1501001	613300	POLICE DETECTIVE	1	109,603
1501001	613300	POLICE DETECTIVE	1	111,457
TOTAL 613300 EMPLOYEES			**35**	**3,991,000**
1501001	614000	POLICE OFFICER	1	98,879
1501001	614000	POLICE OFFICER	1	99,419
1501001	614000	POLICE OFFICER	1	99,179
1501001	614000	POLICE OFFICER	1	99,629
1501001	614000	POLICE OFFICER	1	88,320
1501001	614000	POLICE OFFICER	1	74,792
1501001	614000	POLICE OFFICER	1	97,439
1501001	614000	POLICE OFFICER	1	97,439
1501001	614000	POLICE OFFICER	1	70,559
1501001	614000	POLICE OFFICER	1	100,139
1501001	614000	POLICE OFFICER	1	67,199
1501001	614000	POLICE OFFICER	1	70,559
1501001	614000	POLICE OFFICER	1	67,199
1501001	614000	POLICE OFFICER	1	99,419
1501001	614000	POLICE OFFICER	1	80,029
1501001	614000	POLICE OFFICER	1	101,549
1501001	614000	POLICE OFFICER	1	99,179
1501001	614000	POLICE OFFICER	1	74,792
1501001	614000	POLICE OFFICER	1	68,939
1501001	614000	POLICE OFFICER	1	67,199
1501001	614000	POLICE OFFICER	1	70,559
1501001	614000	POLICE OFFICER	1	80,829
1501001	614000	POLICE OFFICER	1	95,999
1501001	614000	POLICE OFFICER	1	99,659
1501001	614000	POLICE OFFICER	1	104,159
1501001	614000	POLICE OFFICER	1	103,679
1501001	614000	POLICE OFFICER	1	102,479
1501001	614000	POLICE OFFICER	1	98,939
1501001	614000	POLICE OFFICER	1	97,439
1501001	614000	POLICE OFFICER	1	98,939
1501001	614000	POLICE OFFICER	1	98,909
1501001	614000	POLICE OFFICER	1	70,559

1501001	614000	POLICE OFFICER	1	74,792
1501001	614000	POLICE OFFICER	1	70,559
1501001	614000	POLICE OFFICER	1	70,559
1501001	614000	POLICE OFFICER	1	74,792
1501001	614000	POLICE OFFICER	1	74,792
1501001	614000	POLICE OFFICER	1	97,439
1501001	614000	POLICE OFFICER	1	67,199
1501001	614000	POLICE OFFICER	1	97,919
1501001	614000	POLICE OFFICER	1	70,559
1501001	614000	POLICE OFFICER	1	70,559
1501001	614000	POLICE OFFICER	1	98,159
1501001	614000	POLICE OFFICER	1	70,559
1501001	614000	POLICE OFFICER	1	104,909
1501001	614000	POLICE OFFICER	1	99,899
1501001	614000	POLICE OFFICER	1	70,559
1501001	614000	POLICE OFFICER	1	102,479
1501001	614000	POLICE OFFICER	1	99,389
1501001	614000	POLICE OFFICER	1	70,559
1501001	614000	POLICE OFFICER	1	87,231
1501001	614000	POLICE OFFICER	1	99,389
1501001	614000	POLICE OFFICER	1	70,559
1501001	614000	POLICE OFFICER	1	70,559
1501001	614000	POLICE OFFICER	1	98,639
1501001	614000	POLICE OFFICER	1	67,199
1501001	614000	POLICE OFFICER	1	70,559
1501001	614000	POLICE OFFICER	1	98,399
1501001	614000	POLICE OFFICER	1	70,559
1501001	614000	POLICE OFFICER	1	98,429
1501001	614000	POLICE OFFICER	1	70,559
1501001	614000	POLICE OFFICER	1	70,559
1501001	614000	POLICE OFFICER	1	99,179
1501001	614000	POLICE OFFICER	1	70,559
1501001	614000	POLICE OFFICER	1	70,559
1501001	614000	POLICE OFFICER	1	99,419
1501001	614000	POLICE OFFICER	1	97,439
1501001	614000	POLICE OFFICER	1	98,399
1501001	614000	POLICE OFFICER	1	67,199
1501001	614000	POLICE OFFICER	1	104,909
1501001	614000	POLICE OFFICER	1	104,639
1501001	614000	POLICE OFFICER	1	67,199
1501001	614000	POLICE OFFICER	1	33,600
1501001	614000	POLICE OFFICER	1	33,600
1501001	614000	POLICE OFFICER	1	98,879
1501001	614000	POLICE OFFICER	1	33,600
1501001	614000	POLICE OFFICER	1	33,600
1501001	614000	POLICE OFFICER	1	70,559
1501001	614000	POLICE OFFICER	1	33,600
1501001	614000	POLICE OFFICER	1	106,139
TOTAL 614000 EMPLOYEES			**80**	**6,625,403**
1501001	615000	SCH CROSS GUARD	1	11,562
1501001	615000	SCH CROSS GUARD	1	11,251
1501001	615000	SCH CROSS GUARD	1	12,132
1501001	615000	SCH CROSS GUARD	1	11,647
1501001	615000	SCH CROSS GUARD	1	11,000
1501001	615000	SCH CROSS GUARD	1	11,557
1501001	615000	SCH CROSS GUARD	1	11,557
1501001	615000	SCH CROSS GUARD	1	11,000
1501001	615000	SCH CROSS GUARD	1	11,670
1501001	615000	SCH CROSS GUARD	1	11,000

1501001	615000	SCH CROSS GUARD	1	11,047
1501001	615000	SCH CROSS GUARD	1	11,000
1501001	615000	SCH CROSS GUARD	1	11,000
1501001	615000	SCH CROSS GUARD	1	11,000
1501001	615000	SCH CROSS GUARD	1	11,858
1501001	615000	PATROL SERVICE AIDE	1	49,728
1501001	615000	PATROL SERVICE AIDE	1	48,046
1501001	615000	PATROL SERVICE AIDE	1	61,488
1501001	615000	PATROL SERVICE AIDE	1	48,046
1501001	615000	PATROL SERVICE AIDE	1	56,816
1501001	615000	PATROL SERVICE AIDE	1	48,046
1501001	615000	ADMIN ASST PATROL SERVICES	1	52,731
1501001	615000	BONUS		11,075
TOTAL 615000 EMPLOYEES			**22**	**546,257**
1501001	615200	COMMUNITY SERV AIDE	1	52,625
1501001	615200	COMMUNITY SERV AIDE	1	60,040
1501001	615200	COMMUNITY SERV AIDE	1	62,442
1501001	615200	COMMUNITY SERV AIDE	1	60,040
1501001	615200	COMMUNITY SERV AIDE	1	58,644
1501001	615200	COMMUNITY SERV AIDE	1	52,625
1501001	615200	COMMUNITY SERV AIDE	1	52,625
1501001	615200	COMMUNITY SERV AIDE	1	52,625
1501001	615200	COMMUNITY SERV AIDE	1	52,625
1501001	615200	COMMUNITY SERV AIDE	1	52,625
1501001	615200	COMMUNITY SERV AIDE	1	60,854
1501001	615200	COMMUNITY SERV AIDE	1	52,625
1501001	615200	COMMUNITY SERV AIDE	1	52,625
1501001	615200	COMMUNITY SERV AIDE	1	65,465
1501001	615200	COMMUNITY SERV AIDE	1	52,625
1501001	615200	COMMUNITY SERV AIDE	1	52,692
1501001	615200	BONUS		17,848
TOTAL 615200 EMPLOYEES			**16**	**911,650**
1501001	618800	POLICE CADET	1	15,265
1501001	618800	POLICE CADET	1	15,265
1501001	618800	POLICE CADET	1	15,265
1501001	618800	POLICE CADET	1	15,265
1501001	618800	POLICE CADET	1	15,265
1501001	618800	POLICE CADET	1	15,265
1501001	618800	POLICE CADET	1	15,265
1501001	618800	POLICE CADET	1	15,265
TOTAL 618800 EMPLOYEES			**8**	**122,120**
TOTAL EMPLOYEES			**192**	**15,259,663**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Fire Bureau Expense								
1502001	**611000**	**Salary - Bureau Chief**	**136,810**	**143,130**	**143,130**	**107,532**	**143,130**	**149,555**
Salary of the Fire Chief.								
1502001	**611500**	**Salaried Personnel**	**122,467**	**73,611**	**73,611**	**76,172**	**93,158**	**75,819**
Salaries of the non-uniformed personnel assigned to the Bureau of Fire: Fire Admin Services Manager and a Permit Clerk. This line item also accounts for the wages of Firefighter Candidates while they attend the Fire Academy.								
1502001	**613000**	**Fire Deputy Chiefs**	**124,787**	**130,036**	**130,036**	**96,053**	**126,060**	**133,938**
Salary of Deputy Fire Chief.								
1502001	**613100**	**Fire Captains**	**1,018,320**	**907,187**	**907,187**	**768,670**	**969,002**	**1,057,472**
Salaries of (4) Battalion Chiefs, (4) Suppression Captains, (1) Fire Marshal Captain.								
1502001	**613200**	**Fire Lieutenants**	**1,337,168**	**1,527,006**	**1,514,755**	**989,119**	**1,264,126**	**1,558,909**
Salaries of (3) Assistant Fire Marshals, (1) Maintenance Officer and (11) Suppression Lieutenants.								
1502001	**614100**	**Firefighters**	**3,870,951**	**4,020,266**	**3,958,191**	**2,994,255**	**3,961,101**	**3,998,192**
Salaries of (49) Firefighters.								
1502001	**618000**	**Fire Acting Officers**	**0**	**150,763**	**150,763**	**89,904**	**111,951**	**120,000**
Personnel serving out of rank when required to assume additional, substantially different duties and responsibilities than required by their normal rank. This incremental pay is required by the contract with the uniformed firefighter's union..								
1502001	**618500**	**Fire Overtime**	**404,413**	**400,000**	**400,000**	**387,341**	**672,880**	**550,000**
Costs to provide a reasonable level of personnel for operations in fire suppression, rescue, special operations such as SERT and SCRTF. Additionally, funds are used to pay for personnel working special details and training that is scheduled for personnel when they are not on regular duty.								
1502001	**619000**	**Fire Sick Bonus**	**2,900**	**4,000**	**4,000**	**2,500**	**2,500**	**2,700**
This line item includes costs associated with the Fire CBA Article 21 (Sick Leave Bonus) for the Sick Leave incentive bonus program.								
1502001	**620100**	**Educational Incentive**	**45,350**	**47,500**	**47,500**	**45,150**	**45,150**	**47,500**
This line item includes costs associated with the Fire CBA Article 26 (Education and Certification Bonus) providing incentive payments to firefighters who have achieved advanced degrees in the Fire Science and specific nationally recognized Fire/EMS certifications.								
1502001	**620200**	**Medical Insurance**	**1,449,850**	**1,522,343**	**1,522,343**	**1,268,619**	**1,522,343**	**1,930,959**
Costs for health care for all active Fire Bureau employees, including administrative staff.								
1502001	**620201**	**Medical Ins - Retirees**	**1,627,600**	**1,676,428**	**1,676,428**	**1,397,023**	**1,676,428**	**1,621,303**
Covers the cost for health insurance for all retired Fire Bureau employees.								
1502001	**620300**	**Dental/Vision**	**148,658**	**115,721**	**115,721**	**89,885**	**115,721**	**136,509**
Cost of dental and vision coverage for Fire Bureau personnel. The coverage is mandated by contract between the City of Lancaster and the Lancaster Uniformed Firefighters Association Local 319.								
1502001	**621000**	**Uniform Maintenance Allow**	**34,500**	**36,000**	**36,000**	**36,000**	**36,000**	**36,000**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
CBA Article 36 Accessory Uniform Allowance: $200.00 annual shoe allowance. $300.00 annual clothing allowance.								
1502001	**623000**	**Pension Contribution**	**1,902,941**	**1,909,721**	**1,909,721**	**0**	**1,909,721**	**2,375,315**
This line represents the Minimum Municipal Obligation which the City must pay to the Fire Pension Fund. The Minimum Municipal Obligation is the amount which must be deposited into the Fund by the City and adjusted annually for pay increases for all firefighters, to ensure sufficient assets in the Fund to pay benefits upon an employee's retirement. The cost is determined by an actuary, and adjusted annually to reflect actual payroll.								
1502001	**722000**	**Maint. - Communications**	**78,011**	**45,000**	**45,000**	**7,570**	**45,000**	**45,000**
Cost to maintain the radio system of remote, vehicle, portable and televised alerting units and communication equipment.								
1502001	**723000**	**Maint. - Equipment**	**16,772**	**20,000**	**20,000**	**16,108**	**20,000**	**20,000**
Cost of maintenance of fire station incident management systems, technology and specialized software such as First Due, Active 911, and PowerTime.								
1502001	**729000**	**Maint. - Vehicles**	**55,242**	**70,000**	**70,000**	**35,965**	**70,000**	**70,000**
Labor and associated costs from outside vendors who perform maintenance and repair work on fleet vehicles.								
1502001	**734000**	**Postage**	**2,228**	**2,000**	**2,000**	**972**	**1,800**	**1,800**
Postage costs for Fire Bureau.								
1502001	**735000**	**Printing**	**1,488**	**1,000**	**1,000**	**1,249**	**1,000**	**1,000**
Cost of external printing of materials.								
1502001	**736000**	**Telephone**	**3,469**	**0**	**0**	**0**	**0**	**0**
Phone charges moved to Bureau of Information Technology.								
1502001	**737000**	**Travel**	**10,178**	**15,000**	**9,009**	**5,190**	**5,200**	**10,000**
Expenditures for mileage, hotels, meals, tolls, etc., when fire personnel attend training seminars, conferences, and meetings.								
1502001	**738000**	**Miscellaneous Expenses**	**7,030**	**13,000**	**13,000**	**3,300**	**7,000**	**10,000**
Cost of membership dues to organizations, promotion materials for community engagement, retirement, promotion, and award ceremony recognition, business cards, and other miscellaneous costs of business including Accreditation and Credentialing through CPSE.								
1502001	**741000**	**Professional Services**	**898**	**5,000**	**5,000**	**496**	**1,000**	**5,000**
Cost of professional services required for psychological and medical exams, specialized services such as grants and consultants when necessary.								
1502001	**743500**	**Labor Relations Expense**	**1,266**	**20,000**	**20,000**	**6,031**	**10,000**	**20,000**
Funding for City labor attorneys and arbitrators to settle grievances between the City and IAFF.								
1502001	**744500**	**Training & School**	**34,965**	**60,000**	**54,009**	**30,858**	**40,000**	**50,000**
Cost of training registration, equipment and materials, and								

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
tuition for Fire Academy for new hires.								
1502001	**749000**	**Civil Service Board**	**5,673**	**6,000**	**6,000**	**1,242**	**1,500**	**6,000**
Cost of Civil Service entrance and promotional exams, advertising, test administrational and associated costs.								
1502001	**760300**	**Office Supplies**	**751**	**1,000**	**1,000**	**336**	**600**	**1,000**
Cost of office supplies.								
1502001	**760600**	**Operating Supplies**	**8,128**	**8,000**	**8,000**	**5,445**	**8,000**	**8,000**
Cost of operating supplies for two fire stations.								
1502001	**761200**	**Uniforms**	**20,312**	**35,000**	**35,000**	**7,269**	**35,000**	**35,000**
Cost of uniforms issued by the Fire Bureau, including dress and work uniforms for the Chief, Officers, Fire Suppression, Recruits, Fire Marshals and the Administrative Division. This also includes badges, name plates, shoulder patches, etc.								
1502001	**764200**	**Fire Prevention Supplies**	**3,222**	**5,000**	**5,000**	**1,773**	**5,000**	**5,000**
Supplies and materials needed used in the Fire Marshal division including but not limited to fire prevention materials for public events and school programs and miscellaneous tools specific to the division.								
1502001	**764500**	**Protective Clothing**	**98,903**	**85,000**	**85,000**	**38,897**	**85,000**	**88,000**
Purchase of required protective clothing for firefighters which is replaced every five years.								
1502001	**765400**	**Gas Oil & Diesel**	**29,424**	**42,500**	**42,500**	**29,303**	**39,000**	**42,500**
Cost of gasoline for vehicles and portable equipment (saws, rescue equipment, generators, etc.), vehicle oil, and diesel fuel.								
1502001	**767200**	**Misc. Vehicle Parts**	**38,312**	**25,000**	**25,000**	**22,278**	**25,000**	**25,000**
Cost of the maintenance and repair of apparatus and vehicles (preventive maintenance, tires, batteries, brakes, and specialized parts).								
1502001	**820000**	**Minor Equipment**	**136,075**	**70,000**	**70,000**	**34,106**	**70,000**	**70,000**
Cost of breathing apparatus, hardware and hose necessary to keep the apparatus fully equipped and compatible with the accessories, specialized extinguishing agents, fixtures and other equipment needed to combat fires and handle a variety of emergencies specific to the fire service.								
1502001	**820200**	**Safety Equipment**	**4,767**	**5,500**	**5,500**	**2,532**	**5,500**	**5,500**
Cost of AED equipment, first aid and safety supplies, etc.								
1502001	**822000**	**Communication Equipment**	**16,894**	**32,500**	**32,500**	**13,990**	**32,500**	**32,500**
Cost of radios, mics, pagers, modems, communication equipment batteries, and other communication based items used by the Bureau of Fire in its daily 24-hour operation.								
1502001	**823000**	**Furniture & Equipment**	**2,348**	**3,000**	**3,000**	**72**	**1,500**	**3,000**
Office equipment and furniture.								
1502001	**827000**	**Vehicles**	**0**	**0**	**0**	**0**	**0**	**13,400**
Purchase of used fire apparatus.								
1502001	**827100**	**Vehicle-Lease Purchase**	**426,942**	**411,009**	**422,990**	**421,648**	**433,009**	**444,509**
Cost of annual payments on purchase of fire engines and								

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
trucks along with lease payments through the City's Enterprise contract.								
1502001	**924000**	**Debt Service - Interest**	**115,143**	**106,708**	**106,708**	**53,380**	**106,708**	**98,081**
Interest payments for the 2006 Pension Bonds (refinanced in 2015) issued to cover the plan's unfunded actuarial liability.								
1502001	**926000**	**Debt Service - Principal**	**239,504**	**247,861**	**247,861**	**0**	**247,861**	**256,460**
Principal payments for the 2006 Pension Bonds (refinanced in 2015) issued to cover the plan's unfunded actuarial liability.								
1502001	**940000**	**Grants Match**	**-1,942**	**10,000**	**10,000**	**0**	**0**	**10,000**
This line reflects potential City match requirements for various state and federal grants that the Fire Bureau has applied or anticipates applying for in.								
TOTAL - Fire Bureau Expense			**13,582,717**	**14,008,789**	**13,934,463**	**9,088,234**	**13,946,448**	**15,170,920**
TOTAL - Public Safety			**42,284,566**	**44,211,741**	**44,131,187**	**27,819,607**	**43,392,687**	**47,433,150**

CITY OF LANCASTER
STAFFING SCHEDULE

2027 BUDGET

APPROPRIATION CODE	POSITION DESCRIPTION	POSITIONS	SALARY

BUREAU OF FIRE

Org	Object	Description	FTE	Other Proposed
1502001	611000	FIRE CHIEF	1	149,555
TOTAL 611000 EMPLOYEES			**1**	**149,555**
1502001	611500	ADMINISTRATIVE SERVICES MGR - FIRE	1	75,819
TOTAL 611500 EMPLOYEES			**1**	**75,819**
1502001	613000	FIRE DEPT DEP CHIEF	1	133,938
TOTAL 613000 EMPLOYEES			**1**	**133,938**
1502001	613100	BATTALION CHIEF	1	121,902
1502001	613100	BATTALION CHIEF	1	120,779
1502001	613100	BATTALION CHIEF	1	119,775
1502001	613100	BATTALION CHIEF	1	119,094
1502001	613100	FIRE CAPTAIN	1	114,154
1502001	613100	FIRE CAPTAIN	1	113,117
1502001	613100	FIRE CAPTAIN	1	113,417
1502001	613100	FIRE CAPTAIN	1	119,193
1502001	613100	FIRE MARSH CAPT	1	116,043
TOTAL 613100 EMPLOYEES			**9**	**1,057,474**
1502001	613200	ASST FIRE MARSHALL	1	101,866
1502001	613200	ASST FIRE MARSHALL	1	109,790
1502001	613200	FIRE LIEUTENANT	1	102,150
1502001	613200	FIRE LIEUTENANT	1	102,807
1502001	613200	FIRE LIEUTENANT	1	102,131
1502001	613200	FIRE LIEUTENANT	1	99,134
1502001	613200	FIRE LIEUTENANT	1	102,507
1502001	613200	FIRE LIEUTENANT	1	106,817
1502001	613200	FIRE LIEUTENANT	1	102,586
1502001	613200	FIRE LIEUTENANT	1	104,586
1502001	613200	FIRE LIEUTENANT	1	106,570
1502001	613200	FIRE LIEUTENANT	1	102,108
1502001	613200	FIRE LIEUTENANT	1	102,191
1502001	613200	FIRE LIEUTENANT	1	101,613
1502001	613200	FIRE MAINT OFFICER	1	112,053
TOTAL 613200 EMPLOYEES			**15**	**1,558,909**
1502001	614100	FIREFIGHTER	1	97,097
1502001	614100	FIREFIGHTER	1	75,051
1502001	614100	FIREFIGHTER	1	70,495
1502001	614100	FIREFIGHTER	1	90,438
1502001	614100	FIREFIGHTER	1	90,238
1502001	614100	FIREFIGHTER	1	70,495
1502001	614100	FIREFIGHTER	1	90,362
1502001	614100	FIREFIGHTER	1	66,090
1502001	614100	FIREFIGHTER	1	92,249
1502001	614100	FIREFIGHTER	1	74,902
1502001	614100	FIREFIGHTER	1	74,683

1502001	614100	FIREFIGHTER	1	92,129
1502001	614100	FIREFIGHTER	1	74,902
1502001	614100	FIREFIGHTER	1	92,169
1502001	614100	FIREFIGHTER	1	74,902
1502001	614100	FIREFIGHTER	1	89,441
1502001	614100	FIREFIGHTER	1	94,965
1502001	614100	FIREFIGHTER	1	97,323
1502001	614100	FIREFIGHTER	1	95,151
1502001	614100	FIREFIGHTER	1	97,211
1502001	614100	FIREFIGHTER	1	74,902
1502001	614100	FIREFIGHTER	1	89,592
1502001	614100	FIREFIGHTER	1	90,565
1502001	614100	FIREFIGHTER	1	74,902
1502001	614100	FIREFIGHTER	1	93,166
1502001	614100	FIREFIGHTER	1	90,902
1502001	614100	FIREFIGHTER	1	92,129
1502001	614100	FIREFIGHTER	1	74,902
1502001	614100	FIREFIGHTER	1	95,290
1502001	614100	FIREFIGHTER	1	97,774
1502001	614100	FIREFIGHTER	1	99,355
1502001	614100	FIREFIGHTER	1	99,355
1502001	614100	FIREFIGHTER	1	74,902
1502001	614100	FIREFIGHTER	1	75,041
1502001	614100	FIREFIGHTER	1	74,902
1502001	614100	FIREFIGHTER	1	93,581
1502001	614100	FIREFIGHTER	1	93,412
1502001	614100	FIREFIGHTER	1	74,902
1502001	614100	FIREFIGHTER	1	94,036
1502001	614100	FIREFIGHTER	1	66,301
1502001	614100	FIREFIGHTER	1	65,897
1502001	614100	FIREFIGHTER	1	93,603
1502001	614100	FIREFIGHTER	1	92,321
1502001	614100	FIREFIGHTER	1	74,902
1502001	614100	FIREFIGHTER	1	62,003
1502001	614100	FIREFIGHTER	1	65,897
1502001	614100	FD RECRUIT	1	61,684
1502001	614100	FD RECRUIT	1	61,684
TOTAL 614100 EMPLOYEES			**48**	**3,998,195**
TOTAL EMPLOYEES			**75**	**6,973,890**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Director - CPED Expense								
1601000	**610900**	**Salary - Director**	**165,666**	**170,176**	**170,176**	**125,729**	**170,176**	**175,280**
Salary of the Director of the Department of Community Planning and Economic Development (CPED).								
1601000	**611000**	**Salary - Bureau Chief**	**133,174**	**140,653**	**140,653**	**104,094**	**140,653**	**144,873**
Salary of the CPED Deputy Director. This position primarily oversees the Bureaus of Health, Property Maintenance and Housing Inspections, and Lead Safety and Community Development, and also provides additional strategic and operational support in the Office of the Director and to the Department as a whole.								
1601000	**611500**	**Salaried Personnel**	**201,595**	**201,140**	**201,140**	**265,232**	**205,017**	**291,168**
Salary of the Staff Assistant to the CPED Director and Bureau Chiefs. Also the CPED portion of AFSCME and Non-Bargaining staff merit payments.								
1601000	**620200**	**Medical Insurance**	**1,010,080**	**1,138,572**	**1,138,572**	**948,810**	**1,138,572**	**1,239,311**
Costs of health care for all Department of Community Planning and Economic Development employees.								
1601000	**620300**	**Dental/Vision**	**26,772**	**30,500**	**30,500**	**18,470**	**30,500**	**30,633**
Costs of dental and vision care for all Department of Community Planning and Economic Development employees.								
1601000	**731000**	**Advertising**	**708**	**500**	**500**	**385**	**500**	**500**
Legal notices for appeals, employment ads, grant programs, and public hearings. Notifications of Requests for Proposals that the City of Lancaster may issue for projects.								
1601000	**732000**	**Dues & Subscriptions**	**95**	**1,000**	**1,000**	**95**	**400**	**1,000**
Annual dues and certifications for professional organizations such as the International Economic Development Council, American Planning Association, Pennsylvania Economic Development Association, the Council of Development Finance Agencies, the Lancaster Chamber of Commerce and subscriptions to economic development periodicals, newsletters, and technical publications to remain current on practices in the field of community and economic development.								
1601000	**734000**	**Postage**	**32**	**300**	**300**	**10**	**300**	**300**
Mailing costs, express mail charges and Federal Express/UPS charges.								
1601000	**735000**	**Printing**	**2,243**	**2,000**	**2,000**	**2,006**	**2,500**	**2,000**
Cost of printing community planning and economic development publications, marketing items letterhead, envelopes, newsletters, reports, and photocopying.								
1601000	**736000**	**Telephone**	**954**	**0**	**0**	**0**	**0**	**0**
Telephone has been moved to the Admin Service IT budget. Department share of phone and voice mail systems, mobile phone expenses, and laptop Wi-Fi connections for Department staff.								
1601000	**737000**	**Travel**	**6**	**1,500**	**1,500**	**6**	**500**	**1,500**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Travel costs necessary for staff attendance at conferences and training seminars, local travel for official duties, as well as in-State travel, not covered by Federal grants.								
1601000	**741000**	**Professional Services**	**20,237**	**50,000**	**50,000**	**7,580**	**50,000**	**50,000**
Professional services associated with technical consultants, architecture and design, redevelopment of land and buildings, including appraisal and environmental assessment costs, subdivision and land development expenses, and legal and engagement support of established economic development programs.								
1601000	**744500**	**Training & School**	**2,342**	**4,000**	**4,000**	**3,770**	**2,000**	**4,000**
Registration costs for professional training sponsored by organizations engaged in economic, community, and housing development. Costs of workshops, conferences, certifications, and webcasts, which enable the staff to remain abreast of current community and economic development trends, legislation, financing, and implementation practices.								
1601000	**760300**	**Office Supplies**	**470**	**1,000**	**1,000**	**395**	**1,000**	**1,000**
Routine office materials such as notebooks, report covers, files, paper, pens, etc.								
1601000	**760600**	**Operating Supplies**	**100**	**500**	**500**	**329**	**200**	**500**
Various operating supplies and expenses of the department including printer cartridges.								
1601000	**811000**	**Contributions to Econ Dev**	**54,000**	**55,000**	**55,000**	**4,080**	**55,000**	**55,000**
This account reflects costs in support of several aspects related to encouraging economic development and investment in the City including: marketing the City to businesses, residents, and other stakeholders; commercial, office and retail recruitment and retention; economic strategy and analysis regarding jobs, housing, and revenues; costs associated with redevelopment of specific properties within the City including clean-up costs, maintenance costs and holding costs; and costs associated with properties acquired by the City for future redevelopment. Membership fees and contributions to local organizations partnering with the City in its economic development efforts including the Lancaster City Alliance, the Lancaster Economic Development Company, and Discover Lancaster and for regional economic development initiatives (including those providing access to federal Economic Development Administration funding) are included.								
TOTAL - Director - CPED Expense			**1,618,474**	**1,796,840**	**1,796,840**	**1,480,991**	**1,797,317**	**1,997,064**

STAFFING SCHEDULE

APPROPRIATION CODE		POSITION DESCRIPTION	2027 BUDGET POSITIONS	2027 BUDGET SALARY
CPED - OFFICE OF THE DIRECTOR				
1601000	610900	DIRECTOR CPED	1	175,280
TOTAL 610900 EMPLOYEES			**1**	**175,280**
1601000	611000	DEP DIR HLT HOU & CD	1	144,873
TOTAL 611000 EMPLOYEES			**1**	**144,873**
1601000	611500	ECONOMIC DEVELOPMENT MANAGER	1	80,000
1601000	611500	PROGRAM ADMINISTRATOR	1	74,031
1601000	611500	COMMUNITY DEVELOPMENT ADMINSTRATOR	1	69,388
1601000	611500	DEPARTMENT OFFICE MANAGER	1	67,748
TOTAL 611500 EMPLOYEES			**4**	**291,167**
TOTAL EMPLOYEES			**6**	**611,320**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Planning Expense								
1602000	**611000**	**Salary - Bureau Chief**	**108,468**	**108,150**	**108,150**	**80,646**	**106,352**	**114,737**
Salary of the Bureau Chief of Planning.								
1602000	**611500**	**Salaried Personnel**	**417,938**	**422,711**	**422,711**	**314,704**	**412,684**	**437,333**
Salary of the Planning Bureau staff, two Senior Planners, Zoning Officer, Historic Preservation Specialist, Redevelopment Administrator, Program Manager for Public Art & Urban Design, and Permit Coordinator.								
1602000	**723000**	**Maint. - Equipment**	**0**	**500**	**500**	**0**	**0**	**500**
Repair and service costs for office equipment and City vehicles assigned to Bureau. Includes monthly shared lease cost for HP DesignJet T2500 printer. Repair and service costs for office equipment and City vehicles assigned to Bureau. Includes monthly shared lease cost for HP DesignJet T2500 printer.								
1602000	**731000**	**Advertising**	**13,355**	**16,000**	**16,000**	**10,595**	**16,000**	**20,000**
Legal notices for regular and special meetings of the Planning Commission, Zoning Hearing Board, HARB and Historical Commission, required legal notices for amendments of the Zoning Ordinance, Subdivision and Land Development Ordinance, Official Map, and other notices as required by law. Legal notices for regular and special meetings of the Planning Commission, Zoning Hearing Board, HARB and Historical Commission, required legal notices for amendments of the Zoning Ordinance, Subdivision and Land Development Ordinance, Official Map, and other notices as required by law.								
1602000	**732000**	**Dues & Subscriptions**	**4,911**	**6,000**	**6,000**	**4,034**	**6,000**	**6,000**
Subscriptions to professional planning publications, software subscriptions, and document purchases. Dues to professional planning, historic preservation, and zoning organizations.								
1602000	**733000**	**Map Reproduction**	**0**	**100**	**100**	**0**	**0**	**250**
Costs of computerized mapping, purchase of cartridges for color printer, and other map reproduction and printing costs.								
1602000	**734000**	**Postage**	**1,577**	**1,200**	**1,200**	**414**	**1,200**	**1,500**
Mailing costs for Planning Commission, HARB, Zoning, and Historical Commission agendas and minutes to Commission and Board members, documents requested by developers and property owners, information requested by citizens, and notices required by law.								
1602000	**735000**	**Printing**	**4,225**	**4,000**	**4,000**	**3,846**	**4,000**	**10,000**
In-house costs of using copiers, printing of agendas, minutes, letters, and other materials. Outside printing of ordinances or other documents when necessary.								
1602000	**736000**	**Telephone**	**871**	**0**	**0**	**0**	**0**	**0**
Phone charges moved to Bureau of Information Technology. Phone charges moved to Bureau of Information Technology.								
1602000	**737000**	**Travel**	**831**	**1,000**	**2,000**	**6**	**1,000**	**4,000**
Travel costs to attend planning-related meetings,								

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
conferences and training opportunities for staff.								
1602000	**741000**	**Professional Services**	**54,004**	**75,000**	**71,500**	**18,695**	**74,000**	**100,000**
Fees for court stenographer attending Zoning Hearing Board and Planning Commission meetings, as required by State law. Professional consulting fees for comprehensive and strategic planning and miscellaneous consultation and design fees related to the functions of the Bureau of Planning.								
1602000	**744500**	**Training & School**	**4,226**	**0**	**2,500**	**458**	**500**	**0**
Registration costs to attend conferences, workshops, webinars and other training opportunities to improve technical skills.								
1602000	**760300**	**Office Supplies**	**1,010**	**1,000**	**1,000**	**365**	**1,000**	**1,200**
Cost of paper, envelopes, tablets, file folders, pens and other office supplies. Cost of paper, envelopes, tablets, file folders, pens and other office supplies.								
1602000	**760600**	**Operating Supplies**	**271**	**300**	**300**	**253**	**300**	**1,000**
Graphic materials, computer-related components, ink cartridges, and other operating materials and supplies other than office supplies.								
1602000	**765400**	**Gas Oil & Diesel**	**0**	**0**	**0**	**0**	**0**	**100**
Fuel costs are budgeted under Motor Vehicles in DPW.								
1602000	**820000**	**Minor Equipment**	**41**	**500**	**500**	**130**	**500**	**1,500**
Purchase of small office equipment, furniture, and technology as needed.								
TOTAL - Planning Expense			**611,727**	**636,461**	**636,461**	**434,144**	**623,536**	**698,120**

CITY OF LANCASTER
STAFFING SCHEDULE

APPROPRIATION CODE		POSITION DESCRIPTION	2027 BUDGET POSITIONS	2027 BUDGET SALARY
BUREAU OF PLANNING				
1602000	611000	BUREAU CHIEF PLANNING	1	114,737
TOTAL 611000 EMPLOYEES			**1**	**114,737**
1602000	611500	ZONING OFFICER	1	67,528
1602000	611500	SENIOR PLANNER	1	78,785
1602000	611500	SENIOR PLANNER	1	76,491
1602000	611500	HIST PRESERVATN SPEC	1	70,201
1602000	611500	PUBLIC ART & URBAN DESIGN MANAGER	1	77,672
1602000	611500	REDEVELOPMENT ADMINISTRATOR	1	66,656
TOTAL 611500 EMPLOYEES			**6**	**437,333**
TOTAL EMPLOYEES			**7**	**552,070**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Building Code Administration								
1603000	**611000**	**Salary - Bureau Chief**	**219,951**	**118,450**	**82,450**	**79,712**	**79,712**	**122,004**
Salary of the Chief of the Bureau of Code Compliance & Inspections.								
1603000	**611500**	**Salaried Personnel**	**399,066**	**617,887**	**614,587**	**415,846**	**552,903**	**891,077**
Salaries of Building Inspectors and administrative support staff.								
1603000	**612000**	**Salary Temporary**	**15,218**	**3,000**	**44,800**	**43,879**	**43,879**	**38,500**
Building Code will require temporary services during possible extended absences of administrative staff.								
1603000	**620100**	**Educational Incentive**	**0**	**0**	**0**	**0**	**0**	**0**
Annual incentive payment needed. based on number of certifications achieved and keeping them current/active with continuing education units. International Code Council (ICC) and/or PA UCC certifications.								
1603000	**723000**	**Maint. - Equipment**	**2,500**	**6,500**	**1,500**	**0**	**500**	**500**
Replacement, Repair, service costs for office equipment including shared copiers at City Hall offices.								
1603000	**731000**	**Advertising**	**0**	**1,000**	**1,000**	**724**	**1,000**	**1,000**
Cost of advertising public notices and legal ads for Building Code Appeals, Plumbing Board meetings and employee positions advertised to the public.								
1603000	**732000**	**Dues & Subscriptions**	**3,823**	**5,000**	**3,000**	**310**	**500**	**1,000**
Membership fees for professional code enforcement organizations (ICC). State certification registrations and subscriptions to trade publications.								
1603000	**734000**	**Postage**	**457**	**1,000**	**1,000**	**347**	**500**	**1,000**
Mailing of permits, notices and enforcement orders.								
1603000	**735000**	**Printing**	**5,947**	**4,000**	**4,000**	**6,445**	**4,000**	**4,000**
Purchasing forms such as: certificates, placards, inspection reports, posters, letterhead and business cards, and purchasing ink for printers								
1603000	**736000**	**Telephone**	**1,327**	**0**	**0**	**0**	**0**	**0**
Phone charges moved to Bureau of Information Technology.								
1603000	**737000**	**Travel**	**1,926**	**4,500**	**1,500**	**131**	**1,500**	**2,000**
Travel cost for Building Inspectors or Permit Coordinator to attend a seminars or conferences.								
1603000	**740500**	**Abatement of Nuisances**	**3,204**	**0**	**0**	**0**	**0**	**0**
Costs for an emergency hazard abatement such as: structural bracing, boarding-up of a property or perimeter fencing.								
1603000	**741000**	**Professional Services**	**177,007**	**85,000**	**85,000**	**878,391**	**904,000**	**90,000**
Cost for: Stenographer attendance at building code appeals board hearings. Expenses associated with using a third party agencies.								
1603000	**744000**	**Contract Services**	**868**	**2,500**	**2,775**	**878**	**1,600**	**1,600**
Costs associated with copier and printer contracts. Clothing								
1603000	**744500**	**Training & School**	**8,269**	**9,000**	**8,000**	**4,581**	**8,000**	**11,000**
Costs for employees to attend training events, seminars, and take ICC exams in order to achieve or maintain UCC certifications.								
1603000	**748500**	**Plumbing Board**	**0**	**500**	**500**	**0**	**0**	**0**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Costs associated with the Plumbing Board including providing current code information to Board members.								
1603000	**760300**	**Office Supplies**	**3,997**	**4,000**	**3,000**	**1,843**	**2,500**	**2,500**
Routine office supply costs such as report covers, files, paper, pens, etc.								
1603000	**760600**	**Operating Supplies**	**2,997**	**5,000**	**5,000**	**1,254**	**3,000**	**3,000**
Miscellaneous operating supplies for Building Code Administration.								
1603000	**765400**	**Gas Oil & Diesel**	**780**	**0**	**0**	**0**	**0**	**0**
Fuel costs are budgeted under Motor Vehicles in DPW.								
1603000	**820000**	**Minor Equipment**	**10,758**	**13,000**	**0**	**0**	**0**	**0**
Purchase of equipment required by inspectors to properly perform inspections in the field or plan reviews in office. Purchase of small office equipment and furniture.								
1603000	**827100**	**Vehicle Lease Purchase**	**0**	**0**	**0**	**0**	**0**	**0**
Cost of lease-purchase of a vehicle for Building Code Department								
TOTAL - Building Code Administration Expense			**858,095**	**880,337**	**858,112**	**1,434,343**	**1,603,594**	**1,169,181**

CITY OF LANCASTER
STAFFING SCHEDULE

APPROPRIATION CODE		POSITION DESCRIPTION	2027 BUDGET POSITIONS	2027 BUDGET SALARY
BUREAU OF BUILDING CODES				
1603000	611000	BUREAU CHIEF, BUILDING CODES	1	122,004
TOTAL 611000 EMPLOYEES			**1**	**122,004**
1603000	611500	SENIOR PLANS EXAMINER	1	130,119
1603000	611500	BUILDING SAFETY & COMPLIANCE	1	24,996
1603000	611500	BUILDING CODE OFFICIAL I	1	63,654
1603000	611500	BUILDING CODE OFFICIAL II	1	67,367
1603000	611500	BUILDING CODE OFFICIAL III	1	75,446
1603000	611500	BUILDING CODE OFFICIAL IV	1	89,604
1603000	611500	BUILDING CODE OFFICIAL I	1	61,800
1603000	611500	BUILDING CODES CLERK	1	55,695
1603000	611500	BUILDING CODES CLERK	1	55,435
1603000	611500	PERMIT COORDINATOR	1	61,800
1603000	611500	PERMIT COORDINATOR	1	63,000
1603000	611500	PERMIT COORDINATOR	1	65,776
1603000	611500	PERMIT MANAGER	1	74,160
1603000	611500	BONUS		2,225
TOTAL 611500 EMPLOYEES			**13**	**891,077**
TOTAL EMPLOYEES			**14**	**1,013,081**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Property Maintenance								
1604000	**611000**	**Salary - Bureau Chief**	**102,709**	**103,000**	**103,000**	**76,098**	**103,000**	**106,311**
Salary of the Bureau Chief of Property Maintenance and Housing Inspections.								
1604000	**611500**	**Salary - Personnel**	**851,997**	**879,036**	**879,036**	**683,101**	**885,030**	**922,456**
Salaries of Housing Supervisor, 8 Housing Inspectors and 6 administrative support staff.								
1604000	**618500**	**Overtime**	**0**	**1,000**	**1,000**	**0**	**1,000**	**1,000**
Overtime for administrative staff to attend evening meetings outside of normal business hours such as the Property Reinvestment Board and Housing Board Code of Appeals and for inspectors who are called in after hours for police or fire calls.								
1604000	**620100**	**Educational Incentive**	**20,400**	**22,000**	**22,000**	**12,750**	**22,000**	**25,500**
Bargaining Unit Housing Inspectors receive a $1,150.00 incentive payment to obtain and retain their International Property Maintenance Code certification as well as $1,400.00 incentive payment to obtain and retain the Lead Inspector certification. Increase under the new CBA.								
1604000	**723000**	**Maint. - Equipment**	**92**	**4,600**	**1,000**	**85**	**4,600**	**4,500**
Repair and service costs for office equipment, digital equipment including shared equipment; maintenance costs associated with digital and other equipment used by the Housing Inspectors and Clerks when in the field or in the office. Includes maintenance cost of city vehicles.								
1604000	**731000**	**Advertising**	**903**	**2,500**	**1,000**	**332**	**2,500**	**2,000**
Cost of advertising public notices and legal ads for property maintenance code and appeals, Housing Board of Appeals special meetings and employee positions offered to the public after internal postings.								
1604000	**732000**	**Dues & Subscriptions**	**500**	**2,000**	**2,000**	**130**	**2,000**	**2,000**
Membership fees for professional code enforcement organizations, costs associated with licensing and certifications for Housing Inspectors, code enforcement materials and periodical subscriptions to keep up to date on code enforcement topics.								
1604000	**734000**	**Postage**	**13,895**	**13,000**	**11,500**	**6,917**	**13,000**	**12,000**
Mailing of rental housing licenses, billing associated with rental housing licensing, health permits, notices of violation, PVNs, enforcement orders, correspondence, etc.								
1604000	**735000**	**Printing**	**13,693**	**8,000**	**13,000**	**9,653**	**8,000**	**15,000**
Printing of licenses, applications, certificates, envelopes, placards, inspection forms and citation forms.								
1604000	**736000**	**Telephone**	**3,224**	**0**	**0**	**0**	**0**	**0**
Phone charges moved to Bureau of Information Technology.								
1604000	**737000**	**Travel**	**1,527**	**1,000**	**1,000**	**0**	**1,000**	**1,000**
Costs for administrative staff and housing inspectors to attend code training seminars and for travel to testing and								

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
training required to maintain certifications.								
1604000	**740500**	**Abatement of Nuisances**	**39,848**	**30,000**	**42,000**	**41,975**	**42,000**	**5,000**
Abatement of nuisances is a primary responsibility of SWEEPS. This budget is being transferred from Property Maintenance to Solid Waste to reflect the department responsible for these services, including occasional clean-up and ongoing maintenance of condemned properties, including PVN abatements, as well as larger abatement projects when necessary to protect public health and safety.								
1604000	**741000**	**Professional Services**	**30,690**	**45,000**	**40,000**	**26,385**	**40,000**	**45,000**
Costs for attorneys and stenographers at Housing Board of Appeal hearings when required and other hearings as needed in addition to miscellaneous cash receipts without cost center. Costs also include lead dust wipe sampling, testing and postage. Also includes the Slate software platform for the Vacant and Abandoned Property registry.Costs for attorneys and stenographers at Housing Board of Appeal hearings when required and other hearings as needed in addition to miscellaneous cash receipts without cost center. Costs also include lead dust wipe sampling kits, testing and postage.								
1604000	**744500**	**Training/Education**	**8,227**	**8,000**	**4,000**	**0**	**4,000**	**6,000**
Registration costs for employees to participate in webinars, attend training seminars and conferences, educational costs (CEUs to maintain certifications) to expand their understanding and expertise and to stay abreast of best practices in the industry.								
1604000	**760300**	**Office Supplies**	**1,702**	**3,000**	**3,000**	**1,989**	**3,000**	**3,000**
Office supply costs including letterhead, envelopes, files, paper, pens, etc.								
1604000	**760600**	**Operating Supplies**	**6,884**	**7,500**	**7,225**	**4,733**	**7,500**	**7,500**
Costs associated with supplies related to office equipment including PPE and uniforms for inspectors and clerical staff.								
1604000	**765400**	**Gas Oil & Diesel**	**1,851**	**0**	**0**	**0**	**0**	**0**
Fuel costs are budgeted under Motor Vehicles in DPW.								
1604000	**820000**	**Minor Equipment**	**989**	**2,500**	**1,100**	**67**	**1,100**	**2,000**
Purchase and/or replacement of equipment including digital and office equipment including furniture and equipment for Housing Inspectors in the field and office staff.								
TOTAL - Property Maintenance Expense			**1,099,133**	**1,132,136**	**1,131,861**	**864,217**	**1,139,730**	**1,160,267**

CITY OF LANCASTER
STAFFING SCHEDULE

APPROPRIATION CODE		POSITION DESCRIPTION	2027 BUDGET POSITIONS	2027 BUDGET SALARY
BUREAU OF PROPERTY MAINTENANCE AND HOUSING INSPECTIONS				
1604000	611000	BUR. CHF, PROP/HOUS	1	106,311
TOTAL 611000 EMPLOYEES			**1**	**106,311**
1604000	611500	HOUSING SUPERVISOR	1	80,154
1604000	611500	HOUSING INSPECTOR	1	74,461
1604000	611500	HOUSING INSPECTOR	1	62,192
1604000	611500	HOUSING INSPECTOR	1	70,921
1604000	611500	HOUSING INSPECTOR	1	68,192
1604000	611500	HOUSING INSPECTOR	1	62,162
1604000	611500	HOUSING INSPECTOR	1	68,192
1604000	611500	HOUSING INSPECTOR	1	73,757
1604000	611500	HOUSING INSPECTOR	1	62,162
1604000	611500	ADMINISTRATIVE ASSISTANT II	1	63,543
1604000	611500	CLERK TYPIST 2	1	47,004
1604000	611500	CLERK TYPIST 2	1	56,227
1604000	611500	CLERK TYPIST 2	1	47,004
1604000	611500	BILLING CLRK HOUSING	1	64,346
1604000	611500	BONUS		22,140
TOTAL 611500 EMPLOYEES			**14**	**922,457**
TOTAL EMPLOYEES			**15**	**1,028,768**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Bureau of Health								
1607000	**611000**	**Salary - Bureau Chief**	**104,686**	**110,260**	**110,260**	**81,463**	**110,260**	**113,568**
Salary of the Bureau Chief of the Bureau of Health.								
1607000	**611500**	**Salary - Personnel**	**639,174**	**730,200**	**730,200**	**522,649**	**622,092**	**744,651**
Salaries of the Bureau of Health staff.								
1607000	**612000**	**Salary Temporary**	**0**	**20,000**	**20,000**	**16,325**	**20,000**	**20,000**
Personnel expenses for part-time/temporary Health Officer.								
1607000	**618500**	**Overtime**	**0**	**350**	**350**	**0**	**0**	**300**
Clerk overtime expenses for performing clerical duties at public meetings of the Board of Health outside of scheduled work hours.								
1607000	**723000**	**Maint. - Equipment**	**0**	**1,000**	**1,000**	**0**	**0**	**1,000**
Repair and service costs for office and other shared equipment. Includes maintenance costs associated with laptop and other job-specific equipment used by Health Bureau staff when performing duties.								
1607000	**729000**	**Maint. - Vehicles**	**0**	**1,000**	**1,000**	**0**	**0**	**0**
Maintenance for vehicles utilized by Health Bureau staff.								
1607000	**731000**	**Advertising**	**184**	**1,500**	**1,500**	**0**	**1,000**	**1,500**
Cost associated with advertising public meeting notices, legal ads, recruitment, and promoting programs & services.								
1607000	**732000**	**Dues & Subscriptions**	**620**	**600**	**600**	**0**	**660**	**1,140**
Dues and subscription expenses for the Bureau of Health, including membership dues for NACCHO (National Association of City and County Health Officials) and NEHA (National Environmental Health Association).								
1607000	**734000**	**Postage**	**2,927**	**4,500**	**4,500**	**1,372**	**4,500**	**4,500**
Mailing of health licenses, permits, notices, enforcement orders, official correspondence, etc.								
1607000	**735000**	**Printing**	**1,810**	**3,500**	**3,500**	**2,618**	**3,500**	**3,500**
Printing of health licenses, applications, certificates, placards, inspection forms, promotional materials, and other Health Bureau documents.								
1607000	**736000**	**Telephone**	**1,038**	**0**	**0**	**0**	**0**	**0**
Phone charges for Health Bureau staff.								
1607000	**737000**	**Travel**	**333**	**2,000**	**2,000**	**1,193**	**2,000**	**2,500**
Costs for Health Bureau staff to travel to trainings, mandatory meetings, and conferences.								
1607000	**740500**	**Abatement of Nuisances**	**705**	**2,500**	**2,500**	**0**	**2,500**	**5,000**
Costs for the abatement of public health hazards that pose an imminent threat to the public.								
1607000	**741000**	**Professional Services**	**0**	**500**	**500**	**500**	**500**	**500**
Costs for attorney fees and stenographer fees for Board of Health proceedings, when required.								
1607000	**744000**	**Contract Services**	**13,730**	**5,000**	**5,000**	**763**	**5,000**	**5,000**
Costs for contracted services to support the delivery of public health programs and performing regulatory functions, including public health and environmental consultant fees.								
1607000	**744500**	**Training/Education**	**4,240**	**3,000**	**3,020**	**3,020**	**3,020**	**3,000**
Costs for employees to participate in webinars, complete								

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
required trainings, and attend public and environmental health professional development conferences.								
1607000	**760300**	**Office Supplies**	**1,389**	**3,000**	**2,980**	**1,113**	**1,500**	**2,000**
Costs associated with office supplies for Health Bureau staff.								
1607000	**760600**	**Operating Supplies**	**1,809**	**3,500**	**3,500**	**2,375**	**2,500**	**3,500**
Supplies necessary to provide public health services including protective gear, testing supplies, instruments and tools, and other products used by Health Bureau staff when performing duties.								
1607000	**765400**	**Gas Oil & Diesel**	**627**	**0**	**0**	**0**	**0**	**0**
Fuel costs are budgeted by DPW for the shared vehicle fleet.								
1607000	**820000**	**Minor Equipment**	**1,919**	**5,000**	**5,000**	**158**	**5,000**	**3,500**
Purchase of equipment required by health officers and other Health Bureau staff to properly perform public health duties.								
1607000	**TBD**	**Energy Efficiency Pilot Program**	**0**	**0**	**0**	**0**	**0**	**175,000**
Project approved for funding using data center permit								
1607000	**843800**	**Critical Housing Repairs**	**0**	**0**	**0**	**0**	**0**	**300,000**
Project approved for funding using data center permit								
TOTAL - Bureau of Health Expense			**775,191**	**897,410**	**897,410**	**633,549**	**784,032**	**1,390,159**
TOTAL - CPED			**4,962,620**	**5,343,184**	**5,320,684**	**4,847,243**	**5,948,209**	**6,414,790**

CITY OF LANCASTER
STAFFING SCHEDULE

APPROPRIATION CODE		POSITION DESCRIPTION	2027 BUDGET POSITIONS	2027 BUDGET SALARY
BUREAU OF HEALTH				
1607000	611000	BUREAU CHIEF, HEALTH	1	113,568
TOTAL 611000 EMPLOYEES			**1**	**113,568**
1607000	611500	PROG COOR LEAD	1	64,272
1607000	611500	HOUSING REHAB LEAD SPECIALIST	1	70,040
1607000	611500	LEAD RISK ASSESSOR	1	58,350
1607000	611500	OUTREACH & EDUCATION SPECIALIST, LEAD AND HEALTHY HOME	1	57,845
1607000	611500	PROGRAM MANAGER	1	87,550
1607000	611500	CLERK TYPIST 2	1	47,024
1607000	611500	CLERK TYPIST 2	1	47,004
1607000	611500	HEALTH OFFICER	1	65,498
1607000	611500	HEALTH OFFICER	1	58,350
1607000	611500	HEALTH OFFICER	1	61,335
1607000	611500	HEALTH & HOUSING SOCIAL WORKER	1	68,061
1607000	611500	CLERK 3 HEALTH HOUSE	1	56,213
1607000	611500	BONUS		3,110
TOTAL 611500 EMPLOYEES			**12**	**744,652**
TOTAL EMPLOYEES			**13**	**858,220**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Director Public Works Expense								
1810000	**610900**	**Salary - Director**	**172,199**	**176,886**	**176,886**	**130,687**	**176,886**	**182,193**
Salary of the Director of Public Works.								
1810000	**611000**	**Salary - Bureau Chiefs**	**185,118**	**206,248**	**206,248**	**155,307**	**203,637**	**268,566**
Allocated salary expenses for the Deputy Director of Public Works for Construction and Operations, Operations Manager, and the Manager of Parks and Public Property beginning in 2023. These allocated General Fund expenses were previously allocated in several bureaus within the Department of Public Works and are being consolidated in this line item.								
1810000	**611500**	**Salaried Personnel**	**56,848**	**58,395**	**58,395**	**43,143**	**58,395**	**60,147**
Salary of the Department Director's assistant and the General Fund portion of Public Works merit payment funds.								
1810000	**620200**	**Medical Insurance**	**1,291,490**	**1,356,065**	**1,356,065**	**1,130,054**	**1,356,065**	**1,022,071**
Costs for health care for all General Fund Public Works employees.								
1810000	**620300**	**Dental/Vision**	**32,369**	**40,127**	**40,127**	**22,911**	**40,127**	**39,643**
Costs for dental/vision care for all General Fund Public Works employees.								
1810000	**731000**	**Advertising**	**7,443**	**9,000**	**9,000**	**4,720**	**9,000**	**10,000**
Costs for advertising for: public bid projects.								
1810000	**732000**	**Dues & Subscriptions**	**202**	**250**	**390**	**386**	**250**	**500**
Subscription for City members in the Amercian Public Works Association. The membership fee entitles the Department to 10 memberships. This item also covers the cost of miscellaneous Public Works subscriptions, membership and professional fees.								
1810000	**734000**	**Postage**	**80**	**250**	**110**	**1**	**250**	**250**
Postage and express mail sent by the Director's Office.								
1810000	**735000**	**Printing**	**1,762**	**1,800**	**1,800**	**1,700**	**1,800**	**1,800**
Daily printing expenses, including distribution copies to the Department's five Bureaus.								
1810000	**736000**	**Telephone**	**358**	**0**	**0**	**0**	**0**	**0**
Phone charges moved to Bureau of Information Technology.								
1810000	**737000**	**Travel**	**1,360**	**2,000**	**2,000**	**1,412**	**2,000**	**2,000**
Travel and Staff Appreciation/Condolence related expenses for the Director of Public Works.								
1810000	**738000**	**Miscellaneous Expenses**	**0**	**0**	**0**	**0**	**0**	**1,500**
Annual DPW ballgame.								
1810000	**741000**	**Professional Services**	**10,032**	**10,000**	**10,000**	**475**	**5,000**	**20,000**
Professional Services contracted by Director's Office.								
1810000	**744500**	**Training & School**	**50**	**200**	**200**	**0**	**200**	**1,000**
Training costs for Public Works Director and assistant.								
1810000	**760300**	**Office Supplies**	**279**	**600**	**600**	**406**	**600**	**600**
Office supplies for the office of the Director.								
TOTAL - Director Public Works Expense			**1,759,589**	**1,861,820**	**1,861,820**	**1,491,201**	**1,854,209**	**1,610,269**

CITY OF LANCASTER
STAFFING SCHEDULE

APPROPRIATION CODE		POSITION DESCRIPTION	2027 BUDGET POSITIONS	2027 BUDGET SALARY
DIRECTOR OF PUBLIC WORKS				
1810000	610900	DIRECTOR PUBLIC WORK	1	182,193
TOTAL 610900 EMPLOYEES			**1**	**182,193**
1810000	611000	DEP DIRECTOR PW CONS	0.25	44,969
1810000	611000	MGR PRKS AND PUB PRY	0.9	104,781
1810000	611000	OPERATIONS MANAGER	1	118,817
TOTAL 611000 EMPLOYEES			**2.15**	**268,567**
1810000	611500	STAFF ASST PUB WORKS	1	60,147
TOTAL 611500 EMPLOYEES			**1**	**60,147**
TOTAL EMPLOYEES			**4.15**	**510,907**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Engineering Expense								
1820000	**611000**	**Salary - Bureau Chief**	**27,586**	**106,605**	**106,605**	**78,761**	**106,605**	**109,803**
Salary of the City Engineer is allocated across the General, Stormwater Management, Sewer, and Water Funds based on the expense budget of each fund.								
1820000	**611500**	**Salaried Personnel**	**213,142**	**456,198**	**456,198**	**245,842**	**341,744**	**432,199**
Salaries of the Engineering Bureau staff.								
1820000	**612000**	**Salary Temporary**	**10,735**	**20,000**	**20,000**	**9,515**	**10,000**	**20,000**
Salaries of the Engineering Bureau temporary staff intern(s)								
1820000	**618500**	**Overtime**	**2,534**	**0**	**0**	**1,467**	**2,800**	**2,800**
Overtime expenses for eligible Engineering staff.								
1820000	**718000**	**Rental of Uniforms**	**260**	**1,175**	**1,175**	**436**	**1,175**	**1,500**
Clothing allowance for inspectors and permitting staff.								
1820000	**729000**	**Maint. - Vehicles**	**600**	**1,750**	**1,750**	**588**	**1,750**	**1,800**
Routine maintenance and repairs to vehicles.								
1820000	**732000**	**Dues & Subscriptions**	**4,390**	**5,500**	**5,500**	**5,055**	**5,500**	**5,500**
Dues for professional organizations, manuals, publications, licensing fees, etc. Subscriptions services for software, AutoCAD, Bluebeam								
1820000	**734000**	**Postage**	**5,111**	**4,000**	**4,000**	**2,287**	**4,000**	**4,000**
Mailing costs for general correspondence and various notices including curb and sidewalk notices, monthly invoicing for sidewalk repair program, and certified mail.								
1820000	**735000**	**Printing**	**2,870**	**6,000**	**6,000**	**3,023**	**6,000**	**6,000**
Printing of forms, scanning and printing of plans, specifications, permits, notices, invoicing for sidewalk repair program, public event materials, and other correspondence during the course of the year. Includes operating costs of copier machines, printer, and plotter.								
1820000	**736000**	**Telephone**	**1,151**	**0**	**0**	**0**	**0**	**0**
Phone charges moved to Bureau of Information Technology.								
1820000	**737000**	**Travel**	**610**	**2,000**	**2,000**	**757**	**2,000**	**2,000**
Travel expenses for attendance by staff at workshops, seminars, conferences relative to transportation and traffic signals, engineering computer use, asset management, highway maintenance, public works issues sponsored by Institute of Transportation Engineers, American Society of Civil Engineers, APWA and LTAP.								
1820000	**741000**	**Professional Services**	**275,897**	**250,000**	**250,000**	**145,806**	**250,000**	**300,000**
Outside consultant and surveying services required to augment City engineering staff when required. Includes Professional services for parks planning and design, roadway safety projects, traffic signal upgrades, bicycle facilities, roadway, trail design, and facility upgrades. Also including neighborhood outreach and communications.								
1820000	**744000**	**Contract Services**	**7,729**	**20,000**	**20,000**	**8,065**	**20,000**	**20,000**
Misc contract services								
1820000	**744500**	**Training & School**	**3,234**	**3,200**	**3,200**	**2,326**	**3,200**	**5,000**
This item covers course work for employees to become								

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
proficient as engineers, planning and inspectors. Supplemental computer training may be required.								
1820000	**760300**	**Office Supplies**	**442**	**1,500**	**1,500**	**504**	**1,500**	**1,500**
Office supplies for the engineering office.								
1820000	**760600**	**Operating Supplies**	**1,357**	**5,000**	**5,000**	**963**	**2,500**	**5,000**
Supplies needed for public engagement.								
1820000	**765400**	**Gas Oil & Diesel**	**303**	**1,000**	**1,000**	**332**	**1,000**	**1,000**
Fuel for Vehicles								
1820000	**820000**	**Minor Equipment**	**1,456**	**3,000**	**3,000**	**53**	**1,500**	**3,000**
Replacement of printers and other small equipment, purchase of cell phone equipment and tablets for field work.								
1820000	**820200**	**Safety Equipment**	**982**	**1,500**	**1,500**	**454**	**1,500**	**1,500**
Includes the purchase of safety shoes for 4 employees, traffic cones, safety vests, shirts, hard hats and other items associated with safety.								
TOTAL - Engineering Expense			**560,390**	**888,428**	**888,428**	**506,234**	**762,774**	**922,601**

CITY OF LANCASTER
STAFFING SCHEDULE

APPROPRIATION CODE		POSITION DESCRIPTION	2027 BUDGET POSITIONS	2027 BUDGET SALARY
BUREAU OF ENGINEERING				
1820000	611000	DEP DIR ENGINEERING	0.7	109,803
TOTAL 611000 EMPLOYEES			**0.7**	**109,803**
1820000	611500	ENGINEER	1	103,000
1820000	611500	TRANSPORTATION PLANNER	0.75	63,311
1820000	611500	PW CONSTRUCTION SUPE	0.25	25,609
1820000	611500	PW ENVIRON PLANNER	0.25	20,858
1820000	611500	PW PROJECT MANAGER	0.5	48,353
1820000	611500	PUBLIC WORKS ENGINEER	0.9	68,842
1820000	611500	PUBLIC RIGHT OF WAY CONSTRUCTION INSPECTOR	1	72,100
1820000	611500	ADMINISTRATIVE ASSISTANT - ENGINEERING	0.5	29,534
1820000	611500	BONUS		592
TOTAL 611500 EMPLOYEES			**5.15**	**432,199**
TOTAL EMPLOYEES			**5.85**	**542,002**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Traffic Expense								
1830000	**611500**	**Salaried Personnel**	**239,663**	**260,447**	**260,447**	**198,369**	**262,633**	**333,181**
Salaries of the employees of the Traffic Section.								
1830000	**618500**	**Overtime**	**5,709**	**12,500**	**12,500**	**3,118**	**5,700**	**15,000**
Emergency calls during the year for traffic signals that are damaged by an accident or storm. In addition, special activities, concerts, parades, etc., require posting and removal of detour and other signs by the sign crew. Line painting assistance on weekends is also required and manual traffic counts during rush hours. Also for Traffic Signal Technician to answer after hours calls in West Lampeter Township due to current Inter-Municipal Contract.								
1830000	**618600**	**On Call Stipen**	**0**	**0**	**0**	**700**	**0**	**9,100**
On call stipends are used for weekend overage per union agreement.								
1830000	**718000**	**Rental of Uniforms**	**1,544**	**2,700**	**2,700**	**1,845**	**2,225**	**3,450**
Uniforms for five Traffic Section personnel under this program.								
1830000	**723000**	**Maint. - Equipment**	**154**	**1,350**	**1,350**	**799**	**1,350**	**1,500**
Repairs to office equipment, power tools, paint machine, etc. are covered under this line item.								
1830000	**729000**	**Maint. - Vehicles**	**5,810**	**7,500**	**7,500**	**4,554**	**7,500**	**8,000**
Maintenance of Traffic Section fleet vehicles by the City Bureau of Motor Vehicles or outside services, including emissions monitoring/control requirements. Annual lift truck certification is included.								
1830000	**736000**	**Telephone**	**331**	**0**	**0**	**0**	**0**	**0**
Covers cell phone service and land based calls needed for daily operations, including phone service drops to traffic signal controllers. Cell phone purchases and accessories are also covered by this line item as well as the service fees for two additional tablets used for Lucity								
1830000	**737000**	**Travel**	**254**	**850**	**850**	**0**	**850**	**850**
Registration fees, mileage reimbursement, lodging, and other miscellaneous expense incurred when attending meetings, seminars, etc.								
1830000	**741000**	**Professional Services**	**10,124**	**18,500**	**12,400**	**2,724**	**15,000**	**18,500**
Professional services to supplement in-house capability, and to accommodate increased number of requests for traffic studies by the City Traffic Commission. Implementation of misc. traffic studies through consultants and to update traffic signal permits through PennDOT. Professional services needed during vehicular accidents.								
1830000	**744000**	**Contract Services**	**42,114**	**30,000**	**30,000**	**14,922**	**30,000**	**46,500**
Emergency repair, parts and maintenance of all City traffic signals and decorative street lights in the downtown area. This line item also includes centerline paint striping by a contractor, chemical disposal costs, contractor application of thermal plastic pavement markings and tree trimming services. Also pays monthly contractor bills for Signal repairs								

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
due to knock downs and pole repairs from vehicular accidents. New in 2024, it will also include Traffic's portion of the budget for Asset Managment Software.								
1830000	**744500**	**Training & School**	**3,135**	**1,800**	**1,800**	**475**	**1,800**	**1,800**
Professional development in traffic-related areas, and computer training for new software use.								
1830000	**754000**	**Street Lighting**	**282,052**	**305,000**	**285,300**	**146,769**	**305,000**	**335,000**
Electrical power for street lights owned by either the City and PPL. Also provides for replacement parts and spare fixture inventory, including upgrading to LED when possible.								
1830000	**754500**	**Traffic Signals**	**31,655**	**40,000**	**40,000**	**24,695**	**40,000**	**40,000**
Electrical power for school flashers and warning devices.								
1830000	**760300**	**Office Supplies**	**900**	**1,000**	**1,000**	**429**	**1,000**	**1,000**
Office supplies for the traffic section.								
1830000	**760600**	**Operating Supplies**	**4,841**	**5,000**	**5,000**	**4,998**	**5,000**	**5,500**
Purchase of tools, spray paint, crayons, sakrete (cement), rope, temporary signs, road tubes for traffic counters, photographic supplies, and other supplies needed for daily operations.								
1830000	**765400**	**Gas Oil & Diesel**	**6,984**	**9,000**	**9,000**	**5,485**	**8,000**	**8,000**
Gasoline, diesel, lubricants and motor oil.								
1830000	**767800**	**Sign Materials**	**70,000**	**70,000**	**70,000**	**37,637**	**70,000**	**70,000**
Sign blanks, reflective sheeting, ink for laser sign machine, the refurbishing of old sign blanks, and channel posts. Continuing update of street cleaning signs to reflect bi-monthly cleaning schedule. Installation of tow-away/fine plaques for reserved handicap parking spaces. Replacement of worn or damaged signs (estimated 7% of City's 17,000 signs). Upgrades to regulatory signs to meet federal and state standards and to comply with the PA Vehicle Code and PennDOT Publication 203 and adopted, modified MUTCD.								
1830000	**768100**	**Marking Materials**	**93,368**	**85,000**	**85,000**	**58,211**	**85,000**	**120,000**
All marking supplies need to be replaced yearly due to the limited shelf life. Crosswalk striping - it is anticipated that 600 gallons of white paint will be required. Purchase plastic material for pavement marking applications such as arrows, crosswalks, and stop bars. Project which will be using plastic application instead of paint. Installation of parking stalls and piano style crosswalks per the Walkability Study.								
1830000	**768700**	**Traffic Signal Parts**	**54,938**	**30,000**	**30,000**	**29,634**	**30,000**	**35,000**
Electronic, mechanical components, and hardware required for replacement of damaged or defective traffic signal parts.								
1830000	**820000**	**Minor Equipment**	**23,217**	**25,000**	**17,000**	**9,748**	**25,000**	**25,000**
Minor equipment such as loop detectors, cabinet filters, modems. Money to be used for the second phase of the replacement of School Flashers. Money to be used to								

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
purchase extra Pedestrian Crossing signs at the cost of $350.00 each. With the 6 intersections we currently go through 24-30 per year.								
1830000	**824500**	**Street Light Standards**	**1,793**	**5,000**	**2,100**	**0**	**5,000**	**5,000**
Spare street light standards with fixtures for Old Towne and North Market Street.								
1830000	**827100**	**Vehicle-Lease Purchase**	**43,870**	**45,000**	**51,100**	**42,714**	**45,000**	**51,418**
Lease purchase payments for vehicles used by Traffic and Sign Shop personnel.								
TOTAL - Traffic Expense			**922,454**	**955,647**	**925,047**	**587,826**	**946,058**	**1,133,800**

CITY OF LANCASTER
STAFFING SCHEDULE

APPROPRIATION CODE		POSITION DESCRIPTION	2027 BUDGET POSITIONS	2027 BUDGET SALARY
BUREAU OF STREETS: TRAFFIC SECTION				
1830000	611500	SUPERVISOR TRAF SIGN	1	90,322
1830000	611500	TRAFFIC SIGNAL & STR	1	66,808
1830000	611500	PRKS MTN AND CON. SU	0.1	7,713
1830000	611500	TRAF SIGN MRKFAB INS	1	49,593
1830000	611500	TRAF SIGN MRKFAB INS	1	52,695
1830000	611500	TRAFFIC SIGNAL TECH II	1	62,669
1830000	611500	BONUS		3,381
TOTAL 611500 EMPLOYEES			**5.1**	**333,181**
TOTAL EMPLOYEES			**5.1**	**333,181**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Streets Administration Expense								
1841000	**620100**	**Educational Incentive**	**2,200**	**5,000**	**5,000**	**6,582**	**5,000**	**12,000**
Incentive for obtaining a Public Pesticide Applicators Certification from the Pennsylvania Department of Agriculture and the IMSA certification for Operations Manager and Traffic.								
1841000	**718000**	**Rental of Uniforms**	**5,256**	**5,665**	**5,665**	**5,555**	**5,665**	**7,590**
City uniform/safety shoe allowance in the Streets Bureau.								
1841000	**723000**	**Maint. - Equipment**	**231**	**500**	**0**	**0**	**500**	**500**
Maintenance contract for small equipment such as time clock and copy machines.								
1841000	**729000**	**Maint. - Vehicles**	**84,123**	**87,000**	**100,010**	**99,338**	**87,000**	**105,000**
Vehicle maintenance and repairs.								
1841000	**735000**	**Printing**	**3,408**	**4,000**	**2,000**	**2,911**	**4,000**	**4,000**
Printing expenses for items such as logs, various reports and no parking signs.								
1841000	**736000**	**Telephone**	**803**	**0**	**0**	**0**	**0**	**0**
Phone charges moved to Bureau of Information Technology.								
1841000	**737000**	**Travel**	**1,109**	**2,500**	**640**	**640**	**2,394**	**2,500**
Travel expenses for attendance at miscellaneous seminars and special conference concerning Street, Traffic, Fleet or Parks.								
1841000	**741000**	**Professional Services**	**1,055**	**0**	**0**	**0**	**0**	**0**
For 2020, this line item reflects expenses for ongoing services provided to the City to support the transition following the retirement of the Public Works Operations Manager.								
1841000	**744000**	**Contract Services**	**1,126**	**2,000**	**2,106**	**2,316**	**2,106**	**5,000**
Drug testing under the mandatory CDL rules and regulations through NoveCare.								
1841000	**744500**	**Training & School**	**1,879**	**2,500**	**2,500**	**455**	**2,500**	**8,000**
Reimburse department personnel for upgrading their Pennsylvania drivers license under the Commercial Drivers License Act and training incidental to same. Employee Assistance Program and staff meeting expenses are also covered by this code.								
1841000	**760300**	**Office Supplies**	**393**	**1,000**	**1,000**	**291**	**1,000**	**1,250**
General office supplies needed by the Bureau.								
1841000	**760600**	**Operating Supplies**	**4,434**	**4,500**	**4,500**	**4,203**	**4,500**	**4,500**
First aid supplies, out-of-pocket expenses and copy machine material. Pre employment testing and newspaper ads.								
1841000	**765400**	**Gas Oil & Diesel**	**41,139**	**50,000**	**50,000**	**42,512**	**50,000**	**55,000**
Gasoline, diesel and oil for the Bureau vehicles.								
1841000	**820000**	**Minor Equipment**	**4,372**	**4,000**	**4,000**	**4,000**	**4,000**	**5,000**
Purchase of radios, computer equipment and the updating of existing radio communications. United States flag purchases for the Uptown Business District.								
1841000	**820200**	**Safety Equipment**	**66**	**2,000**	**1,244**	**455**	**2,000**	**2,500**
Purchase of miscellaneous safety equipment for the Bureau.								
TOTAL - Streets Administration Expense			**151,594**	**170,665**	**178,665**	**169,258**	**170,665**	**212,840**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Street Cleaning Expense								
1842000	**611000**	**Salary - Bureau Chief**	**0**	**0**	**0**	**0**	**0**	**0**
Operations Manager salary.								
1842000	**611500**	**Salary - Personnel**	**0**	**0**	**0**	**0**	**0**	**338,901**
Salaries for the street cleaning personnel.								
1842000	**618500**	**Overtime**	**0**	**0**	**0**	**0**	**0**	**20,000**
Street cleaning personnel overtime expenses generated by snow and ice emergencies, and coverage of the nightman for vacation and sick hours.								
1842000	**618600**	**On Call Stipen**	**0**	**0**	**0**	**0**	**0**	**9,100**
On call stipends are used for weekend overage per union agreement.								
1842000	**718000**	**Rental of Uniforms**	**0**	**0**	**0**	**0**	**0**	**7,205**
City uniform/safety shoe allowance in the Stormwater Street Cleaning Bureau employees.								
1842000	**729000**	**Maint. - Vehicles**	**0**	**0**	**0**	**0**	**0**	**95,000**
Line item used for the maintenance and upkeep of four street sweepers and 2 pick up trucks used for all three shifts.								
1842000	**745000**	**Solid Waste Disposal**	**0**	**0**	**0**	**0**	**0**	**65,000**
Disposal of street sweepings, leaves, and the disposal of other materials picked up from the city streets, i.e. refrigerators, automobile tires and mattresses.								
1842000	**760600**	**Operating Supplies**	**0**	**0**	**0**	**0**	**0**	**3,000**
Purchase of Bureau operating supplies, i.e. rakes, brooms, scrapers, shovels, gloves, water coolers, rain gear, locks and keys.								
1842000	**765400**	**Gas Oil & Diesel**	**0**	**0**	**0**	**0**	**0**	**35,000**
Gasoline, Diesel and oil for Stormwater Management vehicles.								
1842000	**825600**	**Mach/Equip Lease Purch**	**0**	**0**	**0**	**0**	**0**	**268,000**
Lease payments for street cleaning equipment including street sweepers, pervious pavement cleaning equipment, bike lane maintenance equipment, and clean-up trucks included in the account.								
TOTAL - Street Cleaning Expense			**0**	**0**	**0**	**0**	**0**	**841,206**

CITY OF LANCASTER
STAFFING SCHEDULE

APPROPRIATION CODE		POSITION DESCRIPTION	2027 BUDGET POSITIONS	2027 BUDGET SALARY
STREET CLEANING				
1842000	611500	LABORER	1	47,004
1842000	611500	LABORER	1	47,004
1842000	611500	EO 2	1	63,545
1842000	611500	SWEEPER OPERATOR 2	1	60,168
1842000	611500	SWEEPER OPERATOR 2	1	55,421
1842000	611500	STORMWATER/STREET CLEANING COORDINATOR	1	57,359
1842000	611500	BONUS		8,400
TOTAL 611500 EMPLOYEES			**6**	**338,901**
TOTAL EMPLOYEES			**6**	**338,901**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Street Maintenance Expense								
1843000	**611500**	**Salaried Personnel**	**380,511**	**559,557**	**559,557**	**267,626**	**401,353**	**914,418**
Salaries for the street maintenance personnel.								
1843000	**618500**	**Overtime**	**31,142**	**25,000**	**25,000**	**23,809**	**25,000**	**40,000**
Street maintenance personnel overtime expenses generated by snow and ice storm emergencies and the replacement of the night employee for vacation and sick leave.								
1843000	**760600**	**Operating Supplies**	**6,922**	**13,000**	**13,000**	**10,465**	**13,000**	**15,000**
Operating supplies, i.e., rakes, brooms, scrapers, shovels, gloves, water coolers, locks and keys.								
1843000	**768400**	**Road Paving Materials**	**-2,156**	**18,000**	**18,000**	**18,000**	**18,000**	**25,000**
Stone and bituminous materials purchased to repair potholes, fill gutters, and repair City-owned parking lots and alleys.								
1843000	**769000**	**Construction Material**	**3,500**	**3,500**	**3,500**	**2,499**	**3,500**	**5,000**
Purchase of traffic signs, sand, cement, pipe, cones and barricades.								
1843000	**820000**	**Minor Equipment**	**52,234**	**19,000**	**19,000**	**18,486**	**19,000**	**20,000**
Equipment Purchases for Streets Paving and Maintenance								
1843000	**826000**	**Construction/Resurfacing**	**0**	**15,000**	**15,000**	**15,000**	**15,000**	**30,000**
Paving and maintenance expenses for City owned parking lots.								
1843000	**827000**	**Vehicles**	**0**	**0**	**0**	**0**	**0**	**30,000**
Account used for materials to upfit new vehicles.								
1843000	**827100**	**Vehicle-Lease Purchase**	**173,721**	**204,753**	**224,453**	**206,043**	**204,753**	**423,789**
Vehicle and Equipment Lease Payments								
TOTAL - Street Maintenance Expense			**645,874**	**857,810**	**877,510**	**561,928**	**699,606**	**1,503,207**

CITY OF LANCASTER
STAFFING SCHEDULE

APPROPRIATION CODE		POSITION DESCRIPTION	2027 BUDGET POSITIONS	2027 BUDGET SALARY
BUREAU OF STREETS: MAINTENANCE				
1843000	611500	LABORER	1	47,913
1843000	611500	LABORER	1	47,411
1843000	611500	EO 1	1	52,098
1843000	611500	EO 1	1	52,098
1843000	611500	EO 1	1	51,576
1843000	611500	EO 1	1	51,456
1843000	611500	EO 1	1	61,068
1843000	611500	EO 2	1	67,603
1843000	611500	EO 2	1	55,588
1843000	611500	EO 2	1	67,990
1843000	611500	EO 2	1	56,291
1843000	611500	LABORER	1	47,004
1843000	611500	MAINTENANCE WORKER	1	49,728
1843000	611500	MAINTENANCE WORKER	1	49,728
1843000	611500	MAINTENANCE WORKER	1	49,728
1843000	611500	PAVING/STREETS FOREM	1	92,783
1843000	611500	BONUS		14,355
TOTAL 611500 EMPLOYEES			**16**	**914,418**
TOTAL EMPLOYEES			**16**	**914,418**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Motor Vehicles Expense								
1850000	**611500**	**Salaried Personnel**	**283,811**	**406,817**	**406,817**	**285,545**	**421,604**	**434,252**
Salaries for the motor vehicle personnel.								
1850000	**618500**	**Overtime**	**17,387**	**10,000**	**10,000**	**15,609**	**15,000**	**15,000**
Overtime expenses anticipated for snow and ice emergency operations.								
1850000	**620100**	**Educational Incentive**	**2,868**	**3,500**	**3,500**	**3,520**	**3,500**	**6,500**
Expenses for Certification Incentive Program for four mechanics.								
1850000	**718000**	**Rental of Uniforms**	**1,695**	**2,280**	**2,280**	**1,782**	**2,280**	**3,275**
Uniform and Safety Shoe allowance for Motor Vehicle Employees.								
1850000	**723000**	**Maint. - Equipment**	**0**	**450**	**450**	**0**	**450**	**450**
Maintenance of Minor Equipment of the Bureau								
1850000	**729000**	**Maint. - Vehicles**	**24,920**	**19,000**	**32,000**	**23,154**	**24,000**	**27,000**
Repairs for Motor Vehicles and Administrative fleet.								
1850000	**732000**	**Dues & Subscriptions**	**100**	**0**	**0**	**0**	**0**	**0**
Dues & Subscriptions								
1850000	**735000**	**Printing**	**101**	**450**	**450**	**340**	**450**	**450**
Contracted printing required by the Motor Vehicles Section. (work orders - Police, Public Works & outside Municipalities)								
1850000	**736000**	**Telephone**	**83**	**0**	**0**	**0**	**0**	**0**
Phone charges moved to Bureau of Information Technology.								
1850000	**744500**	**Training & School**	**508**	**725**	**725**	**160**	**725**	**750**
Training seminars and to upgrade employees' Commercial Drivers License, State Inspection License and Emissions Certifications. New law requires recertification testing for State Inspection license. ($100.00)								
1850000	**760300**	**Office Supplies**	**483**	**625**	**625**	**511**	**625**	**650**
Expenses for miscellaneous office and copier supplies.								
1850000	**760600**	**Operating Supplies**	**5,837**	**6,000**	**10,413**	**10,243**	**8,000**	**9,000**
Chemicals, soaps, hardware, etc., which are considered shop expenses.								
1850000	**765400**	**Gas Oil & Diesel**	**3,049**	**10,000**	**10,000**	**7,133**	**10,000**	**10,000**
Gasoline for Motor Vehicles. Other automotive fluids are provided for over 180 vehicles/equipment.								
1850000	**766300**	**Tires & Batteries**	**742**	**1,600**	**1,600**	**900**	**1,600**	**1,600**
Tires, recaps, alignments, balancing, flat repairs and batteries for Motor Vehicles and Administrative fleet.								
1850000	**767200**	**Misc. Vehicle Parts**	**15,462**	**38,000**	**36,487**	**26,595**	**38,000**	**45,000**
Miscellaneious parts to repair cars and truck for Motor Vehicles and administrative fleet.								
1850000	**820000**	**Minor Equipment**	**73,807**	**78,000**	**78,000**	**77,990**	**78,000**	**72,000**
Annual fee for the All Data Computer System, Emissions Machine and Diagnostic updates. Software, hardware, and other items needed at Lancaster Operations Center.								
1850000	**827000**	**Vehicles**	**79,553**	**164,000**	**151,000**	**105,065**	**164,000**	**151,250**
Lease purchases of vehicles for Motor Vehicles Bureau.								
TOTAL - Motor Vehicles Expense			**510,407**	**741,447**	**744,347**	**558,546**	**768,234**	**777,177**

CITY OF LANCASTER
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APPROPRIATION CODE		POSITION DESCRIPTION	2027 BUDGET POSITIONS	2027 BUDGET SALARY
BUREAU OF MOTOR VEHICLES BUREAU OF PARKS & PUBLIC PROPERTY: BUILDINGS				
1850000	611500	FLEET SUPERVISOR	1	84,358
1850000	611500	HEAV EQUIPMENT MECHA	1	74,808
1850000	611500	AUTO MECHANIC 2	1	66,777
1850000	611500	AUTO MECHANIC 2	1	57,412
1850000	611500	VEHICLE UPFIT LEAD TECHNICIAN	1	73,441
1850000	611500	ADMINISTRATIVE ASSIS	1	70,596
1850000	611500	BONUS		6,860
TOTAL 611500 EMPLOYEES			**6**	**434,252**
TOTAL EMPLOYEES			**6**	**434,252**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Parks Administration Expense								
1860000	**620100**	**Educational Incentive**	**5,345**	**6,750**	**6,750**	**5,475**	**6,750**	**19,200**
Incentive for obtaining and maintaining the following professional certifications, utilized in the course of property maintenance throughout the City: - Public Pesticide Applicators Certification from the Pennsylvania Department of Agriculture along with recertification credits - Certified Playground Safety Inspector from the Nat'l. Recreation & Park Association - Certified Arborist from the Int'l. Society of Arboriculture - Chesapeake Bay Landscape Professional from the Chesapeake Conservation Landscaping Council - Flagger Proficiency from the PA Dept. of Transportation								
1860000	**718000**	**Rental of Uniforms**	**14,400**	**17,280**	**17,280**	**12,787**	**17,280**	**22,080**
Annual uniform & apparel allocation for P&PP employees.								
1860000	**729000**	**Maint. - Vehicles**	**36,332**	**38,610**	**38,610**	**31,317**	**38,610**	**38,610**
Maintenance and repair expenses for Bureau vehicles, including body repairs and painting, as well as associated third-party management and monitoring fees.								
1860000	**731000**	**Advertising**	**0**	**300**	**300**	**0**	**300**	**1,000**
Advertising the annual Sunshine Act public meeting notice, notices of public bids/requests for proposals, and other materials requiring advertising with outside media.								
1860000	**734000**	**Postage**	**82**	**250**	**600**	**633**	**250**	**500**
All Bureau mailings, including street tree notices and pavilion								
1860000	**735000**	**Printing**	**399**	**1,000**	**650**	**93**	**500**	**500**
Printing								
1860000	**736000**	**Telephone**	**3,482**	**0**	**0**	**0**	**0**	**0**
Charges for phone and tablet service moved to Bureau of Information Technology.								
1860000	**737000**	**Travel**	**115**	**600**	**600**	**0**	**600**	**600**
Travel expenses for the Bureau professional staff.								
1860000	**744000**	**Contract Services**	**149,921**	**194,900**	**184,900**	**130,292**	**194,900**	**253,380**
Contracted services including language interpretation, contracted landscaping services to supplement staff efforts, and a dedicated Clean Team ambassador to provide custodial upkeep and monitoring for the Binns Park, Ewell Plaza, and public restroom facility at Prince & Orange Sts.								
1860000	**744500**	**Training & School**	**1,237**	**1,650**	**3,700**	**3,696**	**3,696**	**2,800**
Training expenses related to P&PP staff, including but not limited to Certified Herbicide/Pesticide application, Certified Playground Safety Inspector (CPSI) credentials, Chesapeake Bay Landscape Professional (CBLP) credentials, and associated continuing education requirements.								
1860000	**745000**	**Solid Waste Disposal**	**22,809**	**30,000**	**30,000**	**20,136**	**30,000**	**30,000**
Tipping fees at the Lancaster Transfer Station for materials collected during rounds by the City-owned trash truck.								
1860000	**760300**	**Office Supplies**	**1,172**	**1,000**	**1,000**	**363**	**1,000**	**1,000**
Miscellaneous office supplies, i.e., paper, binders, pencils,								

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
pens, manila folders, etc.								
1860000	**765400**	**Gas Oil & Diesel**	**39,900**	**51,500**	**51,500**	**42,106**	**51,500**	**53,050**
Vehicle and equipment fuel for the Bureau.								
1860000	**820000**	**Minor Equipment**	**0**	**23,100**	**23,100**	**0**	**23,100**	**23,100**
Office equipment, software licenses, and other technological needs for P&PP staff.								
TOTAL - Parks Administration Expense			**275,194**	**366,940**	**358,990**	**246,899**	**368,486**	**445,820**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Parks - Building Expense								
1861000	**611500**	**Salaried Personnel**	**762,774**	**814,922**	**814,922**	**634,649**	**839,348**	**918,943**
Salaries of the full-time supervisory, maintenance and custodial staff in the Facilities division.								
1861000	**618500**	**Overtime**	**14,704**	**8,000**	**8,000**	**13,025**	**10,000**	**10,000**
Overtime contingency expense due to building and specialty trades maintenance performed after regular business hours and during emergencies. Includes custodial.								
1861000	**721000**	**Maint. - Buildings**	**79,909**	**70,000**	**70,000**	**56,272**	**70,000**	**77,000**
Contracted and in-house maintenance expenses for City-owned buildings: Central Garage and Warehouse, Conestoga Pines Barn, Fire Stations #1 and #3, Recycling Drop-off Center, Lancaster Recreation Center, Operations Center, City Hall, Police Station, and most buildings at City-owned parks.								
1861000	**723000**	**Maint. - Equipment**	**74,003**	**55,000**	**55,000**	**50,335**	**55,000**	**60,500**
Contracted maintenance of specialized building systems and equipment, including but not limited to HVAC controls, access control systems, emergency generators, audio/visual equipment and fuel storage/dispensing systems.								
1861000	**736000**	**Telephone**	**9,285**	**3,000**	**3,000**	**1,579**	**3,000**	**3,000**
Landline telephone service to City-owned facilities and costs affiliated with telecom system maintenance.								
1861000	**744000**	**Contract Services**	**197,727**	**222,250**	**222,250**	**172,379**	**222,250**	**232,250**
Building maintenance contracts (e.g. Building Automation System, carpet cleaning, standby generator service, window cleaning, elevator inspection and maintenance, fire and security system maintenance and monitoring, pest control, etc.) at various City-owned buildings.								
1861000	**744500**	**Training & School**	**666**	**1,500**	**1,500**	**0**	**750**	**1,000**
Training and continuing education for building maintenance personnel.								
1861000	**752000**	**Power Electric**	**85,968**	**414,283**	**414,283**	**60,039**	**414,283**	**422,870**
Electricity expenses for all non-utility City-owned buildings.								
1861000	**760600**	**Operating Supplies**	**79,840**	**90,000**	**90,000**	**57,594**	**90,000**	**90,000**
All supplies used by Facilities staff to maintain and/or repair the built environment, including but not limited to electrical and plumbing supplies, roofing materials, wood and other structural repair materials, light bulbs, PPE, paint/coatings, and miscellaneous fixtures.								
1861000	**760700**	**Custodial Supplies**	**53,291**	**35,000**	**35,000**	**34,815**	**35,000**	**45,000**
Supplies used for the custodial care, cleaning, and sanitation of public buildings and restrooms.								
1861000	**766000**	**Heating Oil**	**62,275**	**131,400**	**131,400**	**32,681**	**131,400**	**138,200**
Purchasing of contracted heating system fuel (natural gas and oil) for all City-owned buildings.								
1861000	**820000**	**Minor Equipment**	**8,357**	**7,000**	**7,000**	**4,934**	**7,000**	**35,000**
Purchase and replacement of minor equipment used for building maintenance.								

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
1861000	**827000**	**Vehicles**	**75,878**	**124,620**	**124,620**	**60,650**	**124,620**	**109,631**
Lease purchase and replacement of vehicles used for public building maintenance.								
1861000	**829000**	**Capital Outlay**	**12,176**	**20,000**	**20,000**	**0**	**20,000**	**40,000**
Capital expenses for in-house improvements/repairs at City properties.								
TOTAL - Parks - Building Expense			**1,516,852**	**1,996,975**	**1,996,975**	**1,178,952**	**2,022,651**	**2,183,394**

CITY OF LANCASTER
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APPROPRIATION CODE		POSITION DESCRIPTION	2027 BUDGET POSITIONS	2027 BUDGET SALARY
BUREAU OF PARKS & PUBLIC PROPERTY: BUILDINGS FACILITIES				
1861000	611500	ASST MGR - PARKS AND PUBLIC PROPERTY	1	87,526
1861000	611500	SENIOR CUSTODIAN	1	64,111
1861000	611500	CUSTODIAN 2	1	46,776
1861000	611500	CUSTODIAN 2	1	48,905
1861000	611500	CUSTODIAN 2	1	51,567
1861000	611500	CUSTODIAN 2	1	49,046
1861000	611500	CUSTODIAN 2	1	54,072
1861000	611500	PARKS MAINT WORKER	1	59,005
1861000	611500	MAINTENANCE CARPENTER	1	59,539
1861000	611500	MAINT TECH-ELECTRICIAN	1	71,512
1861000	611500	MAINT TECH HVAC	1	63,228
1861000	611500	BUILDING MAINT MECH	1	67,867
1861000	611500	MAINTENANCE PAINTER	0.8	45,767
1861000	611500	MAINT TECH PLUMBING	1	71,094
1861000	611500	ADMINISTRATIVE ASSIS	1	62,627
1861000	611500	BONUS		16,302
TOTAL 611500 EMPLOYEES			**14.8**	**918,944**
TOTAL EMPLOYEES			**14.8**	**918,944**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Parks - Parks Expense								
1862000	**611500**	**Salaried Personnel**	**656,494**	**833,386**	**833,386**	**456,503**	**608,115**	**1,063,557**
Salaries of full-time Parks maintenance employees.								
1862000	**612000**	**Salary Temporary**	**0**	**29,400**	**29,400**	**6,042**	**29,400**	**32,400**
Seasonal labor for parks and landscape maintenance.Seasonal labor for Parks Maintenance.								
1862000	**618500**	**Overtime**	**18,689**	**30,000**	**30,000**	**27,419**	**30,000**	**30,000**
Overtime to perform services after regular hours for seasonal cleanup; spring mowing, tree planting; storm damage and snow removal; time-definite project completion; and all City special events and activities.								
1862000	**723000**	**Maint-Equipment**	**19,107**	**12,000**	**21,000**	**20,987**	**19,000**	**17,000**
Supplies and parts to maintain and repair small lawn and grounds maintenance equipment, i.e. tractors and mowers, weed wackers, blowers, chainsaws and graffiti machine.								
1862000	**727000**	**Maint-Parks**	**65,861**	**78,000**	**57,450**	**41,328**	**70,950**	**78,000**
Maintenance, repair, improvement and replacement of park assets such as tables, benches, water fountains, play surfaces, playground equipment and fences, litter receptacles and park buildings.								
1862000	**727500**	**Maint-Pools**	**24,240**	**23,000**	**23,000**	**22,571**	**23,000**	**35,000**
Chemicals, filters, paint, mechanical equipment, and other supplies/materials and contracted services required for the operation and maintenance of the City's six (6) pools.								
1862000	**744500**	**Training & School**	**497**	**900**	**900**	**677**	**900**	**900**
Training and continuing education for Parks maintenance personnel.								
1862000	**752000**	**Power Electric**	**24,052**	**56,000**	**56,000**	**16,878**	**30,000**	**32,000**
Electric service to City-owned parks, outbuildings, and site lighting.								
1862000	**760600**	**Operating Supplies**	**48,184**	**55,000**	**65,000**	**60,949**	**70,000**	**65,000**
Expenses for miscellaneous supplies such as fertilizer, mulch, landscape supplies, hand tools, ice melt, ball field lights, basketball and tennis nets, trash receptacles and liners, graffiti removal chemicals, and miscellaneous supplies for all City parks, including City-sponsored activities and volunteer service days.								
1862000	**760700**	**Custodial Supplies**	**4,194**	**3,600**	**13,100**	**10,004**	**8,000**	**7,200**
Supplies required for the custodial maintenance of Parks and properties, including graffiti removal solvents, public restroom paper products, and pet waste stations.								
1862000	**820000**	**Minor Equipment**	**5,795**	**6,000**	**6,000**	**3,548**	**6,000**	**6,000**
Purchase minor equipment, such as push mowers, augers, weed whackers, blowers, etc., for Parks maintenance.								
1862000	**827000**	**Vehicles**	**0**	**0**	**0**	**0**	**0**	**22,220**
Account to cover expenses related to upfitting of new vehicles.								
1862000	**827100**	**Vehicle-Lease Purchase**	**112,555**	**148,600**	**148,600**	**104,009**	**148,600**	**164,551**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Lease payments for vehicles and large equipment employed by the Parks Department for staff transportation and grounds maintenance.								
1862000	**829000**	**Capital Outlay**	**100,000**	**80,000**	**80,000**	**0**	**80,000**	**70,000**
Capital projects aimed at preserving and enhancing parks properties.								
TOTAL - Parks - Parks Expense			**1,079,666**	**1,355,886**	**1,363,836**	**770,917**	**1,123,965**	**1,623,828**

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APPROPRIATION CODE		POSITION DESCRIPTION	2027 BUDGET POSITIONS	2027 BUDGET SALARY
BUREAU OF PARKS & PUBLIC PROPERTY: PARKS				
1862000	611500	LONGS PARK MAINT SUP	1	78,043
1862000	611500	PRKS MTN AND CON. SU	0.15	11,569
1862000	611500	GREENSCAPES MAINTENANCE SUPERVISOR	0.4	29,514
1862000	611500	UTILITY OPERATOR	1	60,712
1862000	611500	UTILITY OPERATOR	1	52,128
1862000	611500	UTILITY OPERATOR	1	51,610
1862000	611500	UTILITY OPERATOR	1	39,085
1862000	611500	UTILITY OPERATOR	1	51,167
1862000	611500	UTILITY OPERATOR	1	53,002
1862000	611500	PARKS MAINT MECHANIC	1	63,240
1862000	611500	LABORER	1	51,484
1862000	611500	LABORER	1	47,004
1862000	611500	LABOR SUPERVISOR 1	1	81,416
1862000	611500	MAINTENANCE PAINTER	0.2	11,442
1862000	611500	UTILITY OPERATOR	1	57,453
1862000	611500	UTILITY OPERATOR	1	73,784
1862000	611500	LABORER	1	47,004
1862000	611500	LABORER	1	47,004
1862000	611500	LABORER	1	47,004
1862000	611500	LABORER	1	47,148
1862000	611500	LABORER	1	47,593
1862000	611500	BONUS		15,150
TOTAL 611500 EMPLOYEES			**18.75**	**1,063,556**
TOTAL EMPLOYEES			**18.75**	**1,063,556**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Trees Expense								
1863000	**611000**	**Salary - Bureau Chief**	**0**	**0**	**0**	**0**	**0**	**0**
The Manger of Parks & Public Property salary for oversight of the Trees Division.								
1863000	**611500**	**Salaried Personnel**	**0**	**0**	**0**	**0**	**0**	**251,377**
Salaries for Parks - Trees staff.								
1863000	**618500**	**Overtime**	**0**	**0**	**0**	**0**	**0**	**7,000**
Expenses for overtime to respond to emergency call-ins for fallen trees from storms, high winds, or vehicle accidents.								
1863000	**723000**	**Maint. - Equipment**	**0**	**0**	**0**	**0**	**0**	**2,000**
Repair and maintenance of all tree equipment: stump grinder, chipper, chipper blades, chain saws, cement saw and for aerial bucket truck certifications.								
1863000	**732000**	**Dues & Subscriptions**	**0**	**0**	**0**	**0**	**0**	**850**
City Arborist membership in professional organizations.								
1863000	**744000**	**Contract Services**	**0**	**0**	**0**	**0**	**0**	**5,000**
Contracting with a commercial tub grinder operator to dispose of accumulated tree waste twice a year.								
1863000	**744500**	**Training & School**	**0**	**0**	**0**	**0**	**0**	**3,000**
Expenses for the City Arborist to attend conferences and seminars to acquire knowledge of current urban forestry practices and procedures.								
1863000	**760600**	**Operating Supplies**	**0**	**0**	**0**	**0**	**0**	**12,500**
Supplies and materials to maintain City trees, shrubbery and flowers, including pesticides, fertilizers, mulch, peat moss, topsoil, tree wrap, tree stakes, small hand equipment and miscellaneous supplies. Also planting and maintaining of the new streetscape flower containers.								
1863000	**820000**	**Minor Equipment**	**0**	**0**	**0**	**0**	**0**	**3,200**
Purchase of minor equipment for the tree crew such as chain saws, ropes, blowers, etc.								
1863000	**822500**	**Landscaping Trees etc**	**0**	**0**	**0**	**0**	**0**	**25,000**
Expenses related to the City's tree planting and maintenance program throughout the City.								
1863000	**827100**	**Vehicle-Lease Purchase**	**0**	**0**	**0**	**0**	**0**	**95,815**
Vehicle lease payments for bucket truck, dump truck and other vehicles and equipment used by the City Arborist and Tree Crew.								
TOTAL - Trees Expense			**0**	**0**	**0**	**0**	**0**	**405,742**
TOTAL - Public Works			**7,422,021**	**9,195,618**	**9,195,618**	**6,071,762**	**8,716,649**	**11,659,884**
TOTAL - General Fund - Expenses			**75,016,876**	**79,477,062**	**79,454,562**	**55,493,733**	**78,535,475**	**89,021,598**

CITY OF LANCASTER
STAFFING SCHEDULE

APPROPRIATION CODE		POSITION DESCRIPTION	2027 BUDGET POSITIONS	2027 BUDGET SALARY
PARKS TREES				
1863000	611500	CITY ARBORIST	1	86,486
1863000	611500	TREE CLIMBER	1	53,762
1863000	611500	TREE CLIMBER	1	54,816
1863000	611500	TREE CLIMBER	1	53,079
1863000	611500	BONUS		3,234
TOTAL 611500 EMPLOYEES			**4**	**251,377**
TOTAL EMPLOYEES			**4**	**251,377**

STORMWATER MANAGEMENT FUND

CITY OF LANCASTER

2027 BUDGETS

CITY OF LANCASTER
STORMWATER MANAGEMENT FUND REVENUE SUMMARY
2026 BUDGET VS 2027 BUDGET

DESCRIPTION	2026 BUDGET (as amended)	2026 PROJECTED	2027 BUDGET (propsed)	$ INCREASE (DECREASE) (vs. 2026 Budget)	% INCREASE (DECREASE) (vs. 2026 Budget)
Fees for Services	$ 4,899,125	$ 4,899,125	$ 5,104,465	$ 205,340	4.19%
Miscellaneous Revenue	$ 4,000	$ 6,500	$ 10,977	$ 6,977	174.42%
Other Income	$ 121,944	$ 121,944	$ 127,958	$ 6,014	4.93%
TOTAL SWM FUND REVENUES & SOURCES OF FUNDS	**$ 5,025,069**	**$ 5,027,569**	**$ 5,243,400**	**$ 218,331**	**4.34%**
Surplus/(Deficit)	**$ (1,578,448)**	**$ (1,975,649)**	**$ (634,816)**		

CITY OF LANCASTER
STORMWATER MANAGEMENT FUND EXPENSE SUMMARY
2026 BUDGET VS 2027 BUDGET

DEPARTMENT / BUREAU	2026 BUDGET (as amended)	2026 PROJECTED	2027 BUDGET (propsed)	$ INCREASE (DECREASE) (vs. 2026 Budget)	% INCREASE (DECREASE) (vs. 2026 Budget)
Administration	$ 4,757,319	$ 4,804,099	$ 5,443,066	$ 685,747	14.41%
Grounds Maintenance	$ 304,407	$ 496,050	$ 435,149	$ 130,742	42.95%
Street Cleaning	$ 1,149,057	$ 1,185,523	$ -	$ (1,149,057)	
Trees	$ 392,734	$ 517,546	$ -	$ (392,734)	
TOTAL SWM FUND EXPENDITURES	**$ 6,603,517**	**$ 7,003,218**	**$ 5,878,215**	**$ (725,302)**	**-10.98%**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Stormwater Management Fund - Revenues								
SWM Revenue								
56000000	**406300**	**Interest on Investment**	**42,766**	**44,180**	**44,180**	**26,372**	**44,180**	**45,505**
Revenue is derived from the interest earned.								
56000000	**407100**	**Pension State Fund**	**106,379**	**77,764**	**77,764**	**0**	**77,764**	**82,452**
Revenue is derived from the Commonwealth of Pennsylvania under Act 205 to offset contributions by the City to fund the non-uniformed employee Pension Plan. The amount indicated in this account is the share attributed to Stormwater Management Fund employees.								
56000000	**408000**	**Miscellaneous Revenue**	**15,233**	**4,000**	**4,000**	**6,223**	**6,500**	**10,977**
Revenue is derived from income received from miscellaneous items.								
56000000	**408101**	**Stormwater Mgmt Fee**	**4,863,199**	**4,899,125**	**4,899,125**	**4,028,122**	**4,899,125**	**5,104,465**
Revenue is derived from stormwater management fees charged to property owners in the City.								
56000000	**420000**	**Swr Grnds Exp Reimb**	**1,268**	**0**	**0**	**0**	**0**	**0**
Revenues in this account include directly billed Salary and Fringe Benefit expenses related to Grounds Maintenance at Wastewater facilities (plant, pump stations, etc.)								
TOTAL - SWM Revenue			**5,028,845**	**5,025,069**	**5,025,069**	**4,060,717**	**5,027,569**	**5,243,400**
TOTAL - Stormwater Management Fund - Revenues			**5,028,845**	**5,025,069**	**5,025,069**	**4,060,717**	**5,027,569**	**5,243,400**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Stormwater Management Fund - Expenses								
SWM Admin Expense								
56088600	**611000**	**Salary - Bureau Chiefs**	**165,564**	**193,240**	**193,240**	**143,944**	**194,789**	**191,639**
Salary expenses for the Deputy Director Sustainability &								
56088600	**611500**	**Salaried Personnel**	**526,175**	**410,254**	**410,254**	**412,542**	**562,586**	**529,891**
Bureau of Stormwater staff salaries. The Bureau also utilizes partial time from the City's Permit Coordinator, Communications Team, and Engineering Bureau team to administer the Stormwater Program.								
56088600	**612000**	**Salary Temporary**	**11,843**	**20,000**	**20,000**	**6,720**	**20,000**	**0**
Expenses for temporary employees to perform clean-up and maintenance of green infrastructure projects. Also includes expenses for paid interns.								
56088600	**618500**	**Overtime**	**219**	**500**	**500**	**0**	**500**	**0**
Overtime expenses for eligible administrative staff in the Stormwater Management Fund.								
56088600	**620100**	**Educational Incentive**	**600**	**0**	**4,100**	**4,743**	**0**	**0**
Educational Incentive								
56088600	**620200**	**Medical Insurance**	**387,340**	**429,947**	**429,947**	**358,289**	**429,947**	**875,172**
Account covers health benefits of employees in this fund.								
56088600	**620300**	**Dental/Vision**	**8,653**	**15,440**	**15,440**	**6,456**	**15,440**	**15,903**
Account covers dental and vision insurance costs for all employees in this fund.								
56088600	**620800**	**Social Security**	**137,963**	**105,448**	**105,448**	**115,426**	**105,448**	**108,612**
Account covers social security for Bureau employees.								
56088600	**620900**	**Life Insurance**	**2,839**	**3,330**	**3,330**	**2,332**	**3,330**	**3,439**
Account covers Bureau employees' life insurance.								
56088600	**623000**	**Pension Contribution**	**128,533**	**209,784**	**209,784**	**20,811**	**209,784**	**227,933**
This line item accounts for pension contributions to the Cash Balance and Supplemental Plans for Bureau employees.								
56088600	**624000**	**Unemployment Compensation**	**0**	**2,500**	**2,500**	**0**	**2,500**	**2,500**
Unemployment compensation expenses related to Stormwater Management Fund employees.								
56088600	**625000**	**Workers Compensation**	**36,384**	**36,137**	**36,137**	**11,326**	**36,137**	**51,310**
Account covers all Bureau employees for on the job injury claims.								
56088600	**716000**	**Rental of Parking Lot**	**9,357**	**12,000**	**12,000**	**6,841**	**12,000**	**12,000**
Account pays the Bureau cost of rental space for employees.								
56088600	**718000**	**Rental of Uniforms**	**1,132**	**1,000**	**1,000**	**965**	**1,000**	**1,000**
Account pays for rental of uniforms for employees.								
56088600	**723000**	**Maint. - Equipment**	**2,569**	**10,000**	**10,000**	**984**	**10,000**	**10,000**
Maintenance for miscellaneous office equipment and Stormwater inspection/monitoring equipment								
56088600	**729000**	**Maint. - Vehicles**	**178**	**500**	**500**	**15**	**500**	**500**
Maintenance of Stormwater vehicle #328								
56088600	**731000**	**Advertising**	**2,721**	**8,000**	**8,000**	**4,569**	**8,000**	**8,000**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Account pays for newspaper advertising of contracts, bids, and job vacancies.								
56088600	**732000**	**Dues & Subscriptions**	**0**	**0**	**15,000**	**4,951**	**0**	**15,000**
Dues & Subscriptions								
56088600	**734000**	**Postage**	**1,094**	**80,000**	**80,000**	**457**	**1,000**	**10,000**
Postage for miscellaneous mailings.								
56088600	**735000**	**Printing**	**4,237**	**4,000**	**4,000**	**3,407**	**4,000**	**4,000**
Account covers printing costs for the City's print shop and office photocopying, plotting.								
56088600	**736000**	**Telephone**	**8,341**	**0**	**0**	**0**	**0**	**0**
Telephone expenses are included in the Information Services budget.								
56088600	**737000**	**Travel**	**6,709**	**10,000**	**10,000**	**2,416**	**10,000**	**10,000**
Account pays for travel expense of personnel attending meetings relative to management, operations and maintenace on a state, regional, and federal level; participation in state and federal regulatory information conferences and training.								
56088600	**740900**	**Bad Debt Expense**	**0**	**0**	**0**	**0**	**0**	**255,223**
An estimated expense for accounts receivable that are not expected to be collected. This allowance recognizes the potential for uncollectible charges and ensures the budget reflects a realistic estimate of revenue that may not ultimately be received.								
56088600	**741000**	**Professional Services**	**136,255**	**382,000**	**367,000**	**121,508**	**367,000**	**400,000**
Account covers outside professional consultants, legal counsel, auditors and engineering consultants.								
56088600	**741003**	**Prof. Services-Consent Decree**	**42,014**	**45,000**	**45,000**	**0**	**45,000**	**25,000**
Professional Services related to compliance with Consent Decree								
56088600	**743100**	**Credit Card Fees**	**9,655**	**9,000**	**9,000**	**5,659**	**9,000**	**9,000**
This line item is for the Bureau's portion of credit card company fees paid when customers use debit/credit cards to pay their Stormwater bill in the Treasury Office.								
56088600	**744000**	**Contract Services**	**15,973**	**50,000**	**50,000**	**16,320**	**50,000**	**40,000**
Account pays for software support contract for CMMS/Asset Management software/implementation for the stormwater management program. Costs associated for IT contract service is also charged to this account.								
56088600	**744500**	**Training & School**	**6,996**	**6,000**	**6,000**	**2,743**	**6,000**	**6,000**
Account covers courses for operating license, certifications, state correspondence courses, training materials, books, magazines, and related training expenses for Bureau personnel. Account also covers EPA and PA DEP regulatory seminars and workshops.								
56088600	**746300**	**Collection System Expense**	**0**	**10,000**	**10,000**	**0**	**10,000**	**10,000**
The Stormwater Management Fund will reimburse the Sewer Fund for labor and equiment charges related to maintenance on stormwater portions of the combined sewer system such as stormwater inlets.								
56088600	**760300**	**Office Supplies**	**547**	**2,000**	**2,000**	**353**	**2,000**	**2,000**
Account pays for all supplies necessary for daily office operations and a portion of billing office operations.								

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
56088600	**765400**	**Gas Oil & Diesel**	**286**	**800**	**800**	**0**	**800**	**400**
Fuel for stormwater vehicle.								
56088600	**772000**	**Insurance Package**	**24,576**	**22,000**	**22,000**	**18,078**	**22,000**	**25,000**
Property and liability coverage for all Bureau facilities and vehicles.								
56088600	**820000**	**Minor Equipment**	**894**	**10,000**	**10,000**	**151**	**1,000**	**1,000**
Account reflects the cost of miscellaneous office equipment.								
56088600	**820200**	**Safety Equipment**	**0**	**500**	**500**	**0**	**500**	**500**
Account pays the cost of minor safety equipment for the bureau.								
56088600	**825000**	**Computer Equip/Software**	**8,483**	**20,000**	**20,000**	**1,402**	**20,000**	**20,000**
Account pays for purchase of GIS software/equipment, utility mapping software, public works CMMS software, etc.								
56088600	**827100**	**Vehicle Lease Purchase**	**0**	**1,500**	**1,500**	**0**	**1,500**	**1,500**
Annual purchase payment for Stormwater vehicle								
56088600	**911000**	**Indirect Costs**	**419,691**	**534,621**	**534,621**	**400,966**	**534,621**	**597,913**
Account pays for City support services, such as administrative services, legal services, personnel services, and executive services. The account also includes fringe benefits. This amount is determined annually by the cost allocation plan.								
56088600	**912000**	**Treasury Allocaiton**	**152,728**	**199,751**	**199,751**	**116,359**	**199,751**	**200,278**
Allocation of the Treasury Department.								
56088600	**913000**	**IT Allocaiton**	**15,000**	**75,456**	**75,456**	**56,585**	**75,456**	**75,456**
Information Technology allocation.								
56088600	**923000**	**Paying Agent Fees**	**152**	**150**	**150**	**183**	**150**	**0**
This account represents payments to banks for maintenance of bond registration and payments of interest and principal.								
56088600	**924000**	**Debt Service - Interest**	**991,886**	**934,605**	**934,605**	**474,287**	**934,605**	**941,992**
This line reflects interest payments on the the Stormwater Management portion of General Obligation bonds and the Pennvest Green Infrastructure loan.								
56088600	**926000**	**Debt Service - Principal**	**0**	**895,756**	**895,756**	**97,409**	**895,756**	**752,904**
This line reflects principal redemption on the Stormwater Management portion of General Obligation Bonds and Pennvest Green Infrastructure loan.								
56088600	**940100**	**Private Property Grant**	**0**	**2,000**	**2,000**	**0**	**2,000**	**2,000**
After Pennvest funding is exhausted, this line item will cover grants for private property owners for green infrastructure retrofits on their properties.								
TOTAL - SWM Admin Expense			**3,267,587**	**4,753,219**	**4,757,319**	**2,419,196**	**4,804,099**	**5,443,066**

CITY OF LANCASTER
STAFFING SCHEDULE

APPROPRIATION CODE		POSITION DESCRIPTION	2027 BUDGET POSITIONS	2027 BUDGET SALARY
BUREAU OF STORMWATER MANAGEMENT: ADMINISTRATION				
56088600	611000	DEPUTY DIRECTOR SUSTAINABILITY & ENVIRONMENT	1	151,273
56088600	611000	DEP DIR ENGINEERING	0.2	31,372
56088600	611000	DEP DIRECTOR PW CONS	0.05	8,994
TOTAL 611000 EMPLOYEES			**1.25**	**191,639**
56088600	611500	STORMWATER PROG MGR	1	100,786
56088600	611500	PW PROJECT MANAGER	0.2	19,341
56088600	611500	URBAN FORESTER	1	85,933
56088600	611500	GREEN INFRASTRUCTURE ASSET SPECIALIST	1	82,400
56088600	611500	WATER RESOURCES ENGINEER	1	70,000
56088600	611500	TRANSPORTATION PLANNER	0.25	21,104
56088600	611500	PW ENVIRON PLANNER	0.75	62,573
56088600	611500	GI ASSET TECHNICIAN	1	56,501
56088600	611500	ADMINISTRATIVE ASSISTANT - ENGINEERING	0.5	29,534
56088600	611500	BONUS		1,720
TOTAL 611500 EMPLOYEES			**6.7**	**529,892**
TOTAL EMPLOYEES			**7.95**	**721,531**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
SWM Grounds Maintenance Expense								
56088700	**611000**	**Salary - Bureau Chief**	**11,004**	**11,303**	**11,303**	**8,376**	**11,303**	**11,642**
This line accounts for an allocated portion of the Mgr. of Parks and Public Property that is shared by the General Fund.								
56088700	**611500**	**Salaried Personnel**	**212,498**	**191,524**	**191,524**	**197,833**	**391,267**	**249,344**
Salaries of the Stormwater - Grounds Maintenance employees.								
56088700	**612000**	**Salary Temporary**	**2,713**	**0**	**0**	**0**	**0**	**7,800**
Expenses for temporary seasonal employee(s) to assist full-time staff with the maintenance of green infrastructure-specific assets, field data collection, and inspections per the consent decree.								
56088700	**618500**	**Overtime**	**7,348**	**2,000**	**2,000**	**7,049**	**7,000**	**3,000**
Overtime generated by emergencies such as snow & ice and other weather related emergencies.								
56088700	**718000**	**Rental of Uniforms**	**878**	**3,780**	**3,780**	**2,740**	**3,780**	**6,210**
Uniforms for Parks & Public Property employees with a full or partial allocation to SWM, e.g. Green Infrastructure Maintenance and Tree Crew.								
56088700	**723000**	**Maint. - Equipment**	**255**	**3,200**	**3,200**	**0**	**2,000**	**3,000**
This code is for repair and maintenance of equipment allocated to the maintenance of SWM assets.								
56088700	**729000**	**Maint. - Vehicles**	**4,599**	**5,000**	**5,000**	**1,427**	**3,500**	**5,000**
Maintenance costs for vehicles allocated to stormwater management activities. e.g. Green Infrastructure.								
56088700	**744000**	**Contract Services**	**120**	**6,000**	**6,000**	**0**	**6,000**	**25,000**
This code is used for contracting professionals for planting and consulting on stormwater and green infrastructure installations.								
56088700	**760600**	**Operating Supplies**	**15,905**	**25,000**	**22,400**	**15,591**	**20,000**	**22,400**
This code is the expense for general supplies such as replacement inlet baskets, hand tools, water quality/storm inlet filter socks, and other items needed for the maintenance of various rain gardens, green roof and porous pavement projects.								
56088700	**820000**	**Minor Equipment**	**380**	**3,000**	**3,000**	**1,018**	**2,000**	**3,000**
This code is to purchase minor equipment for stormwater and green infrastructure maintenance.								
56088700	**822500**	**Landscaping Trees etc**	**4,073**	**15,000**	**15,000**	**3,715**	**8,000**	**15,000**
This code is the expense to purchase native, stormwater-friendly and curbside resilient plants for the maintenance and upkeep of rain gardens throughout the City.								
56088700	**827100**	**Vehicle-Lease Purchase**	**19,167**	**41,200**	**41,200**	**39,799**	**41,200**	**83,753**
Expenses for annual lease-purchase payments on vehicles servicing the Green Infrastructure division of Parks & Public Property.								
TOTAL - SWM Grounds Maintenance Expense			**278,940**	**307,007**	**304,407**	**277,547**	**496,050**	**435,149**

CITY OF LANCASTER
STAFFING SCHEDULE

APPROPRIATION CODE		POSITION DESCRIPTION	2027 BUDGET POSITIONS	2027 BUDGET SALARY
BUREAU OF STORMWATER MANAGEMENT: GROUNDS MAINTENANCE				
56088700	611000	MGR PRKS AND PUB PRY	0.1	11,642
TOTAL 611000 EMPLOYEES			**0.1**	**11,642**
56088700	611500	GREENSCAPES MAINTENANCE SUPERVISOR	0.6	44,270
56088700	611500	PRKS MTN AND CON. SU	0.05	3,856
56088700	611500	GI MAINT TECH	1	49,728
56088700	611500	GI MAINT TECH	1	53,204
56088700	611500	LABORER- GREEN INFRASTRUCTURE	1	47,337
56088700	611500	LABORER - GREEN INFRASTRUCTURE	1	47,004
56088700	611500	BONUS		3,945
TOTAL 611500 EMPLOYEES			**4.65**	**249,344**
TOTAL EMPLOYEES			**4.75**	**260,986**

		2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Street Cleaning Expense							
56084200	**611000 Salary - Bureau Chief**	**27,257**	**27,999**	**27,999**	**20,811**	**27,999**	**0**
Budget has been moved to the General Fund, Department of Public Works, Org 1842000.							
56084200	**611500 Salaried Personnel**	**574,581**	**629,616**	**629,616**	**454,761**	**666,082**	**0**
Budget has been moved to the General Fund, Department of Public Works, Org 1842000.							
56084200	**618500 Overtime**	**15,274**	**20,000**	**20,000**	**27,439**	**20,000**	**0**
Budget has been moved to the General Fund, Department of Public Works, Org 1842000.							
56084200	**618600 On Call Stipen**	**0**	**0**	**0**	**0**	**0**	**0**
Budget has been moved to the General Fund, Department of Public Works, Org 1842000.							
56084200	**718000 Rental of Uniforms**	**3,795**	**5,665**	**5,665**	**4,629**	**5,665**	**0**
Budget has been moved to the General Fund, Department of Public Works, Org 1842000.							
56084200	**729000 Maint. - Vehicles**	**67,040**	**95,000**	**71,003**	**68,301**	**95,000**	**0**
Budget has been moved to the General Fund, Department of Public Works, Org 1842000..							
56084200	**745000 Solid Waste Disposal**	**56,470**	**50,000**	**73,000**	**63,693**	**50,000**	**0**
Budget has been moved to the General Fund, Department of Public Works, Org 1842000.							
56084200	**760600 Operating Supplies**	**909**	**2,000**	**2,000**	**1,012**	**2,000**	**0**
Budget has been moved to the General Fund, Department of Public Works, Org 1842000.							
56084200	**765400 Gas Oil & Diesel**	**20,613**	**35,000**	**35,000**	**25,901**	**35,000**	**0**
Budget has been moved to the General Fund, Department of Public Works, Org 1842000.							
56084200	**825600 Mach/Equip Lease Purch**	**14,038**	**283,777**	**284,774**	**275,315**	**283,777**	**0**
Budget has been moved to the General Fund, Department of Public Works, Org 1842000.							
TOTAL - Street Cleaning Expense		**779,976**	**1,149,057**	**1,149,057**	**941,861**	**1,185,523**	**0**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Trees Expense								
560888000	**611000**	**Salary - Bureau Chief**	**11,004**	**11,303**	**11,303**	**6,202**	**3,283**	**0**
Budget has been moved to the General Fund, Department of Public Works, Org 1842000.								
560888000	**611500**	**salary - Personnel**	**201,143**	**248,381**	**248,381**	**129,297**	**380,713**	**0**
Budget has been moved to the General Fund, Department of Public Works, Org 1842000.								
560888000	**618500**	**Overtime**	**6,920**	**6,000**	**6,000**	**3,711**	**7,000**	**0**
Budget has been moved to the General Fund, Department of Public Works, Org 1842000.								
560888000	**723000**	**Maint. - Equipment**	**1,286**	**2,000**	**2,000**	**1,295**	**2,000**	**0**
Budget has been moved to the General Fund, Department of Public Works, Org 1842000.								
560888000	**732000**	**Dues & Subscriptions**	**40**	**850**	**850**	**555**	**850**	**0**
Budget has been moved to the General Fund, Department of Public Works, Org 1842000.								
560888000	**744000**	**Contract Services**	**3,200**	**4,000**	**4,000**	**0**	**4,000**	**0**
Budget has been moved to the General Fund, Department of Public Works, Org 1842000.								
560888000	**744500**	**Training/Education**	**2,850**	**3,000**	**4,080**	**4,080**	**4,080**	**0**
Budget has been moved to the General Fund, Department of Public Works, Org 1842000.								
560888000	**760600**	**Operating Supplies**	**13,914**	**14,000**	**12,500**	**5,029**	**12,000**	**0**
Budget has been moved to the General Fund, Department of Public Works, Org 1842000.								
560888000	**820000**	**Minor Equipment**	**2,827**	**3,200**	**3,200**	**2,777**	**3,200**	**0**
Budget has been moved to the General Fund, Department of Public Works, Org 1842000.								
560888000	**822500**	**Landscaping Trees etc**	**21,257**	**25,000**	**23,920**	**19,895**	**23,920**	**0**
Budget has been moved to the General Fund, Department of Public Works, Org 1842000.								
560888000	**827100**	**Vehicle Lease Purchase**	**19,951**	**76,500**	**76,500**	**60,398**	**76,500**	**0**
Budget has been moved to the General Fund, Department of Public Works, Org 1842000.								
TOTAL - Trees Expense			**284,392**	**394,234**	**392,734**	**233,239**	**517,546**	**0**
TOTAL - Stormwater Management Fund - Expenses			**4,610,895**	**6,603,517**	**6,603,517**	**3,871,843**	**7,003,218**	**5,878,215**

CITY OF LANCASTER

SEWER FUND



2027 BUDGETS

CITY OF LANCASTER
SEWER FUND REVENUE SUMMARY
2026 BUDGET VS 2027 BUDGET

DESCRIPTION	2026 BUDGET (as amended)	2026 PROJECTED	2027 BUDGET (propsed)	$ INCREASE (DECREASE) (vs. 2026 Budget)	% INCREASE (DECREASE) (vs. 2026 Budget)
Fees for Services	$ 18,919,775	$ 17,661,445	$ 17,724,775	$ (1,195,000)	-6.32%
Miscellaneous Revenue	$ 10,000	$ 10,000	$ 10,000	$ -	0.00%
Other Income	$ 6,744,149	$ 6,865,384	$ 6,858,085	$ 113,936	1.69%
TOTAL SEWER FUND REVENUES & SOURCES OF FUNDS	**$ 25,673,924**	**$ 24,536,829**	**$ 24,592,860**	**$ (1,081,064)**	**-4.21%**
Surplus/(Deficit)	**$ 183,113**	**$ (229,393)**	**$ (2,761,658)**		

CITY OF LANCASTER
SEWER FUND EXPENSE SUMMARY
2026 BUDGET VS 2027 BUDGET

DEPARTMENT / BUREAU	2026 BUDGET (as amended)	2026 PROJECTED	2027 BUDGET (propsed)	$ INCREASE (DECREASE) (vs. 2026 Budget)	% INCREASE (DECREASE) (vs. 2026 Budget)
Administration	$ 10,844,729	$ 10,515,048	$ 11,970,046	$ 1,125,318	10.38%
Collections	$ 2,931,976	$ 2,880,845	$ 3,120,138	$ 188,162	6.42%
Pumping Stations	$ 2,427,002	$ 2,484,327	$ 2,712,150	$ 285,148	11.75%
Treatment	$ 9,248,705	$ 8,847,602	$ 9,513,783	$ 265,079	2.87%
Grounds Maintenance	$ 38,400	$ 38,400	$ 38,400	$ -	0.00%
TOTAL SEWER FUND EXPENDITURES	**$ 25,490,811**	**$ 24,766,222**	**$ 27,354,518**	**$ 1,863,707**	**7.31%**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Wastewater Fund - Revenues								
Wastewater Revenue								
56100000	**404400**	**Rent of City Property**	**76,988**	**47,050**	**47,050**	**38,737**	**76,988**	**76,998**
Revenue is derived from rental charges for cellular equipment located on Sewer Fund property.								
56100000	**405700**	**Sale of City Property/Svc**	**707**	**0**	**0**	**72,824**	**72,824**	**0**
Sale of City vehicles.								
56100000	**406300**	**Interest on Investment**	**153,771**	**76,027**	**76,027**	**75,208**	**93,000**	**94,000**
Revenue is derived from the interest earned.								
56100000	**407100**	**Pension State Fund**	**298,203**	**285,133**	**285,133**	**0**	**285,133**	**296,287**
Revenue is derived from the Commonwealth of Pennsylvania under Act 205 to offset contributions by the City to fund the non-uniform employee Pension Plan. The amount in this line item is the share attributed to Sewer Fund employees.								
56100000	**408000**	**Miscellaneous Revenue**	**50,919**	**10,000**	**10,000**	**675**	**10,000**	**10,000**
Revenue is derived from income received from miscellaneous items. In 2020, this account includes payments from two of the City's municipal sewer partners for nutrient credit purchases.								
56100000	**408100**	**Sewage Treatment**	**17,730,937**	**18,919,775**	**18,919,775**	**14,148,834**	**17,661,445**	**17,724,775**
Revenue is derived from sewer fees charged to retail customers.								
56100000	**408200**	**Industrial Waste Surchg**	**527,980**	**550,000**	**550,000**	**279,979**	**550,000**	**525,000**
Revenue is derived from surcharges to businesses that discharge high amounts of contaminants into the sewer system. This line item also accounts for revenue derived from the Water Bureau for the treatment of sludge created by Water Bureau operations.								
56100000	**408300**	**Bulk Sewage Treatment**	**6,055,855**	**5,573,555**	**5,573,555**	**4,253,191**	**5,573,555**	**5,629,291**
Revenue is derived from bulk rates charged to suburban customers, and shared debt service.								
56100000	**408400**	**SLSA Operating Charges**	**243,356**	**199,384**	**199,384**	**125,613**	**199,384**	**218,927**
Revenue is derived from an operating agreement between the City of Lancaster and the Suburban Lancaster Sewer Authority.								
56100000	**408600**	**Industrial Waste Permits**	**20,000**	**10,000**	**10,000**	**2,500**	**10,000**	**12,940**
Revenue is derived from the fees charged for permits for industrial customers to dump industrial waste into the sewer system.								
56100000	**408700**	**Industrial Waste Penalty**	**3,000**	**1,000**	**1,000**	**7,500**	**2,500**	**2,500**
Revenue is derived from the penalty assessed for the dumping of unauthorized waste into the sewer system.								
56100000	**408800**	**Fats, Oils and Grease Permits**	**6,600**	**1,000**	**1,000**	**900**	**1,000**	**1,141**
Revenue is derived from permits issued related to the City's Fats, Oils, and Grease (FOG) program.								
56100000	**408801**	**Fats, Oils and Grease Penalty**	**28,000**	**1,000**	**1,000**	**0**	**1,000**	**1,000**
Revenue is derived from payments for penalties issued related to the City's Fats, Oils, and Grease (FOG) program.								
TOTAL - Wastewater Revenue			**25,196,316**	**25,673,924**	**25,673,924**	**19,005,962**	**24,536,829**	**24,592,860**
TOTAL - Wastewater Fund - Revenues			**25,196,316**	**25,673,924**	**25,673,924**	**19,005,962**	**24,536,829**	**24,592,860**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Wastewater Fund - Expenses								
Sewer Administration Expense								
56188000	**611000**	**Salary - Bureau Chiefs**	**162,775**	**133,706**	**133,706**	**102,380**	**138,356**	**142,507**
This line item accounts for an allocated portion of the DPW Deputy Directors for Utilities, City Engineer, and Construction.								
56188000	**611500**	**Salaried Personnel**	**179,462**	**184,134**	**184,134**	**137,894**	**280,766**	**202,153**
The Bureau utilizes the City's Bureau of Procurement and Collection to prepare sewer service invoices for the Bureau's customers. The partial salaries for the Utility Supervisor, Customer Service Coordinators, Credit and Collection personnel and Information Services are charged to the Bureau. Salaries for the Project Engineer, and staff allocations for the Maintenance Planner and the Bureau's Administrative Assistant are also included in this line item.								
56188000	**612000**	**Salary Temporary**	**5,464**	**0**	**7,000**	**11,189**	**7,200**	**15,840**
This line item pays for the salary of temporary employees, including interns or co-operative college students in the Bureau.								
56188000	**618500**	**Overtime**	**0**	**0**	**0**	**0**	**1,000**	**1,000**
Overtime expenses paid to administrative staff in the Sewer Fund.								
56188000	**619200**	**OPEB Contribution**	**45,139**	**35,000**	**35,000**	**81,626**	**108,836**	**132,000**
This line item accounts for the annual funding requirement for other than pension post-employment benefits (OPEB).								
56188000	**620100**	**Educational Incentive**	**24,927**	**26,900**	**26,900**	**22,450**	**45,000**	**47,000**
This account covers certification bonus pay for the PADEP Wastewater License certification for union bargaining unit and management employees with an "A" and "E" license in the Wastewater Bureau.								
56188000	**620200**	**Medical Insurance**	**1,546,150**	**1,623,458**	**1,623,458**	**1,352,881**	**1,623,458**	**1,222,319**
Account covers health benefits of Bureau employees.								
56188000	**620300**	**Dental/Vision**	**33,222**	**39,323**	**39,323**	**23,932**	**39,323**	**41,475**
Account covers dental and vision insurance costs for all employees of this fund.								
56188000	**620800**	**Social Security**	**296,172**	**291,758**	**291,758**	**223,835**	**291,758**	**300,511**
Account covers social security for Bureau employees.								
56188000	**620900**	**Life Insurance**	**9,443**	**8,600**	**8,600**	**10,318**	**7,547**	**9,500**
Account covers Bureau employees' life insurance.								
56188000	**623000**	**Pension Contribution**	**359,863**	**316,084**	**316,084**	**48,344**	**316,084**	**441,475**
This line item accounts for pension contributions to the Cash Balance and Supplemental Plans for Bureau employees.								
56188000	**624000**	**Unemployment Compensation**	**5,265**	**15,000**	**15,000**	**0**	**5,265**	**15,000**
Account covers state unemployment for Bureau employees.								
56188000	**625000**	**Workers Compensation**	**161,270**	**87,531**	**113,153**	**230,051**	**100,321**	**165,000**
Account covers all Bureau employees for on the job injury claims.								
56188000	**714100**	**PC Lease**	**2,114**	**0**	**0**	**0**	**20,000**	**25,000**
Annual lease costs for PCs and laptop computers and annual software license fees for Office 365 for Public Works								

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Wastewater staff. This line item also covers expenses for endpoint management, security and related services.								
56188000	**716000**	**Rental of Parking Lot**	**2,463**	**5,000**	**5,000**	**1,882**	**4,000**	**5,000**
This account pays the Bureau cost of rental space for customer service employees.								
56188000	**718000**	**Rental of Uniforms**	**18,775**	**26,000**	**26,000**	**18,078**	**26,000**	**30,340**
This account pays for uniforms for employees.								
56188000	**723000**	**Maint. - Equipment**	**8,546**	**13,000**	**13,000**	**5,753**	**13,000**	**13,000**
Maintenance contract for mail insertion machine, which processes sewer bills, and the mail extractor machine used in processing remittances.								
56188000	**731000**	**Advertising**	**2,733**	**5,000**	**5,000**	**588**	**3,500**	**5,000**
This account pays for newspaper advertising of contracts, bids, and job vacancies.								
56188000	**734000**	**Postage**	**1,673**	**25,000**	**23,500**	**903**	**1,000**	**25,000**
This account covers postage and miscellaneous office mailings not covered in the Treasury allocation of mailings.								
56188000	**735000**	**Printing**	**2,280**	**5,000**	**5,000**	**2,347**	**5,000**	**5,000**
This account covers printing costs								
56188000	**736000**	**Telephone**	**64,905**	**73,000**	**73,000**	**57,035**	**73,000**	**76,650**
This account covers telephone and field tablet service in the Bureau, including service lines for computer modems for Wastewater Operations.								
56188000	**737000**	**Travel**	**5,887**	**7,000**	**7,000**	**1,403**	**7,000**	**8,000**
This account pays for travel expenses of personnel attending meetings relative to management, operations and maintenance on a state, regional, and federal level; participation in state and federal regulatory information conferences and training..								
56188000	**740000**	**Utility Assistance Program**	**27,500**	**30,000**	**30,000**	**0**	**30,000**	**30,000**
This was a new line item for 2020 to provide funding for a Utility Assistance Program (UAP) administered by the Community Action Partnership (CAP). The UAP will be funded with $50,000, split between Sewer Fund (55%) and Water (45%) based on an average total City Water/Sewer bill for residential customers. The UAP will also have matching funds provided by non-profit organizations and foundations to provide assistance to City resident water customers who are at risk of service termination due to non-payment. Through the UAP, CAP will provide additional financial planning and other services to these customers to assist in their becoming financially stable.								
56188000	**740100**	**Nutrient Credit Purchase**	**0**	**160,000**	**10,000**	**0**	**160,000**	**200,000**
Expenses related to Nutrient Credit purchases that may be required to meet US EPA and PA DEP Chesapeake Bay targets.								
56188000	**740900**	**Bad Debt Expense**	**0**	**0**	**0**	**0**	**0**	**177,248**
An estimated expense for accounts receivable that are not expected to be collected. This allowance recognizes the potential for uncollectible charges and ensures the budget reflects a realistic estimate of revenue that may not ultimately be received.								
56188000	**741000**	**Professional Services**	**602,045**	**1,199,000**	**1,192,000**	**273,122**	**650,000**	**1,702,000**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
This account covers outside professional consultants, legal counsel, auditors, and engineering consultants.								
56188000	**743000**	**Bank Service Charges**	**13,464**	**18,000**	**18,000**	**8,933**	**14,200**	**18,000**
This line item is for the Bureau's portion of bank service charges.								
56188000	**743100**	**Credit Card Fees**	**11,909**	**14,000**	**14,000**	**6,981**	**12,000**	**14,000**
This line item is for the Bureau's portion of credit card company fees paid when customers use debit/credit cards to pay their Sewer bill in the Treasury Office.								
56188000	**744000**	**Contract Services**	**42,972**	**141,000**	**141,000**	**26,574**	**70,000**	**141,000**
Account pays for software support contract for the CMMS/Asset Management software for sewer operations, pretreatment tracking software, costs associated for IT contract service, Civil 3D license for the engineering, and right of way tree clearing of sewer easements.								
56188000	**744500**	**Training & School**	**27,860**	**40,000**	**40,000**	**15,234**	**25,000**	**40,000**
Account covers courses for operating license, state correspondence courses, training materials, books, magazines, and related training expenses for Bureau personnel. Account also covers EPA and PA DEP regulatory seminars and workshops. Training is required by the PADEP Operator certification regulations governing continuing education requirements. This account also includes professional memberships.								
56188000	**760300**	**Office Supplies**	**2,137**	**5,000**	**5,000**	**2,005**	**2,500**	**5,000**
Account pays for all supplies necessary for sewer billing, i.e., paper and envelopes.								
56188000	**772000**	**Insurance Package**	**258,588**	**318,000**	**319,500**	**371,991**	**318,000**	**333,900**
This account covers property and liability insurance coverage for all Bureau facilities and vehicles as well as deductible expenses.								
56188000	**820000**	**Minor Equipment**	**5,485**	**8,500**	**8,500**	**55**	**7,920**	**8,500**
Account reflects the Sewer Fund's share of a remittance processor and mail folder/inserter machine to process billings.								
56188000	**820200**	**Safety Equipment**	**28,852**	**30,000**	**30,000**	**16,998**	**28,900**	**30,000**
Account pays the cost of minor safety equipment for the Bureau.								
56188000	**825000**	**Computer Equip/Software**	**13,750**	**20,000**	**20,000**	**5,970**	**14,000**	**20,000**
Account pays for purchase of computer equipment and software.								
56188000	**827100**	**Vehicle Lease Purchase**	**8,275**	**3,278**	**3,278**	**0**	**3,279**	**4,800**
Vehicles for Procurement and Collections								
56188000	**911000**	**Indirect Costs**	**759,335**	**822,712**	**822,712**	**617,034**	**822,712**	**1,052,132**
Account pays for City support services, such as administrative services, legal services, personnel services, and executive services. The account also includes fringe benefits. This amount is determined annually by the cost allocation plan.								
56188000	**912000**	**Treasury Allocaiton**	**188,385**	**246,386**	**246,386**	**143,526**	**246,386**	**247,037**
Allocation of the Treasury Department.								
56188000	**913000**	**IT Allocaiton**	**165,000**	**184,216**	**184,216**	**138,162**	**184,216**	**184,216**
Wastewater Bureau allocation of IT budget.								

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
56188000	**923000**	**Paying Agent Fees**	**661**	**1,000**	**1,000**	**366**	**1,000**	**1,000**
This account represents payments to banks for maintenance of bond registration and payments of interest and principal.								
56188000	**924000**	**Debt Service - Interest**	**1,630,249**	**2,231,160**	**2,231,160**	**1,103,754**	**2,231,160**	**2,242,340**
Account pays interest payments on the Sewer Fund portion of General Obligation bonds and Pennvest loans.								
56188000	**926000**	**Debt Service - Principal**	**0**	**2,576,362**	**2,576,362**	**405,487**	**2,576,362**	**2,590,104**
This line reflects principal redemption on the Sewer Fund portion of General Obligation Bonds and PennVEST loans.								
TOTAL - Sewer Administration Expense			**6,724,996**	**10,969,107**	**10,844,729**	**5,469,080**	**10,515,048**	**11,970,046**

CITY OF LANCASTER
STAFFING SCHEDULE

APPROPRIATION CODE		POSITION DESCRIPTION	2027 BUDGET POSITIONS	2027 BUDGET SALARY
BUREAU OF SEWERS: ADMINISTRATION				
56188000	611000	DEP DIR ENGINEERING	0.05	7,843
56188000	611000	DEP DIRECTOR PW CONS	0.3	53,963
56188000	611000	DEP DIR UTILITIES	0.5	80,701
TOTAL 611000 EMPLOYEES			**0.85**	**142,507**
56188000	611500	SEN PROJ MGR UTILITY	1	111,046
56188000	611500	PW PROJECT MANAGER	0.1	9,671
56188000	611500	MAINTENANCE PLANNER	0.5	48,353
56188000	611500	ADMINISTRATIVE ASSISTANT - UTILITIES	0.5	30,191
56188000	611500	PW ENGINEER	0.03	2,295
56188000	611500	BONUS		597
TOTAL 611500 EMPLOYEES			**2.13**	**202,153**
TOTAL EMPLOYEES			**2.98**	**344,660**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Sewer Collections Expense								
56188100	**611500**	**Salaried Personnel**	**1,184,556**	**1,232,120**	**1,217,976**	**894,859**	**1,267,017**	**1,450,921**
Account covers salaries of employees who perform repairs and replacement of sewer lines for the City. The crew also provides preventative maintenance and cleans clogged sewer lines when necessary.								
56188100	**618500**	**Overtime**	**12,529**	**60,000**	**60,000**	**14,021**	**20,000**	**20,000**
Account covers any emergency overtime that is required after working hours due to breaks and blockages in the sewer collection system and snow emergencies.								
56188100	**618600**	**On Call Stipen**	**0**	**0**	**0**	**875**	**0**	**27,300**
Provides funding for on-call stipends newly established under the ASFCE contract.								
56188100	**729000**	**Maint. - Vehicles**	**119,118**	**125,000**	**138,872**	**125,511**	**150,000**	**150,000**
Account provides for maintenance and repairs to motor vehicles and equipment that maintain the sewer collection system.								
56188100	**744000**	**Contract Services**	**79,358**	**125,000**	**125,000**	**55,773**	**125,000**	**80,000**
Account provides for outside services beyond the scope of work the Collections Crew is equipped with, such as the cost of manhole rehabilitation (services needed for some of the older manholes) in the sewer system, repairs of larger Sewer Mains and depth, and the need for anticipated additional services related to lining and repairs as well as sewer lateral reconnections.								
56188100	**747000**	**Trench Paving**	**87,882**	**300,000**	**300,000**	**200,233**	**300,000**	**300,000**
Cost of materials and labor for the paving of sewer trenches repaired and replaced from sinkholes and collapsed Mains.								
56188100	**752000**	**Power Electric**	**0**	**0**	**1,200**	**620**	**1,200**	**1,500**
Power Electric								
56188100	**760300**	**Office Supplies**	**2,073**	**5,000**	**5,000**	**1,119**	**2,500**	**2,500**
Cost of miscellaneous office supplies for Sewer Collections.								
56188100	**760600**	**Operating Supplies**	**376,604**	**650,000**	**618,800**	**158,815**	**580,000**	**580,000**
Fund provides for materials used by the Collections crew. This includes pipe, fittings, stone, brick, sand, cement, caulking, pre-cast manholes, lids, frames, tools, and safety warning devices. This line reflects the cost of safety supplies for work crews, and additional preventative maintenance measures. Also, the collection crew is converting the old brick sewer inlets to concrete where it is appropriate. Fleet addition.								
56188100	**765400**	**Gas Oil & Diesel**	**39,748**	**80,000**	**80,000**	**41,446**	**80,000**	**80,000**
Account provides for gasoline, diesel and oil required to operate the vehicles by Collection employees to maintain the sewer system.								
56188100	**820000**	**Minor Equipment**	**4,006**	**10,000**	**40,000**	**1,050**	**10,000**	**10,000**
This line includes the purchase of minor equipment for Tech Trucks, Hydro excavators and CCTV Trucks required to perform collection system repair and maintenance.								
56188100	**827100**	**Vehicle-Lease Purchase**	**81,637**	**359,000**	**345,128**	**190,208**	**345,128**	**417,917**
This line covers the annual payments required under a five-year lease purchase agreements to purchase vehicles and equipment.								
TOTAL - Sewer Collections Expense			**1,987,511**	**2,946,120**	**2,931,976**	**1,684,530**	**2,880,845**	**3,120,138**

CITY OF LANCASTER
STAFFING SCHEDULE

APPROPRIATION CODE		POSITION DESCRIPTION	2027 BUDGET POSITIONS	2027 BUDGET SALARY
BUREAU OF SEWERS: COLLECTIONS				
56188100	611500	UTILITY ENGINEERING TECHNICIAN	0.5	45,000
56188100	611500	PRKS MTN AND CON. SU	0.2	15,425
56188100	611500	LABOR SUPERVISOR 1	1	89,262
56188100	611500	LABOR SUPERVISOR 1	1	80,534
56188100	611500	LABOR SUPERVISOR 2	1	95,787
56188100	611500	MANAGER OF COLLECTIONS	1	100,000
56188100	611500	LABORER	1	48,532
56188100	611500	SEWER TECHNICIAN	1	62,231
56188100	611500	SEWER TECHNICIAN	1	75,271
56188100	611500	UTILITY LOCATOR	1	78,879
56188100	611500	CCTV	1	76,831
56188100	611500	CCTV	1	74,926
56188100	611500	CCTV	1	67,820
56188100	611500	CCTV	1	72,768
56188100	611500	EO 1	1	60,058
56188100	611500	EO 1	1	51,512
56188100	611500	EO 1	1	52,864
56188100	611500	EO 1	1	52,098
56188100	611500	EO 1	1	53,978
56188100	611500	EO 1	1	51,670
56188100	611500	EO 2	1	62,632
56188100	611500	EO 2	1	61,863
56188100	611500	BONUS		20,978
TOTAL 611500 EMPLOYEES			**20.7**	**1,450,919**
TOTAL EMPLOYEES			**20.7**	**1,450,919**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Sewer Pumping Stations Expense								
56188200	**611500**	**Salaried Personnel**	**1,025,573**	**1,087,393**	**1,083,712**	**802,479**	**1,118,927**	**1,172,344**
This account pays for the salaries of the employees who are responsible for maintaining the Bureau's pump stations and the Advanced Wastewater Treatment Plant's (AWWTP) equipment in a safe and operable condition.								
56188200	**618500**	**Overtime**	**27,358**	**29,000**	**29,000**	**3,223**	**29,000**	**46,520**
This account covers overtime work done on an emergency basis for repairs at the AWWTP and the pumping stations.								
56188200	**618600**	**On Call Stipen**	**0**	**0**	**0**	**0**	**0**	**27,300**
Provides funding for on-call stipends newly established under the ASFCE contract.								
56188200	**721000**	**Maint. - Buildings**	**13,108**	**45,000**	**45,000**	**21,090**	**45,000**	**45,000**
This account provides for the up-keep and repair of pump station structures. This includes paint, plumbing, ventilation, lighting, structural repairs, etc.								
56188200	**723000**	**Maint. - Equipment**	**236,184**	**300,000**	**317,000**	**203,036**	**375,000**	**445,000**
This account provides for up-keep and repair of pump station equipment including the North Pump Station, Main Pump Station, Steven's Avenue Pump Station, Maple Grove Pump Station, Conestoga Gardens Pump Station, Grofftown Pump Station and the Sunnyside Pump Station, as well as the Engleside Diversion Chamber, three air relief pits, and the Sunnyside Grinder Pumps.								
56188200	**752000**	**Power Electric**	**354,552**	**600,889**	**600,889**	**362,094**	**565,000**	**600,000**
This account provides for electricity to operate seven of the eight pump stations (Maple Grove P.S., Stevens Avenue P.S., Susquehanna P.S., Conestoga Gardens P.S., Sunnyside P.S., North P.S. and Grofftown P.S.), the Engleside Diversion Chamber, and three air relief pits.								
56188200	**760600**	**Operating Supplies**	**533**	**2,400**	**2,400**	**152**	**2,400**	**2,400**
This account provides for supplies required to operate pumping stations including cleaners, and paper supplies.								
56188200	**766000**	**Heating Oil**	**19,854**	**40,000**	**40,000**	**15,867**	**40,000**	**40,000**
This account provides for diesel fuel, gasoline, propane, and natural gas and for fuel to test and operate standby generators for emergency power at the major pump stations.								
56188200	**820000**	**Minor Equipment**	**4,889**	**5,000**	**5,000**	**4,000**	**5,000**	**5,000**
Tools and minor equipment								
56188200	**827000**	**Vehicles**	**0**	**0**	**0**	**0**	**0**	**40,629**
Upfit charges to new vehicles assigned to this bureau.								
56188200	**827100**	**Vehicle-Lease Purchase**	**43,913**	**116,000**	**116,000**	**89,114**	**116,000**	**107,957**
This account covers the current annual payments required under a lease purchase agreement.								
56188200	**829000**	**Capital Outlay**	**13,468**	**130,000**	**188,000**	**45,502**	**188,000**	**180,000**
Pump, motor, VFD Replacement - contingency								
TOTAL - Sewer Pumping Stations Expense			**1,739,432**	**2,355,682**	**2,427,002**	**1,546,556**	**2,484,327**	**2,712,150**

CITY OF LANCASTER
STAFFING SCHEDULE

APPROPRIATION CODE		POSITION DESCRIPTION	2027 BUDGET POSITIONS	2027 BUDGET SALARY
BUREAU OF SEWERS: PUMPING STATIONS				
56188200	611500	ELEC MECH SUPERVISOR	1	88,915
56188200	611500	WW MAINT SUPERVISOR	1	94,078
56188200	611500	LABOR SUPERVISOR 1 (Maintenance Foreman)	1	75,000
56188200	611500	MAINTENANCE ELEC 3	1	71,061
56188200	611500	MAINTENANCE ELEC 3	1	64,776
56188200	611500	INSTRUMENT TECH	1	76,370
56188200	611500	INSTRUMENT TECH	1	75,881
56188200	611500	BUILDING MAINTENANCE MECHANIC	1	65,270
56188200	611500	PLANT MAINT MECH 3	1	68,783
56188200	611500	PLANT MAINT MECH 3	1	68,783
56188200	611500	PLANT MAINT MECH 3	1	62,699
56188200	611500	PLANT MAINT MECH 3	1	71,536
56188200	611500	PLANT MAINT MECH 3	1	68,783
56188200	611500	PLANT MAINT MECH 3	1	71,535
56188200	611500	PLANT MAINT MECH 3	1	64,738
56188200	611500	PLANT MAINT MECH 3	1	64,738
		Bonus		19,399
TOTAL 611500 EMPLOYEES			**16**	**1,172,345**
TOTAL EMPLOYEES			**16**	**1,172,345**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Sewer Treatment Expense								
56188300	**611500**	**Salaried Personnel**	**1,146,406**	**1,316,623**	**1,308,825**	**872,513**	**1,336,961**	**1,377,070**
This account pays for the salaries of the employees who provide services for the continuous and efficient operation of the advanced wastewater treatment facility, including monitoring and analyzing the wastewater before discharge to the Conestoga River, and the biosolids dewatering and stabilization operations. The employees monitor operations to meet water quality standards set forth in the City's NPDES permit from the PA Department of Environmental Protection (PADEP) and U.S. Environmental Protection Agency (EPA) regulations.								
56188300	**618500**	**Overtime**	**64,030**	**60,000**	**60,000**	**52,204**	**107,800**	**107,800**
This account provides for coverage of wastewater operations, laboratory, and biosolids handling personnel, on sick/FMLA leave, vacations, holidays, worker's compensation, and open shifts. This also covers emergency labor and overtime caused by vacant positions.								
56188300	**721000**	**Maint. - Buildings**	**65,877**	**125,000**	**125,000**	**21,576**	**102,000**	**168,000**
This account provides for the maintenance and repair of buildings located at the wastewater treatment plant.								
56188300	**722000**	**Maint. - Communications**	**0**	**42,000**	**42,000**	**10,658**	**10,000**	**45,000**
This account is used for SCADA and communications maintenance.								
56188300	**723000**	**Maint. - Equipment**	**643,380**	**875,000**	**875,000**	**414,716**	**842,000**	**872,000**
This account provides for maintenance of mechanical and electrical equipment at the AWWTP.								
56188300	**729000**	**Maint. - Vehicles**	**13,179**	**21,000**	**21,000**	**20,789**	**30,000**	**30,000**
This account provides for maintenance of all vehicles utilized by Bureau of Wastewater Operations for general repairs, parts, inspections, tires, outside services, major engine and drive train repairs, etc.								
56188300	**746000**	**Meter Expense**	**253,775**	**360,000**	**360,000**	**156,557**	**313,738**	**507,285**
This account pays the Water Fund for the Bureau of Sewers' 35% share of Water Meter Shop expenses.								
56188300	**746500**	**Water Utility Expense**	**117,069**	**165,000**	**165,000**	**82,745**	**152,000**	**165,000**
This account is for the water bills for the plant and pumping stations. This is the cost of water used in wastewater treatment operations.								
56188300	**748000**	**Sludge**	**2,776,137**	**3,194,000**	**3,194,000**	**2,263,855**	**2,978,000**	**3,178,000**
This account provides for biosolids removal from the treatment plant. The wastewater treatment operation generates biosolids (sludge) as well as grit and screenings that must be disposed of in accordance with state and federal regulations.								
56188300	**752000**	**Power Electric**	**917,749**	**1,111,880**	**1,186,880**	**812,280**	**1,186,843**	**1,200,000**
This account provides for electricity to operate the treatment plant and the Main Pump Station. Power consumption is dependent upon weather conditions and plant loadings. Combined sewers transport sanitary waste and storm water to the treatment plant. As rainfall increases, power costs increase.								
56188300	**760600**	**Operating Supplies**	**45,294**	**53,000**	**53,000**	**15,199**	**45,000**	**50,000**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
This account provides for incidentals: paint, brushes, gloves, cleaning supplies and equipment, batteries, soaps, paper products, etc., required to maintain plant operations.								
56188300	**761500**	**Laboratory Supplies**	**101,690**	**150,000**	**150,000**	**73,362**	**110,000**	**150,000**
This account provides for laboratory services to support facility operations and the EPA mandated Industrial Pretreatment Program. Federal and state regulations require wastewater and solid waste analysis to maintain water quality and solids suitable for EPA Class A and B biosolids classifications, respectively. Chemicals, equipment and supplies for in-house testing and costs incurred from outside laboratory services are covered by this account. Land Application monitoring for Biosolids is also included								
56188300	**761800**	**Chemicals**	**1,063,260**	**1,341,000**	**1,341,000**	**729,223**	**1,250,000**	**1,306,000**
This account covers chemicals required to operate the Wastewater Treatment Plant to meet the NPDES Permit limits and for odor control. The chemical budget is variable based on the needs of the plant and the weather.								
56188300	**765400**	**Gas Oil & Diesel**	**13,684**	**20,000**	**20,000**	**12,568**	**25,000**	**25,000**
This account pays for gasoline and oil for vehicles used in wastewater treatment operations.								
56188300	**766000**	**Heating Oil**	**66,444**	**77,000**	**77,000**	**40,939**	**88,260**	**88,260**
This account pays for natural gas for heating of the control building, maintenance buildings and the Lime Stabilization process, and for fuel oil for the emergency generator at Main Pump Station.								
56188300	**820000**	**Minor Equipment**	**23,688**	**25,000**	**25,000**	**12,961**	**25,000**	**25,000**
Minor equipment purchases including tools, wastewater samplers, and laboratory equipment.								
56188300	**827100**	**Vehicle-Lease Purchase**	**15,546**	**55,000**	**55,000**	**23,206**	**55,000**	**29,368**
This account covers the annual payments required under a lease purchase agreement								
56188300	**829000**	**Capital Outlay**	**0**	**190,000**	**190,000**	**55,789**	**190,000**	**190,000**
This line accounts for expenditures made for new and replacement equipment.								
TOTAL - Sewer Treatment Expense			**7,327,209**	**9,181,503**	**9,248,705**	**5,671,140**	**8,847,602**	**9,513,783**

CITY OF LANCASTER
STAFFING SCHEDULE

APPROPRIATION CODE		POSITION DESCRIPTION	2027 BUDGET POSITIONS	2027 BUDGET SALARY
BUREAU OF SEWERS: TREATMENT				
56188300	611500	FOG INSPECTOR	1	73,546
56188300	611500	WASTEWATER UTILITY TREATMENT MANAGER	1	105,459
56188300	611500	UTILITIES LABORATORY AND COMPLIANCE MANAGER	0.5	56,740
56188300	611500	WWATER QUAL ANALYST	1	70,221
56188300	611500	WW OPERATIONS SUPERVISOR	1	87,550
56188300	611500	WWATER QUAL ANALYST	1	63,745
56188300	611500	SLUDGE DEWATER TECH	1	62,697
56188300	611500	SLUDGE DEWATER TECH	1	55,695
56188300	611500	SLUDGE DEWATER TECH	1	66,299
56188300	611500	SLUDGE DEWATER TECH	1	62,882
56188300	611500	SLUDGE DEWATER TECH	1	68,783
56188300	611500	WASTEWATER OPER TECH	1	64,785
56188300	611500	WASTEWATER OPER TECH	1	63,954
56188300	611500	WASTEWATER OPER TECH	1	73,228
56188300	611500	WASTEWATER OPER TECH	1	64,372
56188300	611500	WASTEWATER OPER TECH	1	66,320
56188300	611500	WASTEWATER OPER TECH	1	62,687
56188300	611500	WASTEWATER OPER TECH	1	65,692
56188300	611500	WASTEWATER OPER TECH	1	63,619
56188300	611500	WASTEWATER OPER TECH	1	63,347
56188300	611500	BONUS		15,450
TOTAL 611500 EMPLOYEES			**19.5**	**1,377,071**
TOTAL EMPLOYEES			**19.5**	**1,377,071**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Sewer Grounds Maintenance Expense								
56188400	**611501**	**Salary - Direct Invoice**	**10,994**	**12,000**	**12,000**	**0**	**12,000**	**12,000**
Salaries of Grounds Maintenance employees that are directly billed to the Wastewater Fund for work performed at Wastewater facilities (plant, pump stations, etc.) Salary expenses charges to this account are based on time sheets completed for each ground maintenance project.								
56188400	**629901**	**Fringe - Direct Invoice**	**5,140**	**8,400**	**8,400**	**0**	**8,400**	**8,400**
Fringe expenses for Grounds Maintenance employees that are directly billed to the Wastewater Fund for work performed at Wastewater facilities (plant, pump stations, etc.) Fringe expenses charged to this account are based on time sheets completed for each ground maintenance project								
56188400	**760601**	**Equip/Op Supplies Direct Invoi**	**14,305**	**18,000**	**18,000**	**0**	**18,000**	**18,000**
Equipment, operating supplies and other expenses that are directly billed to the Wastewater Fund for work performed maintaining the grounds at Wastewater facilities (plant, pump stations, etc.) Expenses charged to this account are based on time sheets completed for each ground maintenance project.								
TOTAL - Sewer Grounds Maintenance Expense			**30,439**	**38,400**	**38,400**	**0**	**38,400**	**38,400**
TOTAL - Wastewater Fund - Expenses			**17,809,586**	**25,490,811**	**25,490,811**	**14,371,306**	**24,766,222**	**27,354,518**

CITY OF LANCASTER

WATER FUND



2027 BUDGETS

CITY OF LANCASTER
WATER FUND REVENUE SUMMARY
2026 BUDGET VS 2027 BUDGET

DESCRIPTION	2026 BUDGET (as amended)	2026 PROJECTED	2027 BUDGET (propsed)	$ INCREASE (DECREASE) (vs. 2026 Budget)	% INCREASE (DECREASE) (vs. 2026 Budget)
Fees for Services	$ 35,965,728	$ 36,938,547	$ 38,734,894	$ 2,769,166	7.70%
Miscellaneous Revenue	$ 20,000	$ 20,000	$ 299,380	$ 279,380	1396.90%
Other Income	$ 913,677	$ 1,032,415	$ 1,197,456	$ 283,779	31.06%
TOTAL WATER FUND REVENUES & SOURCES OF FUNDS	**$ 36,899,405**	**$ 37,990,962**	**$ 40,231,730**	**$ 3,332,325**	**9.03%**
Surplus/(Deficit)	**$ (1,986,882)**	**$ (1,817,765)**	**$ (3,742,493)**		

CITY OF LANCASTER
WATER FUND EXPENSE SUMMARY
2026 BUDGET VS 2027 BUDGET

DEPARTMENT / BUREAU	2026 BUDGET (as amended)	2026 PROJECTED	2027 BUDGET (propsed)	$ INCREASE (DECREASE) (vs. 2026 Budget)	% INCREASE (DECREASE) (vs. 2026 Budget)
Administration	$ 25,083,469	$ 25,188,895	$ 25,977,176	$ 893,707	3.56%
Susquehanna Treatment Plant	$ 4,678,127	$ 4,685,485	$ 5,717,251	$ 1,039,124	22.21%
Conestoga Treatment Plant	$ 4,140,438	$ 4,143,730	$ 5,302,654	$ 1,162,216	28.07%
Transmission & Distribution	$ 3,556,343	$ 4,016,264	$ 4,757,375	$ 1,201,032	33.77%
Meter Shop	$ 659,530	$ 896,394	$ 1,449,387	$ 789,857	119.76%
Grounds Maintenance	$ 201,770	$ 324,883	$ 180,582	$ (21,188)	-10.50%
Laboratory	$ 566,610	$ 553,076	$ 589,799	$ 23,189	4.09%
TOTAL WATER FUND	**$ 38,886,287**	**$ 39,808,727**	**$ 43,974,223**	**$ 5,087,937**	**13.08%**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Water Fund - Revenues								
Water Revenue								
56200000	**404400**	**Rent of City Property**	**209,841**	**243,819**	**243,819**	**147,670**	**243,819**	**203,297**
Revenue is derived from rental of space to cellular service providers for antennas.								
56200000	**406300**	**Interest on Investment**	**185,930**	**95,000**	**95,000**	**80,906**	**95,000**	**95,000**
Revenue is derived from the interest earned.								
56200000	**407100**	**Pension State Fund**	**395,364**	**375,858**	**375,858**	**0**	**375,858**	**391,874**
Revenue is derived from the Commonwealth of Pennsylvania under Act 205 to offset contributions by the City to fund the non-uniformed employee Pension Plan. The amount indicated in this account is the share attributed to Water Fund employees.								
56200000	**407700**	**Water Rents**	**33,730,580**	**35,965,728**	**35,965,728**	**28,176,373**	**36,938,547**	**38,734,894**
Revenue is derived from the billings for metered water usage for approximately 45,500 customers.								
56200000	**407900**	**Reimb. - Meter Labor**	**253,775**	**195,000**	**195,000**	**156,557**	**313,738**	**507,285**
Revenue is derived from the reimbursement by the Sewer Fund of its share (35%) of the Meter Shop budget.								
56200000	**408000**	**Miscellaneous Revenue**	**22,370**	**20,000**	**20,000**	**21,010**	**20,000**	**299,380**
Revenues of the water system not otherwise credited.								
56200000	**420000**	**Swr Grnds Exp Reimb**	**2,710**	**4,000**	**4,000**	**0**	**4,000**	**0**
Revenues in this account include directly billed Salary and Fringe Benefit expenses related to Grounds Maintenance at Wastewater facilites (plant, pump stations, etc.).								
TOTAL - Water Revenue			**34,800,568**	**36,899,405**	**36,899,405**	**28,582,517**	**37,990,962**	**40,231,730**
TOTAL - Water Fund - Revenues			**34,800,568**	**36,899,405**	**36,899,405**	**28,582,517**	**37,990,962**	**40,231,730**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Water Fund - Expenses								
Water Administration Expense								
56289000	**611000**	**Salary - Bureau Chiefs**	**223,271**	**133,706**	**133,706**	**101,869**	**138,356**	**142,507**
This line item accounts for an allocated portion of the DPW Deputy Directors for Utilities, City Engineer, and Construction.								
56289000	**611500**	**Salaried Personnel**	**369,595**	**427,483**	**427,483**	**304,771**	**519,404**	**457,620**
This line item accounts for the salaries of the Administration Section of the Bureau of Water. Treasury's salary included in the account Treasury Office Allocation account.								
56289000	**612000**	**Salary Temporary**	**26,296**	**100,000**	**100,000**	**49,573**	**100,000**	**102,100**
This line item pays for the salary of temporary employees in the Treasury Department as allocated to water, interns for the water line identification program, and summer landscaping interns.								
56289000	**618500**	**Overtime**	**649**	**830**	**830**	**826**	**1,600**	**2,000**
Overtime expenses paid to administrative staff in the Water Bureau.								
56289000	**619200**	**OPEB Contribution**	**399,015**	**450,000**	**450,000**	**232,179**	**450,000**	**450,000**
This line item accounts for the annual funding requirement for other than pension post employment benefits (OPEB).								
56289000	**620100**	**Educational Incentive**	**23,053**	**24,000**	**24,000**	**18,202**	**36,000**	**36,000**
This account provides for bonuses per collective bargaining agreement with AFSCME for operators with State Certification by examination. This line item also provides a bonus for each employee that obtains a PADEP transmission and distribution license ("E" certification).								
56289000	**620200**	**Medical Insurance**	**2,711,380**	**2,793,349**	**2,793,349**	**2,327,791**	**2,793,349**	**2,654,114**
This line item accounts for medical insurance for employees in the Bureau of Water.								
56289000	**620300**	**Dental/Vision**	**45,953**	**52,500**	**52,500**	**37,626**	**52,500**	**52,645**
This line item accounts for employee dental and eye insurance premiums.								
56289000	**620800**	**Social Security**	**415,545**	**453,500**	**453,500**	**318,415**	**453,500**	**467,105**
This line item accounts for Social Security payments made for Bureau of Water employees.								
56289000	**620900**	**Life Insurance**	**14,813**	**13,000**	**13,000**	**13,953**	**13,000**	**13,390**
This line item accounts for life insurance expenses for Bureau of Water employees.								
56289000	**623000**	**Pension Contribution**	**477,371**	**483,906**	**483,906**	**68,408**	**483,906**	**518,529**
This line item accounts for pension contributions to the Cash Balance and Supplemental Plans on behalf of Bureau of								
56289000	**624000**	**Unemployment Compensation**	**6,353**	**5,000**	**5,000**	**2,920**	**5,000**	**5,000**
Unemployment claims paid to the Commonwealth of PA for Water Fund employees.								
56289000	**625000**	**Workers Compensation**	**68,412**	**110,016**	**110,016**	**12,434**	**70,994**	**115,517**
This line item accounts for workers' compensation claims for Bureau of Water employees.								
56289000	**714100**	**PC Lease**	**3,323**	**0**	**0**	**0**	**0**	**0**
Expenses are now part of the Information Technology budget								

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
and recorded under the IT Allocation general ledger account.								
56289000	**716000**	**Rental of Parking Lot**	**10,495**	**11,000**	**11,000**	**8,446**	**14,124**	**14,000**
This line item accounts for parking space rental for Water Bureau employees in the Bureau of Procurement and Collection..								
56289000	**718000**	**Rental of Uniforms**	**25,611**	**26,660**	**28,860**	**27,137**	**31,500**	**37,800**
Account pays for uniforms for all employees in the Bureau of Water.								
56289000	**723000**	**Maint. - Equipment**	**2,655**	**500**	**500**	**213**	**500**	**500**
Expense is now included in the Treasury office allocation. Accounting for miscellaneous expenses.								
56289000	**731000**	**Advertising**	**4,520**	**2,269**	**7,269**	**6,065**	**3,769**	**4,000**
This line item accounts for advertising contracts and replacement employees within the Bureau of Water.								
56289000	**734000**	**Postage**	**213,782**	**214,000**	**168,025**	**46,243**	**150,000**	**325,000**
This account covers the postage for Water bills, the Safe Drinking Water Act requirement to annually distribute semi-annual Consumer Confidence Report, and the distribution of other public awareness information.								
56289000	**735000**	**Printing**	**5,011**	**10,500**	**10,500**	**5,673**	**7,500**	**10,500**
This account covers expenses for in-house and contracted printing, and the cost to print the Consumer Confidence Report (CCR) as required under the Safe Drinking Water Act (SDWA), and other public awareness information.								
56289000	**736000**	**Telephone**	**177,060**	**179,230**	**179,230**	**155,368**	**247,752**	**248,000**
This account covers telephone services, including cellular phones and leased fiber lines.								
56289000	**737000**	**Travel**	**2,030**	**7,575**	**7,575**	**2,039**	**3,000**	**7,500**
This account pays for all travel expenses incurred by personnel attending AWWA conferences on regional, state and national levels. This account also includes travel for the staff to attend AWWA and other water related conferences. Also pays for water bureau staff to travel to meetings concerning PADEP and US EPA proposed mandatory regulations as they relate to the Safe Drinking Water Act (SDWA) and certification training.								
56289000	**738000**	**Miscellaneous Expenses**	**21,954**	**0**	**0**	**0**	**5,000**	**20,000**
This account covers items not specifically budgeted elsewhere, including customer relations. Lead service line filters and associated project costs are budgeted here.								
56289000	**740000**	**Utility Assistance Program**	**22,500**	**30,000**	**30,000**	**0**	**30,000**	**30,000**
This was a new line item for 2020 to provide funding for a Utility Assistance Program (UAP) administered by the Community Action Partnership (CAP). The UAP will be funded with $60,000, split between the Water and Sewer Funds based on an average total City Water/Sewer bill for residential customers. The UAP will also have matching funds provided by non-profit organizations and foundations to provide assistance to City resident water customers who are at risk of service termination due to non-payment. Through the UAP, CAP will provide additional financial planning and other services to these customers to assist in their becoming financially stable.								
56289000	**740900**	**Bad Debt Expense**	**0**	**0**	**0**	**0**	**0**	**387,349**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
An estimated expense for accounts receivable that are not expected to be collected. This allowance recognizes the potential for uncollectible charges and ensures the budget reflects a realistic estimate of revenue that may not ultimately be received.								
56289000	**741000**	**Professional Services**	**873,674**	**500,000**	**500,000**	**380,817**	**500,000**	**1,151,000**
This account pays for outside services including legal counsel, auditing, engineering consultation, and PUC rate case preparations. Also included are consulting services that address EPA requirements and infrastructure improvements and other projects related to the Safe Drinking Water Act.								
56289000	**743000**	**Bank Service Charges**	**61,345**	**39,000**	**39,000**	**44,587**	**68,064**	**68,000**
This line item accounts for the Water Fund's share of bank service charges.								
56289000	**743100**	**Credit Card Fees**	**59,441**	**34,000**	**34,000**	**34,841**	**57,760**	**58,000**
This line item accounts for the Water Fund's share of credit card company fees.								
56289000	**744000**	**Contract Services**	**42,961**	**110,000**	**110,000**	**34,451**	**85,000**	**162,000**
Account pays for special project services and software support contract for the CMMS/Asset Management software for the water operations, the emergency notification system, and the Civil 3D license for the engineering staff to design water line replacements in house, and right of way tree clearing of water main easements.								
56289000	**744500**	**Training & School**	**36,661**	**44,655**	**44,655**	**19,040**	**35,000**	**40,000**
This account covers courses for operating licenses, state correspondence courses, training material, books, magazines, and related training expenses for Bureau of Water personnel. This line also covers employee tuition reimbursement and membership in the American Water Works Association. Also included is training needed by operators for compliance with the EPA's Safe Drinking Water Act (SDWA). This line item also covers professional memberships.								
56289000	**760300**	**Office Supplies**	**1,834**	**4,000**	**4,000**	**1,426**	**2,000**	**2,000**
Account pays for all forms, cards, office supplies, etc. that are required in billing, bookkeeping, and offices supporting the Bureau of Water.								
56289000	**772000**	**Insurance Package**	**272,359**	**300,000**	**300,000**	**304,862**	**300,000**	**315,000**
This line item accounts for the insurance package for the Bureau of Water.								
56289000	**820000**	**Minor Equipment**	**2,685**	**10,656**	**10,656**	**1,735**	**5,000**	**10,000**
This line item accounts for the purchase of minor equipment.								
56289000	**820200**	**Safety Equipment**	**21,368**	**17,520**	**17,520**	**5,789**	**20,000**	**25,000**
This line accounts for safety equipment, tools, and supplies for all sections within the Water Bureau. Additional signage and personnel protective gear and trench safety shoring are needed to comply with PennDOT regulations and industry standard trenching practices, respectively.								
56289000	**825000**	**Computer Equip/Software**	**13,870**	**0**	**10,000**	**5,362**	**10,000**	**10,000**
Computer Equip/Software								

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
56289000	**911000**	**Indirect Costs**	**1,337,773**	**1,338,000**	**1,338,000**	**1,124,439**	**1,338,000**	**1,347,161**
This account pays for City support services, such as administrative services, legal services, fringe benefits and insurance. The amount charged to this line item is based upon calculations performed annually during an independent cost allocation plan.								
56289000	**912000**	**Treasury Allocaiton**	**940,240**	**1,257,070**	**1,257,070**	**716,345**	**1,229,797**	**1,232,976**
Allocation of the Treasury Department.								
56289000	**913000**	**IT Allocaiton**	**165,000**	**313,173**	**313,173**	**234,880**	**313,173**	**313,173**
Information Technology allocation.								
56289000	**914000**	**Revenue Tsfr'd to City**	**4,000,000**	**0**	**0**	**0**	**0**	**0**
Removed transfer to reduce deficit in the water fund. Typically, this line reflects that portion of the "profits" of the water system which are paid to the City's General Fund as a return on investment.								
56289000	**923000**	**Paying Agent Fees**	**2,064**	**0**	**2,500**	**1,336**	**1,700**	**2,500**
This accounts represents payments to banks for maintenance of bond registration and payments of interest and principal.								
56289000	**924000**	**Debt Service - Interest**	**8,034,762**	**9,122,235**	**9,122,235**	**4,336,694**	**9,122,235**	**8,415,632**
This line reflects interest payments on the Water Fund portion of General Obligation Bonds and Notes and Pennvest loans.								
56289000	**926000**	**Debt Service - Principal**	**0**	**6,490,412**	**6,490,412**	**1,134,610**	**6,490,412**	**6,723,558**
This line reflects principal redemption on the Water Fund portion of General Obligation Bonds and Notes and Pennvest loans.								
TOTAL - Water Administration Expense			**21,136,683**	**25,109,744**	**25,083,469**	**12,121,365**	**25,188,895**	**25,977,176**

CITY OF LANCASTER
STAFFING SCHEDULE

APPROPRIATION CODE		POSITION DESCRIPTION	2027 BUDGET POSITIONS	2027 BUDGET SALARY
BUREAU OF WATER: ADMINISTRATION				
56289000	611000	DEP DIR ENGINEERING	0.05	7,843
56289000	611000	DEP DIRECTOR PW CONS	0.3	53,963
56289000	611000	DEP DIR UTILITIES	0.5	80,701
TOTAL 611000 EMPLOYEES			**0.85**	**142,507**
56289000	611500	PUBLIC WORKS ENGINEER	0.07	5,354
56289000	611500	SEN PROJ MGR UTILITY	1	105,029
56289000	611500	UTILITY ENGINEER	1	72,100
56289000	611500	PW PROJECT MANAGER	0.2	19,341
56289000	611500	WATER UTILITY TREATMENT MANAGER	1	115,735
56289000	611500	WATER PROGRAMS COORDINATOR	1	61,002
56289000	611500	ADMINISTRATIVE ASSISTANT - UTILITIES	0.5	30,191
56289000	611500	MAINTENACE PLANNER	0.5	48,353
56289000	611500	BONUS		515
TOTAL 611500 EMPLOYEES			**5.27**	**457,620**
TOTAL EMPLOYEES			**6.12**	**600,127**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Water Susquehanna Treatment Plant Expense								
56289100	**611500**	**Salaried Personnel**	**1,181,700**	**1,230,817**	**1,230,817**	**932,686**	**1,243,130**	**1,283,174**
This line item accounts for salaries at the SWTP.								
56289100	**612000**	**Salary Temporary**	**5,339**	**7,200**	**7,200**	**6,336**	**7,200**	**7,680**
This account funds the salaries of the interns from the Thaddeus Stephens Water/Wastewater program.								
56289100	**618500**	**Overtime**	**221,265**	**200,000**	**200,000**	**107,365**	**200,000**	**200,000**
This account provides for substitutes for sick/FMLA leave, vacations, holidays, extra shifts, emergency maintenance, repairs, and operator shortages.								
56289100	**618600**	**On Call Stipen**	**0**	**0**	**0**	**0**	**0**	**18,200**
Provides funding for on-call stipends newly established under the ASFCE contract.								
56289100	**721000**	**Maint. - Buildings**	**48,174**	**85,000**	**78,000**	**44,128**	**78,000**	**189,500**
This account provides for the general upkeep of all buildings at Susquehanna Water Treatment Plant including low and high service pumping stations, centrifuge building, filter building, membrane building, the Oyster Point Reservoir and the associated infrastructure.								
56289100	**722000**	**Maint. - Communications**	**33,737**	**60,000**	**60,000**	**29,902**	**60,000**	**63,000**
This account covers repairs on the SCADA System at the SWTP.								
56289100	**723000**	**Maint. - Equipment**	**259,212**	**405,000**	**505,000**	**184,295**	**514,000**	**527,000**
This line item provides for the maintenance of equipment used in the treatment of water at the SWTP. Items included are instruments, clarifiers, centrifuges, chemical feeders, filters, chemical feed valves, Bray valves, motor and mixer expenses, including the maintenance program for all pumps and continued repairs on the grit machines due to foreign objects being periodically drawn in from the river.								
56289100	**729000**	**Maint. - Vehicles**	**11,385**	**5,590**	**11,090**	**8,138**	**10,590**	**15,000**
This line provides for repair and maintenance of all vehicles used by the SWTP for the maintenance and operation of equipment, and that is shared with other sub-bureaus.								
56289100	**746500**	**Water Utility Expense**	**20,068**	**23,800**	**23,800**	**11,935**	**23,800**	**25,000**
Account provides for water taken from Lake Clarke in the Susquehanna River for treatment. Payments are made to Safe Harbor on the basis of millions of gallons pumped per month. Account also includes Columbia Borough water used for lube water at the low service pumping station.								
56289100	**748000**	**Sludge**	**107,892**	**120,000**	**120,000**	**84,056**	**142,000**	**179,100**
This is the cost to haul and properly dispose of the sludge byproduct. This account also includes wastewater disposal to LASA for the membrane plant.								
56289100	**752000**	**Power Electric**	**822,194**	**1,213,655**	**1,113,655**	**707,754**	**1,090,000**	**1,200,000**
Account provides for electricity to operate all pumping stations and Susquehanna Filter Plant.								
56289100	**760600**	**Operating Supplies**	**11,481**	**12,000**	**12,000**	**9,416**	**12,000**	**12,000**
This line item accounts for items required to maintain buildings and all pump stations. This would include paper								

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
tissue, cleaners, tools, gloves, brooms, soap, and other items that pertain to maintenance of all buildings.								
56289100	**761800**	**Chemicals**	**757,782**	**888,000**	**895,000**	**465,461**	**901,200**	**1,004,100**
This account provides for all chemicals employed in the purification of drinking water at the Susquehanna Filter Plant.								
56289100	**765400**	**Gas Oil & Diesel**	**8,739**	**68,000**	**68,000**	**44,741**	**50,000**	**68,000**
Account provides for gasoline and oil needed to operate the vehicles used by the Bureau of Water - SWTP.								
56289100	**766000**	**Heating Oil**	**56,136**	**60,000**	**60,000**	**33,269**	**60,000**	**63,000**
This account provides for fuel for heating the SWTP filter Building at a minimum, High and Low Service Buildings, and the Membrane Building.								
56289100	**820000**	**Minor Equipment**	**12,250**	**10,000**	**10,000**	**9,994**	**10,000**	**10,500**
This account reflects the cost of small equipment and tools. The new membranes and associated piping will require specialized tools.								
56289100	**827000**	**Vehicles**	**32,051**	**58,790**	**72,965**	**62,135**	**72,965**	**94,597**
This line accounts for expenditures made for new and replacement equipment including lease-purchase payments for seven vehicles.								
56289100	**829000**	**Capital Outlay**	**18,416**	**207,000**	**210,600**	**51,348**	**210,600**	**757,400**
This line accounts for expenditures made for new and replacement equipment.								
TOTAL - Water Susquehanna Treatment Plant Expense			**3,607,823**	**4,654,852**	**4,678,127**	**2,792,959**	**4,685,485**	**5,717,251**

CITY OF LANCASTER
STAFFING SCHEDULE

APPROPRIATION CODE		POSITION DESCRIPTION	2027 BUDGET POSITIONS	2027 BUDGET SALARY
BUREAU OF WATER: SUSQUEHANNA TREATMENT PLANT				
56289100	611500	PLANT MAINT SUPERVIS	1	91,907
56289100	611500	WATER PLANT SUPERVIS	1	95,930
56289100	611500	CHIEF OPERATOR	1	80,000
56289100	611500	INSTRUMENT TECH	1	66,881
56289100	611500	PLANT MAINT MECHANIC	1	52,625
56289100	611500	PLANT MAINT MECHANIC	1	56,077
56289100	611500	PLANT MAINT MECH 3	1	68,998
56289100	611500	PLANT MAINT MECH 3	1	73,339
56289100	611500	WATER PLANT OP 2	1	70,688
56289100	611500	WATER PLANT OP 2	1	71,535
56289100	611500	WATER PLANT OP 2	1	70,355
56289100	611500	WATER PLANT OP 2	1	62,699
56289100	611500	WATER PLANT OP 2	1	60,304
56289100	611500	WATER PLANT OP 2	1	71,535
56289100	611500	WATER PLANT OP 2	1	68,910
56289100	611500	WATER PLANT OP 2	1	74,396
56289100	611500	WATER PLANT OP 2	1	70,305
56289100	611500	WATER PLANT OP 2	1	61,241
56289100	611500	BONUS		15,450
TOTAL 611500 EMPLOYEES			**18**	**1,283,175**
TOTAL EMPLOYEES			**18**	**1,283,175**

		2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Water Conestoga Treatment Plant Expense							
56289200	**611500 Salaried Personnel**	**881,002**	**1,121,198**	**1,121,198**	**701,774**	**1,258,078**	**1,373,570**
This line item accounts for the salaries of personnel at the CWTP.							
56289200	**612000 Salary Temporary**	**5,629**	**7,200**	**7,200**	**6,528**	**7,200**	**7,680**
This account funds the salaries of the interns from the Thaddeus Stephens Water/Wastewater program.							
56289200	**618500 Overtime**	**76,536**	**50,000**	**50,000**	**37,873**	**75,000**	**143,500**
This account provides for substitutes for sick/FMLA leave, vacations, funerals, holidays, extra shifts, emergency maintenance repairs, and operator shortages. The treatment plant operates 24 hours per day, seven days a week and must be staffed.							
56289200	**618600 On Call Stipen**	**0**	**0**	**0**	**350**	**0**	**18,200**
Provides funding for on-call stipends newly established under the ASFCE contract.							
56289200	**721000 Maint. - Buildings**	**166,474**	**151,603**	**151,603**	**134,656**	**106,000**	**201,000**
This account provides for the general upkeep of roofs, boilers, painting, HVAC units of all buildings at the Conestoga Water Treatment Plant. This includes pumping stations, sludge building, dam, meter shop, membrane building and the old filter plant. Also included are the water tanks including Blossom Hill, Neffsville, Lampeter, Willow Street, and South Tank; the pumping stations including Hess Boulevard, Lampeter, Willow Street, Northwest, East and the associated infrastructure.							
56289200	**722000 Maint. - Communications**	**35,367**	**60,000**	**60,000**	**43,322**	**60,000**	**63,000**
This account provides for repairs on the SCADA System at the CWTP.							
56289200	**723000 Maint. - Equipment**	**246,040**	**405,000**	**730,000**	**253,670**	**450,000**	**550,000**
This line item accounts for maintenance of equipment used at CWTP and pump stations. Items included are instruments, strainers, chemical feeders, 186 Bray Valves, membranes, chemical feed systems, valve motors and mixers, raw water pumping station, pump stations, and water tanks. Major expenses include repairing, rebuilding and/or replacing pumps and motors, air release valves, electrical systems, blowers, air compressors, valves, chemical pumps and SCADA systems. There are 186 Bray valves alone. The valve consists of a valve, an operator, an indicator, a positioner, a solenoid and control parts. These valves operate continuously with some opening and closing every twenty seconds.							
56289200	**729000 Maint. - Vehicles**	**16,257**	**13,475**	**16,475**	**12,616**	**12,500**	**13,100**
Line item provides for general maintenance, repairs, inspections, etc., of all vehicles used by the CWTP. This account also provides for emission testing.							
56289200	**748000 Sludge**	**76,329**	**80,000**	**80,000**	**23,529**	**80,000**	**80,000**
Under the Industrial Waste Ordinance, this fund covers fees paid to the City's Wastewater Fund for excess suspended solids, which are pumped daily to the Wastewater system from the equalization tank at the CWTP.							
56289200	**752000 Power Electric**	**593,412**	**908,763**	**580,763**	**461,972**	**750,000**	**900,000**
Account provides for electricity to operate all pumping							

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
stations and Conestoga Filter Plant.								
56289200	**760600**	**Operating Supplies**	**13,397**	**14,400**	**17,400**	**17,339**	**22,452**	**16,000**
Account provides for items required for maintaining the buildings and pump stations. This includes paper tissue, cleaners, tools, gloves, brooms, soap, and other items that pertain to maintenance of all buildings.								
56289200	**761800**	**Chemicals**	**514,912**	**660,000**	**660,000**	**363,040**	**714,200**	**773,200**
This account provides for all chemicals employed in the purification of drinking water at the Conestoga Filer Plant.								
56289200	**765400**	**Gas Oil & Diesel**	**10,985**	**81,500**	**81,500**	**12,660**	**31,000**	**81,500**
Account provides for gasoline and oil needed to operate the vehicles used by the Conestoga Water Treatment Plant and fuel for the emergency generators at the plant and its pumping stations.								
56289200	**766000**	**Heating Oil**	**57,287**	**65,000**	**65,000**	**40,673**	**58,000**	**65,000**
This account provides for fuel for heating at the Conestoga Water Plant's Membrane Building, Filter Plant, Strainer/Carbon Feed Building, and Administration Building. The membrane Building and Strainer/Carbon feed buildings use natural gas, while the Administration Building heats with oil.								
56289200	**827000**	**Vehicles**	**87,800**	**144,800**	**144,800**	**125,349**	**144,800**	**192,904**
This account covers the annual payments under a lease purchase agreement for the following vehicles:								
56289200	**829000**	**Capital Outlay**	**47,842**	**374,500**	**374,500**	**146,798**	**374,500**	**824,000**
This line accounts for expenditures made for new and replacement equipment.								
TOTAL - Water Conestoga Treatment Plant Expense			**2,829,269**	**4,137,438**	**4,140,438**	**2,382,149**	**4,143,730**	**5,302,654**

CITY OF LANCASTER
STAFFING SCHEDULE

APPROPRIATION CODE		POSITION DESCRIPTION	2027 BUDGET POSITIONS	2027 BUDGET SALARY
BUREAU OF WATER: CONESTOGA TREATMENT PLANT				
56289200	611500	PLANT MAINT SUPERVIS	1	91,742
56289200	611500	WATER PLANT SUPERVIS	1	95,930
56289200	611500	PLANT MAINT MECHANIC	1	61,965
56289200	611500	ELECTRICIAN	1	62,699
56289200	611500	PLANT MAINT MECHANIC	1	57,209
56289200	611500	MAINT ELECTICIAN 2	1	62,699
56289200	611500	PLANT MAINT MECH 3	1	78,749
56289200	611500	PLANT MAINT MECH	1	54,312
56289200	611500	LABOR SUPERVISOR 1 (MAINTENANCE)	1	75,000
56289200	611500	WATER PLANT OP 2	1	61,036
56289200	611500	WATER PLANT OP 2	1	74,396
56289200	611500	WATER PLANT OP 2	1	71,535
56289200	611500	WATER PLANT OP 2	1	62,699
56289200	611500	WATER PLANT OP 2	1	59,067
56289200	611500	WATER PLANT OP 2	1	64,876
56289200	611500	WATER PLANT OP 2	1	73,694
56289200	611500	WATER PLANT OP 2	1	61,718
56289200	611500	WATER PLANT OP 2	1	59,067
56289200	611500	MAINT WORKER	1	49,727
56289200	611500	CHIEF OPERATOR	1	80,000
56289200	611500	BONUS		15,450
TOTAL 611500 EMPLOYEES			**20**	**1,373,570**
TOTAL EMPLOYEES			**20**	**1,373,570**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Water Transmission/Distribution Expense								
56289400	**611500**	**Salaried Personnel**	**1,358,658**	**1,446,809**	**1,446,809**	**1,095,183**	**1,482,230**	**1,571,697**
Covers salaries of the Bureau of Water - T & D employees.								
56289400	**612000**	**Salary Temporary**	**20,400**	**0**	**0**	**0**	**24,000**	**24,000**
Summer help for labor assistance to augment regular work force that will be used primarily for the fire hydrant preventive maintenance and painting program also the yellow painting of curbs in front of fire hydrants.								
56289400	**618500**	**Overtime**	**108,172**	**60,000**	**60,000**	**80,183**	**120,000**	**165,000**
The weather, the age of the system, and the increased size of the system were considered in estimating the overtime budget. This line also covers crews performing special flushing and maintenance duties, along with special assignments and assisting with City snow plowing.								
56289400	**618600**	**On Call Stipen**	**0**	**0**	**0**	**350**	**0**	**45,500**
Provides funding for on-call stipends newly established under the ASFCE contract.								
56289400	**620100**	**Educational Incentive**	**0**	**0**	**0**	**0**	**7,500**	**7,500**
Incentives for Certifications from PA DEP, Class E Water Distribution Incentives for Certifications from PA DEP, Class E Water Distribution								
56289400	**723000**	**Maint. - Equipment**	**10,202**	**5,300**	**10,300**	**8,786**	**5,300**	**5,300**
This line item covers the maintenance of equipment such as tapping machine, boring equipment, jackhammers, hoe-ram, tampers, pumps, paving saw, and pipe saws.								
56289400	**725000**	**Maint. - Mains**	**194,881**	**210,000**	**210,000**	**143,945**	**210,000**	**210,000**
This line item covers the purchase of water pipe, valves, roadway value boxes, repair clamps, and valve box raisers for paving projects, automatic flushing devices, installation of PRVs, and other water line appurtenances/services.								
56289400	**728000**	**Maint. - Service Lines**	**87,227**	**100,000**	**100,000**	**80,798**	**100,000**	**100,000**
Cost of materials for the installation of new service lines and the replacement of old broken service lines, and lead service lines.								
56289400	**729000**	**Maint. - Vehicles**	**111,131**	**100,000**	**100,000**	**98,647**	**100,000**	**100,000**
The Motor Vehicle Section maintains construction equipment and vehicles such as backhoes, loaders, compressor trucks, dump trucks and pick-up trucks. This item covers the cost of maintaining these vehicles at outside repair facilities and the City's Central Garage, including any emissions monitoring/control requirements. Also the payment of GPS tracking on several vehicles used for winter road maintenance.								
56289400	**741000**	**Professional Services**	**24,007**	**15,000**	**15,000**	**14,925**	**15,000**	**15,000**
This line item covers professional services for the Transmission and Distribution system, including Leak Detection.								
56289400	**744000**	**Contract Services**	**33,976**	**67,567**	**67,567**	**39,175**	**67,567**	**67,567**
This account covers PA One Call System, contracted Master Plumbing services, Maintenance Agreements on equipment, office equipment maintenance, and environmental, geological, and/or engineering services as needed for the T&D system.								

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
56289400	**747000**	**Trench Paving**	**261,308**	**490,000**	**490,000**	**385,416**	**550,000**	**900,000**
This line item covers the cost of restoring street surfaces at water trench excavations. Excavations are located throughout the water system. This trench restoration work is performed by outside contract and by city forces.								
56289400	**747500**	**Curb & Sidewalk**	**960**	**130,000**	**130,000**	**0**	**130,000**	**200,000**
This line item covers the cost of replacing sidewalks removed during the installation of water service lines, maintenance operations and fire hydrants. Work to be done by outside contract and City forces.								
56289400	**748200**	**Stone**	**90,169**	**106,667**	**106,667**	**93,287**	**106,667**	**106,667**
Purchase of stone for trench repairs.								
56289400	**748400**	**Spoil Removal**	**8,483**	**10,000**	**10,000**	**9,418**	**10,000**	**10,000**
Costs of removal of debris, etc. from trench digging and repair. Also the cost of removal of debris from the vactor pit at WWTP to the landfill.								
56289400	**760600**	**Operating Supplies**	**158,049**	**175,000**	**150,000**	**73,666**	**175,000**	**175,000**
The purchase of items such as grease, lubricants, motor oil, gasket materials, drafting supplies, rental of acetylene/oxygen tanks, print paper, meal tickets, hand tools, fax and copier and computer supplies, janitorial supplies, CDL reimbursement, and saw blades. also used for purchase of material for new pipe construction crew								
56289400	**765400**	**Gas Oil & Diesel**	**77,257**	**72,000**	**92,000**	**89,932**	**72,000**	**110,000**
Gasoline, diesel and CNG fuels are included in this line item.								
56289400	**820000**	**Minor Equipment**	**5,009**	**39,000**	**36,000**	**0**	**39,000**	**39,000**
This item covers the purchase of minor equipment.								
56289400	**824000**	**Hydrants**	**3,404**	**87,000**	**87,000**	**86,966**	**87,000**	**100,000**
This line item covers the repair, replacement and purchase of new fire hydrants, and the purchase of fire hydrant security devices. These devices are approved by the City Fire Department and recommended to prevent terrorism, vandalism and unauthorized flushing. This line item also covers the cost of painting materials for summer hydrant painting reinstituted in 2006.								
56289400	**827000**	**Vehicles**	**0**	**0**	**0**	**0**	**0**	**30,000**
This account is used to purchase vehicles without using a lease purchase program								
56289400	**827100**	**Vehicle-Lease Purchase**	**114,042**	**345,000**	**345,000**	**285,693**	**345,000**	**382,000**
This line item establishes the annual lease and financing payments for Water T&D vehicles and equipment, including construction equipment used by the pipe crew for water main replacement performed in-house.								
56289400	**829000**	**Capital Outlay**	**100,000**	**100,000**	**100,000**	**100,000**	**100,000**	**123,144**
This line item covers the relining and/or replacement of distribution mains due to age and deterioration that result in broken mains and brown water complaints. This line item also includes lease payments on the East Pump Station, school district lease payment for south tank, and Millersville Borough water line replacement								
56289400	**829100**	**PUC Lead Line Replacements**	**10,319**	**0**	**0**	**0**	**75,000**	**75,000**
This line item is for expenditures related to the replacement of the City owned portion of the water service line in areas								

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
outside the City limits and regulated by the PUC.								
56289400	**829200**	**PUC Customer Reimbursement**	**75,059**	**0**	**0**	**0**	**60,000**	**60,000**
This line item is for expenditures related to the replacement of the customer owned potion of the water service line in areas outside the City limits and regulated by the PUC								
56289400	**829300**	**City Lead Line Replacement**	**8,895**	**0**	**0**	**0**	**75,000**	**75,000**
This line item is for expenditures related to the replacement of the City owned portion of the water service line in the City								
56289400	**829400**	**City Customer Reimbursement**	**6,793**	**0**	**0**	**0**	**60,000**	**60,000**
This line item is for expenditures related to the replacement of the customer owned portion of the water service line in the City								
TOTAL - Water Transmission/Distribution Expense			**2,868,400**	**3,559,343**	**3,556,343**	**2,686,370**	**4,016,264**	**4,757,375**

CITY OF LANCASTER
STAFFING SCHEDULE

APPROPRIATION CODE		POSITION DESCRIPTION	2027 BUDGET POSITIONS	2027 BUDGET SALARY
BUREAU OF WATER: TRANSMISSION & DISTRIBUTION				
56289400	611500	MGR WATER DISTRIBUTION	1	101,295
56289400	611500	UTILITY ENGINEERING TECHNICIAN	0.5	45,000
56289400	611500	PRKS MTN AND CON. SU	0.5	38,564
56289400	611500	LABOR SUPERVISOR 1	1	84,604
56289400	611500	LABOR SUPERVISOR 1	1	75,674
56289400	611500	LABOR SUPERVISOR 2	1	97,231
56289400	611500	CONSTRUCTION FOREMAN	1	71,028
56289400	611500	PW CONSTRUCTION SUPE	0.75	76,826
56289400	611500	PIPELAYER	1	62,699
56289400	611500	LABORER	1	47,004
56289400	611500	MAINTENANCE WORKER	1	56,670
56289400	611500	MAINTENANCE WORKER	1	59,054
56289400	611500	MAINTENANCE WORKER	1	49,727
56289400	611500	MAINTENANCE WORKER	1	65,644
56289400	611500	UTILITY LOCATOR	1	68,716
56289400	611500	UTILITY LOCATOR	1	75,439
56289400	611500	EO 1	1	57,071
56289400	611500	EO 1	1	64,498
56289400	611500	EO 1	1	63,447
56289400	611500	EO 1	1	56,642
56289400	611500	EO 1	1	51,670
56289400	611500	EO 1	1	52,313
56289400	611500	EO 2	1	64,286
56289400	611500	EO 2	1	72,174
56289400	611500	BONUS		14,420
TOTAL 611500 EMPLOYEES			**22.75**	**1,571,696**
TOTAL EMPLOYEES			**22.75**	**1,571,696**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Water Meter Shop Expense								
56289500	**611500**	**Salaried Personnel**	**408,092**	**430,283**	**430,283**	**336,978**	**561,097**	**577,930**
This account provides for the salaries of the Meter Shop.								
56289500	**618500**	**Overtime**	**956**	**5,000**	**5,000**	**1,878**	**5,000**	**5,000**
This account provides for emergency meter repairs, leak repairs, temporary services and other associated problems. Cost is based on past trends.								
56289500	**726000**	**Maint. - Meters**	**62,539**	**85,000**	**85,000**	**74,313**	**85,000**	**85,000**
This account covers all field and office supplies needed for Meter Shop repairs and installations.								
56289500	**729000**	**Maint. - Vehicles**	**6,401**	**6,200**	**9,200**	**7,293**	**6,200**	**6,200**
This account provides for maintenance parts and repair of vehicles used by Water Meter personnel and Treasury. Budget is based on past vehicle reliability and maintenance history.								
56289500	**744000**	**Contract Services**	**54,822**	**65,000**	**8,642**	**4,096**	**34,050**	**96,419**
Contracted Services: Plumbing, large meter testing, and other services staff is unable to perform in-house.								
56289500	**765400**	**Gas Oil & Diesel**	**7,907**	**7,400**	**7,400**	**7,592**	**7,400**	**7,400**
This account provides for gas and oil for vehicles utilized in Meter Shop operations and vehicle 723 assigned to Treasury-Utility Service Coordinator.								
56289500	**823500**	**Meters**	**50,116**	**0**	**56,358**	**56,358**	**140,000**	**607,208**
This account covers new meters installed in the system as well as replacements of all meters for PUC regulated 20 years and older which include straight read and remote. It also								
56289500	**827100**	**Vehicle-Lease Purchase**	**19,745**	**57,647**	**57,647**	**45,655**	**57,647**	**64,230**
This code is for the lease purchase and replacement of vehicles used for the Meter Shop, Water Engineering, and a shared portion of Treasury vehicle.								
TOTAL - Water Meter Shop Expense			**610,577**	**656,530**	**659,530**	**534,165**	**896,394**	**1,449,387**

CITY OF LANCASTER
STAFFING SCHEDULE

APPROPRIATION CODE		POSITION DESCRIPTION	2027 BUDGET POSITIONS	2027 BUDGET SALARY
BUREAU OF WATER: METER SHOP				
56289500	611500	WATER METER SUPER	1	74,458
56289500	611500	WATER SERVICE CLERK	1	64,939
56289500	611500	WATER METER TECH	1	60,800
56289500	611500	WATER METER TECH	1	61,953
56289500	611500	WATER METER TECH	1	58,462
56289500	611500	WATER METER TECH	1	60,800
56289500	611500	WATER ACCNT ANALYST	1	64,939
56289500	611500	MAINT TECH PLUMBER	1	62,699
56289500	611500	MAINT TECH PLUMBER	1	62,699
56289500	611500	BONUS		6,180
TOTAL 611500 EMPLOYEES			**9**	**577,929**
TOTAL EMPLOYEES			**9**	577,929

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Water Grounds Maintenance Expense								
56289600	**611500**	**Salaried Personnel**	**206,549**	**118,883**	**118,883**	**173,004**	**241,696**	**0**
Moved the grounds maintenance expense to the General Fund, DPW Parks Bureau, and will direct bill the Water Fund.								
56289600	**611501**	**Salary - Direct Invoice**	**0**	**0**	**0**	**0**	**0**	**91,900**
Direct bill from the PWD Parks Bureau for ground maintenance at water facilities.								
56289600	**612000**	**Salary Temporary**	**21,822**	**15,600**	**15,600**	**24,720**	**15,600**	**0**
Moved the grounds maintenance expense to the General Fund, DPW Parks Bureau, and will direct bill the Water Fund.								
56289600	**618500**	**Overtime**	**5,492**	**5,760**	**5,760**	**6,522**	**5,760**	**0**
Moved the grounds maintenance expense to the General Fund, DPW Parks Bureau, and will direct bill the Water Fund.								
56289600	**629901**	**Fringe - Direct Invoice**	**0**	**0**	**0**	**0**	**0**	**60,282**
Direct bill from the PWD Parks Bureau for ground maintenance at water facilities.								
56289600	**718000**	**Rental of Uniforms**	**0**	**0**	**0**	**0**	**0**	**0**
This code is the expense of uniforms								
56289600	**721000**	**Maint. - Buildings**	**0**	**500**	**500**	**0**	**500**	**0**
Moved the grounds maintenance expense to the General Fund, DPW Parks Bureau, and will direct bill the Water Fund.								
56289600	**723000**	**Maint. - Equipment**	**0**	**2,000**	**2,000**	**0**	**2,000**	**0**
Moved the grounds maintenance expense to the General Fund, DPW Parks Bureau, and will direct bill the Water Fund.								
56289600	**729000**	**Maint. - Vehicles**	**3,689**	**2,900**	**2,900**	**1,876**	**3,200**	**0**
Moved the grounds maintenance expense to the General Fund, DPW Parks Bureau, and will direct bill the Water Fund.								
56289600	**760600**	**Operating Supplies**	**97**	**130**	**130**	**0**	**130**	**0**
Moved the grounds maintenance expense to the General Fund, DPW Parks Bureau, and will direct bill the Water Fund.								
56289600	**760601**	**Equip/Op Supplies Direct Invoi**	**0**	**0**	**0**	**0**	**0**	**28,400**
Direct bill from the PWD Parks Bureau for ground maintenance at water facilities.								
56289600	**765400**	**Gas Oil & Diesel**	**4,609**	**4,410**	**4,410**	**4,707**	**4,410**	**0**
Moved the grounds maintenance expense to the General Fund, DPW Parks Bureau, and will direct bill the Water Fund.								
56289600	**827100**	**Vehicle-Lease Purchase**	**37,349**	**51,587**	**51,587**	**42,587**	**51,587**	**0**
Moved the grounds maintenance expense to the General Fund, DPW Parks Bureau, and will direct bill the Water Fund.								
TOTAL - Water Grounds Maintenance Expense			**279,606**	**201,770**	**201,770**	**253,415**	**324,883**	**180,582**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Water Laboratory Expense								
56289800	**611500**	**Salaried Personnel**	**323,607**	**396,150**	**396,150**	**230,365**	**385,766**	**397,339**
This line item accounts for the salaries of the Water Quality Laboratory.								
56289800	**618500**	**Overtime**	**13,863**	**12,000**	**12,000**	**11,908**	**16,500**	**16,500**
This account covers any testing that may be required in the time of emergency or to fill in for long-term illness.								
56289800	**723000**	**Maint. - Equipment**	**0**	**1,000**	**1,000**	**0**	**1,000**	**1,000**
This budget covers repairs and calibration of instruments used in the lab and the Laboratory Information Management System (LIMS) that is used to compile laboratory data,								
56289800	**744000**	**Contract Services**	**43,225**	**75,000**	**75,000**	**36,130**	**70,000**	**80,000**
This account provides for tests required by PA DEP/EPA regulations, to be analyzed by a certified laboratory. The provisions of the Safe Drinking Water Act relative to the Disinfection By-Product Stage 1 & 2 Rules and LT2 Enhanced Surface Water Treatment Rule regulations require analysis for HAAs, TTHMs, TOC, UV-254 and alkalinity.								
56289800	**761500**	**Laboratory Supplies**	**49,640**	**70,000**	**70,000**	**49,277**	**67,350**	**75,000**
This account provides for all chemicals, equipment, repairs and materials necessary to operate the Chemistry and Microbiology Laboratories. Includes Chemistry and Microbiology Lab DEP certification fees.								
56289800	**827000**	**Vehicles**	**12,925**	**12,460**	**12,460**	**10,382**	**12,460**	**19,960**
This account is for the lease/purchase of a new vehicles for the water laboratory.								
TOTAL - Water Laboratory Expense			**443,260**	**566,610**	**566,610**	**338,062**	**553,076**	**589,799**
TOTAL - Water Fund - Expenses			**31,775,620**	**38,886,287**	**38,886,287**	**21,108,485**	**39,808,727**	**43,974,223**

CITY OF LANCASTER
STAFFING SCHEDULE

APPROPRIATION CODE		POSITION DESCRIPTION	2027 BUDGET POSITIONS	2027 BUDGET SALARY
BUREAU OF WATER: LABORATORY				
56289800	611500	UTILITIES LABORATORY AND COMPLIANCE MANAGER	0.5	56,740
56289800	611500	WATER QUALITY ANALYS	1	63,029
56289800	611500	WATER QUALITY ANALYS	1	79,222
56289800	611500	WATER QUALITY ANALYS	1	62,931
56289800	611500	WATER LAB TECH 1	1	62,760
56289800	611500	WATER PLANT OP 1	1	70,596
56289800	611500	BONUS		2,060
TOTAL 611500 EMPLOYEES			**5.5**	**397,338**
TOTAL EMPLOYEES			**5.5**	397,338

CITY OF LANCASTER

SOLID WASTE & RECYCLING FUND

CITY OF LANCASTER

2027 BUDGETS

CITY OF LANCASTER
SOLID WASTE & RECYCLING FUND REVENUE SUMMARY
2026 BUDGET VS 2027 BUDGET

DESCRIPTION	2026 BUDGET (as amended)	2026 PROJECTED	2027 BUDGET (propsed)	$ INCREASE (DECREASE) (vs. 2026 Budget)	% INCREASE (DECREASE) (vs. 2026 Budget)
Fees for Services	$ 6,193,660	$ 6,358,259	$ 6,543,214	$ 349,554	5.64%
Miscellaneous Revenue	$ 60,000	$ 60,000	$ 62,902	$ 2,902	4.84%
Other Income	$ 307,895	$ 307,895	$ 366,282	$ 58,387	18.96%
LCSWMA Rebate	$ 185,600	$ 185,600	$ 168,457	$ (17,143)	-9.24%
TOTAL SW&R FUND REVENUES & SOURCES OF FUNDS	**$ 6,747,155**	**$ 6,911,754**	**$ 7,140,855**	**$ 393,700**	**5.84%**
Surplus/(Deficit)	**$ (249,324)**	**$ (113,631)**	**$ (499,862)**		

CITY OF LANCASTER
SOLID WASTE AND RECYCLING FUND EXPENSE SUMMARY
2026 BUDGET VS 2027 BUDGET

DEPARTMENT / BUREAU	2026 BUDGET (as amended)	2026 PROJECTED	2027 BUDGET (propsed)	$ INCREASE (DECREASE) (vs. 2026 Budget)	% INCREASE (DECREASE) (vs. 2026 Budget)
Administration	$ 6,996,479	$ 7,025,385	$ 7,640,716	$ 644,237	9.21%
TOTAL SW&R FUND EXPENDITURES	**$ 6,996,479**	**$ 7,025,385**	**$ 7,640,716**	**$ 644,237**	**9.21%**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
Solid Waste and Recycling Fund - Revenues								
SWR Revenue								
56300000	**400500**	**Penalty Current Tax**	**115,784**	**105,500**	**105,500**	**80,281**	**105,500**	**111,626**
Revenue is derived from the penalty assessed on delinquent trash billings collected by the City.								
56300000	**402600**	**SWR Admin Tickets**	**0**	**0**	**0**	**0**	**0**	**50,000**
Revenue is derived from fines paid by residents and property owners for violations of the City's solid waste and recycling ordinance.								
56300000	**406300**	**Interest on Investment**	**14,490**	**12,000**	**12,000**	**8,936**	**12,000**	**12,000**
Revenue is derived from the interest earned.								
56300000	**407100**	**Pension State Fund**	**31,442**	**38,882**	**38,882**	**0**	**38,882**	**38,882**
Revenue is derived from the Commonwealth of Pennsylvania under Act 205 to offset contributions by the City to fund the non-uniformed employee Pension Plan. The amount indicated in this account is the share attributed to Solid Waste & Recycling Fund employees.								
56300000	**407300**	**Act 101 Recycling**	**0**	**151,513**	**151,513**	**165,633**	**151,513**	**153,774**
DEP Section 904 Performance Grant based on documented tons of recycled materials.								
56300000	**408000**	**Miscellaneous Revenue**	**82,852**	**60,000**	**60,000**	**48,103**	**60,000**	**62,902**
Revenue is derived from the sale of miscellaneous recyclable materials.								
56300000	**413600**	**Discounts Taken (contra)**	**-50,955**	**0**	**0**	**52,262**	**0**	**0**
Discounts earned for early payment are recognized as revenues in Munis.								
56300000	**417200**	**Trash Fees**	**6,198,049**	**6,193,660**	**6,193,660**	**6,197,486**	**6,358,259**	**6,543,214**
Revenue is derived from trash collection fees charged to property owners in the City of Lancaster.								
56300000	**417300**	**LCSWMA Rebate**	**188,765**	**185,600**	**185,600**	**90,436**	**185,600**	**168,457**
Revenue is derived from a rebate based on the total tons of waste disposed of at the Lancaster County Solid Waste Management Authority.								
TOTAL - SWR Revenue			**6,580,427**	**6,747,155**	**6,747,155**	**6,643,136**	**6,911,754**	**7,140,855**

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
SWR Expenses								
56387000	**611000**	**Salary - Bureau Chiefs**	**13,214**	**15,913**	**15,913**	**12,933**	**17,464**	**17,988**
Salary of the Manager of Solid Waste and Recycling and an allocated portion of the DPW Deputy Director of Constructions and Operations.								
56387000	**611500**	**Salaried Personnel**	**400,644**	**382,941**	**378,323**	**290,453**	**405,178**	**417,333**
The Bureau utilizes the City's Bureau of Procurement and Collection (PAC) to prepare solid waste collection service invoices for the Bureau's customers. The allocated salaries for the Customer Service Coordinators, Credit and Collection personnel, Information Services, and other staff support positions are charged to the Bureau. The full salaries for the Supervisor, Customer Service Coordinator, Solid Waste Education and Enforcement Program (SWEEP) Officers (two), Recyclable Materials Coordinator, and full-time and part-time Recycling Program Aides (three), are included in this line item. These are all referred to as Program Staff.								
56387000	**618500**	**Overtime**	**760**	**3,000**	**3,000**	**1,362**	**3,000**	**3,000**
Overtime paid to staff for Saturday, extra hours and holiday hours working at the Recycling Center, collecting Organic Food Waste/Recyclable Materials, or performing other program duties.								
56387000	**618600**	**On Call Stipen**	**0**	**0**	**0**	**0**	**0**	**0**
Provides funding for on-call stipends newly established under the ASFCE contract.								
56387000	**620200**	**Medical Insurance**	**136,960**	**143,808**	**143,808**	**119,840**	**143,808**	**25,934**
Medical insurance for Program Staff.								
56387000	**620300**	**Dental/Vision**	**3,702**	**6,741**	**6,741**	**5,124**	**6,741**	**5,618**
Dental and eye insurance premiums for Program Staff.								
56387000	**620800**	**Social Security**	**30,214**	**46,987**	**46,987**	**21,879**	**46,987**	**44,057**
Social security payments for Program Staff.								
56387000	**620900**	**Life Insurance**	**1,186**	**1,339**	**1,339**	**1,276**	**1,339**	**1,314**
Life insurance expenses for Program Staff.								
56387000	**623000**	**Pension Contribution**	**38,623**	**33,322**	**33,322**	**5,858**	**33,322**	**43,547**
This line item accounts for pension contributions to the Cash Balance and Supplemental Plans for Program Staff.								
56387000	**624000**	**Unemployment Compensation**	**0**	**2,000**	**2,000**	**0**	**2,000**	**2,000**
Costs for Unemployment Compensation for eligible City staff.								
56387000	**625000**	**Workers Compensation**	**35,760**	**9,636**	**14,255**	**16,685**	**14,255**	**14,255**
Workers' compensation claims for Program Staff.								
56387000	**712500**	**Space Rental**	**56,264**	**59,000**	**59,000**	**47,545**	**59,000**	**62,540**
Annual cost to lease space at Burle Business Park LP for storage of Recycling Center commodities, as well as inventoried recycling curb carts, containers and yard waste bags.								
56387000	**714100**	**PC Lease**	**1,208**	**0**	**0**	**0**	**0**	**2,000**
Annual lease costs for PCs and laptop computers and annual software license fees for Office 365 for Public Works Solid Waste & Recycling staff. This line item also covers expenses for endpoint management, security and related services.								
56387000	**716000**	**Rental of Parking Lot**	**1,779**	**2,000**	**2,000**	**1,448**	**2,000**	**2,000**
Parking space rental for Program Staff.								

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
56387000	**718000**	**Rental of Uniforms**	**1,812**	**6,028**	**6,028**	**2,138**	**6,028**	**6,793**
Weekly rental costs of uniforms for Program Staff.								
56387000	**723000**	**Maint. - Equipment**	**10,485**	**20,000**	**20,000**	**6,317**	**20,000**	**21,800**
PAC's portion of the costs for the maintenance contract for mail insertion machine, which processes solid waste bills; the mail extractor machine used in processing remittances; and other office equipment. Also includes: maintenance of computer tablets used for PVN ticketing by SWEEP officers, maintenance of balers, forklift and other equipment used at the Recycling Center, and fuel for the forklift.								
56387000	**729000**	**Maint. - Vehicles**	**4,101**	**12,000**	**12,000**	**4,903**	**12,000**	**12,000**
Maintenance parts and repairs and GPS monitoring services for motor vehicles used by Program Staff								
56387000	**731000**	**Advertising**	**9,876**	**22,010**	**22,010**	**0**	**22,010**	**27,400**
Advertising and promotion expense for newsletters, meetings and publicity materials paid for current and new recycling program initiatives, including special collections for White Goods, Yard Waste, Leaves and Christmas Trees.								
56387000	**732000**	**Dues & Subscriptions**	**600**	**11,700**	**11,700**	**1,563**	**11,700**	**11,700**
Membership dues for professional organizations and subscriptions to trade journals. Also Departments share of Asset Management Software costs.								
56387000	**734000**	**Postage**	**2,634**	**78,280**	**78,280**	**1,430**	**78,280**	**78,280**
Postage costs for general correspondence and various mailings including educational materials, annual newsletter, bills, certified mail, new customer startup packets and the annual newsletter.								
56387000	**735000**	**Printing**	**1,947**	**8,000**	**8,000**	**1,729**	**8,000**	**8,000**
Paper for printing of forms, bills, notices, general correspondence, newsletters and other materials for the education and outreach and shared costs for operation of copier machines.								
56387000	**736000**	**Telephone**	**11,376**	**11,000**	**11,000**	**8,573**	**11,500**	**13,000**
Desk, cellular, and tablet telephone charges for Program Staff and internet/security service at Recycling Center.								
56387000	**737000**	**Travel**	**0**	**3,150**	**3,150**	**83**	**3,150**	**3,000**
Costs for Program Staff to attend workshops, seminars, classes and conferences at regional, state and national forums in the solid waste and recycling industry.								
56387000	**740500**	**Abatement of Nuisances**	**0**	**0**	**0**	**0**	**0**	**40,000**
Abatement of nuisances is a primary responsibility of SWEEPS. This budget is being transferred from Property Maintenance to Solid Waste to reflect the department responsible for these services, including occasional clean-up and ongoing maintenance of condemned properties, including PVN abatements, as well as larger abatement projects when necessary to protect public health and safety.								
56387000	**740900**	**Bad Debt Expense**	**0**	**0**	**0**	**0**	**0**	**65,432**
An estimated expense for accounts receivable that are not expected to be collected. This allowance recognizes the potential for uncollectible charges and ensures the budget reflects a realistic estimate of revenue that may not ultimately be received.								

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
56387000	**741000**	**Professional Services**	**25,212**	**25,000**	**25,000**	**3,404**	**25,000**	**25,000**
External services including legal counsel and auditing.								
56387000	**743100**	**Credit Card Fees**	**10,526**	**7,500**	**7,500**	**6,170**	**7,500**	**12,000**
This line item is for the Bureau's portion of credit card company fees paid when customers use debit/credit cards to pay their Solid Waste and Recycling bill in the Treasury Office.								
56387000	**744500**	**Training & School**	**4,000**	**4,000**	**4,000**	**1,882**	**4,000**	**4,000**
Costs for PROP classes, state and national conferences and other course work and seminars for Program Staff to stay current with their area of expertise.								
56387000	**745100**	**Hauling Fees**	**2,826,563**	**2,907,107**	**2,907,107**	**2,160,366**	**2,907,107**	**3,277,763**
Service fees specified in the Solid Waste Collection Contract with Penn Waste, Inc. for Collection of Refuse and Recyclable Materials from Residential Units, Eligible Commercial Establishments and Municipal Facilities.								
56387000	**745200**	**Tipping Fees**	**2,356,907**	**2,516,900**	**2,516,900**	**1,723,264**	**2,516,900**	**2,680,560**
Tipping fees charged to dispose of the Contract Waste collected by Penn Waste, Inc. at LCSWMA Facilities; for Recyclable Materials collected and delivered to LCSWMA and other Recycling Facilities; and for contract services for White Goods collection.								
56387000	**752000**	**Power Electric**	**2,921**	**3,800**	**3,800**	**2,620**	**3,800**	**3,900**
Electricity to operate the Recycling Center.								
56387000	**760300**	**Office Supplies**	**566**	**3,000**	**3,000**	**668**	**3,000**	**3,000**
Forms, cards, office supplies, etc. that is required in billing, bookkeeping, and operating the offices supporting Program Staff.								
56387000	**760600**	**Operating Supplies**	**60,607**	**112,826**	**97,573**	**65,820**	**97,573**	**141,150**
Supplies needed to perform essential functions to enforce the solid waste ordinance, operate the Recycling Center, purchase recycling containers and yard waste bags, purchase staff shirts and shoes, and fund petty cash expenditures.								
56387000	**765400**	**Gas Oil & Diesel**	**5,668**	**10,000**	**10,000**	**6,730**	**10,000**	**10,000**
Fuel and oil needed to operate vehicles used by Program Staff to conduct field inspections, collect trash and recyclable materials, and operate the Recycling Center.								
56387000	**766000**	**Heating Oil**	**4,299**	**5,000**	**5,000**	**3,270**	**5,000**	**5,500**
Natural Gas to heat the Recycling Center.								
56387000	**772000**	**Insurance Package**	**10,033**	**11,800**	**11,800**	**10,271**	**11,800**	**12,280**
Property and liability coverage for all Bureau facilities and vehicles.								
56387000	**820000**	**Minor Equipment**	**1,075**	**8,000**	**23,253**	**16,271**	**23,253**	**24,200**
Incidental equipment needed for Program Staff.								
56387000	**827100**	**Vehicle-Lease Purchase**	**4,184**	**70,000**	**70,000**	**31,885**	**70,000**	**74,200**
Lease purchase for vehicles used by program staff for collecting/transporting recyclables, delivering yard waste bags/recycling containers, and performing other program functions.								
56387000	**829000**	**Capital Outlay**	**0**	**0**	**0**	**0**	**0**	**16,000**
Facility fire system improvements.								

			2025 ACTUAL	2026 ORIGINAL BUDGET	2026 AMENDED BUDGET	RECEIVED YTD 10/12/2026	2026 PROJECTED	2027 PROPOSED
56387000	**911000**	**Indirect Costs**	**146,488**	**193,153**	**193,153**	**144,865**	**193,153**	**182,061**
Account pays for City support services and fringe benefits for administrative, legal, personnel, and executive departments. This amount is determined annually by the cost allocation plan.								
56387000	**912000**	**Treasury Allocaiton**	**166,501**	**217,765**	**217,765**	**126,853**	**217,765**	**218,340**
Allocation of the Treasury Department.								
56387000	**913000**	**IT Allocaiton**	**5,000**	**21,773**	**21,773**	**16,329**	**21,773**	**21,773**
Information Technology allocation.								
56387000	**924000**	**Debt Service - Interest**	**7,833**	**0**	**0**	**0**	**0**	**0**
Interest expenses related to lease-purchase of equipment in the Solid Waste and Recycling Fund.								
TOTAL - SWR Expense			**6,401,527**	**6,996,479**	**6,996,479**	**4,871,808**	**7,025,385**	**7,640,716**
TOTAL - Solid Waste and Recycling Fund - Expenses			**6,401,527**	**6,996,479**	**6,996,479**	**4,871,808**	**7,025,385**	**7,640,716**

CITY OF LANCASTER
STAFFING SCHEDULE

APPROPRIATION CODE		POSITION DESCRIPTION	2027 BUDGET POSITIONS	2027 BUDGET SALARY
BUREAU OF WASTE AND RECYCLING: ADMINISTRATION				
56387000	611000	DEP DIRECTOR PW CONS	0.1	17,988
TOTAL 611000 EMPLOYEES			**0.1**	**17,988**
56387000	611500	SUPERVISOR - SUSTAINABILITY & SOLID WASTE	1	76,426
56387000	611500	SWEEP OFFICER	1	62,760
56387000	611500	SWEEP OFFICER	1	71,023
56387000	611500	SOLID WASTE AND RECYCLING ADMINISTRATOR	1	55,695
56387000	611500	LABORER - RECYCLING	1	47,004
56387000	611500	LABORER - SOLID WASTE AND RECYCLING	1	47,004
56387000	611500	SANITATION WORKER	1	51,241
56387000	611500	BONUS		6,180
TOTAL 611500 EMPLOYEES			**7**	**417,333**
TOTAL EMPLOYEES			**7.1**	**435,321**
		TOTAL	**652**	**49,145,562**